

# Eaton County Emergency Communications Law Enforcement Subcommittee

## Minutes

Wednesday, July 15, 2020  
At 1100 hrs. via Zoom Conference Call

**Call to Order and Roll Call** – Chairman Weeks called the meeting to order at 11:01 a.m.

Paul Brentar, CPD  
Jeff Cook, ECSO  
Larry Weeks, ERPD  
Chris Blievernicht, GLPD  
Detrich Speights, MSP Post 11  
Shawn Garcia, OPD

Michael Armitage, ECCD  
Kelley Cunningham, ECCD  
Ryan Wilkinson, ECEM

**Introduction of New Members and Guests** - None

### **Reading and Approval of Minutes**

Motion to approve the minutes to the April meeting was made by Paul Brentar and seconded by Detrich Speights. Motion carried.

### **Old Business**

**Report from Central Dispatch Committee** – None.

### **Central Dispatch Operational Report (Michael)**

- Michael reported that one dispatcher in training resigned. She had EMS background and was doing excellent in training but once she got on police radio she felt it was too stressful.
- Two are in the process of being hired. One comes with dispatching experience with the Air Force. The other will fill Robert Stahelin's vacancy when he retires this fall.
- Regarding COVID-19 restrictions, access to the building is still restricted and employees are required to screen and take their temperature before entering the building. We were below staffing for a while which closed LEIN, but now we are

back up in staffing levels. Adjustments on minimum staffing hours are being looked at.

- There are three dispatchers currently on FMLA.

### **Central Dispatch Project Updates**

Michael reported that the radio project is almost wrapped up. The punch list is being completed.

Michael reviewed the 1109 outage report that he emailed to everyone on 7/6/20. Chief Weeks stated that he appreciated the report and is happy to know that complaints will be handled in a timelier manner in the future.

### **New Business**

None.

### **Other Discussion**

Chief Weeks has completed a draft of his mutual aid policy and it's been reviewed by council. The goal is to minimize the non-emergency calls his officers are being sent to outside of the city such as abandoned vehicles and car deer accidents. ERPD had 200 calls outside the city in 2019. He will send out the policy when it is completed.

Michael stated that the 23PTAC2 channel will be installed in MSP radios soon.

Michael stated that the Deputy Director's name has been changed from Flynn to Cunningham so make a note of that when emailing her.

### **Adjournment**

Motion to adjourn the meeting was made at 11:18 a.m. and seconded by Paul Brentar. Motion carried.

The next meeting is Wednesday, October 21, 2020 at 1100 hrs