

**INFORMATION TECHNOLOGY AND COMMUNICATION  
COMMITTEE MEETING**

**THURSDAY, APRIL 2, 2015  
5:00 P.M.  
MINUTES**

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**MEMBERS PRESENT:** Commissioners Mike Hosey, Kent Austin, Brian Lautzenheiser, and Howard Spence

**MEMBER ABSENT:** Commissioners Roger Harris and Jim Osieczonek

**ALSO PRESENT:** Commissioner Blake Mulder, Robert Sobie and John Fuentes

The April 2, 2015 regular meeting of the Information Technology and Communication Committee was called to order at 5:00 p.m. by Chairperson Hosey.

Commissioner Lautzenheiser moved to approve the minutes of the March 5, 2015 meeting, as presented. Commissioner Austin seconded. Motion carried.

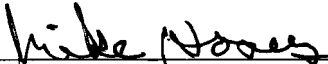
The meeting materials were provided electronically to demonstrate the possible solution for the board's e-meeting project.

Dr. Sobie reviewed the technology requests submitted for the 2015/16 budget and the recommendations submitted to the Controller's Office.

The e-meeting demonstration, utilizing iPad devices was discussed, and the Committee provided initial feedback on the project. Mr. Fuentes and Dr. Sobie discussed their plan on moving forward with the pilot based on the feedback.

Chairperson Hosey adjourned the meeting at 6:16 p.m.

The next regularly scheduled meeting of the Information Technology and Communication Committee will be held on Thursday, May 7, 2015, at 5:00 p.m. or 10 minutes following the adjournment of the Public Safety Committee meeting, whichever is later, in the Sheriff's Training Room, located at 1025 Independence Blvd., Charlotte, MI.

  
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Mike Hosey, Chairperson

# Eaton County Information Systems

## 2015/2016 Computer Fund Expense Budget

Description of Expense Requests	TechPln Goals	Requested by Dept	Requested by InfoSys	Running Total
<b>Expenses Necessary to Maintain Operations</b>				
Annual Payment for Network Rebuild Project (3 of 5)	1,2,4	\$347,000	\$347,000	<input type="checkbox"/>
Electronic Law Library via the Internet (Westlaw)	1	\$16,000	\$16,000	<input type="checkbox"/>
Laserfiche Imaging Software Updates & Support	1.4	\$38,000	\$38,000	<input type="checkbox"/>
MDM Software Annual Costs and RSA Annual Costs	4	\$7,500	\$7,500	<input type="checkbox"/>
Technical Training for InfoSys Staff	4	\$15,000	\$15,000	<input type="checkbox"/>
Annual Cost for Internet Connection w/ACD.net	1,2,3,4	\$31,000	\$31,000	<input type="checkbox"/>
Software Maintenance (ArcGIS, Anti-Virus, Iprism, etc.)	1,4	\$25,000	\$25,000	<input type="checkbox"/>
Hardware Service and Support (SAN, SEI, AS/400, etc.)	4	\$20,000	\$20,000	<input type="checkbox"/>
Software Service and Support for AS/400s (only LOGOS)	4	\$3,600	\$3,600	<input type="checkbox"/>
Domain SSL Certificates (eatoncounty.org; apps.eatoncounty.org)	4	\$5,000	\$5,000	<input type="checkbox"/>
Contractual Services	4	\$15,000	\$15,000	<input type="checkbox"/>
Replacement of Electronic Hardware Outside of Budget Cycle	1,4	\$15,000	\$15,000	<input type="checkbox"/>
<b>Total To Maintain Operations (from General Fund)</b>		<b>\$538,100</b>	<b>\$538,100</b>	<b>\$538,100</b>
<b>Technology Requests for Products &amp; Services</b>				
<b>Multi-Department Requests</b>				
<input type="checkbox"/> MS-Office 2013 Licenses (100)	1,2,4	\$37,000	\$37,000	\$575,100
<input type="checkbox"/> ECSO MultiMedia Setup for Training Rm	1,2,4	\$75,500	\$0	\$575,100
		<b>\$112,500</b>	<b>\$37,000</b>	
<b>Sheriff Department</b>				
<input type="checkbox"/> Body Worn Cameras (40) w/add'l charging dock	1,2	\$40,000	\$40,000	\$615,100
<input type="checkbox"/> Delta Sub Software (see original request)	4	\$2,600	\$0	\$615,100
<input type="checkbox"/> Cellebrite (mobile forensics) w/Training	1	\$11,500	\$11,500	\$626,600
<input type="checkbox"/> Security Camera for PropRoom-integrated w/BCIS	1,2	\$2,500	\$2,500	\$629,100
<input type="checkbox"/> PCs (6), Scanners (3)	4	\$9,000	\$9,000	\$638,100
<input type="checkbox"/> ECSO Training Room Enhancements w/iMac	1,2,4	\$20,000	\$20,000	\$658,100
		<b>\$85,600</b>	<b>\$83,000</b>	
<b>Courts (all divisions)</b>				
<input type="checkbox"/> Surface Tablets for Judges & Admin (3)	1,2,4	\$9,000	\$9,000	\$667,100
<input type="checkbox"/> Laptop for Juries/Depositions (1)	1,2	\$1,200	\$1,200	\$668,300
<input type="checkbox"/> DMC Software - check writing/recon	1,2,4	\$16,375	\$16,375	\$684,675
<input type="checkbox"/> TVs/Mounts, etc. for Court Lobbies, Jury Room, etc.	1,4	\$9,000	\$9,000	\$693,675
<input type="checkbox"/> 23" Monitors (38)	1,4	\$7,600	\$7,600	\$701,275
<input type="checkbox"/> Laser Printer Replacements (3), Color Printer (2)	1,4	\$4,500	\$4,500	\$705,775
<input type="checkbox"/> iMac (1), PCs (2) and Scanners (2)	1,2	\$6,800	\$6,800	\$712,575
		<b>\$54,475</b>	<b>\$54,475</b>	
<b>Prosecuting Attorney &amp; ECU</b>				
<input type="checkbox"/> Surface Tablets (12) for Attorneys w/Accessories	4	\$36,000	\$36,000	\$748,575
<input type="checkbox"/> 23" Monitors for Ecu (5)	2	\$1,000	\$1,000	\$749,575
<input type="checkbox"/> Scanners (2)	4	\$2,000	\$2,000	\$751,575
<input type="checkbox"/> Panasonic ToughPad	2	\$3,000	\$3,000	\$754,575
<input type="checkbox"/> Apple i-Phone 6 (2)	2	\$1,500	\$1,500	\$756,075
<input type="checkbox"/> Color Printer (1)	4	\$500	\$500	\$756,575
		<b>\$44,000</b>	<b>\$44,000</b>	

Technology Requests for Products & Services		Requested by Dept	Requested by InfoSys	Running Total	
<b>Construction Code</b>					
<input type="checkbox"/>	Laptop/Tablet Computers for Mobile Inspections(2)	1,2	\$4,000	\$4,000	\$760,575
			\$0	\$0	\$760,575
			<b>\$4,000</b>	<b>\$4,000</b>	
<b>Community Development</b>					
<input type="checkbox"/>	Scanner for Veteran Services	4	\$900	\$900	\$761,475
<input type="checkbox"/>	Laptop/Tablet for Enforcement Officer	4	\$2,000	\$2,000	\$763,475
			<b>\$2,900</b>	<b>\$2,900</b>	
<b>Parks</b>					
<input type="checkbox"/>	Portable/Wireless Projector	4	\$2,500	\$2,500	\$765,975
			<b>\$2,500</b>	<b>\$2,500</b>	
<b>Treasurer's Office</b>					
<input type="checkbox"/>	No Requests		\$0	\$0	\$765,975
			\$0	\$0	\$765,975
			<b>\$0</b>	<b>\$0</b>	
<b>Drain Office</b>					
<input type="checkbox"/>	No Requests		\$0	\$0	\$765,975
<input type="checkbox"/>			\$0	\$0	\$765,975
			<b>\$0</b>	<b>\$0</b>	
<b>Information Systems</b>					
<input type="checkbox"/>	No Requests		\$0	\$0	\$765,975
<input type="checkbox"/>			\$0	\$0	\$765,975
			<b>\$0</b>	<b>\$0</b>	
<b>Equalization</b>					
<input type="checkbox"/>	No Requests		\$0	\$0	\$765,975
			<b>\$0</b>	<b>\$0</b>	
<input type="checkbox"/>			\$0	\$0	\$765,975
			<b>\$0</b>	<b>\$0</b>	
			\$0	\$0	\$765,975
			<b>\$0</b>	<b>\$0</b>	
<b>Total Department Requests</b>			<b>\$844,075</b>	<b>\$765,975</b>	<b>\$765,975</b>

Student Internship Request(s)		Requested by Dept	Requested by InfoSys	Running Total	
As a method of on-the-job training for professional careers, students are provided an opportunity to experience the activities of a busy IT operation working to provide an array of suitable technologies to county departments.					
<b>Information Systems</b>					
	Student Internship - IT/GIS Generalist		\$10,531	\$10,531	\$776,506
			\$0	\$0	\$776,506
			\$0	\$0	\$776,506
			\$0	\$0	\$776,506
			\$0	\$0	\$776,506
<b>Total Costs Related to Internship Position(s)</b>			<b>\$10,531</b>	<b>\$10,531</b>	
<b>Total Department and Internship Requests</b>			<b>\$854,606</b>	<b>\$776,506</b>	<b>\$776,506</b>

Technology Requests for Products & Services Funded by Other Revenue Sources		Requested by Dept	Requested by InfoSys	Running Total
<b>Sheriff Department (Jail Millage)</b>				
<input type="checkbox"/>	No requests	\$0	\$0	\$0
		\$0	\$0	\$0
		<b>\$0</b>	<b>\$0</b>	
<b>Central Dispatch (911 Millage)</b>				
<input type="checkbox"/>	Misc. Equipment (see original request form)	2,4	\$48,500	\$48,500
			<b>\$48,500</b>	<b>\$48,500</b>
<b>Treasurer's Office (DIq Tax Fund)</b>				
<input type="checkbox"/>	No requests	\$0	\$0	\$48,500
		\$0	\$0	
		<b>\$0</b>	<b>\$0</b>	
<b>Register of Deeds (Automation Fund)</b>				
<input type="checkbox"/>	Annual Replacement of Peripheral Equipment	\$0	\$0	\$48,500
		\$0	\$0	
		<b>\$0</b>	<b>\$0</b>	
<b>Total Other Revenue Sources (Millages, etc.)</b>			<b>\$48,500</b>	<b>\$48,500</b>
<b>Budget Summary</b>				<b>+ / -</b>
<b>Total Requests from General Fund Appropriation</b>		<b>\$854,606</b>	<b>\$776,506</b>	
<b>Total Computer Fund Revenue Earmarked for Projects</b>		<b>\$0</b>	<b>\$0</b>	
<b>Net General Fund Appropriation Requested</b>		<b>\$854,606</b>	<b>\$776,506</b>	
<b>Other Revenue Sources (Transfers-In)</b>				
Sheriff's Dept Requests from Jail Millage		\$0	\$0	
Central Dispatch Requests from 911 Millage		\$48,500	\$48,500	
Treasurer's Office Requests from DIq. Tax Fund		\$0	\$0	
Register of Deeds Requests from Automation Fund		\$0	\$0	
<b>Total of Transfers-In to the Computer Fund</b>			<b>\$48,500</b>	
<b>Total Computer Fund Budget Request</b>			<b>\$825,006</b>	