

EATON COUNTY BOARD OF COMMISSIONERS

MEMBERS

Rob Piercefield
Blake Mulder
Terrance Augustine
Brandon Haskell
Jeanne Pearl-Wright
Jane Whitacre
Glenn Freeman III
Joseph Brehler



MEMBERS

Brian Droscha
Matthew Bowen
Wayne Ridge
Brian Lautzenheiser
Jim Mott
Lisa Deavers
Barbara Rogers

1045 Independence Blvd, Charlotte, MI 48813

EATON COUNTY BOARD OF COMMISSIONERS/INFORMATION TECHNOLOGY & COMMUNICATION COMMITTEE

WEDNESDAY, OCTOBER 7, 2020, 4:00 P.M.

TO BE HELD VIRTUALLY

AGENDA

1. Call to Order.
2. Agenda Additions and Changes.
3. Approval of the August 5, 2020 Meeting Minutes.
4. Limited Public Comment.
5. Online Services Update.
6. Financial Software System Update.
7. Continuity of Operations Update.
8. Miscellaneous.
9. Limited Public Comment.
10. Adjournment.

A quorum of the Board of Commissioners may be present at this meeting.

**INFORMATION TECHNOLOGY AND COMMUNICATION
COMMITTEE MEETING**

WEDNESDAY, AUGUST 5, 2020

4:00 P.M.

MINUTES

MEMBERS PRESENT: Commissioners Brandon Haskell, Jane Whitacre, Rob Piercefield, Jeanne Pearl-Wright and Wayne Ridge

MEMBERS ABSENT: Commissioners Brian Droscha and Brian Lautzenheiser

ALSO PRESENT: Commissioner Terrance Augustine; Jeff Parshall and John Fuentes

The Information Technology and Communication Committee met in virtual session August 5, 2020, as permitted by Executive Order 2020-160.

Chairperson Haskell called the August 5, 2020 regular meeting of the Information Technology and Communication Committee to order at 4:00 p.m.

The Pledge of Allegiance was given by all.

Commissioner Ridge moved to approve the agenda, as presented. Commissioner Pearl-Wright seconded. Motion carried unanimously.

Commissioner Pearl-Wright moved to approve the minutes of the July 1, 2020 meeting, as presented. Commissioner Ridge seconded. Motion carried unanimously.

Technology Services Director Parshall reviewed the revised Fiscal Year 2021 Computer Fund appropriation request. It was reported that as directed by the Controller/Administrator, the appropriation request was reduced by approximately \$200,000. The reductions affected planned replacements of aging technology devices (PCs, laptops, printers and scanners) throughout the majority of County operations. Discussion held regarding the potential impact on operations and future appropriation requests as a result of these replacement deferrals. Further discussion held regarding the Board Room technology updates (\$55,000) within the appropriation. The Committee, for this project, requested detailed cost information to determine if the project could be phased in over multiple years. Further discussion held.

The consensus of the Committee was to maintain the appropriation request at the presented amount, defer the Board Room Technology update project as included and partially restore the proposed equipment replacements (\$55,000). It was also the consensus of the Committee to direct staff to identify and include a budget request to at minimum address replacing the current PA system in the Board Room with a system that would allow for future technology enhancements.

A brief update was provided on the online services review. The current Fiscal Year 2021 appropriation includes a project to expand the availability of online services in the Construction Code Enforcement Department. Technology Services is continuing to work with departments and elected officials to identify future opportunities to expand online service availability. Discussion held.

There was brief discussion regarding virtual public participation in County meetings in the future. This will be placed on the Committee's next meeting agenda for further discussion.

Chairperson Haskell adjourned the meeting at 5:25 p.m.

The next regular meeting of the Information and Communication Committee will be held at 4:00 p.m. on Wednesday, September 2, 2020.

Brandon Haskell, Chairperson

Online Services Changes

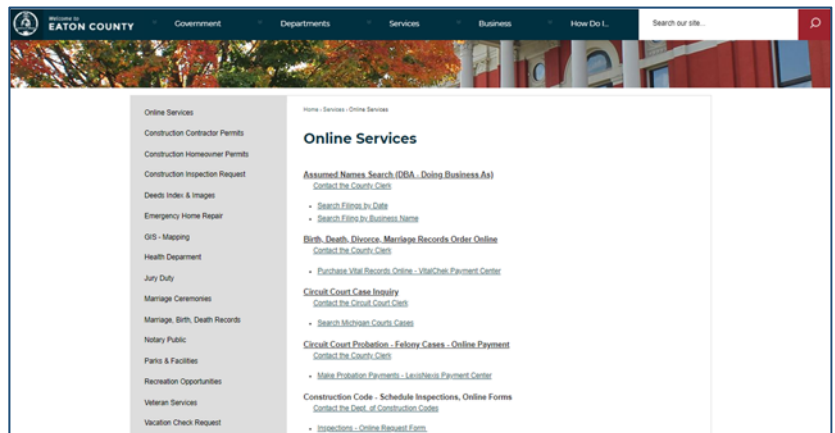
Moved Online Services button in button bar to first position



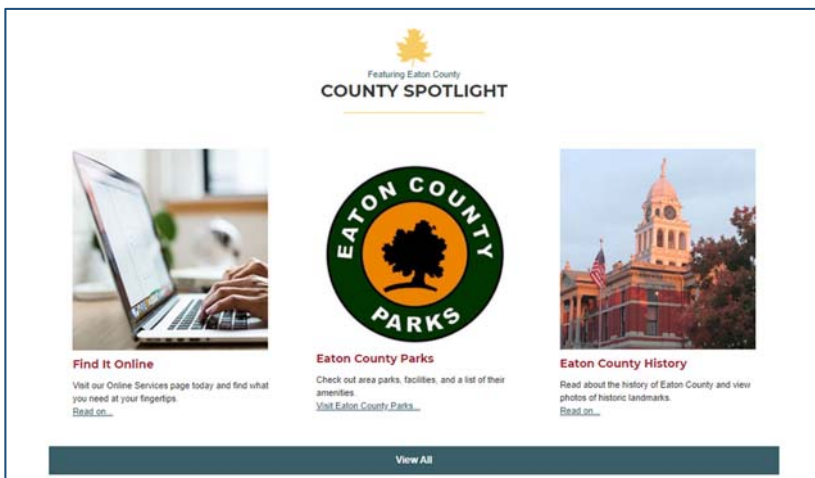
Positioned Online Services in Services Menu from alphabetical to being first in the list



Changed Online Services page from two-column list to single column



Added to County Spotlight section at the bottom of the homepage



Created News Flash article to promote Online Services page with links to the page

The screenshot shows a news flash article on the Eaton County website. The header includes the Eaton County logo and navigation links for Government, Departments, Services, Business, and How Do I... A search bar is located in the top right corner. The article is titled "Find It Online" and is categorized as a "County Spotlight". It is dated September 28, 2020. The main text discusses the convenience of finding documents online, such as property deeds, traffic tickets, and voter registrations. It also mentions the county's goal of providing improved online services. A small image of a laptop is included in the article. On the right side, there is a search bar and a sidebar with navigation options like "Tools", "RSS", "Notify Me!", and "View Archived". The sidebar also lists various categories and links to different parts of the website.

Home - News Flash
Home - County Spotlight

Posted on: September 28, 2020

Find It Online

Find It Online

Did you know, finding documents such as property deeds, paying for a traffic ticket, scheduling a building inspection, checking your voter registration, even applying for a marriage license can all be done online?

The Eaton County Board of Commissioners' goal to continue providing and improving online services to its constituents has never been more prevalent than in our current atmosphere. As we conduct our business, it is not "business as usual".

Our Online Services page is an excellent resource to find what you need right now whether you are on your phone, at work or at home.

Visit our Online Services page today to find what you need. Please be sure to check back often as we continue to improve and expand our online presence.

[Eaton County Online Services](#)

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Next Eaton County Parks

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Tools
RSS
Notify Me!
View Archived
Categories
All Categories
Home - What's New in the County
Home
Home - County Spotlight
Office of the Eaton County Sheriff
Weekly Updates
Prosecuting Attorney