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## EATON COUNTY PARKS AND RECREATION COMMISSION MINUTES

May 6, 2020

The Eaton County Parks and Recreation Commission met virtually.

**PRESENT:** Brian Droscha, Jack Duffy, Robert McConnell, Rob Piercefield, Kathy Webber, Jane Whitacre

**ABSENT:** Eric Deibel, Duane Eldred, Sarah Ferguson, Steven Weigel

**GUESTS:** Gerry Goffin, Riley Spayde

**STAFF:** Troy Stowell-Director, Jackie Blanc-Operations Manager/Naturalist, Crystal Smith – Recreation & Event Coordinator, Melody Smalley-Administrative Assistant

### 1. CALL TO ORDER

Chairman McConnell called the Parks Commission meeting to order at 6:03 p.m. followed by the Pledge of Allegiance and roll call.

### 2. INTRODUCTIONS/CHAIRMAN'S REMARKS

Thanked everyone for attending

### 3. CONCENT AGENDA

#### A. Approval of Agenda

May Agenda was reviewed. Chairman McConnell requested an amendment to the agenda to include *Item 9. B. Alvin Whitfield Service Award*. Motion made by Piercefield, second by Webber to approve the agenda with the amendment. **Motion Carried.**

#### B. Approval of Minutes

March minutes were reviewed. Motion made by Droscha, second by Piercefield to approve the minutes. **Motion Carried.**

### 4. STAFF REPORTS

- Jackie Blanc gave a brief overview of her report that was distributed by email.
- Crystal Smith gave a brief overview of her report that was distributed by email.
- Director Stowell gave a brief overview of his report that was distributed by email.

### 5. PUBLIC COMMENT

None

## 6. FINANCIAL REPORTS

### A. Master Voucher

March & April Master Vouchers were reviewed. Motion made by Droscha, second by Whitacre to approve the vouchers. **Motion carried.**

### B. Financial Report

March & April Financial Reports for were reviewed. Motion made by Piercefield, second by Whitacre to receive the reports. **Motion carried.**

## 7. PARTNER ORGANIZATIONS

A. **Friends of Eaton County Parks** –Friend of the Parks, Gerry Goffin, stated they are still looking for members to join the organization and they are hoping to have a regular scheduled meeting next month.

## 8. OLD BUSINESS

A. **2021-2026 Master Plan Update** – Director Stowell stated with the *Covid-19 Stay Home* Order that the May 20, 2020 public forum needs to be cancelled. Motion by Droscha, second by Whitacre to cancel the public meeting scheduled for May 20<sup>th</sup>. **Motion Carried.**

## 9. NEW BUSINESS

A. **Phased Opening of Parks and Programs** – Draft Plan and Discussion – Director Stowell presented a draft plan based on input from the State of Michigan, CDC and best practices from similar park agencies. The plan outlines by phase (in conjunction with the State of Michigan) which amenities, operations and programs will be canceled and which will operate as intended. This plan will continue to be a work in progress in anticipation of future changes dictated by the pandemic.

B. **Alvin Whitfield Service Award** – Chairman McConnell discussed parameters being develop to reinstitute the Alvin Whitfield Community Service Awards. After a brief discussion, the proposal was referred back to staff to further develop.

## 10. LIMITED PUBLIC COMMENT

None

## 11. OTHER BUSINESS

None

## 12. COMMISSIONER COMMENTS

None

## 13. ADJOURNMENT

The next meeting is scheduled for June 3, 2020 at 6:00 p.m. at Lincoln Brick Park, Grand Ledge. There being no further business, a motion for adjournment was made. The regular meeting was adjourned by Chairman McConnell at 7:15 p.m.

For the Commission,



Troy Stowell- Director of Eaton County Parks