

EATON COUNTY BOARD OF COMMISSIONERS  
SEPTEMBER 16, 2020

The Eaton County Board of Commissioners met in virtual session on Wednesday, September 16, 2020.

Chairman Augustine called the meeting to order at 7:00 p.m.

The Pledge of Allegiance to the Flag was led by Commissioner Haskell.

Invocation was given by Commissioner Mulder.

Roll call. Commissioners present: Rob Piercefield, Blake Mulder, Terrance Augustine, Jeanne Pearl-Wright, Jane M. Whitacre, Brandon Haskell, Joseph Brehler, Glenn Freeman, Brian Droscha, Matthew S. Bowen, Wayne Ridge, Brian Lautzenheiser, Jim Mott, and Barbara Rogers.  
Commissioners absent: Lisa Deavers

Commissioner Brehler requested the following change to the agenda: Addition to the Ways & Means Committee report Item #6: Resolution to Appoint District Court Attorney/Magistrate. Commissioner Whitacre requested the addition to New Business: Approval of Fitzgerald Park Lease Renewal and Addendum.

Commissioner Bowen moved the approval of the agenda as amended. Seconded by Commissioner Pearl-Wright. Roll call vote. Ayes: Rob Piercefield, Blake Mulder, Terrance Augustine, Jeanne Pearl-Wright, Jane M. Whitacre, Brandon Haskell, Joseph Brehler, Glenn Freeman, Brian Droscha, Matthew S. Bowen, Wayne Ridge, Brian Lautzenheiser, Jim Mott and Barbara Rogers. Nays: none. Carried.

Commissioner Rogers moved the approval of the minutes of August 19, 2020. Seconded by Commissioner Whitacre. Roll call vote. Ayes: Rob Piercefield, Blake Mulder, Terrance Augustine, Jeanne Pearl-Wright, Jane M. Whitacre, Brandon Haskell, Joseph Brehler, Glenn Freeman, Brian Droscha, Matthew S. Bowen, Wayne Ridge, Brian Lautzenheiser, Jim Mott and Barbara Rogers. Nays: none. Carried.

Communications: Copies of Board resolutions received from the Leelanau and Alcona Counties. (On file).

Letter from Mulliken resident Mr. Jim Albaugh regarding traffic enforcement in Mulliken.

Public Comment: None

Veterans Court Update –Chief Judge Cunningham provided an update regarding the operation of the Veterans’ and specialty diversion courts during the pandemic.

Barry-Eaton District Health Department Health Officer Colette Scrimger and Taylor Oslabeck provided updates regarding current COVID-19 conditions in Eaton County.

Commissioner Freeman moved the approval of #20-9-81 Resolution to Approve Bureau of Justice Grant Application.

WHEREAS, the US Department of Justice has offered a federal grant to enforce state and local laws and/or to improve the function of the criminal justice system, and

WHEREAS, the grant would provide funding for overtime for enforcement and education, with no match by Eaton County.

NOW, THEREFORE BE IT RESOLVED, that the Board of Commissioners authorize the Controller's Office to submit a grant application in an amount not to exceed \$10,610, with no county match required; and

BE IT FURTHER RESOLVED, that the Controller be authorized to approve any necessary budget amendments to increase expenditures and increase grant revenue if the grant is approved by the State of Michigan; and

BE IT FURTHER RESOLVED, that the Chairman of the Board of Commissioners be authorized to sign any necessary documents. Seconded by Commissioner Brehler.

Roll call vote. Ayes: Rob Piercefield, Blake Mulder, Terrance Augustine, Jeanne Pearl-Wright, Jane M. Whitacre, Brandon Haskell, Joseph Brehler, Glenn Freeman, Brian Droscha, Matthew S. Bowen, Wayne Ridge, Brian Lautzenheiser, Jim Mott and Barbara Rogers. Nays: none. Carried.

Commissioner Whitacre moved the approval of #20-9-82 Resolution of Support for Updating Part 115, Michigan's Solid Waste Law.

WHEREAS, the Michigan Department of Environment, Great Lakes, and Energy has been working with a wide range of stakeholders to substantially update and amend Part 115, Michigan's solid waste statute, to prioritize sustainable materials management, specifically the recovery and diversion of discarded materials for productive use; and

WHEREAS, Eaton County's last Solid Waste Plan was updated and approved in 1999 and is long overdue for an update. Eaton County would receive funding to facilitate a new planning process, in which all pertinent local stakeholders would work to update the County's plan under the updated system. Plans will be required to show how progress will be made to meet established benchmark recycling standards and State recycling goals based on the needs and interests of the County as determined by local participants. These new plans will be designated as Materials Management Plans, reflecting the shift in priorities to reduce the disposal of resources; and

WHEREAS, Part 115 updates aim to support sustainable materials management methodologies such as recycling, composting, anaerobic digestion, and other beneficial utilization activities, by:

- Incentivizing counties to set recycling goals and plan for holistic discards management; and

- Consider and plan for the development of facilities necessary to manage these materials in ways that protect humans and the environment, as well, as making materials available for remanufacturing.
- Making funding available with the goal of tripling Michigan's recycling rate. The funding would cover:
  - County Materials Management Planning,
  - Recycling infrastructure development,
  - Development of markets for recyclable materials,
  - Education to help residents use recycling systems effectively; and

WHEREAS, Eaton County would benefit from a fresh take on waste, funded planning, and state grants, including funding for:

- Improved recycling infrastructure and services; and
- Public education; and

WHEREAS, Public Act 588 enrolled in 2018 Legislative makes annual funding available to support the amendments proposed to Michigan Solid Waste Laws. NOW, THEREFORE, BE IT RESOLVED, that the Eaton County Board of Commissioners supports the substantial update of Michigan solid waste laws, Part 115, for the advancement of local, county, regional, and state recycling goals and county materials management planning. Seconded by Commissioner Rogers.

Roll call vote. Ayes: Rob Piercefield, Blake Mulder, Terrance Augustine, Jeanne Pearl-Wright, Jane M. Whitacre, Brandon Haskell, Joseph Brehler, Glenn Freeman, Brian Droscha, Matthew S. Bowen, Wayne Ridge, Brian Lautzenheiser, Jim Mott and Barbara Rogers. Nays: none. Carried.

Commissioner Brehler moved the approval of #20-9-83 Resolution to Adopt the Fiscal Year 2020-2021 Eaton County Budget and Winter Tax Rates.

WHEREAS, the Uniform Budgeting and Accounting Act, Public Act 621 of 1978, as amended, indicates that the Legislative body shall adopt a balanced budget for all funds by passing an Appropriations Act; and

WHEREAS, this resolution shall be known as the Fiscal Year 2021 General Appropriation Act; and

WHEREAS, that pursuant to State law, notice of a public hearing on the proposed budget was published in a newspaper of general circulation on August 30, 2020 and September 6, 2020, and a public hearing on the proposed budget was held on September 8, 2020; and

WHEREAS, the Eaton County voters authorized millages of 0.6993 of a mill for Jail Operation, 0.9490 of a mill for 911, 0.2497 of a mill for EATRAN, 0.3496 of a mill for Juvenile Operations and 0.1248 of a mill for the Medical Care Facility and 1.4985 for Road Repair and Rehabilitation; and

WHEREAS, the Board of Commissioners will authorize, in June 2021, a general property tax levy on all real and personal property within the County upon the current tax roll for County general operations; and

NOW, THEREFORE, BE IT RESOLVED, that the Eaton County Board of Commissioners hereby adopts the Fiscal Year 2021 General Appropriations Act; and

BE IT FURTHER RESOLVED, that the Eaton County Board of Commissioners approves a levy of 0.6993 of a mill for Jail Operation, 0.9490 of a mill for 911, 0.3496 of a mill for Juvenile Operations and 0.1248 of a mill for the Medical Care Facility and 1.4985 for Road Repair and Rehabilitation; and

BE IT FURTHER RESOLVED, that the Eaton County Board of Commissioners approves a levy of 0.2497 of a mill for EATRAN; and

BE IT FURTHER RESOLVED, that the 2020/2021 Eaton County General Fund (#101) budget of \$38,433,592 be adopted by activity; and

BE IT FURTHER RESOLVED, that all other funds budgets (Special Revenue \$21,301,307 and Debt Service \$5,674,773) be adopted by activity, for a total 2020/2021 budget of \$65,409,672; and

BE IT FURTHER RESOLVED, that any amendment to increase a salary and/or a Capital Outlay activity in excess of \$2,500.00 shall be approved by the Board of Commissioners; and

BE IT FURTHER RESOLVED, that any amendment to increase the total budget of any fund or department in excess of \$2,500.00 shall be approved by the Board of Commissioners except that any amendment to decrease the General Fund Contingency shall be approved by the Board of Commissioners; and

BE IT FURTHER RESOLVED, that the Controller be authorized to make such other budget amendments as necessary with the exception of those specified in this resolution.

BE IT FURTHER RESOLVED, that the approved Position Allocation List contained in this resolution shall limit the number of permanent employees who can be employed in all departments, offices, and the courts, and no funds are appropriated for any permanent position or employee not on the Approved Position List; and

BE IT FURTHER RESOLVED, that as vacancies occur during the budget year, they shall not be refilled, except by specific Ways and Means Committee authorization; and

BE IT FURTHER RESOLVED, that certain positions contained in the Position Allocation List which are supported in some part by a grant, cost sharing, reimbursement, or some other source of outside funding are only approved contingent upon the County receiving those budgeted revenues; and

BE IT FURTHER RESOLVED, that in the event that some outside funding is not received or the County is notified that it will not be received, said positions shall be considered not funded and removed from the approved Position Allocation List; and

BE IT FURTHER RESOLVED, that it is understood that revenues and expenditures may vary from those which are currently contemplated and may be changed from time to time by the Board of Commissioners during the 2020/2021 fiscal year, as deemed necessary. Consequently, there may be a need to increase or decrease various portions of the budget and/or impose layoffs due to unforeseen financial changes; therefore, the Board of Commissioners reserves the right to change the Approved Position Allocation List at any time. The County Elected Officials and County Department Heads shall abide by whatever changes are made by the Board of Commissioners, if any, relative to the approved position and the number of employees stated in the Position Allocation List.

BE IT FURTHER RESOLVED, that the salaries of the County's Elected Officials are established according to the Elected Official Salary Schedule contained in this resolution.

BE IT FURTHER RESOLVED, that the activity appropriations which represent the estimated costs of operating the Courts in 2020/2021 are contingent upon reimbursements to Eaton County by the State of Michigan in accordance with MCL 600.151(b). County appropriations to the Courts, in accordance with P.A. 374 and 375 of 1996, are made contingent upon conformance to all county policies and procedures regarding court personnel and the expenditure of funds; and

BE IT FURTHER RESOLVED, that all County Elected Officials and County Department Heads shall abide by all applicable policies set by the Board of Commissioners including but not limited to budgets, purchasing, travel, and per diems; as well as the Eaton County Personnel Policies, and that budgeted funds for these purposes are appropriated contingent upon compliance with all County policies.

BE IT FURTHER RESOLVED, that the Eaton County Personnel Policy shall apply to all employees and elected officials who are not covered under a collective bargaining agreement or who function under a policy manual which has been jointly approved by the County Board of Commissioners and an Elected Official who has co-employer status.

BE IT FURTHER RESOLVED, that the County Controller shall be authorized to make year-end transfers of up to \$20,000 between activities or funds or with such amounts that may be available in the Contingency of the General Fund, as may be necessary to ensure that departments do not end the 2020/2021 fiscal year in a deficit condition. Any such transfer will be reported to the Ways and Means Committee at their next regularly scheduled meeting. Seconded by Commissioner Freeman.

Roll call vote. Ayes: Rob Piercefield, Blake Mulder, Terrance Augustine, Jeanne Pearl-Wright, Jane M. Whitacre, Brandon Haskell, Joseph Brehler, Glenn Freeman, Brian Droscha, Matthew S. Bowen, Wayne Ridge, Brian Lautzenheiser, Jim Mott and Barbara Rogers. Nays: none. Carried.

Commissioner Brehler moved the approval of #20-9-84 MERS Annual Meeting Delegate Resolution designating Andrea Cherwinski as Officer Delegate, Commissioner Pearl-Wright as Officer Alternate and Judy Ash as Employee Delegate. Seconded by Commissioner Freeman.

Roll call vote. Ayes: Rob Piercefield, Blake Mulder, Terrance Augustine, Jeanne Pearl-Wright, Jane M. Whitacre, Brandon Haskell, Joseph Brehler, Glenn Freeman, Brian Droscha, Matthew S. Bowen, Wayne Ridge, Brian Lautzenheiser, Jim Mott and Barbara Rogers. Nays: none. Carried. (on file).

Commissioner Brehler moved the approval of #20-9-85 Resolution for Eaton County to Opt-Out of the Employee Tax Deferral as set forth in Presidential Memorandum 2020-65.

WHEREAS, the Presidential Memorandum 2020-65, dated August 8, 2020, was issued to direct the Secretary of the Treasury to use his authority pursuant to

26 U.S.C. 7508A to defer the withholding, deposit, and payment of the tax imposed by 26 U.S.C. 3101(a), and so much of the tax imposed by 26 U.S.C. 3201 as is attributable to the rate in effect under 26 U.S.C. 3101(a), on wages or compensation, as applicable, paid during the period of September 1, 2020, through December 31, 2020; and

WHEREAS, on August 28, 2020, the Secretary of the Treasury released guidance indicating the due date of the withholding and payment of the taxes is postponed until the period beginning January 1, 2021, and ending on April 30, 2021; and

WHEREAS, this guidance does not require employers to defer these tax payments; and

WHEREAS, the Controller/Administrator has reviewed the permissible deferral and is recommending the County opt-out of the tax deferral program.

NOW, THEREFORE, BE IT RESOLVED, the Board of Commissioners accepts the recommendation and instructs the Controller/Administrator to not defer withholding of employee taxes. Seconded by Commissioner Haskell.

Roll call vote. Ayes: Rob Piercefield, Blake Mulder, Terrance Augustine, Jeanne Pearl-Wright, Jane M. Whitacre, Brandon Haskell, Joseph Brehler, Glenn Freeman, Brian Droscha, Matthew S. Bowen, Wayne Ridge, Brian Lautzenheiser, Jim Mott and Barbara Rogers. Nays: none. Carried.

Commissioner Brehler moved the approval of #20-9-86 2019/2020 Budget Amendments.

WHEREAS, the Eaton County 2019/2020 Appropriations Act of September 18, 2019 states that any amendment to increase a salary and/or a Capital Outlay line-item in excess of \$2,500.00 or any amendment to increase the total budget of any fund or department in excess of \$2,500.00 shall be amended by the Board of Commissioners, except that any amendment to decrease the General Fund Contingency shall be approved by the Board of Commissioners; and

WHEREAS, such amendments are needed in order to comply with the Uniform Budgeting and Accounting Act of 1978, P.A.621.

NOW, THEREFORE BE IT RESOLVED, that the following budget amendments be approved and added to the 2019- 2020 Eaton County Budget:

GENERAL FUND

FEMA PUBLIC ASSISTANCE GRANT 101-101-426;

Increase	Wage and Fringe	\$ 25,000
Increase	Supplies – Other	\$100,000
Increase	Contractual	\$ 45,000
Increase	Equipment	\$ 50,000
Increase	Grant Revenue	\$220,000

To increase total budget for Coronavirus Pandemic Response expenditures and anticipated reimbursement.

COUNTY TREASURER 101-253

Increase	Supplies – Dog Licenses	\$ 6,000
Increase	Postage	\$ 4,000
Increase	Dog License Revenue	\$ 10,000

To increase total budget for costs associated with issuance of dog licenses.

DEBT SERVICE

DRAIN DEBT 851.906

Increase	Principal	\$165,000
Increase	Special Assessment Revenue	\$165,000

To increase total budget for the addition of Windsor Drain Debt retirement during fiscal year (\$65,000) and to correct adopted budget for principal per debt retirement schedule (\$100,000).

Seconded by Commissioner Haskell.

Roll call vote. Ayes: Rob Piercefield, Blake Mulder, Terrance Augustine, Jeanne Pearl-Wright, Jane M. Whitacre, Brandon Haskell, Joseph Brehler, Glenn Freeman, Brian Droscha, Matthew S. Bowen, Wayne Ridge, Brian Lautzenheiser, Jim Mott and Barbara Rogers. Nays: none. Carried.

Commissioner Brehler moved the approval of claims as audited by the Ways & Means Committee for \$365,223.59 and to accept the report of previously authorized payments. Seconded by Commissioner Rogers.

Roll call vote. Ayes: Rob Piercefield, Blake Mulder, Terrance Augustine, Jeanne Pearl-Wright, Jane M. Whitacre, Brandon Haskell, Glenn Freeman, Joseph Brehler, Brian Droscha, Matthew S. Bowen, Wayne Ridge, Brian Lautzenheiser, Jim Mott and Barbara Rogers. Nays: None. Carried.

Commissioner Brehler moved the approval of #20-9-87 Resolution to Appoint District Court Attorney/Magistrate.

WHEREAS, The District Court has recommended the appointment of Andrew Rockafellow as the District Court Attorney/Magistrate; and

WHEREAS, Pursuant to MCL 600.8501, the Board of Commissioners must approve the appointment of such Magistrate positions.

NOW, THEREFORE, BE IT RESOLVED, that the Eaton County Board of Commissioners approves the appointment of Andrew Rockafellow as the District Court Attorney/Magistrate. Seconded by Commissioner Mulder.

Roll call vote. Ayes: Rob Piercefield, Blake Mulder, Terrance Augustine, Jeanne Pearl-Wright, Jane M. Whitacre, Brandon Haskell, Joseph Brehler, Glenn Freeman, Brian Droscha, Matthew S. Bowen, Wayne Ridge, Brian Lautzenheiser, Jim Mott and Barbara Rogers. Nays: none. Carried.

Public comment: Newly appointed District Court Attorney/Magistrate Andrew Rockafellow introduced himself to the Commissioners.

Commissioner comments:

Commissioner Haskell stated the Greater Lansing Food Bank Empty Bowls fundraiser would take place September 30<sup>th</sup> from 4:00-6:00 p.m. at 2116 Mint Road in Lansing.

There was no Unfinished Business or Old Business

New Business.

Commissioner Piercefield moved the approval of Fitzgerald Park Lease Renewal and Addendum. Seconded by Commissioner Haskell. Discussion held.

Roll call vote. Ayes: Rob Piercefield, Blake Mulder, Terrance Augustine, Jeanne Pearl-Wright, Jane M. Whitacre, Brandon Haskell, Glenn Freeman, Brian Droscha, Matthew S. Bowen, Wayne Ridge, Brian Lautzenheiser, Jim Mott and Barbara Rogers. Nays: Joseph Brehler. Carried. (On file).

Chairman Augustine adjourned the meeting to Tuesday, October 21, 2020 at 7:00 p.m.

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Chairman of the Board of Commissioners

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Clerk of the Board of Commissioners



**EATON COUNTY BOARD OF COMMISSIONERS**

**SEPTEMBER 16, 2020**

**RESOLUTION TO AUTHORIZE APPLICATION FOR  
EDWARD BYRNE MEMORIAL JUSTICE GRANT PROGRAM FISCAL YEAR  
2020 LOCAL FORMULA SOLICITATION**

Commissioner Freeman moved the approval of the following resolution. Seconded by Commissioner Brehler.

**WHEREAS**, the US Department of Justice has offered a federal grant to enforce state and local laws and/or to improve the function of the criminal justice system, and

**WHEREAS**, the grant would provide funding for overtime for enforcement and education, with no match by Eaton County.

**NOW, THEREFORE BE IT RESOLVED**, that the Board of Commissioners authorize the Controller's Office to submit a grant application in an amount not to exceed \$10,610, with no county match required; and

**BE IT FURTHER RESOLVED**, that the Controller be authorized to approve any necessary budget amendments to increase expenditures and increase grant revenue if the grant is approved by the State of Michigan; and

**BE IT FURTHER RESOLVED**, that the Chairman of the Board of Commissioners be authorized to sign any necessary documents. Carried.

**EATON COUNTY BOARD OF COMMISSIONERS**

**SEPTEMBER 16, 2020**

**RESOLUTION OF SUPPORT FOR UPDATING PART 115, MICHIGAN'S  
SOLID WASTE LAW**

**Introduced by the Public Works and Planning Committee**

Commissioner Whitacre moved the approval of the following resolution. Seconded by Commissioner Rogers.

**WHEREAS**, the Michigan Department of Environment, Great Lakes, and Energy has been working with a wide range of stakeholders to substantially update and amend Part 115, Michigan's solid waste statute, to prioritize sustainable materials management, specifically the recovery and diversion of discarded materials for productive use; and

**WHEREAS**, Eaton County's last Solid Waste Plan was updated and approved in 1999 and is long overdue for an update. Eaton County would receive funding to facilitate a new planning process, in which all pertinent local stakeholders would work to update the County's plan under the updated system. Plans will be required to show how progress will be made to meet established benchmark recycling standards and State recycling goals based on the needs and interests of the County as determined by local participants. These new plans will be designated as Materials Management Plans, reflecting the shift in priorities to reduce the disposal of resources; and

**WHEREAS**, Part 115 updates aim to support sustainable materials management methodologies such as recycling, composting, anaerobic digestion, and other beneficial utilization activities, by:

- Incentivizing counties to set recycling goals and plan for holistic discards management; and
- Consider and plan for the development of facilities necessary to manage these materials in ways that protect humans and the environment, as well, as making materials available for remanufacturing.
- Making funding available with the goal of tripling Michigan's recycling rate. The funding would cover:
  - County Materials Management Planning,
  - Recycling infrastructure development,
  - Development of markets for recyclable materials,
  - Education to help residents use recycling systems effectively; and

**WHEREAS**, Eaton County would benefit from a fresh take on waste, funded planning, and state grants, including funding for:

- Improved recycling infrastructure and services; and
- Public education; and

**WHEREAS**, Public Act 588 enrolled in 2018 Legislative makes annual funding available to support the amendments proposed to Michigan Solid Waste Laws.

**NOW, THEREFORE, BE IT RESOLVED**, that the Eaton County Board of Commissioners supports the substantial update of Michigan solid waste laws, Part 115, for the advancement of local, county, regional, and state recycling goals and county materials management planning. Carried.

**EATON COUNTY BOARD OF COMMISSIONERS**

**SEPTEMBER 16, 2020**

**RESOLUTION TO APPROVE THE 2020/2021  
EATON COUNTY BUDGET**

**Introduced by the Ways and Means Committee**

Commissioner Brehler moved to approve the following resolution. Seconded by Commissioner Freeman.

**WHEREAS**, the Uniform Budgeting and Accounting Act, Public Act 621 of 1978, as amended, indicates that the Legislative body shall adopt a balanced budget for all funds by passing an Appropriations Act; and

**WHEREAS**, this resolution shall be known as the Fiscal Year 2021 General Appropriation Act; and

**WHEREAS**, that pursuant to State law, notice of a public hearing on the proposed budget was published in a newspaper of general circulation on August 30, 2020 and September 6, 2020, and a public hearing on the proposed budget was held on September 8, 2020; and

**WHEREAS**, the Eaton County voters authorized millages of 0.6993 of a mill for Jail Operation, 0.9490 of a mill for 911, 0.2497 of a mill for EATRAN, 0.3496 of a mill for Juvenile Operations and 0.1248 of a mill for the Medical Care Facility and 1.4985 for Road Repair and Rehabilitation; and

**WHEREAS**, the Board of Commissioners will authorize, in June 2021, a general property tax levy on all real and personal property within the County upon the current tax roll for County general operations; and

**NOW, THEREFORE, BE IT RESOLVED**, that the Eaton County Board of Commissioners hereby adopts the Fiscal Year 2021 General Appropriations Act; and

**BE IT FURTHER RESOLVED**, that the Eaton County Board of Commissioners approves a levy of 0.6993 of a mill for Jail Operation, 0.9490 of a mill for 911, 0.3496 of a mill for Juvenile Operations and 0.1248 of a mill for the Medical Care Facility and 1.4985 for Road Repair and Rehabilitation; and

**BE IT FURTHER RESOLVED**, that the Eaton County Board of Commissioners approves a levy of 0.2497 of a mill for EATRAN; and

**BE IT FURTHER RESOLVED**, that the 2020/2021 Eaton County General Fund (#101) budget of \$38,433,592 be adopted by activity; and

**BE IT FURTHER RESOLVED**, that all other funds budgets (Special Revenue \$21,301,307 and Debt Service \$5,674,773) be adopted by activity, for a total 2020/2021 budget of \$65,409,672; and

**BE IT FURTHER RESOLVED**, that any amendment to increase a salary and/or a Capital Outlay activity in excess of \$2,500.00 shall be approved by the Board of Commissioners; and

**BE IT FURTHER RESOLVED**, that any amendment to increase the total budget of any fund or department in excess of \$2,500.00 shall be approved by the Board of Commissioners except that any amendment to decrease the General Fund Contingency shall be approved by the Board of Commissioners; and

**BE IT FURTHER RESOLVED**, that the Controller be authorized to make such other budget amendments as necessary with the exception of those specified in this resolution.

**BE IT FURTHER RESOLVED**, that the approved Position Allocation List contained in this resolution shall limit the number of permanent employees who can be employed in all departments, offices, and the courts, and no funds are appropriated for any permanent position or employee not on the Approved Position List; and

**BE IT FURTHER RESOLVED**, that as vacancies occur during the budget year, they shall not be refilled, except by specific Ways and Means Committee authorization; and

**BE IT FURTHER RESOLVED**, that certain positions contained in the Position Allocation List which are supported in some part by a grant, cost sharing, reimbursement, or some other source of outside funding are only approved contingent upon the County receiving those budgeted revenues; and

**BE IT FURTHER RESOLVED**, that in the event that some outside funding is not received or the County is notified that it will not be received, said positions shall be considered not funded and removed from the approved Position Allocation List; and

**BE IT FURTHER RESOLVED**, that it is understood that revenues and expenditures may vary from those which are currently contemplated and may be changed from time to time by the Board of Commissioners during the 2020/2021 fiscal year, as deemed necessary. Consequently, there may be a need to increase or decrease various portions of the budget and/or impose layoffs due to unforeseen financial changes; therefore, the Board of Commissioners reserves the right to change the Approved Position Allocation List at any time. The County Elected Officials and County Department Heads shall abide by whatever changes are made by the Board of Commissioners, if any, relative to the approved position and the number of employees stated in the Position Allocation List.

**BE IT FURTHER RESOLVED**, that the salaries of the County's Elected Officials are established according to the Elected Official Salary Schedule contained in this resolution.

**BE IT FURTHER RESOLVED**, that the activity appropriations which represent the estimated costs of

operating the Courts in 2020/2021 are contingent upon reimbursements to Eaton County by the State of Michigan in accordance with MCL 600.151(b). County appropriations to the Courts, in accordance with P.A. 374 and 375 of 1996, are made contingent upon conformance to all county policies and procedures regarding court personnel and the expenditure of funds; and

**BE IT FURTHER RESOLVED**, that all County Elected Officials and County Department Heads shall abide by all applicable policies set by the Board of Commissioners including but not limited to budgets, purchasing, travel, and per diems; as well as the Eaton County Personnel Policies, and that budgeted funds for these purposes are appropriated contingent upon compliance with all County policies.

**BE IT FURTHER RESOLVED**, that the Eaton County Personnel Policy shall apply to all employees and elected officials who are not covered under a collective bargaining agreement or who function under a policy manual which has been jointly approved by the County Board of Commissioners and an Elected Official who has co-employer status.

**BE IT FURTHER RESOLVED**, that the County Controller shall be authorized to make year-end transfers of up to \$20,000 between activities or funds or with such amounts that may be available in the Contingency of the General Fund, as may be necessary to ensure that departments do not end the 2020/2021 fiscal year in a deficit condition. Any such transfer will be reported to the Ways and Means Committee at their next regularly scheduled meeting. Carried.

## 2020/2021 GENERAL APPROPRIATION ACT SUMMARY

### GENERAL FUND

#### Revenue

Taxes	\$	21,132,032
Licenses and Permits		180,100
Federal Grants		894,486
State Grants		2,580,909
Local Unit Contributions		3,530,874
Charges for Services		2,746,025
Fines and Forfeitures		260,200
Interest and Rents		259,105
Other Revenue		177,095
Other Financing Sources		1,926,089
Fund Balance - Carryover		<u>4,746,677</u>
<b>Total Revenue</b>	<b>\$</b>	<b>38,433,592</b>

#### Expenditures

Legislative	\$	365,026
Judicial		5,684,221
General Government		9,690,105
Public Safety		15,743,380
Health and Welfare		1,185,312
Recreation and Culture		15,000
Other		153,649
Capital Outlay		594,100
Debt Service		363,958
Transfers-Out		<u>4,638,841</u>
<b>Total Expenditures</b>	<b>\$</b>	<b>38,433,592</b>

## 2020/2021 GENERAL APPROPRIATION ACT SUMMARY

### SPECIAL REVENUE FUNDS

208	Parks & Recreation	782,451
211	Parks Special	1,000
215	Friend Of The Court	62,949
227	Landfill	35,000
228	Solid Waste Ordinance	424,567
236	CDBG Housing	43,406
242	Comprehensive Planning	9,000
245	Public Improvement	545,000
249	Code Enforcement	631,356
252	Indigent Defense	2,143,154
255	Remonumentation	81,300
256	Register Of Deeds Technology	68,050
260	911 Surcharge	1,832,550
261	Central Dispatch	3,881,290
263	CPL Training Fund	54,289
264	Local Corrections Training Fund	46,312
265	Michigan Justice Training	5,000
266	Sheriff Road Crew	72,079
269	Law Library	6,500
270	STOP Domestic Violence	107,561
272	Priority Court	120,759
273	Sobriety Court	112,224
274	Swift and Sure Sanctions	74,110
275	Veterans Court	74,112
276	Community Corrections	136,259
277	Residential Substance Abuse Treatment	168,665
278	District Court Sobriety Court	35,000
281	Jail Millage	2,479,172
285	Drug Law Enforcement - Sheriff	4,000
286	Drug Law Enforcement - Prosecutor	8,000
287	Homeland Security	127,500
290	Department of Human Services	20,000
292	Child Care Fund	4,376,526
293	Soldiers & Sailors	30,000
296	Juvenile Millage	1,386,420
298	Computer	1,306,046
718	Donations - Animal Control	2,000
720	Donations - Sheriff	2,500
765	Donations - Lincoln Brick Park	100
767	Donations - Juvenile Court	1,000
768	Donations - Youth Facility	4,100
	<b>Total Special Revenue</b>	<b>21,301,307</b>



**2020/2021 GENERAL APPROPRIATION ACT SUMMARY**

**DEBT SERVICE FUNDS**

320	Building Authority - Jail	1,202,238
377	DPW - Grand Ledge 2005	561,656
385	DPW - Brookfield Debt	169,341
395	Building Authority - Dental Clinic	71,538
851	Drain Debt Service	<u>3,670,000</u>
	<b>TOTAL DEBT SERVICE</b>	<b>\$ 5,674,773</b>
	<b>TOTAL 2020/2021 BUDGET</b>	<b>\$ 65,409,672</b>

Adopted Position Allocation List  
2020/2021 Adopted Budget

Function	Department	Position	GL Org	FTE	Total FTE
<b>Legislative</b>					
	<b>Board of Commissioners</b>				
		Chairperson	101.101.000	1.00	
		Vice Chairperson	101.101.000	1.00	
		Ways and Means Chairperson	101.101.000	1.00	
		Commissioners	101.101.000	12.00	
	<u>Department Total</u>				<b>15.00</b>
	General Fund Total				<b>15.00</b>
	Special Revenue Total				-
<b>Judicial</b>					
	<b>Trial Courts</b>				
	<b>Circuit Court</b>				
		Judge	101.130.131	2.00	
		Trial Court Administrator	101.130.131	1.00	
		Specialty Court Coordinator	101.130.131	1.00	
		Judicial Administrative Assistant/Court Recorder	101.130.131	2.00	
		Law Clerk	101.130.131	2.00	
		Collections Specialist	101.130.131	1.00	
		Court Recorder	101.130.131	1.00	
		Administrative Assistant/Jury Coordinator	101.130.131	1.00	
	<u>Sub Department Total</u>				<b>11.00</b>
	<b>District Court</b>				
		Judge	101.130.136	2.00	
		Deputy Trial Court Administrator	101.130.136	1.00	
		Chief Probation Officer	101.130.136	1.00	
		Probation Officer	101.130.136	2.50	
		Judicial Administrative Assistant/Court Recorder	101.130.136	2.00	
		Chief Deputy Clerk	101.130.136	2.00	
		Deputy Clerk	101.130.136	7.00	
		Court Financial Assistant	101.130.136	1.00	
		PT Attorney/Magistrate	101.130.136	0.50	
	<u>Sub Department Total</u>				<b>19.00</b>
	<b>Friend Of The Court</b>				
		Friend of the Court	101.130.141	1.00	
		Assistant Friend of the Court/Attorney Referee	101.130.141	1.00	
		Senior Investigator/Conciliator	101.130.141	1.00	
		Investigator/Conciliator	101.130.141	2.00	
		Office Manager	101.130.141	1.00	
		Enforcement Caseworker	101.130.141	6.00	
		Court Financial Assistant	101.130.141	1.00	
		Administrative Assistant	101.130.141	2.00	
		Enforcement Caseworker	215.130.141	1.00	
	<u>Sub Department Total</u>				<b>16.00</b>
	<b>Probate Court</b>				
		Judge	101.130.148	1.00	
		Judicial Administrative Assistant/Court Recorder	101.130.148	1.00	
		Probate Register	101.130.148	1.00	
		Deputy Probate Register	101.130.148	2.00	
	<u>Sub Department Total</u>				<b>5.00</b>

Adopted Position Allocation List  
2020/2021 Adopted Budget

Function	Department Position	GL Org	FTE	Total FTE
<b>Judicial - Continued</b>				
<b>Trial Courts - Continued</b>				
<b>Juvenile Court</b>				
	Attorney Referee/Juvenile Court Administrator	101.130.149	1.00	
	Chief Juvenile Probation Officer	101.130.149	1.00	
	Juvenile Probation Officer	101.130.149	2.00	
	Juvenile Register	101.130.149	1.00	
	Deputy Juvenile Register	101.130.149	2.00	
	<b>Sub Department Total</b>			<b>7.00</b>
<b>Community Corrections</b>				
	Community Corrections Clerk	276.130.152	0.50	
	Case Manager/Assessor	272.130.138	1.00	
	Case Manager/Assessor	273.130.138	1.00	
	PT Case Manager/Assessor	274.130.138	0.50	
	PT Case Manager/Assessor	275.130.138	0.50	
	<b>Sub Department Total</b>			<b>3.50</b>
<b>Youth Facility</b>				
	Director of Youth Services	292.130.356	1.00	
	Psychologist	292.130.356	1.00	
	Shift Supervisor	292.130.356	2.00	
	Shift Supervisor/Training Coordinator	292.130.356	1.00	
	Aftercare/Family Services Coordinator	292.130.356	1.00	
	Office Manager	292.130.356	1.00	
	Cook	292.130.356	1.00	
	PT Cook	292.130.356	0.50	
	Youth Specialist	292.130.356	10.00	
	<b>Sub Department Total</b>			<b>18.50</b>
<b>Community Based Treatment</b>				
	Therapist	292.130.358	1.00	
	Treatment Specialist	292.130.358	4.00	
	<b>Sub Department Total</b>			<b>5.00</b>
<b>Day Treatment</b>				
	Assistant Youth Services Director	292.130.360	1.00	
	Juvenile Probation Officer	292.130.360	1.00	
	Therapist	292.130.360	1.00	
	Senior Treatment Specialist	292.130.360	1.00	
	Treatment Specialist	292.130.360	2.00	
	<b>Sub Department Total</b>			<b>6.00</b>
<b>In-Home Care</b>				
	Juvenile Probation Officer	292.130.362	3.00	
	<b>Sub Department Total</b>			<b>3.00</b>
<b>LINK Program</b>				
	LINK Program Coordinator	292.130.364	1.00	
	<b>Sub Department Total</b>			<b>1.00</b>
	<b>Department Total</b>			<b>95.00</b>
General Fund Total				<b>57.00</b>
Special Revenue Total				<b>38.00</b>

Adopted Position Allocation List  
2020/2021 Adopted Budget

Function	Department Position	GL Org	FTE	Total FTE
<b>General Government</b>				
	<b>Controller</b>			
	Controller/Administrator	101.172.000	1.00	
	Deputy Controller/Administrator	101.172.000	1.00	
	Benefit Specialist	101.172.000	1.00	
	Accountant	101.172.000	1.00	
	Payroll Clerk	101.172.000	0.75	
	Finance & Purchasing Assistant	101.172.000	1.00	
	Executive Assistant	101.172.000	1.00	
	<b>Department Total</b>			<b>6.75</b>
	<b>County Clerk</b>			
	<b>County Clerk</b>			
	County Clerk/Register of Deeds	101.215.215	1.00	
	Chief Deputy County Clerk	101.215.215	1.00	
	Chief Deputy Circuit Court Clerk	101.215.215	1.00	
	Elections Specialist	101.215.215	1.00	
	Deputy Vital Records Clerk	101.215.215	2.13	
	Deputy Court Clerk	101.215.215	3.00	
	<b>Sub Department Total</b>			<b>9.13</b>
	<b>Register Of Deeds</b>			
	Chief Deputy Register of Deeds	101.268.000	1.00	
	Deputy Register of Deeds	101.268.000	3.00	
	<b>Sub Department Total</b>			<b>4.00</b>
	<b>Department Total</b>			<b>13.13</b>
	<b>Technology Services</b>			
	Technology Services Director	101.228.000	1.00	
	Deputy Technology Services Director	101.228.000	1.00	
	Network & PC Administrator	101.228.000	3.00	
	Technology Field Specialist	101.228.000	1.00	
	PC Technician	101.228.000	1.00	
	GIS Administrator	101.228.000	2.00	
	Technical Services Technician	101.228.000	1.00	
	<b>Department Total</b>			<b>10.00</b>
	<b>County Treasurer</b>			
	Treasurer	101.253.000	1.00	
	Chief Deputy Treasurer	101.253.000	1.00	
	Deputy Treasurer	101.253.000	3.00	
	Foreclosure Coordinator/Deputy Treasurer	515.253.000	1.00	
	<b>Department Total</b>			<b>6.00</b>
	<b>Equalization</b>			
	Equalization Director	101.257.000	1.00	
	Deputy Equalization Director	101.257.000	1.00	
	Appraiser	101.257.000	1.00	
	Property Description Specialist	101.257.000	1.00	
	Administrative Assistant	101.257.000	1.00	
	Property Description Clerk	101.257.000	1.00	
	<b>Department Total</b>			<b>6.00</b>

Adopted Position Allocation List  
2020/2021 Adopted Budget

Function	Department Position	GL Org	FTE	Total FTE
<b>General Government - Continued</b>				
	<b>Physical Plant</b>			
	Physical Plant Director	101.265.000	1.00	
	Custodial Supervisor	101.265.000	1.00	
	Administrative Assistant	101.265.000	1.00	
	General Maintenance Worker	101.265.000	4.00	
	Groundskeeper	101.265.000	2.00	
	Custodian	101.265.000	4.00	
	General Maintenance Worker	281.301.351	1.00	
	<b>Department Total</b>			<b>14.00</b>
	<b>Prosecuting Attorney</b>			
	<b>Prosecuting Attorney</b>			
	Prosecuting Attorney	101.267.229	1.00	
	Chief Assistant Prosecuting Attorney	101.267.229	1.00	
	Assistant Prosecuting Attorney	101.267.229	7.00	
	Investigator/Felony Case Manager	101.267.229	1.00	
	Executive Assistant to the Prosecuting Attorney	101.267.229	0.50	
	Legal Assistant	101.267.229	5.00	
	Assistant Prosecuting Attorney	270.267.229	1.00	
	<b>Sub Department Total</b>			<b>16.50</b>
	<b>Economic Crimes Unit</b>			
	Sr Assistant Prosecuting Attorney - ECU	101.267.232	1.00	
	Detective	101.267.232	1.00	
	Financial Assistant - ECU	101.267.232	2.00	
	<b>Sub Department Total</b>			<b>4.00</b>
	<b>Child Support Unit</b>			
	Legal Assistant	101.267.234	2.00	
	<b>Sub Department Total</b>			<b>2.00</b>
	<b>Crime Victims Unit</b>			
	Executive Assistant to the Prosecuting Attorney	101.267.236	0.50	
	Victim Witness Coordinator	101.267.236	1.00	
	Victim Advocate	101.267.236	1.00	
	<b>Sub Department Total</b>			<b>2.50</b>
	<b>Department Total</b>			<b>25.00</b>
	<b>Drain Commissioner</b>			
	Drain Commissioner	101.275.000	1.00	
	Drain Maintenance Supervisor/Deputy Drain Comm	101.275.000	1.00	
	Drain Inspector	101.275.000	1.00	
	Drain Assessment Administrator	101.275.000	1.00	
	Soil Erosion Enforcement Officer	101.275.000	1.00	
	Administrative Assistant	101.275.000	1.00	
	<b>Department Total</b>			<b>6.00</b>

Adopted Position Allocation List  
2020/2021 Adopted Budget

Function	Department Position	GL Org	FTE	Total FTE
<b>General Government - Continued</b>				
	<b>Indigent Defense</b>			
	Public Defender Administrator	252.299.000	1.00	
	Chief Assistant Public Defender	252.299.000	1.00	
	Assistant Public Defenders	252.299.000	8.00	
	Investigator	252.299.000	1.00	
	Assistant Investigator	252.299.000	1.00	
	Social Worker	252.299.000	1.00	
	Paralegal	252.299.000	1.00	
	Legal Assistant	252.299.000	1.00	
	Administrative Assistant	252.299.000	1.00	
	<b>Department Total</b>			<b>16.00</b>
	<b>General Fund Total</b>			<b>83.88</b>
	<b>Special Revenue Total</b>			<b>19.00</b>
<b>Public Safety</b>				
	<b>Sheriff</b>			
	<b>County Patrol</b>			
	Sheriff	101.301.301	1.00	
	Undersheriff	101.301.301	1.00	
	Executive Assistant to the Sheriff	101.301.301	1.00	
	Records Supervisor/Administrative Services Assist:	101.301.301	1.00	
	Chief Deputy	101.301.301	1.00	
	Captain	101.301.301	2.00	
	Lieutenant	101.301.301	1.00	
	Sergeant	101.301.301	5.00	
	Detective	101.301.301	2.00	
	Deputy - FTO	101.301.301	1.00	
	Deputy	101.301.301	14.00	
	Deputy - Windsor Township Assignment	101.301.305	1.00	
	Deputy - Quartermaster/Property Officer	101.301.301	1.00	
	Records Clerk	101.301.301	4.00	
	<b>Sub Department Total</b>			<b>36.00</b>
	<b>Delta Patrol</b>			
	Lieutenant	101.301.303	1.00	
	Sergeant	101.301.303	4.00	
	Detective	101.301.303	4.00	
	Deputy	101.301.303	24.00	
	Records Clerk	101.301.303	2.00	
	<b>Sub Department Total</b>			<b>35.00</b>
	<b>Secondary Road Patrol</b>			
	Deputy	101.301.333	2.00	
	<b>Sub Department Total</b>			<b>2.00</b>

Adopted Position Allocation List  
2020/2021 Adopted Budget

Function	Department Position	GL Org	FTE	Total FTE
<b>Public Safety - Continued</b>				
<b>Sheriff - Continued</b>				
<b>Corrections</b>				
	Captain	101.301.351	1.00	
	Corrections Lieutenant	101.301.351	1.00	
	Jail Health Coordinator	101.301.351	1.00	
	Jail Nurse	101.301.351	1.00	
	Jail Medical Assistant/EMT	101.301.351	1.50	
	Corrections Sergeant	101.301.351	5.00	
	Corrections Deputy	101.301.351	21.00	
	Corrections Clerk	101.301.351	2.00	
	Corrections Deputy/Road Crew	266.301.351	1.00	
	Corrections Deputy	281.301.351	10.00	
	Jail Medical Assistant/EMT	281.301.351	1.00	
	Corrections Clerk	281.301.351	1.00	
	Jail Medical Assistant/EMT	595.301.351	1.00	
	<b>Sub Department Total</b>			<b>47.50</b>
<b>Animal Control</b>				
	Lead Animal Control Officer	101.301.430	1.00	
	Animal Control Officer	101.301.430	2.00	
	<b>Sub Department Total</b>			<b>3.00</b>
	<b>Department Total</b>			<b>123.50</b>
<b>Central Dispatch</b>				
<b>Central Dispatch</b>				
	Central Dispatch Director	261.325.000	1.00	
	Deputy Central Dispatch Director	261.325.000	1.00	
	Radio System Manager	261.325.000	1.00	
	Administrative Assistant	261.325.000	1.00	
	Clerk/Receptionist	261.325.000	1.00	
	Dispatch Supervisor	261.325.000	6.00	
	Dispatcher	261.325.000	14.00	
	<b>Sub Department Total</b>			<b>25.00</b>
<b>Emergency Services</b>				
	Emergency Services Coordinator	261.101.426	1.00	
	<b>Sub Department Total</b>			<b>1.00</b>
	<b>Department Total</b>			<b>26.00</b>
<b>Construction Code</b>				
	Construction Code Director	249.371.000	1.00	
	Inspector	249.371.000	2.00	
	PT Inspector	249.371.000	1.50	
	Permit Specialist	249.371.000	2.00	
	<b>Department Total</b>			<b>6.50</b>
<b>Community Development</b>				
	Community Development Director	101.721.000	1.00	
	Administrative Assistant/Zoning Enforcement Offi	101.721.000	1.00	
	<b>Department Total</b>			<b>2.00</b>
<b>General Fund Total</b>				<b>111.50</b>
<b>Special Revenue Total</b>				<b>46.50</b>

Adopted Position Allocation List  
2020/2021 Adopted Budget

Function	Department Position	GL Org	FTE	Total FTE
<b>Public Works</b>				
	<b>Resource Recovery</b>			
	Resource Recovery Coordinator	228.528.000	1.00	
	PT Administrative Assistant	228.528.000	0.50	
	PT Resource Recovery Education Assistant	228.528.000	0.50	
	<u>Department Total</u>			<b>2.00</b>
	General Fund Total			-
	Special Revenue Total			<b>2.00</b>
<b>Health &amp; Welfare</b>				
	<b>Veterans</b>			
	Veterans Coordinator	101.681.000	1.00	
	<u>Department Total</u>			<b>1.00</b>
	General Fund Total			<b>1.00</b>
	Special Revenue Total			-
<b>Recreation &amp; Culture</b>				
	<b>Parks</b>			
	<b>Administration</b>			
	Parks & Recreation Director	208.751.000	1.00	
	PT Recreation & Events Coordinator	208.751.000	0.73	
	Administrative Assistant	208.751.000	1.00	
	<u>Sub Department Total</u>			<b>2.73</b>
	<b>Fitzgerald Park</b>			
	Parks Program and Operations Manager	208.752.000	1.00	
	Building and Groundskeeper	208.752.000	1.00	
	<u>Sub Department Total</u>			<b>2.00</b>
	<u>Department Total</u>			<b>4.73</b>
	General Fund Total			-
	Special Revenue Total			<b>4.73</b>
<b>Total Employees</b>				
	General Fund Total			<b>268.38</b>
	Special Revenue Total			<b>110.23</b>
			<b>Grand Total</b>	<b>378.61</b>



## **ELECTED OFFICIAL SALARY SCHEDULE**

Although this Budget is for the period of October 1, 2020 through September 30, 2021, the following schedule reflects the annual salary for the County's Elected Officials effective January 1, 2021.

Clerk/Register of Deeds	\$ 81,868
Drain Commissioner	\$ 81,868
Prosecuting Attorney	\$ 119,953
Sheriff	\$ 104,332
Treasurer	\$ 81,868



**Municipal Employees' Retirement System of Michigan**  
 1134 Municipal Way • Lansing, MI 48917  
 800.767.MERS (6377) • Fax: 517.703.9707  
 www.mersofmich.com



Voting this year will be held virtually. Delegates will need a computer, phone, or device that connects to the internet to vote.

## 2020 Officer and Employee Delegate Certification Form

MERS Annual Business Meeting | September 24, 2020

Please print clearly • Scan and attach this file when you register online • Retain a copy for your records

**IMPORTANT:** If you are not electing/appointing delegates to vote during the MERS Annual Business Meeting, please **DO NOT** submit this form. A **delegate** is **NOT** confirmed to have voting rights until this form has been uploaded with their online registration.

The voting delegate representative must be a MERS member, defined as an **active employee on payroll** who is enrolled in either a MERS Defined Benefit Plan, Defined Contribution Plan or Hybrid Plan.

### 1. Officer (and alternate) delegate information

The officer delegate (or alternate) shall be a MERS member who holds a department head position or above, exercises management responsibilities, and is directly responsible to the legislative, executive, or judicial branch of government.

Officer Delegate name

Andrea Cherwinski

Officer Alternate name

Jeanne Pearl-Wright

Officer delegate and alternate listed above were appointed to serve during the 2020 MERS Business Meeting by official action of the governing body (or chief judge for a participating court) on September 16, 2020.

### 2. Employee (and alternate) delegate information

The employee delegate (or alternate) shall be an employee member who is not responsible for management decisions, receives direction from management and, in general, is not directly responsible to the legislative, executive, or judicial branch of government.

Employee Delegate name

Judy Ash

Employee Alternate name

Employee delegate and alternate listed above were elected to serve during the 2020 MERS Business Meeting by secret ballot election conducted by an authorized officer on September 4, 2020.

### 3. Certification

**NOTE:** Certification should be signed by a member of the governing body or chief administrative officer, or the chief judge for a participating court. **An electronic signature is permissible.**

I certify that the officer delegate and alternate selections are true and correct, and the secret ballot election results for the employee delegate and alternate are true and correct.

Employer/municipality name*	Municipality number*	Email address	
Eaton County	2302	dbosworth@eatoncounty.org	
Employer address	Employer city	Employer state	Employer zip code
1045 Independence Blvd	Charlotte	MI	48813
Printed name	Title of authorized authority*		
Diana Bosworth	County Clerk/Register of Deeds		
Authorized signature*	Date		
<i>Diana Bosworth</i>	9/19/2020		

\* Required field



1. You may complete it electronically (an electronic authorized signature is permissible), then save it and upload it when registering your delegate(s). OR
2. You may print it off and complete it, then scan and upload it to your computer for uploading when you register your delegate(s).

**EATON COUNTY BOARD OF COMMISSIONERS**

**SEPTEMBER 16, 2020**

**RESOLUTION FOR EATON COUNTY TO OPT-OUT OF THE EMPLOYEE TAX  
DEFERRAL AS SET FORTH IN PRESIDENTIAL MEMORANDUM 2020-65**

**Introduced by the Ways and Means Committee**

Commissioner Brehler moved to approve the following resolution. Seconded by Commissioner Haskell.

**WHEREAS**, the Presidential Memorandum 2020-65, dated August 8, 2020, was issued to direct the Secretary of the Treasury to use his authority pursuant to 26 U.S.C. 7508A to defer the withholding, deposit, and payment of the tax imposed by 26 U.S.C. 3101(a), and so much of the tax imposed by 26 U.S.C. 3201 as is attributable to the rate in effect under 26 U.S.C. 3101(a), on wages or compensation, as applicable, paid during the period of September 1, 2020, through December 31, 2020; and

**WHEREAS**, on August 28, 2020, the Secretary of the Treasury released guidance indicating the due date of the withholding and payment of the taxes is postponed until the period beginning January 1, 2021, and ending on April 30, 2021; and

**WHEREAS**, this guidance does not require employers to defer these tax payments; and

**WHEREAS**, the Controller/Administrator has reviewed the permissible deferral and is recommending the County opt-out of the tax deferral program.

**NOW, THEREFORE, BE IT RESOLVED**, the Board of Commissioners accepts the recommendation and instructs the Controller/Administrator to not defer withholding of employee taxes. Carried.

**EATON COUNTY BOARD OF COMMISSIONERS****SEPTEMBER 16, 2020****RESOLUTION TO APPROVE 2019/2020 BUDGET AMENDMENTS****Introduced by the Ways and Means Committee**

Commissioner Brehler moved to approve the following resolution. Seconded by Commissioner Haskell.

**WHEREAS**, the Eaton County 2019/2020 Appropriations Act of September 18, 2019 states that any amendment to increase a salary and/or a Capital Outlay line-item in excess of \$2,500.00 or any amendment to increase the total budget of any fund or department in excess of \$2,500.00 shall be amended by the Board of Commissioners, except that any amendment to decrease the General Fund Contingency shall be approved by the Board of Commissioners; and

**WHEREAS**, such amendments are needed in order to comply with the Uniform Budgeting and Accounting Act of 1978, P.A. 621.

**NOW, THEREFORE BE IT RESOLVED**, that the following budget amendments be approved and added to the 2019-2020 Eaton County Budget:

**GENERAL FUND****FEMA PUBLIC ASSISTANCE GRANT 101-101-426;**

Increase	Wage and Fringe	\$ 25,000
Increase	Supplies – Other	\$100,000
Increase	Contractual	\$ 45,000
Increase	Equipment	\$ 50,000
Increase	Grant Revenue	\$220,000

To increase total budget for Coronavirus Pandemic Response expenditures and anticipated reimbursement.

**COUNTY TREASURER 101-253**

Increase	Supplies – Dog Licenses	\$ 6,000
Increase	Postage	\$ 4,000
Increase	Dog License Revenue	\$ 10,000

To increase total budget for costs associated with issuance of dog licenses.

**DEBT SERVICE****DRAIN DEBT 851.906**

Increase	Principal	\$165,000
Increase	Special Assessment Revenue	\$165,000

To increase total budget for the addition of Windsor Drain Debt retirement during fiscal year (\$65,000) and to correct adopted budget for principal per debt retirement schedule (\$100,000). Carried.

## **LEASE AGREEMENT RENEWAL AND ADDENDUM**

**THIS LEASE RENEWAL AND ADDENDUM** (this "Addendum"), by and between the **CITY OF GRAND LEDGE**, a Michigan city organized and operating under the provisions of the Home Rule City Act, MCL 117.1, *et seq.*, as amended, whose address is 310 Greenwood Street, Grand Ledge, Michigan 48837 (hereinafter the "Lessor"), and the **COUNTY OF EATON**, a Michigan county, whose address is 1045 Independent Boulevard, Charlotte, Michigan (hereinafter the "Lessee"), which shall be deemed effective as of the \_\_\_\_ day of \_\_\_\_\_, 2020.

**WHEREAS**, the Lessor and the Lessee have previously entered into Lease Agreements and Addenda pertaining to various parcels of land described as "Fitzgerald Park" (dated variously May 27, 1975, September 15, 1977, November 24, 1980, July 13, 1989, and September 15, 2010) (collectively, the "Lease Agreements"); and

**WHEREAS**, the current Lease Agreement will expire on September 15, 2020; and

**WHEREAS**, the Lessor and the Lessee desire to extend and renew said Lease Agreements, amend the legal description of the property subject to the Lease Agreements, and provide for an alternate annual fee for City residents.

**WHEREAS**, except as specifically amended by the Lease Agreement Renewal, the remaining terms and conditions contained in the Lease Agreements shall remain in full force and effect.

**NOW, THEREFORE**, the Lessor and the Lessee mutually agree to the following:

1. **Renewal of Lease, Term.** Except as specifically modified by paragraph 2 below, the existing lease Agreements between the Lessor and the Lessee shall be renewed and continued for two (2) years commencing October 1, 2020 and terminating on September 30, 2022.

2. **Legal Description.** Notwithstanding the terms of the Lease Agreements, the property subject to this Lease Renewal and Addendum is generally described and depicted in Exhibit A which is attached hereto (the "Lease Property"). The County shall be entitled to continue to use the Lease Property and the remaining area of Parcel #400-003-400-027-00 and Parcel #400-002-300-110-00 for its existing recreational use, subject to the City's right to maintain, repair, replace, improve and expand its infrastructure, including but not limited to wastewater, water, street system and other infrastructure of any kind located on the Lease Property. The City also reserves the right to conduct soil borings, surveys and other testing on the Lease Property. Any property not contained within the Property described within Exhibit A or above-referenced Parcels shall not be subject to the terms of the Lease Agreements.

3. **Alternate City Resident Annual Fee.** During the term of this Addendum, Lessor and Lessee shall negotiate in good faith an alternate city resident annual fee for Fitzgerald Park.

4. **Waiver of Fees for Educational Entities.** During the term of this Addendum, all entrance, parking and other fees imposed by the County for Fitzgerald Park shall be waived for any K-12 schools, colleges and other educational entities who use Fitzgerald Park as part of their curriculum or other formal education.

5. **Miscellaneous.**

a. Except as specifically modified in this Lease Renewal and Addendum, the Lease Agreements shall continue in full force.

b. This Lease Renewal and Addendum shall be construed, interpreted and enforced under the laws of the State of Michigan.

c. This Lease Renewal and Addendum is binding upon and shall inure to the benefit of the parties and their respective permitted successor and assigns.

d. All capitalized terms not defined in this Lease Renewal and Addendum shall have the same meaning as described in those terms in the Lease Agreements.

e. In the event of any conflict between the terms of this Lease Renewal and Addendum and the terms of the Lease Agreements, the terms of this Lease Renewal and Addendum shall govern and control.

f. This Lease Renewal and Addendum may be executed in several counterparts, each of which shall be deemed an original, and all of which counterparts together shall constitute on and the same. Facsimile and electronic signatures shall be binding upon the parties.

***[SIGNATURES APPEAR ON THE FOLLOWING PAGE]***

**LESSOR:**

**CITY OF GRAND LEDGE**  
a Michigan home rule city

Date: 9/14, 2020

By: \_\_\_\_\_

Its: City Manager

STATE OF MICHIGAN )  
COUNTY OF EATON ) ss:

The following instrument was acknowledged before me this 14 day of September, 2020, by Adam Smith, City Manager of the City of Grand Ledge, a Michigan home rule city, for and on behalf of the City of Grand Ledge, a Michigan home rule city.

**Gregory L. Newman**  
Notary Public  
State of Michigan - County of Eaton  
My Commission Expires Nov. 01 2022

\_\_\_\_\_  
(Signature)  
\_\_\_\_\_  
(Printed)  
Notary Public, \_\_\_\_\_ County, Michigan  
My Commission Expires: \_\_\_\_\_  
Acting in \_\_\_\_\_ County, Michigan

**LESSEE**

**COUNTY OF EATON**  
a Michigan county

Date: \_\_\_\_\_, 2020

By: \_\_\_\_\_

Its: \_\_\_\_\_

STATE OF MICHIGAN )  
COUNTY OF EATON ) ss:

The following instrument was acknowledged before me this \_\_\_\_ day of \_\_\_\_\_, 2020, by \_\_\_\_\_ of the County of Eaton, a Michigan County, for and on behalf of the County of Eaton, a Michigan county.

\_\_\_\_\_  
(Signature)  
\_\_\_\_\_  
(Printed)  
Notary Public, \_\_\_\_\_ County, Michigan  
My Commission Expires: \_\_\_\_\_  
Acting in \_\_\_\_\_ County, Michigan

<b>When recorded return to:</b> City of Grand Ledge Attn: City Manager 310 Greenwood Street Grand Ledge, Michigan 48837	<b>Drafted by (without opinion):</b> Gordon W. VanWieren, Jr. Thrun Law Firm, P.C. 2900 West Road, Suite 200 East Lansing, Michigan 48823
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**EATON COUNTY BOARD OF COMMISSIONERS**

**SEPTEMBER 16, 2020**

**RESOLUTION TO APPOINT  
DISTRICT COURT ATTORNEY/MAGISTRATE**

**Introduced by the Ways & Means Committee**

Commissioner Brehler moved to approve the following resolution. Seconded by Commissioner Mulder.

**WHEREAS**, The District Court has recommended the appointment of Andrew Rockafellow as the District Court Attorney/Magistrate; and

**WHEREAS**, Pursuant to MCL 600.8501, the Board of Commissioners must approve the appointment of such Magistrate positions.

**NOW, THEREFORE, BE IT RESOLVED**, that the Eaton County Board of Commissioners approves the appointment of Andrew Rockafellow as the District Court Attorney/Magistrate. Carried.