



EATON COUNTY BOARD OF COMMISSIONERS

SEPTEMBER 17, 2008

The Eaton County Board of Commissioners met in recessed session at the County Facilities, in the City of Charlotte, Wednesday, September 17, 2008.

Chairperson Brehler called the meeting to order at 7:00 PM.

The Pledge of Allegiance to the Flag was given by all.

Commissioner MacDowell gave the invocation.

Roll call. Commissioners present; Michael Hosey, Harlan MacDowell, Theresa Abed, Carol Strachan, Jeanne Pearl-Wright, Leo Farhat, Glenn Freeman, John Forell, Linda Keefe, Art Luna, Daryl Baker, Dale Barr, Denise Clarke, Leonard Peters, Joseph Brehler. Commissioners absent: None.

Commissioner Keefe added the following to the Ways and Means Committee Report:

- Item 2a – PA 116 Resolution
- Item 8 – Health Insurance Administrative Services Contract Renewal Resolution
- Item 9 – County Dental Clinic Resolution

Commissioner Freeman moved the agenda be approved as amended. Seconded by Commissioner Hosey. Carried.

Commissioner Peters moved the minutes of August 20, 2008 be approved as presented. Seconded by Commissioner Barr. Carried.

Communications.

- 1/ Thank you card from the family of Virginia Bernero
- 2/ Notice of an MTA meeting September 22<sup>nd</sup> at Oneida Township Hall.

Chairperson Brehler introduced Colette Scrimger, Deputy Health Officer for the Barry-Eaton District Health Department who spoke about the development of an Eaton County Dental Clinic for Medicaid and uninsured residents. An overview of the program was distributed. (Copy on file)

Commissioner Baker voiced concern as to whether this was the right time to start this clinic with the state of the county's budget. It was explained the clinic would be part of the Health Department and the County would own the building. The clinic will enter into a lease to repay the County's construction and equipment financing costs. Money would not be taken from the county's general fund, but from the delinquent tax fund. \$50,000 to cover initial operating costs would be paid back from the clinic's operation within 2 years.

There was no Public Comment.

Commissioner Pearl-Wright moved Gloria Kovnot be appointed to the Tri-County Office on Aging Advisory Council for an unexpired term expiring December 31, 2008. Seconded Commissioner Strachan. Carried.

Commissioner Freeman announced a recommendation from the Animal Control Task Force has been received. A meeting is scheduled for September 25, 2008 at 3PM in the training room at the jail for discussion and recommendation.

Chairperson Brehler thanked everyone who served on the task force and Commissioner Abed who chaired the task force.

Commissioner Luna moved to appoint Seth Phillips to the Parks and Recreation Commission to fill an unexpired term expiring on December 30, 2010. Seconded by Commissioner Barr. Carried.

Commissioner Luna moved the approval of Resolution #08-9-105, to amend the Land Development Code (Zoning Ordinance) of Eaton County to clarify the intent, update language and improve comprehension to Article 4 Board of Appeals, Article 5 Definitions, Article 6 General Provisions, Article 7 Land Development Districts, Article 9 Conditional Use Permit Procedures, Article 10 Off Street Parking and Loading, Article 12 Non-Conformities, Article 13 Amendments and Article 14 Specific Provisions and Requirements.

Seconded by Commissioner Pearl-Wright. Carried.

Commissioner Luna moved the approval of Resolution #08-9-106, To Support the Expansion of the Michigan Beverage Container Act of 1976. Seconded by Commissioner Strachan. Carried.

Commissioner Luna moved the approval of Resolution #08-9-107, To Amend the Building Permit Fee Schedule based on the ICC Square Foot Construction Cost. Seconded by Commissioner Freeman. Carried. 1 Nay, Commissioner Clarke.

Commissioner Luna moved the approval of Resolution #08-9-108, To Waive Right to Review Zoning Ordinances of Bellevue Township. Seconded by Commissioner Peters. Carried. Nays, Farhat, Forell, Clarke, Brehler.

Commissioner Keefe moved the approval of Resolution #08-9-109, To Approve the Application of the Office of Highway Safety Planning Michigan Safe Communities Grant which will provide overtime dollars for the purpose of developing more comprehensive strategies to prevent traffic crashes in our communities and to purchase a supply of child safety seats. Seconded by Commissioner Luna. Carried.

Commissioner Keefe moved the approval of Resolution #08-9-110, To Approve Application for PA 116 from Robert and Roberta McElmurry for 32.64 acres in Bellevue Township. Seconded by Commissioner Forell. Carried.

Commissioner Keefe moved the approval of Resolution #08-9-111, To Approve Application for PA 116 from Robert and Roberta McElmurry for 60 acres in Kalamo Township. Seconded by Commissioner Forell. Carried.

Commissioner Keefe moved the approval of Resolution #08-9-112, to Approve Revised Plans, Revised Cost Estimate and Amendment to Lease Contract between the County and the Building Authority for the Eaton County Medical Care Facility expansion project. Seconded by Commissioner Clarke. Carried.

Commissioner Keefe moved the approval of Resolution #08-9-113, Approving the 2008/2009 Eaton County Budget. Seconded by Commissioner Forell. Roll call vote. Ayes; Commissioners Hosey, MacDowell, Abed, Strachan, Pearl-Wright, Farhat, Freeman, Forell, Keefe, Luna, Baker, Barr, Clarke, Peters, Brehler. Nays; None. Carried.

Commissioner Keefe thanked the members of the Ways and Means Committee and the Controller and Assistant Controller for their help with the budget.

Commissioner Keefe moved the approval of Resolution #08-9-114, to Approve 2007/2008 General Fund Budget Amendments. Seconded by Commissioner Hosey. Carried.

Commissioner Keefe moved the approval of Resolution #08-9-115, to Approve 2007/2008 Special Revenue Fund Budget Amendments. Seconded by Commissioner Farhat. Carried.

Commissioner Keefe moved the approval of claims as audited by the Ways and Means Committee in the amount of \$324,915.01. Seconded by Commissioner Baker. Carried.

Commissioner Keefe moved the approval of Resolution #08-9-116, To Approve Health Insurance Administrative Services Contract Renewal with Blue Cross/Blue Shield of Michigan and to incorporate the Barry-Eaton District Health Department into the Administrative Services Contract renewal documents. Seconded by Commissioner Freeman. Carried.

Commissioner Keefe moved the approval of Resolution #08-9-117, To Authorize the Barry-Eaton District Health Department to proceed with the development of a County Dental Clinic with an initial start-up investment of approximately \$150,000 by the County to be used from the Delinquent Tax Fund. Seconded by Commissioner Pearl-Wright.

Concern that the building could not be built for \$400,000 was raised. Chairperson Brehler indicated the issue would be brought back to the full board for further discussion if the building costs exceeded \$400,000.

Controller Fuentes stated the funding model is based on the clinic's operation supporting the annual lease payments necessary to cover the county's financing costs. If the building costs make it cost prohibitive the proposal would need to be re-evaluated.

Vote on resolution. Carried. 1 nay, Forell.

There were no Public Comments.

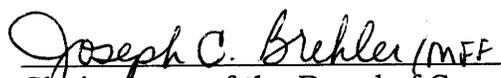
There was no Unfinished Business or Old business.

New Business. Commissioner MacDowell inquired whether a dedication of the new jail expansion has been scheduled. The Sheriff has not scheduled a dedication yet.

Commissioner Keefe thanked Windsor Township Fire Chief Chuck Cribley for his dedication to Windsor Township as he will be retiring at the end of the month.

Commissioner Luna thanked the efforts of the department heads and Controller Fuentes in working towards balance the budget this year.

Commissioner Baker adjourned the meeting to Wednesday, October 15, 2008 at 7:00 PM.

  
Chairperson of the Board of Commissioners

  
Clerk of the Board of Commissioners

**EATON COUNTY BOARD OF COMMISSIONERS****September 17, 2008****RESOLUTION TO APPROVE DCA-9-08-4****Introduced by the Public Works and Planning Committee**

Commissioner Luna moved the approval of the following resolution.

Seconded by Commissioner Pearl-Wright.

**PREAMBLE:** The Eaton County Land Development Code, an Ordinance adopted by the Commissioners of the County of Eaton pursuant to Public Act 183 of 1943, and administered pursuant to Public Act 110 of 2006, may be amended from time to time by following procedures outlined in Article 13 of the Development Code.

**WHEREAS,** Eaton County Planning Commission initiated a petition for a Comprehensive Amendment to the Eaton County Land Development Code (zoning ordinance) to clarify the intent, update language and improve comprehension. Amendments are proposed to the following: Article 4 Eaton County Board of Appeals (amend 4.7 conditions of approval), Article 5 Definitions (amend 5.3.19 S, Second Hand Store), Article 6 General Provisions (amend 6.2.5 Lot frontage/Depth Ratio), Article 7 Land Development Districts (amend 7.3 Limited Agricultural District ), Article 9 Conditional Use Permit Procedures (amend 9.3.4 Review by Township Board of Trustees), Article 10 Off Street Parking and Loading (amend 10.4 Off Street Parking Space Requirements, Open Air Business & Storage), Article 12 Non-Conformities (amend 12.2.3 regulation of non-conformities, item A. Abandonment), Article 13 Amendments (amend Section 13.4 Procedures), Article 14 Specific Provisions and Requirements (Amend Section 14.36 Migrant Labor Housing).; and

**WHEREAS,** the Eaton County Planning Commission held a duly advertised and noticed public hearing on **September 2, 2008;** and

**WHEREAS,** the Eaton County Planning Commission found the requested amendment to be consistent with the required findings of fact (Items A-G) contained in Section 13.6 of the Eaton County Land Development Code; and

**WHEREAS,** the Eaton County Planning Commission has taken action on **September 2, 2008** to recommend the approval of the request for a comprehensive amendment to the Eaton County Land Development Code (zoning ordinance) to clarify the intent, update language and improve comprehension. Amendments are proposed to the following: Article 4 Eaton County Board of Appeals (amend 4.7 conditions of approval), Article 5 Definitions (amend 5.3.19 S, Second Hand Store), Article 6 General Provisions (amend 6.2.5 Lot frontage/Depth Ratio), Article 7 Land Development Districts (amend 7.3 Limited Agricultural District ), Article 9 Conditional Use Permit Procedures (amend 9.3.4 Review by Township Board of Trustees), Article 10 Off Street Parking and Loading (amend 10.4 Off Street Parking Space Requirements, Open Air Business & Storage), Article 12 Non-Conformities (amend 12.2.3 regulation of non-conformities, item A. Abandonment), Article 13 Amendments (amend Section 13.4 Procedures), Article 14 Specific Provisions and Requirements (Amend Section 14.36 Migrant Labor Housing).

**NOW THEREFORE BE IT RESOLVED** that the Board of Commissioners of the County of Eaton, Michigan having considered the findings of facts and recommendations hereby:

**APPROVES** the request by Eaton County Planning Commission for a Comprehensive Amendment to the Eaton County Land Development Code (zoning ordinance) to clarify the intent, update language and improve comprehension. Amendments are proposed to the following: Article 4 Eaton County Board of Appeals (amend 4.7 conditions of approval), Article 5 Definitions (amend 5.3.19 S, Second Hand Store), Article 6 General Provisions (amend 6.2.5 Lot frontage/Depth Ratio, Article 7 Land Development Districts (amend 7.3 Limited Agricultural District ), Article 9 Conditional Use Permit Procedures (amend 9.3.4 Review by Township Board of Trustees), Article 10 Off Street Parking and Loading (amend 10.4 Off Street Parking Space Requirements, Open Air Business & Storage), Article 12 Non-Conformities (amend 12.2.3 regulation of non-conformities, item A. Abandonment), Article 13 Amendments (amend Section 13.4 Procedures), Article 14 Specific Provisions and Requirements (Amend Section 14.36 Migrant Labor Housing).

At the regular meeting of the Eaton County Board of Commissioners on **September 17, 2008** the Resolution regarding the approval of said request was adopted.

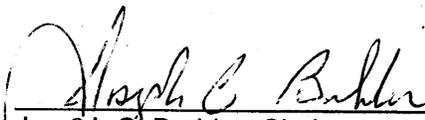
Those voting Aye: Commissioners; Hosey, MacDowell, Abed, Strachan, Pearl-Wright, Farhat, Freeman, Forell, Keefe, Luna, Baker, Barr, Clarke, Peters, Brehler

Those voting Nay: None

Abstention: None

Absent: None

Motion carried.

  
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Joseph C. Brehler, Chairman  
Eaton County Board of Commissioners

I hereby certify that the above Ordinance amending the Eaton County Land Development Code, which was approved, is a true and correct copy of that recorded in the official minutes of September 17, 2008 of the Eaton County Board of Commissioners.

  
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M. Frances Fuller, Clerk  
Eaton County Board of Commissioners

**DCA-9-08-4 PROPOSED TEXT AMENDMENTS  
TO THE EATON COUNTY LAND DEVELOPMENT CODE**

Additions shown in ***bold italic print*** and deletions are shown by ~~strikeout print~~.

The following District Change Amendment, DCA-9-08-4, is proposed to the Eaton County Land Development Code (Zoning Ordinance) to clarify its intent and to improve its comprehension. The proposed amendments are as follows:

**A.) Amendment Proposed to Article 4 Eaton County Board of Appeals:**

(The following amendment is proposed to be consistent with PA 110 of 2006)

**SECTION 4.7 CONDITIONS OF APPROVAL**

The Board of Appeals may impose, in writing, specific conditions with the affirmative decision pursuant to ~~Section 16d(2) of Public Act 183 of 1943~~ ***Public Act 110 of 2006***, as amended. An affirmative decision will remain valid only as long as the applicant begins the proposed land use, building or structure within six (6) months of written notification of the decision. The breach of any such condition shall be a violation of this Ordinance.

**B.) Amendment Proposed to Article 5 Definitions and Interpretations:**

(The following amendment is to add further clarification to an existing definition)

**5.3.19 S**

**Second Hand Store:** A building or portion thereof in which the public sale of previously owned goods having no generally recognized cultural or historic value as antiques, is carried-out for a period of a time greater than ~~seven (7)~~ ***eight (8)*** consecutive days during a six (6) month period of time ~~and/or no for more than two (2) consecutive weekends.~~

**C.) Amendment Proposed to Article 6 General Provisions:**

(The following amendment is intended add consistency between 6.2.2 and 6.2.5 of ordinance and to add language to provide for Temporary Use Permits)

**6.2.5 Lot Frontage/Depth Ratio:** In order to conserve land resources including productive farmland, and to limit the overcrowding of land, all lots created ***or adjusted*** after the effective date of this Ordinance shall meet the standards of the following table with respect to the ratio of lot width to depth:

**D.) Amendment Proposed to Article 7 Land Development Districts:**

(The following change is proposed to correct and update language from a previous amendment. Proposed changes to Table A are to reflect the intent of the ordinance)

**SECTION 7.3 LIMITED AGRICULTURAL DISTRICT (LA)**

7.3.4 Uses Permitted by Conditional Use Permit pursuant to *Article 9* of this Ordinance:

~~W.~~ **X.** Uses similar to the above uses permitted by Conditional Use Permit

~~X.~~ **W.** ***Agricultural Migrant Labor Housing*** as provided in Section 14.36 of the ***this*** Ordinance.

**E.) Amendment Proposed to Article 9 Conditional Use Permits and Article 13 Amendments:**

(The following amendment is intended to provide consistency of notification deadlines for Conditional Use Permit and District Change Amendment applications)

**SECTION 9.3 CONDITIONAL USE PERMIT PROCEDURES**

**9.3.4 Review by Township Board of Trustees:** A copy of the completed application and Site Plan shall be forwarded to the Township Clerk of the Township in which the proposal is located, within ~~three (3)~~ **working five (5) business** days of receipt by the Community Development Department. The Township Board of Trustees may take action on the application and submit a written recommendation to the Planning Commission within thirty (30) days after receipt of the application and Site Plan. Such recommendations shall be made a part of the record of the public hearing held by the Planning Commission. The applicant or representative of the applicant shall be required to appear at a meeting of the Township Board of Trustees to discuss the proposal prior to the date of the public hearing held by the Planning Commission.

**SECTION 13.4 PROCEDURE**

**13.4.3** The Community Development Department shall provide notice of the proposed amendment in accordance Public Act 110 of 2006, as amended and pursuant to Article 3.9, herein. In addition to the above, the Community Development Department will notify the following agencies within five (5) *business* days of receipt of a proper application, requesting their comments and recommendations:

**F.) Amendment Proposed to Article 10 Off Street Parking and Loading:**

(The following change is proposed to allow for a reduced amount of required parking)

**SECTION 10.4 OFF-STREET PARKING SPACE REQUIREMENTS**

Open Air Business & Storage (Art 14.33)	One (1) for each 400 square feet of indoor and outdoor area used for the business <del>Four (4)</del> <b>plus one (1) for each employee not to include spaces designated for the outdoor storage of equipment, vehicles, trailers or materials associated with the operation of the business</b>
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**G.) Amendment Proposed to Article 12 Non-Conformities:**

(The following is proposed to clarify language and intent)

**12.2.3 Regulation of Non-conformities:**

A. **Discontinuance or Abandonment:** Any legal non-conforming use or legal non-conforming structure which remains discontinued after receipt of notice by mail to the owner of record, and posting of the property in a conspicuous place, stating that "the vested right of continuance will be terminated unless the use of land or occupancy of the structure is re-established within 365 days", shall be conclusively presumed to be abandoned and shall lose all rights to continuance as a legal non-conformity, except in the case of a surface mining operation which are governed by Section 14.25 of this Ordinance, the determination of abandonment of property shall require either the written voluntary consent of the property owner or failure of the property owner to respond in writing within a period of 365 days after posting and mailing of the aforementioned notice or pending determination of abandonment. *Whenever a nonconforming use has been discontinued for twelve (12) consecutive months, such discontinuance shall be considered conclusive evidence of an intention to abandon legally the nonconforming use. At the end of this period of abandonment, the nonconforming use shall not be re-established and any future use shall be in conformity with the provisions of this Ordinance.*

**H.) Amendment Proposed to Article 14 Specific Provisions and Requirements:**

**(The following change is proposed to correct and update language from a previous amendment)**

**SECTION 14.36 *AGRICULTURAL* MIGRANT LABOR HOUSING**

**EATON COUNTY LAND DEVELOPMENT CODE**

**ZONING ORDINANCE AMENDMENT DCA-09-08-04**

**District Change Amendment DCA-09-08-04 to amend the Land Development Code (Zoning Ordinance) of Eaton County, as enacted in 1981 pursuant to the provisions of Public Act 110 of 2006, as amended.**

An application for a District Change Amendment for a Comprehensive Amendment to the Eaton County Land Development Code (zoning ordinance) to clarify the intent, update language and improve comprehension. Amendments are proposed to the following: Article 4 Eaton County Board of Appeals (amend 4.7 conditions of approval), Article 5 Definitions (amend 5.3.19 S, Second Hand Store), Article 6 General Provisions (amend 6.2.5 Lot frontage/Depth Ratio), Article 7 Land Development Districts (amend 7.3 Limited Agricultural District ), Article 9 Conditional Use Permit Procedures (amend 9.3.4 Review by Township Board of Trustees), Article 10 Off Street Parking and Loading (amend 10.4 Off Street Parking Space Requirements, Open Air Business & Storage), Article 12 Non-Conformities (amend 12.2.3 regulation of non-conformities, item A. Abandonment), Article 13 Amendments (amend Section 13.4 Procedures), Article 14 Specific Provisions and Requirements (Amend Section 14.36 Migrant Labor Housing).

**WHEREAS**, the Eaton County Planning Commission held a duly advertised and noticed public hearing on **September 2, 2008**; and

**WHEREAS**, the Eaton County Planning Commission has taken action on **September 2, 2008** to recommend approval of the text amendment:

**WHEREAS**, after careful consideration of the amendment, the Eaton County Board of Commissioners approved the aforementioned text amendment as follows:

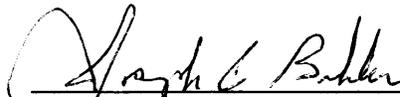
Yeas	<u>15</u>
Nays	<u>None</u>
Abstaining	<u>None</u>
Absent	<u>None</u>

I, M. Frances Fuller, Clerk for the County of Eaton, do hereby certify that the above and foregoing is a true copy of the amendment to the Eaton County Land Development Code (Zoning Ordinance), as amended and passed by the Eaton County Board of Commissioners on **September 17, 2008**, and now on record in the office of the Clerk of said County.

IN TESTIMONY WHEREOF, I have set my hand and affixed the seal of said County at the City of Charlotte, Michigan, the

19th day of September, 2008

  
M. Frances Fuller, Clerk  
Eaton County Board of Commissioners

  
Joseph C. Brehler, Chairman  
Eaton County Board of Commissioners

**EATON COUNTY BOARD OF COMMISSIONERS**

**SEPTEMBER 17, 2008**

**RESOLUTION TO SUPPORT THE EXPANSION OF THE  
MICHIGAN BEVERAGE CONTAINER ACT OF 1976**

**Introduced by the Public Works & Planning Committee**

Commissioner Luna moved the approval of the following resolution.  
Seconded by Commissioner Strachan.

**Whereas**, Michigan citizens initiated a successful beverage container act thirty years ago to reduce roadside litter, clean up the environment, and conserve energy and natural resources; and

**Whereas**, the current Beverage Container Act of 1976 is outdated, and applies only to carbonated beverages and exempts non-carbonated beverages such as water, teas and sport drinks; and

**Whereas**, bottle bills or, container deposit laws, are a proven, sustainable method of capturing beverage bottles and cans for recycling, capturing 97% of this waste through recycling; and

**Whereas**, the lack of economic incentive to recycle these containers is proven by a recycling rate of less than 20%, the balance of which is unnecessarily landfilled.

**NOW, THEREFORE, BE IT RESOLVED**, that the Eaton County Board of Commissioners supports the Expansion of the Michigan Beverage Container Act of 1976, as introduced; and

**BE IT FURTHER RESOLVED**, that copies of this resolution be forwarded to Senator Patricia Birkholz, Representatives Rick Jones and Mike Simpson, Governor Granholm and the Michigan Association of Counties. Carried.

**EATON COUNTY BOARD OF COMMISSIONERS**

**DATE: September 17, 2008**

**RESOLUTION TO AMEND THE BUILDING PERMIT FEE SCHEDULE**

**Introduced to the Public Works and Planning Committee**

Commissioner Luna moved the approval of the following resolution.  
Seconded by Commissioner Freeman.

**WHEREAS,** The Eaton County Board of Commissioners has directed the Construction Code Department to collect fees to cover those costs associated with the operation of the department: and,

**WHEREAS,** Eaton County is enforcing the Michigan Building Code, which is the International Building Code, as amended by the State of Michigan: and,

**WHEREAS,** The International Code provides an annual square foot construction cost to be used to establish permit fee schedules for residential/commercial projects; and,

**WHEREAS,** The Eaton County Construction Code Department recommends certain fee changes based on actual cost associated with code administration.

**NOW, THEREFORE BE IT RESOLVED** that the Eaton County Board of Commissioners hereby establishes that the fee schedule for residential, commercial projects shall be based on the ICC Square Foot Construction Cost. The permit fee schedule shall be updated on or about October 1<sup>st</sup> of each year to reflect the most recent ICC Square Foot Construction Cost; and

**BE IT FURTHER RESOLVED,** that the amendments to the Construction Code Department fee schedule take effect on October 1, 2008.

One Nay, Commissioner Clarke. Carried.

**ANNUAL REVISION OF THE**  
**BUILDING PERMIT FEE SCHEDULE**  
**Introduced by Public Works & Planning Committee**  
**Revised – September 10, 2008**  
**To take effect October 1, 2008**

	FEE	
1. Site Evaluation Fee	30.00	
2. Minimum Permit Fee (non-refundable)	<del>40.00</del>	50.00 *1
3. Construction Code Appeal	350.00	
4. Removal of a Building or Structure		
A. Site Built Dwelling	100.00	
B. Mobile home and mobile offices	50.00	
C. Garages, sheds and barns up to 24' X 24' single story	<del>30.00</del>	50.00 *2
D. Accessory buildings from 577 sq. ft. to 1,140 sq. ft.	50.00	
E. Accessory buildings exceeding 1,141 sq. ft.	70.00	
5. Relocation of a Building or Structure.		
A. Mobile Home Office at MH dealer lot (6-mo. temp.- includes fdtn.)	75.00	
B. Site built dwelling - (does not include fdtn.)	150.00	
C. Garages, sheds and barns up to 24' X 24' single story	30.00	
D. Accessory buildings from 577 sq. ft. to 1,140 sq. ft.	50.00	
E. Accessory buildings exceeding 1,141 sq. ft.	70.00	
6. Demolition and Wrecking		
A. Residential buildings	100.00	
B. Garages, sheds, and barns	50.00	
C. Other buildings or structures (comm./indust.)	150.00	
7. Miscellaneous Permits and Inspection Fees		
A. Owner requested inspection and report	100.00	
B. Above-grade swimming pool		
Above grade swimming pool diameter, length, width maximum 14 ft	<del>30.00</del>	50.00 *2
Above grade swimming pool diameter, length, width over 14 ft	60.00	
C. Below grade swimming pool	100.00	
D. Late application fee	<del>50.00</del>	100.00 *3
E. Administrative fee for refunded permits	<del>30.00</del>	50.00 *2
F. Signs under 50 square feet	50.00	
G. Masonry Chimneys (per flue)	45.00	
H. Document Scanning Fee <i>per sheet</i> for sheets over 11" X 17" in size. There shall be no scanning fee for legible plans submitted on 11" X 17" (or smaller) or plans submitted on an electronic image format acceptable to the County's Information Systems Department.	3.00/sheet	
I. Conversion of a pole barn to a dwelling shall be charged at <del>\$94.00</del> 97.00 per square foot and coded equivalent to a new home for statistical purposes.		
J. Piers for manufactured home	50.00	
K. Change of Use/Occupancy Permit (No building or trade permits required as determined by the Plan Review performed by approved Private Plan Review agency -\$100.00		
L. Change of Use/occupancy Permit (If no building or trade permits are required as determined by the Plan Review performed by this department. - 0		
M. Final inspection for voided/canceled permits if that is the only inspection required.	50.00	
<b>N. Change of Use/Occupancy Safety Inspection (Performed on existing buildings with no          proposed changes to the structure. \$100.00 per trade.</b>		

\*1 Changed to cover the cost of one inspection

\*2 Changed to match minimum fee (item 2)

\*3 Change to cover inspections and investigation by staff

8. Mobile Home Installation within a licensed Mobile Home Park (does not include Electrical, Mechanical, or Plumbing Permits).

- a. Single wide – 150.00
- b. Double Wide – 190.00

9. Investigation fee: An investigation fee of \$100.00 shall be charged to a person who commences construction or placement of a structure requiring a construction permit prior to obtaining said permit and fails to obtain the required permits on or before the specified date for compliance contained in a formal notice of violation. Failure to pay the investigation fee on or before the specified date, will result in the county pursuing legal action.

10. Construction Permits

A. Inspection fee: \$5.00 per thousand dollars of estimated construction cost based upon the following schedule:

1. Residential (one and two family)

- a. ~~94.00~~ ~~\$97.00~~ sq. ft. first floor
- b. ~~94.00~~ ~~\$97.00~~ sq. ft. other floor (including finished basements)
- c. \$50.00 sq. ft. pre-manufactured homes (all floors)
- d. ~~94.00~~ ~~\$97.00~~ sq. ft. addition
- e. ~~37.00~~ ~~\$38.00~~ sq. ft. attached garage
- f. ~~37.00~~ ~~\$38.00~~ sq. ft. detached garage
- g. ~~37.00~~ ~~\$38.00~~ sq. ft. pole building
- h. \$22.00sq. ft. walk-out basement(not finished)
- i. \$15.00 sq. ft. below grade basement
- j. \$5/1,000 for alterations (based on written contract price)
- k. ~~37.00~~ ~~\$38.00~~ sq. ft. carports attached or detached.
- l. \$8.00 sq. ft. crawl space
- m. ~~37.00~~ ~~\$38.00~~ sq. ft. decks (open-covered)

DECK FEE FOR TO NEW HOME PERMITS (open or covered)

(Industrial, Institutional, Municipal, Signs and Billboards)

2. Other (including Commercial,) Permit Fees: Based on \$4.50/\$1,000 of the current BOCA valuation data report. (See attached chart – page 4). Signs and Billboards will be charged based on the contract cost.

3. Fire-Caused Repair or Replacement: Permits are required for repair or replacement of an existing structure damaged by fire. Fees will be based upon the estimated cost of construction for repair permits and replacement permits will be treated as a new structure and charged accordingly.

11. Reinspection Fee: A reinspection fee of \$50.00 shall be charged when an inspection cannot be completed or approved and a reinspection must be scheduled, a reinspection fee shall be charged in the following instances: Cannot gain entry to building, work not completed as specified in previous inspection, repeated code violations and/or failure to cancel any inspections if the work is not completed.

12. Exemptions: The following activities are exempt from the permit requirements of the Construction Code:

- A. Replacement of roof shingles, or re-surfacing of roof (structural roof repair requires a permit);
- B. Replacement of non-bearing siding or exterior wall covering;
- C. Replacement of doors and windows when the same size openings are used;
- D. Construction of one story detached accessory buildings for storage, playhouse, or similar use, provided, the floor area does not exceed 200 square feet;
- E. Fences that are not more than 6 feet high and retaining walls that are not more than four feet in height measured from the bottom of the footing to the top of the wall unless supporting a

surcharge.

- F. Patios, decks, and porches on residential dwellings which do not support a roof and are not more than 30 inches above grade;
- G. Window awnings when supported by an exterior wall.
- H. Painting, papering, tiling, carpeting, cabinets, counter tops and the installation of non-load bearing partitions (except when creating an enclosed room).
- I. Oil derricks, gas wells, public communication towers, works of heavy civil construction such as roads, drains, bridges, and dams;
- J. Public utility plants and accessory structures such as substations, electric transmission lines, or structures;
- K. Buildings or structures used for "Agricultural Purposes" as defined in Public Act 245 of 1999. The building must be located on the land used for the agricultural purposes and may not be used in the business of retail trade.
- L. Installation of septic tanks, drain field, beds, and well drilling.
- M. A water tank supported directly upon grade if the capacity is not more than 5,000 gallons (18 927 L) and the ratio of height to diameter or width is not greater than 2 to 1.
- N. A sidewalk or driveway that is not more than 30 inches (762 mm) above adjacent grade and is not over any basement or story below.
- O. A prefabricated swimming pool that is less than 24 inches (610 mm) deep.
- P. Swings and other playground equipment accessory to a 1 – or 2 family dwelling.

#### PLAN REVIEW FEES

Plan reviews will be charged as follows:

- A. A minimum of \$50.00 will be charged on all plan reviews for each trade.
- B. In areas that we do building permits and a plan review is required, the plan review fee will be charged up front. The plan review fee will be credited towards the permit fees if the permits are secured within 90 days, but not after a code change.
- C. In areas that we do not do building permits and a plan review is required, the plan review fee will be charged up front. The plan review fee will not be refunded.

Plan review fees:

- A. The base fee of \$50.00 includes the first 1,000 square feet.
- B. All square footage over 1,000 will be charged @ \$00.01 per square foot.
- C. These fees do not include any archive fees.
- D. If the plan review is for a change of occupancy only and a building permit is not required, the plan review fee will not be refunded.

NOTE: Plan reviews are required for the change of occupancy of a building. The Plan Review may be performed by this department or an approved Plan Review agency. See K & L under Item 7 above for permit fees.

# ESTIMATED COST PER SQUARE FOOT FOR COMMERCIAL PROJECTS

October 2008 through October 2009

International Code Council - Square Foot Construction Cost - Revised July 2008

Group	2006 International Building Code	IA	IB	IIA	IIB	IIIA	IIIB	IV	VA	VB
A-1	Assembly, theaters, with stage	198.09	191.69	187.24	179.39	168.88	163.90	173.66	154.09	148.42
	Assembly, theaters, without stage	179.41	173.01	158.56	160.71	150.24	145.26	154.97	135.45	129.78
A-2	Assembly, Night Club	151.36	147.12	143.38	137.79	129.74	126.09	132.96	117.61	113.65
A-2	Assembly, Restaurants, Bars, Banquet Halls	150.36	146.12	141.38	136.79	127.74	125.09	131.96	115.61	112.65
	Assembly, Churches	182.56	176.16	171.71	163.86	153.36	148.38	158.12	138.57	132.90
A-3	Assembly, General, Community Halls, Libraries, Museums	154.36	147.97	142.51	135.66	123.58	120.18	129.93	109.37	104.69
A-4	Assembly, Arenas	178.41	172.01	166.56	159.71	148.24	144.26	153.97	133.45	128.78
B	Business	153.33	147.81	143.08	136.34	124.01	119.35	131.00	108.67	104.20
E	Educational	168.14	162.47	157.86	150.98	141.5	134.27	145.99	124.54	119.84
F-1	Factory and Industrial, Moderate Hazard	92.98	88.72	83.61	80.88	72.40	69.23	77.63	59.62	56.41
F-2	Factory and Industrial, Low Hazard	91.98	87.72	83.61	79.88	72.40	68.23	76.63	59.62	55.41
H-1	High Hazard, Explosives	87.15	82.89	78.78	75.05	67.75	63.57	71.8	54.97	N.P.
H-2-3-4	High Hazard	87.15	82.89	78.78	75.05	67.75	63.57	71.8	54.97	50.76
H-5	HPM	153.33	147.81	143.08	136.34	124.01	119.35	131	108.67	104.2
I-1	Institutional, Supervised Environment	153.80	148.53	144.55	138.69	129.50	125.96	139.98	117.23	112.64
I-2	Institutional, Hospitals	258.06	252.55	247.81	241.07	228.10	N.P.	235.73	212.76	N.P.
I-2	Institutional, Nursing Homes	180.45	174.93	170.20	163.46	151.54	N.P.	158.11	136.20	N.P.
I-3	Institutional, Restrained	176.22	170.71	165.97	159.23	148.16	142.5	153.89	132.82	126.35
I-4	Institutional, Day Care Facility	153.80	148.53	144.55	138.69	129.50	125.96	139.98	117.23	112.64
M	Mercantile	112.50	108.26	103.52	98.92	90.48	87.82	94.09	78.34	75.38
R-1	Residential-Hotels	155.77	150.50	146.52	140.66	131.24	127.69	141.71	118.97	114.37
R-2	Residential, Multiple Family	130.60	125.33	121.35	115.49	106.19	102.65	116.67	93.92	89.32
R-3	Residential, One and Two Family	123.28	119.90	116.97	113.77	109.66	106.79	111.84	102.72	96.83
R-4	Residential, Care/Assisted Living Facilities	153.80	148.53	144.55	138.69	129.50	125.96	139.98	117.23	112.64
S-1	Storage, Moderate Hazard	86.15	81.89	76.78	74.05	65.75	62.57	70.80	52.97	49.76
S-2	Storage, Low Hazard	85.15	80.89	78.78	73.05	65.75	61.57	69.80	52.97	48.76
U	Utility, Miscellaneous	65.81	62.22	58.51	55.59	50.20	46.8	52.46	39.63	37.72

Note a. Private Garages Use Utility Miscellaneous  
 Note b. Unfinished Basements (all use groups) = \$15.00 per sq. ft.  
 Note c. N.P. = Not Permitted

CURRENT FEES (2007-2008)

**ESTIMATED COST PER SQUARE FOOT FOR COMMERCIAL PROJECTS**

October 2007 to October 2008

International Code Council - Construction Cost Revised July 2007												
Group	2006 International Building Code	Type of Construction-Table 1 Square Foot Construction Costs a,b,c										
		IA	IB	IJA	IIB	IIIA	IIIB	IIIV	IVA	IVB		
A-1	Assembly, theaters, with stage	190.99	184.82	180.21	172.74	160.21	159.43	167.13	148.15	142.63		
	Assembly, theaters, without stage	176.23	170.05	165.44	157.97	145.44	144.66	152.37	133.39	127.86		
A-2	Assembly, Night Club	147.10	142.97	139.34	133.91	124.28	124.03	129.21	114.30	110.46		
A-2	Assembly, Restaurants, Bars, Banquet Halls	146.10	141.97	137.34	132.91	122.28	123.03	128.21	112.30	109.46		
	Assembly, Churches	176.78	170.61	165.99	158.53	145.96	145.18	152.92	133.90	128.38		
A-3	Assembly, General, Community Halls, Libraries, Museums	150.51	144.34	138.73	132.26	118.68	118.90	126.65	106.63	102.10		
	Assembly, Arenas	175.23	169.05	163.44	156.97	143.44	143.66	151.37	131.39	126.86		
B	Business	152.75	147.34	142.69	136.02	121.77	120.96	130.77	108.80	104.41		
E	Educational	162.06	156.56	152.07	145.29	134.07	130.89	140.53	119.73	115.17		
F-1	Factory and Industrial, Moderate Hazard	90.96	86.79	82.13	79.44	68.74	69.66	76.24	58.56	55.46		
F-2	Factory and Industrial, Low Hazard	89.96	85.79	82.13	78.44	68.74	68.66	75.24	58.56	54.46		
H-1	High Hazard, Explosives	85.25	81.08	77.42	73.73	64.21	64.13	70.53	54.03	N.P.		
H-2-3-4	High Hazard	85.25	81.08	77.42	73.73	64.21	64.13	70.53	54.03	49.93		
H-5	HPM	152.74	147.34	142.69	136.02	121.77	120.96	130.77	108.80	104.41		
I-1	Institutional, Supervised Environment	150.33	145.20	141.34	135.63	124.49	124.44	134.70	114.51	109.96		
I-2	Institutional, Hospitals	253.93	248.52	243.87	237.20	222.34	N.P.	231.95	209.39	N.P.		
I-2	Institutional, Nursing Homes	177.55	172.14	167.49	160.82	147.00	N.P.	155.58	134.05	N.P.		
I-3	Institutional, Restrained	173.39	167.98	163.32	156.66	143.67	141.88	151.41	130.72	124.33		
I-4	Institutional, Day Care Facility	150.33	145.2	141.34	135.63	124.49	124.44	134.7	114.51	109.96		
M	Mercantile	109.31	105.19	100.56	96.13	86.08	86.83	91.43	76.1	73.26		
R-1	Residential-Hotels	150.84	145.71	141.85	136.14	125.1	125.05	135.31	115.12	110.57		
R-2	Residential, Multiple Family	126.43	121.30	117.44	111.73	100.81	100.77	111.02	90.83	86.28		
R-3	Residential, One and Two Family	119.76	116.47	113.63	110.52	105.39	105.13	108.64	99.79	94.06		
R-4	Residential, Care/Assisted Living Facilities	150.33	145.2	141.34	136.63	124.49	124.44	134.7	114.51	109.96		
S-1	Storage, Moderate Hazard	84.25	80.08	75.42	72.73	62.21	63.13	69.53	52.03	48.93		
S-2	Storage, Low Hazard	83.25	79.08	75.42	71.73	62.21	62.13	68.53	52.03	47.93		
U	Utility, Miscellaneous	64.3	60.80	57.19	54.31	47.22	47.22	50.7	38.76	36.91		

Note a. Private Garages Use Utility Miscellaneous Note b. Unfinished Basements (all use groups) = \$15.00 per sq. ft. Note c. N.P. = Not Permitted

**EATON COUNTY BOARD OF COMMISSIONERS**

**SEPTEMBER 17, 2008**

**RESOLUTION TO WAIVE RIGHT TO REVIEW  
ZONING ORDINANCES OF BELLEVUE TOWNSHIP**

**Introduced by the Public Works and Planning Committee**

Commissioner Luna moved the approval of the following resolution.  
Seconded by Commissioner Peters.

**WHEREAS**, Section 307 of Act 110 of the Public Acts of 2006, MCL.125.3307 provides that the County may waive its right to review zoning ordinances and amendments otherwise required to be submitted for review by said section; and

**WHEREAS**, Bellevue Township has recently adopted a Bellevue Community Master Plan in cooperation with the Village of Bellevue pursuant to the Joint Planning Act, Act 226 of the Public Acts of 2003; and

**WHEREAS**, Bellevue Township has requested that the County Board of Commissioners waive the County's right to review the Township's zoning ordinance and amendments thereto; and

**WHEREAS**, the grant of the waiver will benefit County residents by shortening the time required to make necessary zoning ordinance amendments in Bellevue Township.

**NOW, THEREFORE, BE IT RESOLVED**, that the Board of Commissioners of the County of Eaton hereby waives its rights to review the Bellevue Township Zoning Ordinance and future proposed amendments to the Ordinance pursuant to MCL 125.3307(4) with the understanding that this Resolution does not prohibit Bellevue Township from seeking informal assistance from either the County Planning Commission or Community Development Department and encourages planning and zoning cooperation. Nays; Commissioners; Farhat, Forell, Clarke, Brehler. Carried.

**EATON COUNTY BOARD OF COMMISSIONERS**

**SEPTEMBER 17, 2008**

**RESOLUTION TO APPROVE THE APPLICATION FOR  
THE OFFICE OF HIGHWAY SAFETY PLANNING  
MICHIGAN SAFE COMMUNITIES GRANT**

**Introduced by the Ways and Means Committee**

Commissioner Keefe moved the approval of the following resolution.  
Seconded by Commissioner Luna.

**WHEREAS**, the Michigan State Police, Office of Highway Safety Planning has grant funds available for the Michigan Safe Communities project for the period of October 1, 2008 through September 30, 2009; and

**WHEREAS**, the Eaton County Sheriff Department and local Chiefs of Police have worked previously in a collaborative effort to utilize these grant funds and are interested in continuing this effort; and

**WHEREAS**, the Sheriff is willing to apply for the grant and coordinate the program, which would provide \$20,000 of overtime for purposes of developing more comprehensive strategies to prevent traffic crashes in our communities and \$4,000 to purchase a supply of child safety seats to support local child passenger safety activities; and

**WHEREAS**, there are no required matching funds.

**NOW, THEREFORE, BE IT RESOLVED**, that the Sheriff be authorized to apply for the Michigan Safe Communities project grant through the Office of Highway Safety Planning; and

**BE IT FURTHER RESOLVED**, that the Chairperson of the Board of Commissioners or his designee is authorized to sign all necessary contracts and documents. Carried.

**EATON COUNTY BOARD OF COMMISSIONERS**

**September 17, 2008**

**RESOLUTION TO APPROVE AN  
APPLICATION FOR A FARMLAND AND OPEN SPACE  
DEVELOPMENTAL RIGHTS AGREEMENT  
(PUBLIC ACT 116 OF 1974, AS AMENDED)**

**Introduced by the Ways and Means Committee**

Commissioner Keefe moved the approval of the following resolution.  
Seconded by Commissioner Forell.

WHEREAS, Robert and Roberta McElmurry filed a Farmland and Open Space Application for property located in Bellevue Township with the Eaton County Clerk's Office in July of 2008; and

WHEREAS, this application includes 32.64 acres (Parcel No. 130-023-300-040-01); and

WHEREAS, the applicant is requesting a 10 year agreement; and

WHEREAS, a copy of this application was sent to all reviewing agencies as required by the act; and

WHEREAS, the Eaton County Ways and Means Committee has reviewed this application and is recommending approval.

THEREFORE, BE IT RESOLVED, that the Eaton County Board of Commissioners at its regularly scheduled meeting on September 17, 2008, does hereby approve the Farmland and Open Space Application filed by Robert and Roberta McElmurry for property located in Bellevue Township. Carried.

M. Frances Fuller  
M. Frances Fuller, County Clerk

9-22-08  
Date

**EATON COUNTY BOARD OF COMMISSIONERS**

**September 17, 2008**

**RESOLUTION TO APPROVE AN  
APPLICATION FOR A FARMLAND AND OPEN SPACE  
DEVELOPMENTAL RIGHTS AGREEMENT  
(PUBLIC ACT 116 OF 1974, AS AMENDED)**

**Introduced by the Ways and Means Committee**

Commissioner Keefe moved the approval of the following resolution.  
Seconded by Commissioner Forell.

WHEREAS, Robert and Roberta McElmurry filed a Farmland and Open Space Application for property located in Kalamo Township with the Eaton County Clerk's Office in July 2008; and

WHEREAS, this application includes 60 acres (Parcel No. 090-022-100-041-00); and

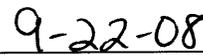
WHEREAS, the applicant is requesting a 10 year agreement; and

WHEREAS, a copy of this application was sent to all reviewing agencies as required by the act; and

WHEREAS, the Eaton County Ways and Means Committee has reviewed this application and is recommending approval.

THEREFORE, BE IT RESOLVED, that the Eaton County Board of Commissioners at its regularly scheduled meeting on September 17, 2008, does hereby approve the Farmland and Open Space Application filed by Robert and Roberta McElmurry for property located in Kalamo Township. Carried.

  
\_\_\_\_\_  
M. Frances Fuller, County Clerk

  
\_\_\_\_\_  
Date

**COUNTY OF EATON**

At a regular meeting of the Board of Commissioners of the County of Eaton, Michigan, held on the 17th day of September, 2008, at 7:00 p.m., Eastern Daylight Savings Time, in the Eaton County Courthouse Building in Charlotte, Michigan there were:

PRESENT: Commissioners; Hosey, MacDowell, Abed, Strachan, Pearl-Wright,  
Farhat, Freeman, Forell, Keefe, Luna, Baker, Barr, Clarke, Peters, Brehler

ABSENT: None

The following preambles and resolution were offered by Commissioner Keefe and seconded by Commissioner Clarke.

**RESOLUTION TO APPROVE REVISED PLANS, REVISED COST ESTIMATE  
AND AMENDMENT TO LEASE CONTRACT**

WHEREAS, on June 18, 2008 this Board of Commissioners (the "Board") of the County of Eaton, Michigan (the "County"), approved the Lease Contract between the County and the Eaton County Building Authority (the "Authority") dated as of July 1, 2008 (the "Lease Contract") which approved preliminary plans to expand, renovate, remodel, construct, furnish and equip the Eaton County Medical Care Facility (the "Project") in an amount of not to exceed \$5,000,000, all as more fully described in EXHIBIT A to the Lease Contract pursuant to which the Authority will expand, renovate, remodel, construct, furnish and equip the Project as contemplated by the terms of Act No. 31, Public Acts of Michigan, 1948 (First Extra Session), as amended ("Act 31"), and lease the Project to the County for a term not to exceed 50 years as permitted by Act 31; and

WHEREAS, in order to cover a possible addition to the Project and an increase in costs it has now been estimated that the total cost of the Project will not exceed \$5,700,000 all as more fully described in EXHIBIT A to the Amendment to Lease Contract (defined below) (the "Amended Project") which will be provided by the proceeds from the sale of bonds by the Authority pursuant to Act 31; and

WHEREAS, accordingly, it will be necessary to amend the Lease Contract and to insert a revised Notice of Intent in the *Lansing State Journal*; and

WHEREAS, there has been prepared and attached hereto as APPENDIX I a form of Amendment to Lease Contract (the "Amendment to Lease Contract") and as APPENDIX II a form of the revised notice entitled "NOTICE OF INTENTION OF THE COUNTY OF EATON TO ENTER INTO A LEASE CONTRACT WITH THE EATON COUNTY BUILDING

AUTHORITY AND NOTICE OF RIGHT TO PETITION FOR REFERENDUM THEREON" (the "Notice of Intention");

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF COMMISSIONERS OF THE COUNTY OF EATON, MICHIGAN, as follows:

1. The preliminary plans and estimates relating to the Amended Project and identified in EXHIBIT A to APPENDIX I hereto are hereby approved and ordered filed with the County Clerk.

2. The Amendment to Lease Contract in the form of APPENDIX I attached hereto is hereby approved, and the Chairperson of the Board of Commissioners and the County Clerk are hereby authorized and directed to execute and deliver the same for and on behalf of the County.

3. It is hereby determined that the revised Notice of Intention provides information sufficient to adequately inform the electors and taxpayers of the County of the nature of the contractual obligations to be undertaken by the County in the Lease Contract and the Amendment to Lease Contract and of their right under Act 31 to file a petition requesting a referendum election on the Lease Contract and Amendment to Lease Contract.

4. The form and content of the revised Notice of Intention are hereby approved, and the County Clerk is hereby authorized and directed to cause the revised Notice of Intention to be published once in *Lansing State Journal*, Lansing, Michigan, a newspaper of general circulation within the County which is hereby determined to be the newspaper reaching the largest number of electors and taxpayers of the County. The revised Notice shall be at least one quarter page in size.

5. All resolutions, and parts of resolutions, insofar as they conflict with the foregoing resolution, are hereby rescinded.

A ROLL CALL VOTE WAS TAKEN AS FOLLOWS:

YES: Commissioners; Hosey, MacDowell, Abed, Strachan, Pearl-Wright, Farhat, Freeman, Forell, Keefe, Luna, Baker, Barr, Clarke, Peters, Brehler

NO: None

ABSTAIN: None

THE RESOLUTION WAS DECLARED ADOPTED.

las.r3-eat27

STATE OF MICHIGAN)  
 ) ss.  
COUNTY OF EATON)

The undersigned, being the duly qualified and acting Clerk of the County of Eaton, hereby certifies that the foregoing is a true and complete copy of a resolution duly adopted by the Eaton County Board of Commissioners at its regular meeting held on September 17, 2008, at which meeting a quorum was present and remained throughout and that an original thereof is on file in the records of the County. I further certify that the meeting was conducted, and public notice thereof was given, pursuant to and in full compliance with Act No. 267, Public Acts of Michigan, 1976, as amended, and that minutes of such meeting were kept and will be or have been made available as required thereby.

M. Frances Fuller  
Eaton County Clerk

DATED: September 19, 2008

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**EATON COUNTY BOARD OF COMMISSIONERS  
SEPTEMBER 17, 2008**

**RESOLUTION TO APPROVE THE 2008/2009  
EATON COUNTY BUDGET  
Introduced by the Ways and Means Committee**

Commissioner Keefe moved the approval of the following resolution.  
Seconded by Commissioner Forell.

**WHEREAS**, the Uniform Budgeting and Accounting Act, Public Act 621 of 1978, as amended, indicates that the Legislative body shall adopt a balanced budget for all funds by passing an Appropriations Act; and

**WHEREAS**, the budget resolution can become the Appropriations Act by the inclusion of the wording in the budget resolution.

**NOW, THEREFORE, BE IT RESOLVED**, that the 2008/2009 Eaton County General Fund (#101) budget of \$32,917,500 be adopted by line-item; and

**BE IT FURTHER RESOLVED**, that the Eaton County Board of Commissioners approves a levy of 5.2149 mills for the County's general operations; and

**BE IT FURTHER RESOLVED**, that all other funds budgets (Special Revenue \$22,373,766 and Debt Service \$12,392,897) be adopted by line-item, for a total 2008/2009 budget of \$67,684,163; and

**BE IT FURTHER RESOLVED**, that any amendment to increase a salary and/or a Capital Outlay line-item in excess of \$2,500.00 shall be approved by the Board of Commissioners; and

**BE IT FURTHER RESOLVED**, that any amendment to increase the total budget of any fund or department in excess of \$2,500.00 shall be approved by the Board of Commissioners except that any amendment to decrease the General Fund Contingency shall be approved by the Board of Commissioners; and

**BE IT FURTHER RESOLVED**, that the Controller be authorized to make such other budget amendments as necessary with the exception of those specified in this resolution.

**BE IT FURTHER RESOLVED**, the approved Position Allocation List contained in this resolution shall limit the number of permanent employees who can be employed in all departments, offices, and the courts, and no funds are appropriated for any permanent position or employee not on the Approved Position List; and

**BE IT FURTHER RESOLVED**, that certain positions contained in the Position Allocation List which are supported in some part by a grant, cost sharing, reimbursement, or some other source of outside funding are only approved contingent upon the County receiving the budgeted revenues; and

**BE IT FURTHER RESOLVED**, that in the event that some outside funding is not received or the County is notified that it will not be received, said positions shall be considered not funded and removed from the approved Position Allocation List; and

**BE IT FURTHER RESOLVED**, that as vacancies occur during the budget year, they shall not be refilled, except by specific Ways and Means Committee authorization; and

**BE IT FURTHER RESOLVED**, that the salaries of the County's elected officials are established according to the Elected Official Salary Schedule contained in this resolution. Roll call vote.

Ayes; Commissioners; Hosey, MacDowell, Abed, Strachan, Pearl-Wright, Farhat, Freeman, Forell, Keefe, Luna, Baker, Barr, Clarke, Peters, Brehler. Nays; None. Carried.

## 2008/2009 GENERAL APPROPRIATION ACT SUMMARY

### GENERAL FUND

#### 101 REVENUES

Taxes	\$	19,117,090
Licenses and Permits		209,000
Federal Grants		1,195,332
State Grants		2,151,494
Local Unit Contributions		2,939,676
Charges for Services		2,603,710
Fines and Forfeitures		158,000
Interest and Rents		519,829
Other Revenue		266,870
Other Financing Sources		2,935,909
Fund Balance - Carryover		820,590
<b>Total Revenue</b>	<b>\$</b>	<b>32,917,500</b>

#### Expenditures

Legislative	\$	298,427
Judicial		5,724,734
General Government		7,042,246
Public Safety		13,862,117
Health and Welfare		1,584,222
Recreation and Culture		15,000
Other		530,162
Capital Outlay		405,325
Transfers-out		3,455,267
<b>Total Expenditures</b>	<b>\$</b>	<b>32,917,500</b>

**2008/2009 GENERAL APPROPRIATION ACT SUMMARY**

208	Parks & Recreation	\$	442,552
211	Parks Special		12,699
215	Friend Of The Court		64,241
227	Landfill		35,000
228	Solid Waste Ordinance		274,074
236	CDBG - Housing		349,752
237	Brownfield Redev/EPA		67,000
238	Home		171,500
240	Code Enforcement		493,773
245	Public Improvement		528,477
249	Parcel Layer/Comp Plan		7,500
255	Remonumentation		170,000
256	Retirement Stabilization		2,100,000
257	Register Of Deed Technology		180,500
259	Prisoner Boarding		204,700
260	Jail Millage		340,962
261	Central Dispatch		3,095,917
262	Property Forfeiture - Sheriff		600
263	Dispatcher Training Fund		25,000
264	Drug Forfeiture - Sheriff		32,046
265	Local Co Training Fund		20,000
267	Vertical Drug - Pros		66,207
269	Law Library		6,500
270	STOP Domestic Violence		91,767
271	Drug Court III		211,963
272	Community Prosecution		513,789
273	Kellogg Foundation		183,486
275	Soil Erosion		1,800
276	Community Corrections		231,588
280	Revenue Sharing Reserve		2,080,780
281	Jail Millage		2,774,614
284	Drug Forfeiture - Prosecutor		10,800
285	Michigan Justice Training		15,000
286	Homeland Security		16,176
288	OHSP Traffic Enforcement		24,000
290	Family Independence Agency		565,000
291	Child Care - FIA		2,500
292	Child Care Fund		5,152,391
293	Soldiers & Sailors		25,000
294	Veteran's Trust		20,000
296	Juvenile Millage		1,227,112
297	Historical Commission		10,000
298	Computer		527,000
	<b>Total Special Revenue</b>		<b>22,373,766</b>

**2008/2009 GENERAL APPROPRIATION ACT SUMMARY**

**DEBT SERVICE FUNDS**

312	Building Authority - Medical Care Facility	\$	592,823
345	Installment Purchase		104,238
360	Building Authority - Office Building		106,225
371	Building Authority - Jail		1,188,588
373	DPW - Eaton Rapids		139,225
374	Road Commission MTF 2003		673,650
375	Road Commission MTF 1998		605,813
377	DPW - Grand Ledge 2005		435,700
378	DPW - Dimondale/Windsor		226,988
379	DPW - Charlotte		51,930
380	Building Authority - Health Clinic		167,719
851	Drain Debt Service		8,100,000
	<b>TOTAL DEBT SERVICE</b>	<b>\$</b>	<b>12,392,897</b>
	<b>TOTAL 2008/2009 BUDGET</b>	<b>\$</b>	<b>67,684,163</b>

Approved Position Allocation List  
2008/2009 Adopted Budget

Position	Dept #	FTE	Total FTE
<b>Board Of Commissioners</b>	<b>101.101</b>		<b>15.00</b>
Chairperson		1.00	
Vice Chairperson		1.00	
Finance Chairperson		1.00	
Commissioners		12.00	
<b>Circuit Court</b>	<b>101.131</b>		<b>9.00</b>
Judge		2.00	
Court Administrator		1.00	
Judicial Admin. Assistant		2.00	
Financial Collections Spec.		1.00	
Court Recorder		2.00	
Secretary/ADR Clerk		1.00	
<b>District Court</b>	<b>101.136</b>		<b>22.00</b>
Judge		2.00	
Atty Mag/Deputy Ct Admin		1.00	
Court Administrator		1.00	
Chief Probation Officer		1.00	
Probation Officer		3.00	
Ct Recorder/Judicial Secretary		2.00	
Senior Deputy Clerk II		2.00	
Deputy Clerk II		6.50	
Probation Secretary		1.00	
Cashier		1.00	
Bookkeeper		0.50	
Assignment Clerk		1.00	
<b>Friend Of The Court</b>	<b>101.141</b>		<b>18.00</b>
Friend of the Court		1.00	
Assistant Friend of the Court		1.00	
Senior Investigator/Mediator		1.00	
Investigator		1.00	
Investigator/Mediator		2.00	
Enforcement Officer		1.00	
Office Manager		1.00	
Enforcement Caseworker		5.00	
Data Processing Coordinator		1.00	
Bookkeeper		1.00	
Secretary		3.00	
<b>Probate Court</b>	<b>101.148</b>		<b>5.50</b>
Judge		1.00	
Probate Register		1.00	
Judicial Secretary/Ct Recorder		1.00	
Deputy Probate Register		1.00	
P/T Deputy Probate Register		0.50	
Ct. Recorder/Deputy Register		1.00	
<b>Juvenile Court</b>	<b>101.149</b>		<b>7.00</b>
Attorney Referee/Deputy Court Administrator		1.00	
Senior Juvenile Caseworker		1.00	
Juvenile Caseworker		2.00	
Juvenile Register		1.00	
Deputy Juvenile Register		2.00	

Approved Position Allocation List  
2008/2009 Adopted Budget

Position	Dept #	FTE	Total FTE
<b>County Clerk</b>	<b>101.215</b>		<b>9.00</b>
County Clerk/Register of Deeds		1.00	
Deputy County Clerk		1.00	
Deputy Circuit Court Clerk		1.00	
Elections Clerk		1.00	
Senior Court Clerk		1.00	
Vital Records Clerk		1.00	
Court Clerk		2.00	
P/T Clerk/Receptionist		0.50	
P/T Clerk/Receptionist		0.50	
<b>Controller</b>	<b>101.223</b>		<b>7.50</b>
Controller		1.00	
Assistant Controller		1.00	
Personnel Specialist		1.00	
Accountant		1.00	
Payroll & Insurance Specialist		0.75	
Administrative Assistant		1.00	
Finance & Purchasing Assist.		1.00	
Accounting Clerk		0.75	
<b>Information Systems</b>	<b>101.224</b>		<b>7.00</b>
Information Systems Director		1.00	
Senior Programmer/Analyst		1.00	
Network & PC Administrator		2.00	
Visual Application Programmer		1.00	
GIS Specialist		1.00	
Admin. & Operations Assistant		1.00	
<b>Equalization</b>	<b>101.225</b>		<b>7.00</b>
Equalization Director		1.00	
Deputy Equalization Director		1.00	
Appraiser		2.00	
Property Description Specialist		1.00	
Secretary/Equalization Aide		1.00	
Property Description Clerk		1.00	
<b>Prosecuting Attorney</b>	<b>101.229</b>		<b>16.50</b>
Prosecuting Attorney		1.00	
Chief Asst. Prosecuting Attorney		1.00	
Sr. Asst. Prosecuting Attorney		2.00	
Assistant Prosecuting Attorney		3.00	
Investigator		1.00	
Child Support Specialist		1.00	
Victim Witness Coordinator		1.00	
P.A. Legal Secretary		1.00	
Legal Secretary		5.00	
Victim Advocate		0.50	
<b>Register Of Deeds</b>	<b>101.236</b>		<b>4.00</b>
Deputy Register of Deeds		1.00	
Clerk		3.00	
<b>County Treasurer</b>	<b>101.253</b>		<b>5.00</b>
Treasurer		1.00	
Acctg & Tax Records Clerk		4.00	

Approved Position Allocation List  
2008/2009 Adopted Budget

Position	Dept #	FTE	Total FTE
<b>MSU Extension</b>	<b>101.257</b>		<b>1.50</b>
Office Coordinator		1.00	
Secretary		0.50	
<b>Physical Plant</b>	<b>101.265</b>		<b>17.00</b>
Physical Plant Director		1.00	
Maintenance Supervisor		1.00	
Custodial Supervisor		1.00	
Secretary		1.00	
General Maintenance Worker		6.00	
Groundskeeper		2.00	
Custodian		5.00	
<b>Drain Commission</b>	<b>101.275</b>		<b>5.00</b>
Drain Commissioner		1.00	
Deputy Drain Commissioner		1.00	
Soil Erosion Enforc. Officer		1.00	
Drain Inspector		1.00	
Secretary		1.00	
<b>Sheriff</b>	<b>101.301</b>		<b>42.00</b>
Sheriff		1.00	
Undersheriff		1.00	
Administrative Assistant		1.00	
Records Clerk Supervisor		1.00	
Secretary/Admin. Services		1.00	
Chief Deputy		1.00	
Captain		2.00	
Lieutenant		1.00	
Sergeant		5.00	
Detective		3.00	
Deputy/FTO		1.00	
Deputy/Property Officer		1.00	
Deputy		17.00	
Quartermaster		1.00	
Financial Services Clerk		1.00	
Records Clerk		4.00	
<b>Sheriff - Corrections</b>	<b>101.302</b>		<b>41.00</b>
Jail Health Coordinator		1.00	
Jail Nurse		1.00	
Food Services Supervisor		1.00	
Medical Records/Commissary Clk		0.50	
Corrections Sergeant		6.00	
Corrections Deputy/FTO		1.00	
Corrections Deputy		26.00	
Corrections Clerk		1.00	
Cook		3.50	
<b>Sheriff - Delta</b>	<b>101.303</b>		<b>37.00</b>
Lieutenant		1.00	
Sergeant		5.00	
Detective		3.00	
Deputy		26.00	
Records Clerk		2.00	
<b>Weighmaster</b>	<b>101.304</b>		<b>1.16</b>
Deputy		1.16	

Approved Position Allocation List  
2008/2009 Adopted Budget

Position	Dept #	FTE	Total FTE
<b>Sheriff Road Patrol</b>	<b>101.333</b>		<b>1.84</b>
Deputy		1.84	
<b>Community Development</b>	<b>101.405</b>		<b>3.00</b>
Community Dev. Director		1.00	
Zone Enforcement Officer		1.00	
Administrative Assistant		1.00	
<b>Emergency Services</b>	<b>101.426</b>		<b>1.00</b>
Sergeant		1.00	
<b>Animal Control</b>	<b>101.430</b>		<b>4.00</b>
Animal Control Director		1.00	
Animal Control Officer		2.00	
Animal Shelter Attendant		1.00	
<b>Veterans</b>			<b>0.50</b>
Veterans/Housing Coord.		0.50	
<b>Parks - Administrative</b>	<b>208.691</b>		<b>2.00</b>
Parks & Recreation Director		1.00	
Secretary		1.00	
<b>Parks - Fitzgerald</b>	<b>208.717</b>		<b>2.00</b>
Park Naturalist		1.00	
Groundskeeper		1.00	
<b>Friend of the Court</b>	<b>215.141</b>		<b>1.00</b>
Enforcement Caseworker		1.00	
<b>Resource Recovery</b>	<b>228.528</b>		<b>1.00</b>
Resource Recovery Coordinator		1.00	
<b>CDBG - Housing</b>	<b>236.696</b>		<b>1.50</b>
Veterans/Housing Coord.		0.50	
Housing Assistant		1.00	
<b>Construction Code</b>	<b>240.400</b>		<b>5.00</b>
Construction Code Director		1.00	
Electrical Inspector		2.00	
Plumbing/Mech. Inspector		1.00	
Office Manager		1.00	
<b>Prisoner Boarding</b>	<b>259.301</b>		<b>1.00</b>
Deputy		1.00	
<b>Jail Millage</b>	<b>260.301</b>		<b>2.00</b>
Captain		1.00	
Corrections Lieutenant.		1.00	
<b>Central Dispatch</b>	<b>261.325</b>		<b>29.00</b>
Central Dispatch Director		1.00	
Assistant Director		1.00	
Administrative Assistant		1.00	
Clerk/Receptionist		1.00	
Dispatch Supervisor		6.00	
Dispatcher/Sup Tech II		1.00	
Dispatcher/Sup Tech I		1.00	
Dispatcher		17.00	
<b>Tri-County Metro Narcotics</b>	<b>267.229</b>		<b>1.00</b>
Assistant Prosecuting Attorney		1.00	
<b>S.T.O.P Grant</b>	<b>270.230</b>		<b>1.00</b>
Assistant Prosecuting Attorney		1.00	
<b>Drug Court</b>	<b>271.136</b>		<b>1.00</b>
Case Manager/Assessor		1.00	

Approved Position Allocation List  
2008/2009 Adopted Budget

Position	Dept #	FTE	Total FTE
<b>Drug Court - Priority</b>	<b>271.138</b>		<b>1.00</b>
Case Manager/Assessor		1.00	
<b>Community Prosecution</b>	<b>272.229</b>		<b>6.00</b>
Assistant Prosecuting Attorney		1.00	
Investigator		1.00	
Legal Secretary		2.00	
Assistant Investigator		2.00	
<b>Community Corrections - Admin</b>	<b>276.152</b>		<b>1.50</b>
Community Corr. Coord.		1.00	
Data Entry Clerk		0.50	
<b>Community Corrections - Placement</b>	<b>276.153</b>		<b>0.05</b>
Corrections Deputy		0.05	
<b>Community Corrections - Work Crew</b>	<b>276.355</b>		<b>0.95</b>
Corrections Deputy		0.95	
<b>Jail Millage</b>	<b>281.301</b>		<b>20.50</b>
Jail Medical Assistant		2.50	
Corrections Deputy		14.00	
General Maintenance Worker		1.00	
Corrections Clerk		1.00	
Cook		2.00	
<b>Youth Facility</b>	<b>292.356</b>		<b>20.00</b>
Director of Youth Services		1.00	
Clinical Coordinator		1.00	
Residential Treatment Therapist		1.00	
Shift Supervisor		3.00	
Aftercare/Family Services		1.00	
Nutritionist		1.00	
Administrative Assistant		1.00	
Cook		1.00	
Youth Specialist		10.00	
<b>Link Program</b>			<b>1.00</b>
Juvenile Caseworker		1.00	
<b>Community Based Treatment</b>	<b>292.359</b>		<b>5.00</b>
Community Based Social Worker		1.00	
Community Based Worker		4.00	
<b>In-Home Care</b>	<b>292.662</b>		<b>4.00</b>
Sr. Juv Caseworker/Referee		1.00	
Senior Juvenile Caseworker		3.00	
<b>Day Treatment</b>	<b>292.666</b>		<b>7.00</b>
Program Manager		1.00	
Day Treatment Therapist		2.00	
Senior Day Treatment Worker		1.00	
Day Treatment Program Worker		3.00	
<b>SAFE-T</b>	<b>292.667</b>		<b>1.00</b>
Juvenile Caseworker		1.00	
<b>Commissary</b>	<b>595.302</b>		<b>0.50</b>
Medical Records/Commissary Clk		0.50	

**Grand Total**

**403.50**

## ELECTED OFFICIAL SALARY SCHEDULE

Although this Budget is for the period of October 1, 2008 through September 30, 2009, the following schedule reflects the annual salary for the County's Elected Officials which will be effective on January 1, 2009.

Clerk/Register of Deeds	\$ 63,682
Drain Commissioner	\$ 50,947
Prosecuting Attorney	\$ 96,863
Sheriff	\$ 82,713
Treasurer	\$ 63,682

**EATON COUNTY BOARD OF COMMISSIONERS**

**SEPTEMBER 17, 2008**

**RESOLUTION TO APPROVE  
2007/2008 GENERAL FUND BUDGET AMENDMENTS**

**Introduced by the Ways and Means Committee**

Commissioner Keefe moved the approval of the following resolution.  
Seconded by Commissioner Hosey.

**WHEREAS**, the Eaton County 2007/2008 Appropriations Act of September 19, 2007 states that any amendment to increase a salary and/or a Capital Outlay line-item in excess of \$2,500.00 or any amendment to increase the total budget of any fund or department in excess of \$2,500.00 shall be amended by the Board of Commissioners, except that any amendment to decrease the General Fund Contingency shall be approved by the Board of Commissioners; and

**WHEREAS**, such amendments are needed in order to comply with the Uniform Budgeting and Accounting Act of 1978, P.A. 621.

**NOW, THEREFORE BE IT RESOLVED**, that the following budget amendments be approved and added to the 2007/2008 Eaton County Budget:

**CAPITAL OUTLAY – 901**

Increase                                      Delta Sheriff Equipment                                      \$    4,250

To increase total budget for purchase of radio base station for Delta Sheriff.

**SHERIFF - DELTA – 303**

Decrease                                      Vehicle Repair                                      \$    4,250

To decrease total budget for capital outlay purchase of radio base station for Delta Sheriff.

**TRANSFERS-OUT - 999**

Increase                                      Transfers-Out                                      \$ 150,000  
Decrease                                      Contingency                                      \$ 150,000

To increase transfers-out to the Construction Code Fund. Carried.

**EATON COUNTY BOARD OF COMMISSIONERS**

**SEPTEMBER 17, 2008**

**RESOLUTION TO APPROVE  
2007/2008 SPECIAL REVENUE FUND BUDGET AMENDMENTS**

**Introduced by the Ways and Means Committee**

Commissioner Keefe moved the approval of the following resolution.  
Seconded by Commissioner Farhat.

**WHEREAS**, the Eaton County 2007/2008 Appropriations Act of September 19, 2007 states that any amendment to increase a salary and/or a Capital Outlay line-item in excess of \$2,500.00 or any amendment to increase the total budget of any fund or department in excess of \$2,500.00 shall be amended by the Board of Commissioners, except that any amendment to decrease the General Fund Contingency shall be approved by the Board of Commissioners; and

**WHEREAS**, such amendments are needed in order to comply with the Uniform Budgeting and Accounting Act of 1978, P.A. 621.

**NOW, THEREFORE BE IT RESOLVED**, that the following budget amendments be approved and added to the 2007/2008 Eaton County Budget:

**MNRTF GRANT FOX PARK - 216**

Increase	Capital Outlay	\$ 123,770
Increase	Grant Revenue	\$ 123,770

To increase total budget for grant funded construction project.

**CONSTRUCTION CODE FUND - 240**

Increase	Transfers-In	\$ 150,000
Increase	Fund Balance Carryover	\$ 150,000

To increase the appropriation from the General Fund. Carried.

**EATON COUNTY BOARD OF COMMISSIONERS**

**SEPTEMBER 17, 2008**

**RESOLUTION TO APPROVE HEALTH INSURANCE  
ADMINISTRATIVE SERVICES CONTRACT RENEWAL**

**Introduced by the Ways and Means Committee**

Commissioner Keefe moved the approval of the following resolution.  
Seconded by Commissioner Freeman.

**WHEREAS**, the Board of Commissioners authorized an Administrative Services Contract with Blue Cross/Blue Shield of Michigan for the County's Self-Insured health insurance program, effective January 1, 2007; and

**WHEREAS**, based on their review the Ways & Means Committee is recommending the renewal of the Administrative Services Contract with Blue Cross/Blue Shield of Michigan, effective January 1, 2009; and

**WHEREAS**, the Health Department has approached the County regarding participating with Blue Cross/Blue Shield under the auspices of the County's Administrative Services Contract ; and

**WHEREAS**, the Health Department will be responsible for determining benefits offered to its employees through the Administrative Services Contract; and

**WHEREAS**, the Health Department will be responsible for fully funding the claims incurred by its employees, administrative costs and stop loss premiums associated with its employees under the Administrative Services Contract.

**NOW, THEREFORE, BE IT RESOLVED**, that the Board of Commissioners approves the renewal of the Administrative Services Contract with Blue Cross/Blue Shield of Michigan; and

**BE IT FURTHER RESOLVED**, that the changes necessary to incorporate the Barry-Eaton District Health Department into the Administrative Services Contract be incorporated into the renewal documents; and

**BE IT FURTHER RESOLVED**, that the Chairperson or his designee is authorized to sign the necessary contracts. Carried.

**EATON COUNTY BOARD OF COMMISSIONERS**

**SEPTEMBER 17, 2008**

**RESOLUTION TO AUTHORIZE HEALTH DEPARTMENT  
TO PROCEED WITH THE DEVELOPMENT OF COUNTY DENTAL CLINIC**

**Introduced by the Ways and Means Committee**

Commissioner Keefe moved the approval of the following resolution.  
Seconded by Commissioner Pearl-Wright.

**WHEREAS**, the need for access to affordable dental care is a significant issue for County residents; and

**WHEREAS**, the Barry-Eaton District Health Department has developed a proposal to create a dental clinic to meet the needs of low income and Medicaid eligible residents at discounted rates; and

**WHEREAS**, the proposal will require the construction or renovation of a suitable facility, with funding provided through a loan from the Northern Health Foundation; and

**WHEREAS**, loan payments will be provided through a lease agreement with Michigan Community Dental Clinics; and

**WHEREAS**, the proposal will require the initial start-up investment of approximately \$150,000 by the County.

**NOW, THEREFORE, BE IT RESOLVED**, that the Eaton County Board of Commissioners endorses and supports the proposal of the Barry-Eaton District Health Department for the creation of a County Dental Clinic; and

**BE IT FURTHER RESOLVED**, that the Board of Commissioners designates \$150,000 of the Delinquent Tax Fund to be used for the required start-up investment; and

**BE IT FURTHER RESOLVED**, that the Barry-Eaton District Health Department is authorized to continue to work to finalize the proposal to create a County Dental Clinic. Vote on resolution. Nay; Commissioner Forell. Carried.