

EATON COUNTY BOARD OF COMMISSIONERS

SEPTEMBER 15, 2010

The Eaton County Board of Commissioners met in recessed session at the County Facilities, in the City of Charlotte, Wednesday, September 15, 2010.

Chairman Brehler called the meeting to order at 7:00 PM.

The Pledge of Allegiance to the Flag was given by all.

Commissioner Clarke gave the invocation.

Roll call. Commissioners present; Mike Hosey, Blake Mulder, Theresa Abed, Carol Strachan, Jeanne Pearl-Wright, Leo Farhat, Glenn Freeman, Linda Keefe, Art Luna, Daryl Baker, Dale Barr, Denise Clarke, Roger Harris, Joseph Brehler. Commissioners absent; John Forell.

Chairman Brehler asked for additions or corrections to the agenda and added a Resolution to join the Capital Region Airport Authority in an Ex-officio capacity to New Business. Commissioner Keefe removed item #2 and added item #7, Approval of the Department of Human Services Lease Option and item #8 Resolution to Approve Personal Property Audit Contract to the Ways and Means Committee Report.

Commissioner Farhat moved the agenda be approved as amended. Seconded by Commissioner Barr. Carried.

Commissioner Freeman moved the minutes of August 18, 2010 be approved as presented. Seconded by Commissioner Luna. Carried.

Communication.

1/ Notice of an MTA meeting September 27th at 7:30 PM at the Oneida Township Hall.

Public Comment.

Scott Holmgren, from Innovative Land Design Associates, Delta Township spoke in favor of the County acquiring several parcels of land on M50 for development.

Kevin Dow spoke about his efforts to contact the Road Commission concerning a bridge at Saginaw and Gates Road in Roxand Township that is need of repair.

Commissioner Pearl-Wright moved the approval of the following appointments;

- Kathryn Pray to the Community Mental Health Board for a 3 year term expiring 12-31-13.
- Donna Webb and Nancy Oliver to the Human Services Collaborative Council for 2 year terms expiring 12-31-12.
- Terry Neff and Angela McClintock to Mid-South Substance Abuse Advisory Council for 2 year terms of office to expire 12-31-12.

Seconded by Commissioner Farhat. Carried.

Commissioner Pearl-Wright moved the approval of Resolution #10-9-109, To Recognize September 26, 2010 as Caring Neighbor Day in Eaton County. Seconded by Commissioner Barr. Carried.

Commissioner Pearl-Wright moved the approval of Resolution #10-9-110, To Proclaim September 27, 2010 as Family Day in Eaton County and urged all citizens to recognize and participate in its observance. Seconded by Commissioner Mulder. Carried.

Commissioner Abed moved the approval of Resolution #10-9-111, Commemorating the Eaton County Fire Service History Project and Declaring October 2, 2010 as Recognition Day in Eaton County. Seconded by Commissioner Freeman. Commissioner Clarke moved to add the Lansing Fire Department to the resolution. Seconded by Commissioner Farhat. Carried as amended.

Commissioner Luna moved the approval of Resolution #10-9-112, To Authorize Renewal of Fitzgerald Park Lease between Eaton County and the City of Grand Ledge for a period of 10 years. Seconded by Commissioner Farhat. Carried.

Commissioner Luna moved the approval of Resolution #10-9-113, To Authorize Notice of Intent Regarding the Qualified Energy Conservation Bond Utilization Program to reduce energy consumption of the Courthouse by installing a renewable energy geothermal system. Seconded by Commissioner Baker. Carried.

Chairman Brehler stated the Road Commission will be invited to the next Public Works and Planning Committee meeting to discuss the concerns of Mr. Dow regarding the bridge on Gates Road. The next meeting will be October 13th at 8:30AM.

Commissioner Keefe moved to approve Resolution #10-9-114, To Authorize Notice of Intent Regarding Recovery Zone Economic Development Bonds and support Charlotte Public Schools request to utilize the bonds in the amount of \$8,655,000. The issuance of the bonds will occur after a favorable vote by the School District electors on November 2, 2010. Seconded by Commissioner Baker. Carried.

Commissioner Keefe moved the approval of Resolution #10-9-115, To Approve the 2010/2011 Eaton County Budget in the amount of \$32,505,445. Seconded by Commissioner Strachan. Roll Call Vote. Ayes; Hosey, Mulder, Abed, Strachan, Pearl-Wright, Farhat, Freeman, Keefe, Luna, Baker, Barr, Clarke, Harris, Brehler. Nays; None. Commissioners absent; Forell. Carried.

Commissioner Keefe moved the approval of Resolution #10-9-116, to Approve 2009/2010 General Fund Budget Amendments. Seconded by Commissioner Freeman. Carried.

Commissioner Keefe moved the approval of Resolution #10-9-117, to Approve 2009/2010 Special Revenue Fund Budget Amendments. Seconded by Commissioner Hosey. Carried.

Commissioner Keefe moved the approval of claims as audited by the Ways and Means Committee in the amount of \$431,731.25 and to accept the report of previously authorized payments. Seconded by Commissioner Pearl-Wright. Carried.

Commissioner Keefe moved the approval of Resolution #10-9-118, to Authorize The Department of Human Services Lease Option for the property located at 1050 Independence Blvd. from January 1, 2012 through December 2016. Seconded by Commissioner Strachan. Carried.

Commissioner Keefe moved the approval of Resolution #10-9-119, to Approve Personal Property Audit Services Contract with Tax Management Associates, Inc. for business personal property audit services. Seconded by Commissioner Freeman. Carried.

Public Comments.

Darrell Tennis, Stine Road, Olivet, thanked the Board for approving the Courthouse Square Association Fire History Day Resolution and invited Board members to attend the event on October 2nd.

Commissioner Comment.

Commissioner Hosey requested the Drain Commissioner be invited to the Public Works and Planning Committee meeting to discuss the bridge that needs repairs on Gates Road.

Commissioner Strachan recognized Adellie Drillock from the Michigan State University School of Journalism, Writing and Reporting class. Ms. Drillock is writing an article on elections in Eaton County.

Commissioner Mulder invited Commissioners to The Friends of the Parks dinner cruise in Grand Ledge this weekend.

There was no Unfinished Business or Old Business.

New Business. Chairman Brehler explained the benefits of ex-officio membership on the Airport Authority Board and the understanding that conversations regarding the possibility of the County participating as a full member will occur as a result. Clinton County will be considering and is expected to approve the same agreement regarding ex-officio membership. Discussion held.

Commissioner Clarke moved the approval of Resolution #10-9-120, to Approve Intergovernmental Agreement on Ex-Officio Board Members between the County and the Capital Region Airport Authority. Seconded by Commissioner Harris. Carried.

Chairman Brehler adjourned the meeting to Wednesday, October 20, 2010 at 7:00 PM.

Joseph C. Brehler /MEE
Chairman of the Board of Commissioners

M. Frances Fuller
Clerk of the Board of Commissioners

EATON COUNTY BOARD OF COMMISSIONERS

SEPTEMBER 15, 2010

**RESOLUTION TO RECOGNIZE
SEPTEMBER 26, 2010 AS CARING NEIGHBOR DAY**

Introduced by the Health and Human Services Committee

Commissioner Pearl-Wright moved the approval of the following resolution.
Seconded by Commissioner Barr.

WHEREAS, the communities of Eaton County are based on the numerous relationships between its varied neighbors; and

WHEREAS, even the simplest act of kindness toward a neighbor helps build the relationships communities are made of; and

WHEREAS, all of us, as neighbors, have the golden opportunity to take action toward establishing the foundation for a stronger, more caring, and more effective community throughout Eaton County, thereby fostering a more compassionate world; and

WHEREAS, a caring neighbor creates a positive influence for the nurturing, educating and inspiring of our youth; and

WHEREAS, a caring neighbor makes good times better and the hard times many now face easier to bear.

NOW, THEREFORE, BE IT RESOLVED, that the Eaton County Board of Commissioners, do hereby declare September 26, 2010, as Caring Neighbor Day For Eaton County, to honor those who care about our community by putting their lives on the line and to affirm a partnership among all of us in building a community that cares; and

BE IT FURTHER RESOLVED, that the Board of Commissioners invites individuals and groups in this County to find creative ways of expressing in action what it means to be a caring neighbor. Carried.

EATON COUNTY BOARD OF COMMISSIONERS

SEPTEMBER 15, 2010

**RESOLUTION TO PROCLAIM SEPTEMBER 27, 2010 AS
FAMILY DAY**

Introduced by the Health and Human Services Committee

Commissioner Pearl-Wright moved the approval of the following resolution.
Seconded by Commissioner Mulder.

WHEREAS, the use of illegal and prescription drugs and the abuse of alcohol and nicotine constitute the greatest threats to the well-being of America's children; and

WHEREAS, 13 years of surveys conducted by The National Center on Addiction and Substance Abuse (CASA) at Columbia University have consistently found that the more often children and teenagers eat dinner with their families the less likely they are to smoke, drink and use illegal drugs; and

WHEREAS, frequent family dining is associated with lower rates of teen smoking, drinking, illegal drug use and prescription drug abuse; and

WHEREAS, the correlation between frequent family dinners and reduced risk for teen substance abuse is well documented; and

WHEREAS, parents who are engaged in their children's lives – through such activities as frequent family dinners – are less likely to have children who abuse substances;

WHEREAS, family dinners have long constituted a substantial pillar of family life in America.

NOW, THEREFORE, BE IT RESOLVED, that the Eaton County Board of Commissioners, does hereby proclaim the fourth Monday in September as

Family Day – A Day to Eat Dinner with Your ChildrenTM

and urge all citizens to recognize and participate in its observance. Carried.

EATON COUNTY BOARD OF COMMISSIONERS

SEPTEMBER 15, 2010

**RESOLUTION COMMEMORATING THE EATON COUNTY
FIRE SERVICE HISTORY PROJECT AND RECOGNITION DAY**

Introduced by the Information Technology and Communication Committee

Commissioner Abed moved the approval of the following resolution.
Seconded by Commissioner Freeman.

WHEREAS, it is impossible to understand the hardships and dangers of our ancestors as they developed our communities without also recognizing the critical role and formation of the fire departments which protected them; and

WHEREAS, the Museum at Courthouse Square, in conjunction with the Eaton County Historical Commission and the county's community fire departments, have worked throughout 2010 to honor the history and contributions of the fire service; and

WHEREAS, the Eaton County Fire History Project was designed to acquaint our citizens with a historical overview of our early fire departments through an ongoing exhibit at the Museum at Courthouse Square and special Recognition Day on the Square on October 2, 2010; and

WHEREAS, the community fire departments' individual histories remind us that nothing comes without foresight, cooperation and the personal sacrifice of generations of individuals and families; and

WHEREAS, these sacrifices for the common good and public safety are being carried out today by many of these same departments and it must be remembered that "history may be found in our past, but it guides our future"; and

WHEREAS, the Eaton County Board of Commissioners is honored to recognize the Museum at Courthouse Square and the Eaton County Historical Commission in their efforts to acquaint our citizens with the history of fire service in our county through exhibits and special Recognition Day; and

WHEREAS, we pay tribute to the fire departments of Bellevue, Benton/Potterville, Charlotte, Delta Township, Eaton Rapids, Eaton Rapids Township, Grand Ledge, Hamlin Township, Lansing, Olivet, Roxand Township, Sunfield, Vermontville and Windsor Township and their histories of personal dedication and sacrifice going back over the one hundred and forty years; and

WHEREAS, we also commend the important role which equipment and fire apparatus manufacturers, such as Eaton County's Spartan Motors Corporation, have contributed to the safety of firefighters and all our citizens.

NOW, THEREFORE BE IT RESOLVED, that the Eaton County Board of Commissioners declares Saturday, October 2, 2010, as Eaton County Fire Service History Day and encourages all of our citizens to come together in honor and appreciation of our community fire departments and all of their dedicated personnel and their families, both past and present.

BE IT FURTHER RESOLVED, that a copy of this resolution be presented to each of our community fire departments, Spartan Motors Corporation, the Eaton County Courthouse Square Association, and the Eaton County Historical Commission in commemoration of their efforts on this important project. Carried.

LEASE AGREEMENT RENEWAL AND ADDENDUM

THIS AGREEMENT, by and between the **CITY OF GRAND LEDGE, A Michigan Home Rule City**, whose address is 200 E. Jefferson, Grand Ledge, Michigan 48837 (hereinafter "Lessor"), and **THE COUNTY OF EATON**, whose address is 1045 Independence Boulevard, Charlotte, Michigan 48813 (hereinafter "Lessee"), which Agreement shall be deemed effective as of the ___ day of _____, 2010.

WHEREAS, the City of Grand Ledge ("Lessor") and the County of Eaton ("Lessee") have previously entered into Lease Agreements and Addenda pertaining to various parcels of land describing Fitzgerald Park (dated variously May 27, 1975, September 15, 1977 and November 24, 1980); and

WHEREAS, the current Lease Agreement(s) expired on June 1, 2010, and the parties have agreed to extend same on a month to month basis thereafter; and

WHEREAS, Lessor and Lessee desire to extend and renew said Lease Agreements, incorporating the terms set forth below;

NOW THEREFORE, it is mutually agreed as follows:

1. **Renewal of Lease, Term.** Except as specifically modified by paragraph 2 below, the existing Lease Agreements between the City, as Lessor, and the County, as Lessee, shall be and are hereby renewed and continued for a period of ten (10) years from and after the effective date of this Agreement.

2. **Maintenance of Leased Premises.** Notwithstanding the terms of the previous Leases identified in the recitals set forth above, commencing with the effective date of this Agreement, the City shall, at its expense:

A. Periodically as needed mow and trim grass and vegetation on the land situated between the CSX Railroad right-of-way and Jefferson Street (approximately one (1) acre) near the entrance to Fitzgerald Park. City work shall include landscaping and general grounds maintenance.

B. Mow and trim grass and vegetation in the area situated to the west of the entrance gate of Fitzgerald Park into the "overflow parking/sludge pit area." This area consists of approximately three (3) acres and the County may also use said area for vehicle parking and mulch storage, as needed.

C. Maintain all roadway surfaces (approximately 1¼ miles) within Fitzgerald Park from Jefferson Street to the wastewater treatment plant, including the loop road leading to the park office. Maintenance under this section shall include grading, dust control, snow plowing, and other work necessary to provide a safe and adequate roadway for park patrons. However, this section shall not be construed to require City maintenance of any pedestrian trails, parking lots, or the office/shop area.

3. **Continuance of Lease Terms.** Except as set forth above, all other Lease terms in the prior Lease Agreements shall remain in full force and effect.

IN WITNESS WHEREOF, the parties have set their hands and seals on the dates set

forth below.
Carried.

CITY OF GRAND LEDGE, LESSOR

By: _____

Kalmin Smith

Its: Mayor

And:

By: _____

Gregory L. Newman

Its: Clerk

AND:

THE COUNTY OF EATON, Lessee

By: _____

Its: **Chairman of its Board of Commissioners**

And: _____

Its: **Clerk**

Instrument Prepared By:
J. Richard Robinson (P19524)
THRUN LAW FIRM, P.C.
Post Office Box 2575
East Lansing, Michigan 48826-2575
Telephone: 517-374-8845

EATON COUNTY BOARD OF COMMISSIONERS

**RESOLUTION TO AUTHORIZE NOTICE OF INTENT REGARDING
THE QUALIFIED ENERGY CONSERVATION BOND UTILIZATION**

SEPTEMBER 15, 2010

Introduced by the Public Works and Planning Committee

Commissioner Luna moved the approval of the following resolution.

Seconded by Commissioner Baker.

WHEREAS, the Michigan Department of Energy, Labor and Economic Growth (DELEG) has made available bond funding under the Energy Improvement and Extension Act of 2008; and

WHEREAS, on June 8, 2010, DELEG announced the Qualified Energy Conservation Bond, funded by the American Recovery and Reinvestment Act of 2009 (ARRA), to finance initiatives that lead to reductions in greenhouse gas emissions and energy consumption of public facilities; and

WHEREAS, Eaton County is interested in utilizing this bond allocation; and

WHEREAS, Eaton County Department of Resource Recovery and the Eaton County Physical Plant have determined multiple uses for the funding to implement proposed goals immediately, as stated by the ARRA; and

WHEREAS, the bond funding, up to a maximum of \$1,056,792 would be utilized to reduce energy consumption of the Eaton County Courthouse by installing a renewable energy geothermal system; and

WHEREAS, the proposed geothermal system is expected to reduce the energy consumption of the Eaton County Courthouse by 20 percent.

NOW, THEREFORE, BE IT RESOLVED, that Eaton County Department of Resource Recovery is authorized to notify the State Department of Treasury of the County's intent to issue bonds for this project; and

BE IT FURTHER RESOLVED, that the Department is authorized to take any additional steps necessary to comply with Public Act 153 of 2010. Carried.

EATON COUNTY BOARD OF COMMISSIONERS

**RESOLUTION TO AUTHORIZE NOTICE OF INTENT REGARDING
RECOVERY ZONE ECONOMIC DEVELOPMENT BONDS**

September 15, 2010

Introduced by the Ways and Means Committee

Commissioner Keefe moved the approval of the following resolution.
Seconded by Commissioner Baker.

WHEREAS, the County received an allocation through the American Recovery and Reinvestment Act (ARRA) for qualified Recovery Zone Economic Development Bonds of \$8,655,000; and

WHEREAS, the County adopted Resolution #09-11-123, designating the County as a Recovery Zone; and

WHEREAS, the Charlotte Public Schools has requested to utilize the County's allocation to issue said bonds; and

WHEREAS, Charlotte Public Schools has provided documentation from its bond counsel, which is attached and incorporated by reference, that the proceeds from the proposed issuance will be utilized for an eligible purpose; and

WHEREAS, the proposed issuance of these bonds will occur after a favorable vote by the School District electors, on November 2, 2010; and

WHEREAS, in accordance with Public Act 153 of 2010, the County must notice the State Department of Treasury of its intent to issue the Recovery Zone Economic Development Bonds before October 8, 2010.

NOW, THEREFORE, BE IT RESOLVED, that the Eaton County Board of Commissioners does support Charlotte Public Schools request to utilize the Recovery Zone Economic Development Bonds for this project; and

BE IT FURTHER RESOLVED, that a copy of this resolution be forwarded to the State Department of Treasury, in compliance with Public Act 153 of 2010. Carried.

EATON COUNTY BOARD OF COMMISSIONERS

SEPTEMBER 15, 2010

**RESOLUTION TO APPROVE THE 2010/2011
EATON COUNTY BUDGET**

Introduced by the Ways and Means Committee

Commissioner Keefe moved the approval of the following resolution.
Seconded by Commissioner Strachan.

WHEREAS, the Uniform Budgeting and Accounting Act, Public Act 621 of 1978, as amended, indicates that the Legislative body shall adopt a balanced budget for all funds by passing an Appropriations Act; and

WHEREAS, the budget resolution can become the Appropriations Act by the inclusion of the wording in the budget resolution.

NOW, THEREFORE, BE IT RESOLVED, that the 2010/2011 Eaton County General Fund (#101) budget of \$32,505,445 be adopted by line-item; and

BE IT FURTHER RESOLVED, that the Eaton County Board of Commissioners approves a levy of 5.2149 mills for the County's general operations; and

BE IT FURTHER RESOLVED, that all other funds budgets (Special Revenue \$22,777,842 and Debt Service \$9,459,736) be adopted by line-item, for a total 2010/2011 budget of \$64,743,023; and

BE IT FURTHER RESOLVED, that any amendment to increase a salary and/or a Capital Outlay line-item in excess of \$2,500.00 shall be approved by the Board of Commissioners; and

BE IT FURTHER RESOLVED, that any amendment to increase the total budget of any fund or department in excess of \$2,500.00 shall be approved by the Board of Commissioners except that any amendment to decrease the General Fund Contingency shall be approved by the Board of Commissioners; and

BE IT FURTHER RESOLVED, that the Controller be authorized to make such other budget amendments as necessary with the exception of those specified in this resolution.

BE IT FURTHER RESOLVED, the approved Position Allocation List contained in this resolution shall limit the number of permanent employees who can be employed in all departments, offices, and the courts, and no funds are appropriated for any permanent position or employee not on the Approved Position List; and

BE IT FURTHER RESOLVED, that as vacancies occur during the budget year, they shall not be refilled, except by specific Ways and Means Committee authorization; and

BE IT FURTHER RESOLVED, that certain positions contained in the Position Allocation List which are supported in some part by a grant, cost sharing, reimbursement, or some other source of outside funding are only approved contingent upon the County receiving the budgeted revenues; and

BE IT FURTHER RESOLVED, that in the event that some outside funding is not received or the County is notified that it will not be received, said positions shall be considered not funded and removed from the approved Position Allocation List; and

BE IT FURTHER RESOLVED, that it is understood that revenues and expenditures may vary from those which are currently contemplated and may be changed from time to time by the Board of Commissioners during the 2010/2011 fiscal year, as deemed necessary. Consequently, there may be a need to increase or decrease various portions of the budget and/or impose layoffs due to unforeseen financial changes; therefore, the Board of Commissioners reserves the right to change the Approved Position Allocation List at any time. The County elected Officials and County Department Heads shall abide by whatever changes are made by the Board of Commissioners, if any relative to the approved position and the number of employees stated in the Position Allocation List.

BE IT FURTHER RESOLVED, that the salaries of the County's elected officials are established according to the Elected Official Salary Schedule contained in this resolution.

BE IT FURTHER RESOLVED, the line-item appropriations which represent the estimated costs of operating the Courts in 2010/2011 are contingent upon reimbursements to Eaton County by the State of Michigan in accordance with MCL 600.151(b). County appropriations to the Courts, in accordance with P.A. 374 and 375 of 1996, are made contingent upon conformance to all county policies and procedures regarding court personnel and the expenditure of funds; and

BE IT FURTHER RESOLVED, that all County Elected Officials and County Department Heads shall abide by all applicable policies set by the Board of Commissioners including but not limited to budgets, purchasing, travel, and per diems; as well as the Eaton County Personnel Policies, and that budgeted funds for these purposes are appropriated contingent upon compliance with all County policies.

BE IT FURTHER RESOLVED, that the Eaton County Personnel Policy shall apply to all employees and elected officials who are not covered under a collective bargaining agreement or who function under a policy manual which has been jointly approved by the County Board of Commissioners and an elected official who has co-employer status.

BE IT FURTHER RESOLVED, that the County Controller shall be authorized to make year-end transfers of up to \$20,000 between Departments or Funds or with such amounts that may be available in the Contingency of the General Fund, as may be necessary to ensure that departments do not end the 2010/2011 fiscal year in a deficit condition. Any such transfer will be reported to the Ways and Means Committee at their next regularly scheduled meeting.

Roll call vote; Ayes; Hosey, Mulder, Abed, Strachan, Pearl-Wright, Farhat, Freeman, Keefe, Luna, Baker, Barr, Clarke, Harris, Brehler. Nays: None, Absent; Forell. Carried.

2010/2011 GENERAL APPROPRIATION ACT SUMMARY

GENERAL FUND

101 REVENUES

| | | |
|--------------------------|-----------|-------------------|
| Taxes | \$ | 17,736,451 |
| Licenses and Permits | | 241,500 |
| Federal Grants | | 1,225,588 |
| State Grants | | 2,032,514 |
| Local Unit Contributions | | 2,911,052 |
| Charges for Services | | 3,050,900 |
| Fines and Forfeitures | | 160,500 |
| Interest and Rents | | 359,829 |
| Other Revenue | | 193,190 |
| Other Financing Sources | | 3,056,600 |
| Fund Balance - Carryover | | 1,537,321 |
| Total Revenue | \$ | 32,505,445 |

Expenditures

| | | |
|---------------------------|-----------|-------------------|
| Legislative | \$ | 294,392 |
| Judicial | | 5,541,924 |
| General Government | | 7,349,196 |
| Public Safety | | 13,838,732 |
| Health and Welfare | | 1,554,457 |
| Recreation and Culture | | 15,000 |
| Other | | 313,000 |
| Capital Outlay | | 262,828 |
| Transfers-Out | | 3,335,916 |
| Total Expenditures | \$ | 32,505,445 |

2010/2011 GENERAL APPROPRIATION ACT SUMMARY

| | | | |
|-----|------------------------------------|----|-----------|
| 208 | Parks & Recreation | \$ | 427,357 |
| 211 | Parks Special | | 25,000 |
| 215 | Friend Of The Court | | 66,603 |
| 227 | Landfill | | 35,000 |
| 228 | Solid Waste Ordinance | | 257,473 |
| 235 | HOME Rehab Grant - Charlotte | | 166,650 |
| 236 | CDBG - Housing | | 227,440 |
| 238 | Home | | 175,000 |
| 240 | Code Enforcement | | 262,673 |
| 245 | Public Improvement | | 695,238 |
| 255 | Remonumentation | | 73,521 |
| 256 | Retirement Stabilization | | 2,021,738 |
| 257 | Register Of Deed Technology | | 110,048 |
| 259 | Prisoner Boarding | | 134,766 |
| 261 | Central Dispatch | | 3,814,805 |
| 262 | Property Forfeiture - Sheriff | | 600 |
| 263 | Dispatcher Training Fund | | 20,000 |
| 264 | Drug Forfeiture - Sheriff | | 4,000 |
| 265 | Local Co Training Fund | | 20,000 |
| 267 | Vertical Drug - Pros | | 74,750 |
| 269 | Law Library | | 6,500 |
| 270 | STOP Domestic Violence | | 70,575 |
| 271 | Drug Court III | | 53,736 |
| 273 | Kellogg Foundation | | 176,102 |
| 274 | Felony Sobriety Court | | 94,390 |
| 275 | Soil Erosion | | - |
| 276 | Community Corrections | | 238,414 |
| 280 | Revenue Sharing Reserve | | 2,187,475 |
| 281 | Jail Millage | | 3,278,885 |
| 283 | Bureau of Justice Assistance Grant | | 13,371 |
| 284 | Drug Forfeiture - Prosecutor | | 2,500 |
| 285 | Michigan Justice Training | | 15,000 |
| 286 | Homeland Security | | 157,216 |
| 290 | Department of Human Services | | 600,000 |
| 291 | Child Care - DHS | | 2,500 |
| 292 | Child Care Fund | | 5,536,119 |
| 293 | Soldiers & Sailors | | 30,000 |
| 294 | Veteran's Trust | | 16,000 |
| 296 | Juvenile Millage | | 1,318,732 |
| 298 | Computer | | 367,665 |

Total Special Revenue

22,777,842

2010/2011 GENERAL APPROPRIATION ACT SUMMARY

DEBT SERVICE FUNDS

| | | | |
|-----|--|-----------|-------------------|
| 312 | Building Authority - Medical Care Facility | \$ | 610,523 |
| 345 | Installment Purchase | | 104,239 |
| 360 | Building Authority - Office Building | | 104,280 |
| 371 | Building Authority - Jail | | 1,208,713 |
| 374 | Road Commission MTF 2003 | | 644,900 |
| 377 | DPW - Grand Ledge 2005 | | 605,463 |
| 378 | DPW - Dimondale/Windsor | | 388,450 |
| 379 | DPW - Charlotte | | 214,269 |
| 380 | Building Authority - Health Clinic | | 52,730 |
| 391 | Building Authority - Dental Clinic | | 64,169 |
| 851 | Drain Debt Service | | 5,462,000 |
| | TOTAL DEBT SERVICE | \$ | 9,459,736 |
| | TOTAL 2010/2011 BUDGET | \$ | 64,743,023 |

Approved Position Allocation List
2010/2011 Adopted Budget

| | | | |
|---|----------------|-------|--------------|
| Board Of Commissioners | 101.101 | | 15.00 |
| Chairperson | | 1.00 | |
| Vice Chairperson | | 1.00 | |
| Finance Chairperson | | 1.00 | |
| Commissioners | | 12.00 | |
| Circuit Court | 101.131 | | 9.00 |
| Judge | | 2.00 | |
| Court Administrator | | 1.00 | |
| Judicial Admin. Assistant | | 2.00 | |
| Financial Collections Spec. | | 1.00 | |
| Court Recorder | | 2.00 | |
| Secretary/ADR Clerk | | 1.00 | |
| District Court | 101.136 | | 21.00 |
| Judge | | 2.00 | |
| Atty Mag/Deputy Ct Admin | | 1.00 | |
| Court Administrator | | 1.00 | |
| Chief Probation Officer | | 1.00 | |
| Probation Officer | | 3.00 | |
| Ct Recorder/Judicial Secretary | | 2.00 | |
| Senior Deputy Clerk II | | 2.00 | |
| Deputy Clerk II | | 5.00 | |
| Probation Secretary | | 1.00 | |
| Cashier | | 1.00 | |
| Bookkeeper | | 1.00 | |
| Assignment Clerk | | 1.00 | |
| Friend Of The Court | 101.141 | | 17.00 |
| Friend of the Court | | 1.00 | |
| Assistant Friend of the Court | | 1.00 | |
| Senior Investigator/Mediator | | 1.00 | |
| Investigator | | 2.00 | |
| Enforcement Officer | | 1.00 | |
| Office Manager | | 1.00 | |
| Enforcement Caseworker | | 5.00 | |
| Data Processing Coordinator | | 1.00 | |
| Bookkeeper | | 1.00 | |
| Secretary | | 3.00 | |
| Probate Court | 101.148 | | 5.00 |
| Judge | | 1.00 | |
| Probate Register | | 1.00 | |
| Judicial Secretary/Ct Recorder | | 1.00 | |
| Deputy Probate Register | | 1.00 | |
| Ct. Recorder/Deputy Register | | 1.00 | |
| Juvenile Court | 101.149 | | 7.00 |
| Attorney Referee/Deputy Court Administrator | | 1.00 | |
| Senior Juvenile Caseworker | | 1.00 | |
| Juvenile Caseworker | | 2.00 | |
| Juvenile Register | | 1.00 | |
| Deputy Juvenile Register | | 2.00 | |

Approved Position Allocation List
2010/2011 Adopted Budget

| | | | |
|----------------------------------|----------------|------|--------------|
| County Clerk | 101.215 | | 9.00 |
| County Clerk/Register of Deeds | | 1.00 | |
| Deputy County Clerk | | 1.00 | |
| Deputy Circuit Court Clerk | | 1.00 | |
| Elections Clerk | | 1.00 | |
| Senior Court Clerk | | 1.00 | |
| Vital Records Clerk | | 1.00 | |
| Court Clerk | | 2.00 | |
| P/T Clerk/Receptionist | | 0.50 | |
| P/T Clerk/Receptionist | | 0.50 | |
| Controller | 101.223 | | 7.50 |
| Controller | | 1.00 | |
| Assistant Controller | | 1.00 | |
| Personnel Specialist | | 1.00 | |
| Accountant | | 1.00 | |
| Payroll & Insurance Specialist | | 0.75 | |
| Administrative Assistant | | 1.00 | |
| Finance & Purchasing Assist. | | 1.00 | |
| Accounting Clerk | | 0.75 | |
| Information Systems | 101.224 | | 7.00 |
| Information Systems Director | | 1.00 | |
| Senior Programmer/Analyst | | 1.00 | |
| Network & PC Administrator | | 2.00 | |
| Programmer Analyst | | 1.00 | |
| GIS Specialist | | 1.00 | |
| Admin. & Operations Assistant | | 1.00 | |
| Equalization | 101.225 | | 7.00 |
| Equalization Director | | 1.00 | |
| Deputy Equalization Director | | 1.00 | |
| Appraiser | | 2.00 | |
| Property Description Specialist | | 1.00 | |
| Secretary/Equalization Aide | | 1.00 | |
| Property Description Clerk | | 1.00 | |
| Prosecuting Attorney | 101.229 | | 17.50 |
| Prosecuting Attorney | | 1.00 | |
| Chief Asst. Prosecuting Attorney | | 1.00 | |
| Sr. Asst. Prosecuting Attorney | | 2.00 | |
| Assistant Prosecuting Attorney | | 3.00 | |
| Investigator | | 1.00 | |
| Child Support Secretary | | 2.00 | |
| Victim Witness Coordinator | | 1.00 | |
| P.A. Legal Secretary | | 1.00 | |
| Legal Secretary | | 5.00 | |
| Victim Advocate | | 0.50 | |
| Community Prosecution | 272.229 | | 6.25 |
| Assistant Prosecuting Attorney | | 1.00 | |
| Investigator | | 1.00 | |
| Legal Secretary | | 2.25 | |
| Assistant Investigator | | 2.00 | |

Approved Position Allocation List
2010/2011 Adopted Budget

| | | | |
|--------------------------------|----------------|-------|--------------|
| Register Of Deeds | 101.236 | | 4.00 |
| Deputy Register of Deeds | | 1.00 | |
| Clerk | | 3.00 | |
| County Treasurer | 101.253 | | 5.00 |
| Treasurer | | 1.00 | |
| Acctg & Tax Records Clerk | | 4.00 | |
| MSU Extension | 101.257 | | 1.50 |
| Office Coordinator | | 1.00 | |
| Secretary | | 0.50 | |
| Physical Plant | 101.265 | | 15.00 |
| Physical Plant Director | | 1.00 | |
| Custodial Supervisor | | 1.00 | |
| Secretary | | 1.00 | |
| General Maintenance Worker | | 5.00 | |
| Groundskeeper | | 2.00 | |
| Custodian | | 5.00 | |
| Drain Commission | 101.275 | | 5.00 |
| Drain Commissioner | | 1.00 | |
| Deputy Drain Commissioner | | 1.00 | |
| Drain Inspector | | 2.00 | |
| Secretary | | 1.00 | |
| Sheriff | 101.301 | | 42.00 |
| Sheriff | | 1.00 | |
| Undersheriff | | 1.00 | |
| Administrative Assistant | | 1.00 | |
| Records Clerk Supervisor | | 1.00 | |
| Secretary/Admin. Services | | 1.00 | |
| Chief Deputy | | 1.00 | |
| Captain | | 2.00 | |
| Lieutenant | | 1.00 | |
| Sergeant | | 5.00 | |
| Detective | | 3.00 | |
| Deputy/FTO | | 1.00 | |
| Deputy/Property Officer | | 1.00 | |
| Deputy | | 17.00 | |
| Quartermaster | | 1.00 | |
| Financial Services Clerk | | 1.00 | |
| Records Clerk | | 4.00 | |
| Sheriff - Corrections | 101.302 | | 40.00 |
| Captain | | 1.00 | |
| Corrections Lieutenant | | 1.00 | |
| Jail Health Coordinator | | 1.00 | |
| Jail Nurse | | 1.00 | |
| Food Services Supervisor | | 1.00 | |
| Medical Records/Commissary Clk | | 0.50 | |
| Corrections Sergeant | | 6.00 | |
| Corrections Deputy/FTO | | 1.00 | |
| Corrections Deputy | | 21.00 | |
| Corrections Clerk | | 1.00 | |
| Cook | | 5.50 | |

Approved Position Allocation List
2010/2011 Adopted Budget

| | | | |
|-------------------------------|----------------|-------|--------------|
| Sheriff - Delta | 101.303 | | 37.00 |
| Lieutenant | | 1.00 | |
| Sergeant | | 5.00 | |
| Detective | | 4.00 | |
| Deputy | | 25.00 | |
| Records Clerk | | 2.00 | |
| Weighmaster | 101.304 | | 0.16 |
| Deputy | | 0.16 | |
| Sheriff Road Patrol | 101.333 | | 1.84 |
| Deputy | | 1.84 | |
| Community Development | 101.405 | | 3.00 |
| Community Dev. Director | | 1.00 | |
| Zone Enforcement Officer | | 1.00 | |
| Administrative Assistant | | 1.00 | |
| Emergency Services | 101.426 | | 1.00 |
| Sergeant | | 1.00 | |
| Animal Control | 101.430 | | 4.00 |
| Animal Control Director | | 1.00 | |
| Animal Control Officer | | 2.00 | |
| Animal Shelter Attendant | | 1.00 | |
| Veterans | | | 0.50 |
| Veterans/Housing Coord. | | 0.50 | |
| Parks - Administrative | 208.691 | | 2.00 |
| Parks & Recreation Director | | 1.00 | |
| Secretary | | 1.00 | |
| Parks - Fitzgerald | 208.717 | | 2.00 |
| Park Naturalist | | 1.00 | |
| Groundskeeper | | 1.00 | |
| Friend of the Court | 215.141 | | 1.00 |
| Enforcement Caseworker | | 1.00 | |
| Resource Recovery | 228.528 | | 1.00 |
| Resource Recovery Coordinator | | 1.00 | |
| CDBG - Housing | 236.696 | | 1.50 |
| Veterans/Housing Coord. | | 0.50 | |
| Housing Assistant | | 1.00 | |
| Construction Code | 240.400 | | 2.60 |
| Construction Code Director | | 1.00 | |
| Electrical Inspector | | 0.80 | |
| Plumbing/Mech. Inspector | | 0.80 | |
| Prisoner Boarding | 259.301 | | 1.00 |
| Deputy | | 1.00 | |

Approved Position Allocation List
2010/2011 Adopted Budget

| | | | |
|--|----------------|-------|--------------|
| Central Dispatch | 261.325 | | 29.00 |
| Central Dispatch Director | | 1.00 | |
| Assistant Director | | 1.00 | |
| Administrative Assistant | | 1.00 | |
| Clerk/Receptionist | | 1.00 | |
| Dispatch Supervisor | | 6.00 | |
| Dispatcher/Sup Tech II | | 1.00 | |
| Dispatcher/Sup Tech I | | 1.00 | |
| Dispatcher | | 17.00 | |
| Tri-County Metro Narcotics | 267.229 | | 1.00 |
| Assistant Prosecuting Attorney | | 1.00 | |
| S.T.O.P Grant | 270.230 | | 1.00 |
| Assistant Prosecuting Attorney | | 1.00 | |
| Drug Court | 271.136 | | 1.00 |
| Case Manager/Assessor | | 1.00 | |
| Drug Court - Priority | 271.138 | | 1.50 |
| Case Manager/Assessor | | 1.50 | |
| Community Corrections - Admin | 276.152 | | 1.50 |
| Community Corr. Coord. | | 1.00 | |
| Data Entry Clerk | | 0.50 | |
| Community Corrections - Placement | 276.153 | | 0.05 |
| Corrections Deputy | | 0.05 | |
| Community Corrections - Work Crew | 276.355 | | 0.95 |
| Corrections Deputy | | 0.95 | |
| Jail Millage | 281.301 | | 19.50 |
| Jail Medical Assistant | | 2.50 | |
| Corrections Sergeant | | 1.00 | |
| Corrections Deputy | | 13.00 | |
| General Maintenance Worker | | 1.00 | |
| Corrections Clerk | | 2.00 | |
| Youth Facility | 292.356 | | 20.00 |
| Director of Youth Services | | 1.00 | |
| Clinical Coordinator | | 1.00 | |
| Residential Treatment Therapist | | 1.00 | |
| Shift Supervisor | | 3.00 | |
| Aftercare/Family Services | | 1.00 | |
| Nutritionist | | 1.00 | |
| Administrative Assistant | | 1.00 | |
| Cook | | 1.00 | |
| Youth Specialist | | 10.00 | |
| Link Program | | | 1.00 |
| Juvenile Caseworker | | 1.00 | |
| Community Based Treatment | 292.359 | | 5.00 |
| Social Worker | | 1.00 | |
| Treatment Specialist | | 4.00 | |
| In-Home Care | 292.662 | | 3.00 |
| Sr. Juv Caseworker/Referee | | 1.00 | |
| Senior Juvenile Caseworker | | 2.00 | |

Approved Position Allocation List
2010/2011 Adopted Budget

| | | | |
|--------------------------------|----------------|------|-------------|
| Day Treatment | 292.666 | | 6.00 |
| Program Manager | | 1.00 | |
| Senior Juvenile Caseworker | | 1.00 | |
| Therapist | | 1.00 | |
| Senior Program Worker | | 1.00 | |
| Program Worker | | 2.00 | |
| SAFE-T | 292.667 | | 1.00 |
| Juvenile Caseworker | | 1.00 | |
| Commissary | 595.302 | | 0.50 |
| Medical Records/Commissary Clk | | 0.50 | |

Grand Total

391.35

ELECTED OFFICIAL SALARY SCHEDULE

Although this Budget is for the period of October 1, 2010 through September 30, 2011, the following schedule reflects the annual salary for the County's Elected Officials which will be effective on January 1, 2011.

| | |
|-------------------------|-----------|
| Clerk/Register of Deeds | \$ 63,682 |
| Drain Commissioner | \$ 56,039 |
| Prosecuting Attorney | \$ 96,863 |
| Sheriff | \$ 82,713 |
| Treasurer | \$ 63,682 |

Reconciliation of Budget Presented at 9/7/10 Public Hearing to Adopted Budget

General Fund

Revenue:

| | |
|---|-------------------|
| Revenue and Fund Balance Carryover at Public Hearing 9/7/10 | 32,505,445 |
| Taxes | (84,000) |
| Transfers-In | 84,000 |
| | <hr/> |
| Total revised revenues | <u>32,505,445</u> |

Expenditures:

| | |
|---------------------------------------|-------------------|
| Expenditures at Public Hearing 9/7/10 | <u>32,505,445</u> |
|---------------------------------------|-------------------|

Jail Millage - Fund 281

| | |
|----------------------------------|------------------|
| Revenue at Public Hearing 9/7/10 | 2,598,590 |
| Fund Balance Carryover | 680,295 |
| | <hr/> |
| Total revised revenues | <u>3,278,885</u> |

| | |
|---------------------------------------|------------------|
| Expenditures at Public Hearing 9/7/10 | 2,598,590 |
| Transfers-Out to Debt | 680,295 |
| | <hr/> |
| Total revised expenditures | <u>3,278,885</u> |

Note: The 2009/10 Transfers-Out budget was \$1,207, 125. Due to the transfer of Jail Construction residual fund balance of \$1,868,882 at project closeout (2008/2009, only \$680,545 was transferred from only \$680545 was transferred from the Jail Millage in 2009/10 to be utilized for debt retirement in 2010/2011

Changes from 2009/2010 General Fund Budget

| | <u>Adopted</u> | <u>Proposed</u> | <u>Increase/(Decrease)</u> |
|---------------------|------------------|------------------|----------------------------|
| | <u>2009/2010</u> | <u>2010/2011</u> | <u>From Prior Year</u> |
| General Fund Budget | \$ 32,010,608 | \$ 32,505,445 | \$ 494,837 |

EATON COUNTY BOARD OF COMMISSIONERS

SEPTEMBER 15, 2010

**RESOLUTION TO APPROVE
2009/2010 GENERAL FUND BUDGET AMENDMENTS**

Introduced by the Ways and Means Committee

Commissioner Keefe moved the approval of the following resolution
Seconded by Commissioner Freeman.

WHEREAS, the Eaton County 2009/2010 Appropriations Act of September 16, 2009 states that any amendment to increase a salary and/or a Capital Outlay line-item in excess of \$2,500.00 or any amendment to increase the total budget of any fund or department in excess of \$2,500.00 shall be amended by the Board of Commissioners, except that any amendment to decrease the General Fund Contingency shall be approved by the Board of Commissioners; and

WHEREAS, such amendments are needed in order to comply with the Uniform Budgeting and Accounting Act of 1978, P.A. 621.

NOW, THEREFORE BE IT RESOLVED, that the following budget amendments be approved and added to the 2009/2010 Eaton County Budget:

ELECTIONS - 191

| | | |
|----------|----------------------------|----------|
| Increase | Transfers-Out General Fund | \$ 3,100 |
| Decrease | Printing | \$ 3,100 |

To transfer funds to the Computer Fund for the implementation of a new Concealed Pistol License software system.

TRANSFERS - OUT -999

| | | |
|----------|-----------------------|----------|
| Increase | Transfers-Out Housing | \$60,000 |
| Decrease | Contingency | \$60,000 |

To transfer funds to the Housing Department due to loss in revenue and project income related to grant. Request approval for up to \$60,000, however transfer will only be made for actual amount to avoid deficit situation at 9/30/2010.

TRANSFERS - OUT -999

| | | |
|----------|-----------------|----------|
| Increase | Child Care Fund | \$60,000 |
| Decrease | Contingency | \$60,000 |

To transfer funds to the Child Care Fund to account for projected expenditures that occurred due to additional child placements. Request approval for up to \$60,000, however transfer will only be made for actual amount to avoid deficit situation at 9/30/2010.

TRANSFERS-IN - 695

| | | |
|----------|------------------------|----------|
| Increase | Transfers - In | \$90,000 |
| Increase | Fund Balance Carryover | \$90,000 |

To transfer funds to the General Fund from the Delinquent Tax Fund for a City of Lansing/General Motors Tax Tribunal Settlement. **Carried.**

**GENERAL FUND
2009/2010 CONTINGENCY UPDATE**

| | | |
|------------------------|--|-------------------|
| BEGINNING BALANCE | | \$ 674,362 |
| | BALANCE 10/31/09 | \$ 674,362 |
| | BALANCE 11/30/09 | \$ 674,362 |
| Board of Commissioners | Agency Grants | \$ (5,000) |
| Prosecuting Attorney | Contractual - Medical Examiner Expense | \$ (10,000) |
| | BALANCE 12/31/09 | \$ 659,362 |
| | BALANCE 1/31/10 | \$ 659,362 |
| Controller | Contractual Services | \$ (21,700) |
| | BALANCE 2/28/10 | \$ 637,662 |
| | BALANCE 3/31/10 | \$ 637,662 |
| | BALANCE 4/30/10 | \$ 637,662 |
| | BALANCE 5/31/10 | \$ 637,662 |
| Transfer Out | Fund Balance | \$ (337,662) |
| | BALANCE 6/30/10 | \$ 300,000 |
| | BALANCE 7/31/10 | \$ 300,000 |
| Treasurer | Bank Service Charges | \$ (15,310) |
| Drain Commissioner | Salary and Fringe | \$ (34,064) |
| Insurance and Bonds | License - Bond | \$ (2,310) |
| | BALANCE 8/31/10 | \$ 248,316 |
| Housing | Transfers-In | \$ (60,000) |
| Child Care Fund | Transfers-In | \$ (60,000) |
| | BALANCE 9/30/10 | \$ 188,316 |

EATON COUNTY BOARD OF COMMISSIONERS**SEPTEMBER 15, 2010****RESOLUTION TO APPROVE
2009/2010 SPECIAL REVENUE FUND BUDGET AMENDMENTS****Introduced by the Ways and Means Committee**

Commissioner Keefe moved the approval of the following resolution.
Seconded by Commissioner Hosey.

WHEREAS, the Eaton County 2009/2010 Appropriations Act of September 16, 2009 states that any amendment to increase a salary and/or a Capital Outlay line-item in excess of \$2,500.00 or any amendment to increase the total budget of any fund or department in excess of \$2,500.00 shall be amended by the Board of Commissioners, except that any amendment to decrease the General Fund Contingency shall be approved by the Board of Commissioners; and

WHEREAS, such amendments are needed in order to comply with the Uniform Budgeting and Accounting Act of 1978, P.A. 621.

NOW, THEREFORE BE IT RESOLVED, that the following budget amendments be approved and added to the 2009/2010 Eaton County Budget:

HOUSING – 236

| | | |
|----------|-------------------------|-----------|
| Increase | Departmental Line-Items | \$ 60,000 |
| Increase | Transfers-In | \$ 60,000 |

To increase budget due to change in program activity and grant revenue allocation. Request approval for up to \$60,000, however transfer will only be made for actual amount to avoid deficit situation at 9/30/2010.

CHILD CARE FUND - 292

| | | |
|----------|------------------------|-----------|
| Increase | Transfers-In | \$ 60,000 |
| Decrease | Fund Balance Carryover | \$ 60,000 |

To transfer funds from the General Fund to account for projected expenditures that occurred due to additional child placements. Request approval for up to \$60,000, however transfer will only be made for actual amount to avoid deficit situation at 9/30/2010.

JUVENILE MILLAGE - 296

| | | |
|----------|------------------------|----------|
| Increase | Contractual Services | \$ 2,500 |
| Increase | Fund Balance Carryover | \$ 2,500 |

To increase SIREN/Eaton Shelter grant amount for expenditures through September 30, 2010.

COMPUTER FUND - 298

| | | |
|----------|--------------------|----------|
| Increase | Computer Equipment | \$ 3,100 |
| Increase | Transfers-In | \$ 3,100 |

To transfer funds from the General Fund – Elections Budget for the implementation of a new Concealed Pistol License software system.

Carried.

EATON COUNTY BOARD OF COMMISSIONERS

SEPTEMBER 15, 2010

**RESOLUTION TO AUTHORIZE THE
DEPARTMENT OF HUMAN SERVICES LEASE OPTION**

Introduced by the Ways & Means Committee

Commissioner Keefe moved the approval of the following resolution.
Seconded by Commissioner Strachan.

WHEREAS, the Board of Commissioners has leased the property located at 1050 Independence Blvd., Charlotte, MI, 48813 to the State of Michigan Department of Human Services; and

WHEREAS, the parties entered into a five-year lease extension with two five-year extension options by the Lessee in December 2006; and

WHEREAS, the Lessee has requested authorization to exercise the lease option; and

WHEREAS, the five-year lease option including annual lease payments of \$156,325 for the period of January 1, 2012 through December 2016.

NOW, THEREFORE, BE IT RESOLVED, that the Board of Commissioners authorizes the execution of this Lease Option; and

BE IT FURTHER RESOLVED, that the Chairperson of the Board of Commissioners is authorized to sign any necessary documents. Carried.

EATON COUNTY BOARD OF COMMISSIONERS

SEPTEMBER 15, 2010

**RESOLUTION TO APPROVE
PERSONAL PROPERTY AUDIT
SERVICES CONTRACT**

Introduced by the Ways and Means Committee

Commissioner Keefe moved the approval of the following resolution.
Seconded by Commissioner Freeman.

WHEREAS, the Equalization Department is interested in entering into a contract for services to perform business personal property audits on certain parcels within the County; and

WHEREAS, the Ways and Means Committee has reviewed and is recommending the proposed contract for business (oil well) personal property audit services attached to this resolution.

NOW, THEREFORE, BE IT RESOLVED, that the Eaton County Board of Commissioners approves the proposed contract with Tax Management Associates, Inc., for business personal property audit services; and

BE IT FURTHER RESOLVED, that the Chairman of the Board of Commissioners is authorized to execute any necessary documents. Carried.



TAX MANAGEMENT ASSOCIATES, INC. (TMA)
EATON COUNTY, MICHIGAN – PERSONAL PROPERTY AUDIT ENGAGEMENT

June 24, 2010

To:

Mr. Tim Vandermark, Equalization Director
Eaton County, Michigan
1045 Independence Boulevard
Charlotte, MI 48813

Executive Summary

Eaton County desires Tax Management Associates (TMA) to perform Business Personal Property Audits on the following parcels located within the county:

Christian Oil Company, Inc. – Two (2) Wells
Omimex Energy, Inc. – Two (2) Wells
Terrel Production Company – One (1) Well
Tolas Oil & Gas Exploration Company – Two (2) Wells
Lithos Exploration, Inc.-Two (2) Wells
R and B Energy Co., LLC-One (1) Well

This engagement will involve the following steps in order of completion as directed by the Equalization Director.

- Full comprehensive book audit on all assets within the respective facilities compared to personal property filings made with the local tax office
- Court appearance and testimony as needed

Recommendations in writing for proposal will be delivered to the Equalization Director:

Audit Proposals and Associated Fees

TMA auditors will perform the following audit(s) for the County:

Christian Oil Company, Inc.

| Taxpayer | Permit Number(s) | Type of Audit | Associated Fee |
|-------------------------------|-------------------------|--|-----------------------|
| 1. Christian Oil Company, Inc | 21-045-30305-00-00 | Full Comprehensive Audit on two (2) wells | \$1,400.00 |
| 2. Christian Oil Company, Inc | 21-045-30624-00-00 | | |

This audit will be performed for tax years 2008, 2009 and 2010.

Summary of Fees

| | |
|--|------------|
| Audit Proposal Fee – Christian Oil Company, Inc. | \$1,400.00 |
| Audit Proposal Fee – Omimex Energy, Inc. | \$1,400.00 |
| Audit Proposal Fee – Terrel Production Company | \$1,400.00 |
| Audit Proposal Fee – Tolas Oil & Gas Exploration Company | \$1,400.00 |
| Audit Proposal Fee – Lithos Exploration, Inc | \$1,400.00 |
| Audit Proposal Fee – R and B Energy Co., LLC | \$1,400.00 |
| | <hr/> |
| | \$8,400.00 |

Expert Witness Fee – Court Testimony \$250:00 / hour

We appreciate the chance to serve Eaton County in this matter, and if you have any other questions or would like to modify this proposal in any way, please don't hesitate to contact me 313.823.8353 or 313.303.5435

Sincerely,

Robert C. Lucas
Sales and Marketing Manager, Michigan and Connecticut
Tax Management Associates

Commissioner Keefe moved the approval of the following resolution.
Seconded by Commissioner Harris.

CAPITAL REGION AIRPORT AUTHORITY

AND

EATON COUNTY

INTERGOVERNMENTAL AGREEMENT ON EX-OFFICIO BOARD MEMBERS

THIS AGREEMENT ("Agreement") is executed on _____, 2010, by and between the CAPITAL REGION AIRPORT AUTHORITY ("Authority"), 4100 Capital City Boulevard, Lansing, Michigan 48906, and EATON COUNTY, 1045 Independence Blvd., Charlotte, Michigan 48813. ("Counties"), acting through their Board of Commissioners:

RECITALS

WHEREAS, the Authority is a regional airport authority established pursuant to Act 73 of the Public Acts of 1970 ("Act 73");

WHEREAS, the current members of the Authority are Ingham County, Michigan, and the City of Lansing, Michigan;

WHEREAS, the Authority is governed by a six-member Board of Directors ("Board"), which is currently comprised of three voting members appointed by the Ingham County Board of Commissioners and three voting members appointed by the Mayor of the City of Lansing with advice and consent of the Lansing City Council;

WHEREAS, both Act 73 and the Community Airports Act, being Act 206 of the Public Acts of 1957, authorize the Authority to select additional officers as the Board considers necessary;

WHEREAS, in accordance with Act 73, the Authority has the power and duty of planning, promoting, extending, owning, maintaining, acquiring, purchasing, constructing, improving, enlarging and operating publicly-owned airports and airport facilities within the territorial jurisdiction of the Authority;

WHEREAS, the Authority currently operates two airports and is in favor of expanding its territorial jurisdiction and increasing its services within the region;

WHEREAS, the County is contiguous to Ingham County and may, in accordance with Act 73, become a member of the Authority in the future;

WHEREAS, the County and the Authority are interested in promoting the growth and expansion of the Capital Region International Airport, and the effectiveness of Regional Airport Authority, to the benefit of the Tri-County Region.; and

WHEREAS, the Authority desires to have a representative from the County serve as an ex officio member of the Board for the benefit of its members;

WHEREAS, the County desires to have a representative from the County serve as an ex officio member of the Board for the benefit of its residents;

WHEREAS, in accordance with Act 35 of the Public Acts of 1951, the Authority and the County are authorized to enter into agreements for the performance of any or all functions or activities that a party to the Agreement has the authority to perform; and

WHEREAS, in accordance with Acts 7 and 8 of the Public Acts of 1967 (Ex. Sess.), the Authority and the County are authorized to enter into agreements for the joint exercise of any power, privilege, or authority that a party to the Agreement has the authority to perform, or to transfer functions or responsibilities to one another, respectively.

TERMS AND CONDITIONS

NOW, THEREFORE, in consideration of the mutual promises and covenants set forth in this Agreement, the Authority and the County agree as follows:

1. Ex Officio Membership. The County shall, by resolution of its governing body, appoint one (1) member (County Chair or Vice Chair) to the Regional Airport Authority Board who shall serve as a non-voting liaison between the Authority and the County ("Ex Officio Member"). The Ex Officio Member shall be entitled to notice of all Board meetings and shall be allowed to participate in discussions, but shall not vote in matters decided by the Board and shall not be included in Executive Sessions or closed meetings of the Board. The County may appoint an alternate member to take the place of the Ex Officio Member when the Ex Officio Member is unable perform the requirements of the position.
2. Vote and Quorum. Ex Officio Members shall not vote and shall not be counted toward the quorum of the Board or as affecting the outcome of any vote of the Board.
3. Compensation. Ex Officio Members shall serve without compensation from the Authority or the Board, but may be compensated by the Authority or Board for actual and necessary costs incurred in the performance of official duties as Ex Officio Member, on such basis and in such amount as determined by the Board.
4. Effective Date. This Agreement is contingent upon the approval of both the Board and the County Board of Commissioners. The Agreement shall become effective on January 1, 2011 or the date of the Board resolution or County resolution adopting the Agreement, whichever is later. The Agreement shall continue in effect for FIVE years until December 31, 2016 unless terminated as provided in Paragraph 5.
5. Termination of Agreement. The Authority or the County can terminate this Agreement at any time upon thirty (30) days' prior written notice, if such termination is approved by the governing body of the party seeking to terminate the Agreement.

6. Miscellaneous Provisions.

- (a) No Third Party Beneficiary. This Agreement is exclusively for the benefit of the parties hereto. It may not be enforced by any party other than the parties to this Agreement and shall not create any liability to any third party.
- (b) Assignment. The Parties may not assign their rights or obligations under this Agreement except with the written consent of the other Party.
- (c) Modification. Any change to or modification of this Agreement must be in writing signed by the Authority and the County.
- (d) Governing Law. This Agreement is intended to comply with all applicable laws and shall be governed, to the extent permissible, by Michigan law.
- (e) Entire Agreement. This Agreement contains the entire understanding and agreement of the Authority and the County and supersedes all other prior agreements and understandings, written or oral between the parties.
- (f) Captions. The captions in this Agreement are for convenience only and shall not be considered as a part of this Agreement or as in any way amplifying or modifying the provisions of this Agreement.
- (g) Counterparts. This Agreement may be signed in counterparts.

IN WITNESS OF WHICH, the parties have executed this Agreement by their authorized representatives on the date indicated below. Carried.

Dated: _____

CAPITAL REGION AIRPORT AUTHORITY

By: _____
Christopher Holman, Chairperson

By: _____
Bonnie Wohlfert, Board Secretary

Dated: _____

EATON COUNTY

By: _____
Joe Brehler, Board Chairperson

By: _____
Fran Fuller, Clerk