

# Dog License By Mail Form & Instructions

(Application form attached.)

An Eaton County dog license is required for all dogs four months or older. Licensing provides good pet identification, ensures dogs are vaccinated for rabies, and proves you are its owner.

New for 2020!

Three-year dog licenses will be available beginning in 2020. The three-year license is part of an overall effort in the Eaton County Treasurer's office to reduce waiting lines and improve dog licensing. One-year licenses will still be available.

Licensing will also switch from a calendar year renewal to a renewal date based on your pet's rabies vaccination date in 2020. All 2019 licenses will be given amnesty until the rabies vaccination date of the dog in 2020. *For example, if a dog was vaccinated in May of 2019, the current 2019 dog license will not expire until May 31, 2020.* The purchase of 2020 licenses will not begin until January 1, 2020. There will be no new licenses issued in December 2019. A renewal notice will be mailed to licensed pet owners 30 days prior to their 2020 renewal date. To purchase a three-year license, a valid rabies vaccination must be good for three years. A 2019 license will not become delinquent until the last day of the month in which the rabies vaccination expires.

Eaton County has also established new license rates. The following license fees will become effective January 1, 2020.

<u>Base Fee</u>	<u>One-Year License</u>	<u>Three-Year License</u>
Female / Male	\$20	\$55
Spayed / Neutered	\$15	\$40

*The penalty for a late license is \$20 in addition to the base fee.*

## License Locations

- The Eaton County Treasurer's dog license website listed below, 24 hours daily.
- The Eaton county Treasurer's office at 1045 Independence Blvd. in Charlotte from 8:00 a.m. to 5:00 p.m. Monday through Friday
- Eaton County Humane Society at 129 N. Main in Olivet.
- By mail (download the license form at [www.eatoncountytreasurer.org](http://www.eatoncountytreasurer.org))
- Town and Country Animal Hospital at 3110 S. Cochran in Charlotte.
- Charlotte Veterinary Hospital at 122 Lansing St. in Charlotte.
- Snow Animal Clinic at 617 Michigan St. in Eaton Rapids.

Bob Robinson  
Eaton County Treasurer  
1045 Independence Blvd  
Charlotte, MI 48813  
[www.eatoncountytreasurer.org](http://www.eatoncountytreasurer.org)  
[treasurer@eatoncounty.org](mailto:treasurer@eatoncounty.org)



# 2020 Dog License By Mail Form

Eaton County, Michigan

Michigan requires all dogs 4 months or older to be licensed.  
(Please complete a form for each dog license.)

**Eaton County Treasurer's Office**  
**1045 Independence Blvd**  
**Charlotte, MI 48813**  
(517) 543-4262  
treasurer@eatoncounty.org

Dog Owner: \_\_\_\_\_

Address: \_\_\_\_\_

City: \_\_\_\_\_ State: \_\_\_\_\_ Zip: \_\_\_\_\_

Phone: \_\_\_\_\_ Township/City: \_\_\_\_\_

Dog's Name: \_\_\_\_\_ Gender of Dog: \_\_\_\_\_

Breed: \_\_\_\_\_ Dog Date of Birth: \_\_\_\_\_

Color (s): \_\_\_\_\_ Veterinarian: \_\_\_\_\_

*Check all that apply.*

<u>Base Fee</u>	<u>One-year license</u>	<u>Three-Year License</u>
Female / Male	\$20 [ ]	\$55 [ ]
Spayed / Neutered	\$15 [ ]	\$40 [ ]

*The penalty for a late license is \$20 in addition to the base fee.*

➤ **To purchase a three-year license the rabies vaccination must have been purchased in 2020 and must be valid through 2023**

INSTRUCTIONS: Renew by Mail

Provide the following documents and mail them with this form to the address above:

1. Proof of valid rabies vaccination from a licensed veterinarian.
2. Proof of spay or neuter (if applicable)
3. A self-addressed, stamped envelope.
4. A check made payable to the Eaton County Treasurer for the total cost of all tags.

Note: Your documents will be returned with your new dog tag.