

BOARDS, COMMISSIONS AND AUTHORITIES

[Barry-Eaton District Health Department](#) – Created as a joint venture between the Counties of Barry and Eaton to provide public health services. Governed by a six-member Board comprised of three County Commissioners from each participating County. Board meets the fourth Thursday of each month at 9:30 am, alternating between Health Department facility in Charlotte and Hastings. (follow [link](#) to schedule)

[Clinton-Eaton-Ingham Community Mental Health Authority Board](#) – Created in 1964 with the purpose of serving the mental health needs of the residents of the tri-county community, including: Adults with Mental Illness, Children and Adolescents with Emotional Disturbance or Mental Illness, Adults with Developmental Disabilities, Children with Developmental Disabilities and Adults with Substance Abuse Disorders. Governed by a 12-member Board appointed by the Boards of Commissioners from the participating Counties. Eaton County representatives include 1 County Commissioner, and 2 Citizen appointments, one being designated as a consumer representative. Board meets the third Thursday of each month at 6:00, at the administrative offices located at 812 E. Jolly Rd., Lansing, MI 48910. (note two meetings are held during the year in Clinton and Eaton County, follow [link](#) to schedule)

Department of Human Services Board – Responsible for establishing policies and overseeing the local administration of the Department of Human Services, the State of Michigan Social Welfare Board and the [Eaton County Medical Care Facility](#). The three-member Board, of which two members are appointed by the County Board of Commissioners and one State-appointed member, meet the fourth Friday of each month at 9:00 am.

[Tri-County Aging Consortium Board](#) – Office on Aging provides services to older residents of the Tri-County Area, including the Meals on Wheels program. Governed by a 13-member board appointed by the Boards of Commissioners of the participating counties. Eaton County is represented by three County Commissioners on the Consortium Board. Meets the third Monday of each month at 3:30 p.m. at the Tri-County Office on Aging, 5303 S. Cedar St., Lansing.

[Tri-County Aging Consortium Advisory Council](#) - Acts in an advisory capacity to the Consortium Board. At least one-half of the council consists of senior citizens, appointed by their respective units of government. Remaining members represent community agencies, which serve

senior citizens. The Consortium Board approves their appointments. This composition offers the perspectives of both seniors and service providers on aging issues. Eaton County appoints three representatives to the advisory council. Meets the second Thursday of each month at 1:00 p.m. at the Tri-County Office on Aging, 5303 S. Cedar St., Lansing.

[Capital Area Community Services, Inc.](#) – Established with the mission to eliminate the causes and conditions of poverty in Ingham, Eaton, Clinton, and Shiawassee Counties. Eaton County appoints two County Commissioners to the Board of Directors.

[Mid-South Substance Abuse Commission](#) - The Mid-South Substance Abuse Commission was established pursuant to Act 368 of the Public Acts of 1978, and the 2003 Joint Agreement between the Counties of Calhoun, Clinton, Eaton, Gratiot, Hillsdale, Ingham, Ionia, Jackson, Lenawee and Newaygo. NOTE: Calhoun County ceased participation on 10/1/07. Following are the functions of the Commission: Develop comprehensive plans for substance abuse treatment and rehabilitation services and prevention services consistent with guidelines established by the Michigan Department of Community Health (MDCH), review and comment on applications for licenses submitted by local treatment, rehabilitation and prevention organizations, provide technical assistance for local substance abuse service organizations, collect and transfer data and financial information for local organizations to MDCH, submit an annual budget request to the MDCH for the use of State administered funds for its city, county, or region for substance abuse treatment and rehabilitation services in accordance with guidelines established by the MDCH, make contracts necessary and incidental to the performance of the agency's functions and annually evaluate and assess substance abuse services in the region. Eaton County appoints two County Commissioners to the Executive Board. Commission and Committee meetings are held monthly. The **Program Development Committee** meets on the third Monday of each month at 6:00 p.m. The **Executive-Personnel-Finance Committee** meets on the fourth Monday of each month at 4:30, just prior to the **Commission Meeting**, which begins at 6:00 p.m.

Community Corrections Advisory Board – In order to apply and be eligible for funding under P.A. 511 of 1988, the county created this advisory board. The advisory board develops the comprehensive corrections plan to meet the requirements of Act, which include; to encourage the participation in community corrections programs of offenders who would likely be sentenced to imprisonment in a state correctional facility or jail, would not increase the risk to public safety, have not demonstrated a pattern of violent behavior, and do not have a criminal record that indicates a pattern of violent offenses. The Advisory Board is comprised of the following statutory membership:

- (a) One member shall be a county sheriff, or his or her designee.
- (b) One member shall be a chief of a city police department, or his or her designee.
- (c) One member shall be a judge of the circuit court or his or her designee.
- (d) One member shall be a judge of the district court or his or her designee.
- (e) One member shall be a judge of the probate court or his or her designee.
- (f) One member shall be a county commissioner.
- (g) One member shall be selected from 1 of the following service areas: mental health, public health, substance abuse, employment and training, or community alternative programs.
- (h) One member shall be a county prosecuting attorney or his or her designee.
- (i) One member shall be a criminal defense attorney.
- (j) One member shall be from the business community.
- (k) One member shall be from the communications media.
- (l) One member shall be either a circuit court probation agent or a district court probation officer.
- (m) One member shall be a representative of the general public.

Historical Commission - The Commission was created under the provisions of P.A. 213 of 1957 in 1976 to advance public knowledge of the history of Eaton County, with the following mission; to foster public awareness of the county's rich and varied historical heritage, to encourage organizations and individuals who work to restore and preserve its historic sites, structures and artifacts and to document and display them for the education and enjoyment of all its citizens. The seven-member Board is appointed by the Board of Commissioners.

Eaton County Building Authority – Created under the provisions of P.A. 31 of 1948 (1st Ex. Sess.) with the sole purpose of financing and constructing the County's public buildings and facilities. The three-member Board is appointed by the Board of Commissioners. Meets the first Wednesday of each month at 10:30 am, at 1045 Independence Blvd., Charlotte, MI. (while construction projects are on-going)

Capital Area Michigan Works! Board - Formed in 1974 by an inter-local agreement of the three counties (Ingham, Eaton, and Clinton) and the cities of Lansing and East Lansing under the Comprehensive Employment Training Act, later replaced by the Job Training Partnership Act of 1978. As of July 1, 2000, the federal Workforce Investment Act replaced the Job Training Partnership Act. The current act provides workforce development services for persons not only at or below the U.S. guidelines for poverty level income, but includes services to the general public, serving adults, youth, and dislocated workers and assists employers in the recruitment, training, and assessment of employees. Program activities are administered by an Administrative Board consisting of twelve elected officials of the five political units of Ingham, Eaton, Clinton Counties, and the cities of Lansing and East Lansing. This Administrative Board works in partnership with a Workforce Development Board comprised of 24 representatives from private

sector, labor, education, and community based organizations. Eaton County is represented on the Administrative Board by two County Commissioners.

Eaton County Road Commission – Created under the provisions of P.A. 283 of 1909 (MCL 224.6). Responsible for the maintenance of local, state and federal trunklines in the County. Governed by a five-member Board appointed by the Board of Commissioners. The board's regular meetings, where the public is invited, are held at 8:30 a.m. on the second Tuesday and at 7:00 p.m. on the fourth Tuesday of each month at the ECRC 1112 Reynolds Road, Charlotte, Michigan 48813.

Tri-County Regional Planning Board - Formed in 1956, with the main purpose of providing planning and technical solutions for local governments, especially multi-jurisdictional issues, continues today. Eaton County is represented by two County Commissioners on the Board. Executive Board meets the third Wednesday of each month at TCRP Office located at 913 W Holmes Rd, Suite 201, Lansing, MI 48910.

Construction Code Board of Appeals – Administered under the provisions of P.A. 230 of 1972, established to hear appeals regarding the refusal to grant an application for a building permit, or if the enforcing agency (County) makes any other decision pursuant or related to the act, or the code, an interested person, or the person's authorized agent, may appeal in writing to the board of appeals. The board of appeals shall hear the appeal and render and file its decision with a statement of reasons for the decision with the enforcing agency from whom the appeal was taken not more than 30 days after submission of the appeal. Failure by the board of appeals to hear an appeal and file a decision within the time limit is a denial of the appeal for purposes of authorizing the institution of an appeal to the commission. A copy of the decision and statement of the reasons for the decision shall be delivered or mailed, before filing, to the party taking the appeal. **Meets only as needed** to consider appeals, at 1045 Independence Blvd., Charlotte, MI.

Eaton County Planning Commission (administered per Public Act 110 of 2006 and Public Act 33 of 2008). The Planning Commission coordinates the planning and zoning ordinance activities within the townships of Sunfield, Roxand, Vermontville, Chester, Benton, Kalamo, Carmel, Eaton, Eaton Rapids, Walton, Brookfield and Hamlin. The Planning Commission is responsible for the update and maintenance of Eaton County Master Plan, Future Land Use Map and County Zoning Ordinance. They review and render decisions on special use permits and make recommendations to the Board of Commissioners on rezoning requests and zoning ordinance text amendments. The Planning Commission consists of nine (9) members, appointed by the Eaton

County Board of Commissioners for three (3) year terms. Members must be qualified electors of the Townships noted above with the exception of those appointed as ex officio members and one other. Meetings are held at 7:00 p.m. the first Tuesday of every month at the Eaton County Courthouse, located at 1045 Independence Blvd, Charlotte, MI.

Eaton County Zoning Board of Appeals (administered per Public Act 110 of 2006). The Board of Appeals hears and decides appeals and/or variances from the Zoning Ordinance within the townships of Sunfield, Roxand, Vermontville, Chester, Benton, Kalamo, Carmel, Eaton, Eaton Rapids, Walton, Brookfield and Hamlin. The Board members are also responsible for reviewing an order, requirement, decision or determination made by an administrative official or body charged with the enforcement of the Zoning Ordinance. The Board of Appeals consists of five (5) members and one (1) alternate, appointed by the Eaton County Board of Commissioners for three (3) year terms. One member of the Zoning Board of Appeals must be a member of the Planning Commission. All members must be qualified electors of the Townships noted above. Meetings are held at 6:00 p.m. the first Tuesday of every month at the Eaton County Courthouse, located at 1045 Independence Blvd, Charlotte, MI.

Eaton County Brownfield Redevelopment Authority (created and administered per Public Act 381 of 1996, as amended). PA 381 of 1996 established a method to finance environmental response activities at contaminated properties by allowing municipalities to develop and implement brownfield redevelopment financing plans to capture local and school property taxes from a contaminated property to cover the costs associated with conducting environmental response activities on that property. The Brownfield Redevelopment Authority Board oversees such activities relating to the identification and treatment of environmentally distressed areas to promote revitalization, redevelopment and reuse of property within Eaton County. The authority consists of seven (7) members, appointed by the Eaton County Board of Commissioners for one (1) year terms. Meetings are held on an as needed basis at the Eaton County Courthouse, located at 1045 Independence Blvd, Charlotte, MI.

Eaton County Purchase of Development Rights (PDR) Committee (created per County Ordinance #03-04-36 and administered per Public Act 110 of 2006, as amended). The PDR Committee reviews applications for the Eaton County PDR program and recommends to the County Commissioners, based on the adopted selection criteria, those parcels from which development rights are to be purchased to promote protection of agricultural land in the county. The PDR Committee consists of nine (9) members, appointed by the Eaton County Board of Commissioners for two (2) year terms. Meetings are held as needed at the Eaton County Courthouse, located at 1045 Independence Blvd, Charlotte, MI.

Eaton County Housing Advisory Committee (created and administered per the Eaton County Housing Department's CDBG Homeowner Rehabilitation & Emergency Repair Program Guidelines, as revised). The Advisory Committee discusses the County Housing Program direction, reviews guidelines and offers ideas, advice and suggestions to improve Eaton County

Housing programs. Committee members discuss and recommend policies, procedures and initiatives for the county housing programs that can enhance and improve the program's application for and use of grant funds. The Housing Advisory Committee consists of three (3) to five (5) members, appointed by the Eaton County Board of Commissioners for two (2) year terms. Members of the committee must live or work in Eaton County and be interested and concerned with housing issues of low to moderate income people in the county. Meetings are held quarterly at the Eaton County Courthouse, located at 1045 Independence Blvd, Charlotte, MI.

Parks & Recreation Commission – The Eaton County Parks and Recreation Commission is organized as authorized by the Eaton County Board of Commissioners pursuant to Act 261 of the Public Acts of 1965. The Commission through its Director of Parks and Recreation administers the on going parks and recreation program.

The first Parks Commission was assembled in 1970, with members being appointed by the Eaton County Board of Commissioners (then called Board of District Supervisors). Since then the Parks Commission has continued to be proactive in helping provide leisure-time recreational activities for all Eaton County citizens.

The purpose of the Parks Commission is to continually identify current recreational uses, secure available lands for recreation, and the protection of open space and natural space for optimal recreational opportunities for all Eaton County citizens. Meets the first Wednesday of each month at Lincoln Brick Park Interpretive Center located at 13991 Tallman Road, Grand Ledge.

Eaton County Transportation Authority – Provides open-door, curb to curb public transportation in Eaton County for all persons through the following services; Demand-Response, Downtown Lansing Express and Out-of-County Medical Trips. Eaton County Board of Commissioners appoints one Commissioner member, one consumer and one representative from the NW Quadrant of the County. Cities of Olivet, Eaton Rapids, Charlotte and Grand Ledge and Delta Township also each appoint a representative to the eight member Board of Directors. Meets the second Wednesday of each month at 1:00 pm at 916 E. Packard Hwy, Charlotte, MI 48813

Solid Waste Review Committee – Created under the provisions of the County Solid Waste ordinance, to evaluate proposed solid waste projects to be sited in the County for its compliance and consistency with the criteria established in the Solid Waste Management Plan. The SWRC shall evaluate the proposal for consistency or inconsistency with the Plan and forward their findings to the Board of Commissioners. **Meets only as needed.**