



EATON COUNTY BOARD OF COMMISSIONERS

FEBRUARY 15, 2012

The Eaton County Board of Commissioners met in regular session at the County Facilities, in the City of Charlotte, Wednesday, February 15, 2012.

Chairman Forell called the meeting to order at 7:00 PM.

The Pledge of Allegiance to the Flag was given by all.

Commissioner Boles gave the invocation.

Roll call. Commissioners present; Michael Hosey, Blake Mulder, Susan Hoffman, Larry Brunette, James Osieczonek, John Boles, Glenn Freeman, Joseph Brehler, Roger Eakin, Wayne Ridge, L. Daryl Baker, Jeremy Whittum, Ben Colestock, John Forell. Commissioners absent; Dale Barr.

Chairman Forell asked for additions or corrections to the agenda. Commissioner Mulder requested a correction to the Ways and Means Committee Report under item #3 change to read 2012/2013 budget schedule.

Commissioner Hosey moved the agenda be approved as amended. Seconded by Commissioner Baker. Carried.

Commissioner Baker moved the minutes of January 3 & 18, 2012 be approved as presented. Seconded by Commissioner Eakin. Carried.

Communications.

- 1/ The 2011 Annual Report for the Delta Township District Library was received.
- 2/ Letter from Seth Phillips announcing his resignation from the Parks and Recreation Commission.
- 3/ Acknowledgement from the City Rescue Mission for a donation made by the members of the Board in memory of County Controller Fuentes mother-in-law Carole Schmidtman.
- 4/ Resolution from the Huron County Finance Committee supporting HB 5278 and HB 5279 concerning wind farms. Chairman Forell referred the resolution to the Public Works and Planning Committee.

Donna Webb, General Manager for EATRAN, presented information detailing the proposed redesign of the EATRAN system. Kip Grimes from Grimes Transportation Consulting explained the changes would include reduced door to door on demand service and established fixed routes. Countywide service would still be provided. A handout was distributed and is on file. Included in the plan would be an upgrade to the call center and reservation systems of which funding would come from federal and state grants.

Public Comment. Russ Hicks, 7900 Columbia Highway, Eaton Rapids Township requested the Board consider allowing the Parks and Recreation Commission to pursue the acquisition of the Crandall property on M50. Mr. Hicks indicated there are grants available to be used for purchasing the property. Chairman Forell invited Mr. Hicks to the Public Works and Planning Committee to discuss the available funding.

Blair Miller 10445 Nashville Highway, Vermontville spoke against the proposed EATRAN Plan.

Commissioner Whittum moved the approval of Resolution #12-2-14 to Renew Jail Mental Health Services Contract.

WHEREAS, the Board of Commissioners entered into a contract with Clinton-Eaton-Ingham Community Mental Health Authority to enhance mental health services for Eaton County Jail inmates; and

WHEREAS, the Public Safety Committee and Sheriff's Office wish to renew the contract to continue these services; and

WHEREAS, the Public Safety Committee is recommending the renewal of the contract with Community Mental Health for the period of October 1, 2011 through September 30, 2012, in the amount of \$46,559.

NOW, THEREFORE, BE IT RESOLVED, that the Board of Commissioners approves the renewal of said contract; and

BE IT FURTHER RESOLVED, that the Chairman of the Board of Commissioners is authorized to execute any necessary documents.

Seconded by Commissioner Brehler. Carried.

Commissioner Osieczonek moved the approval of Resolution #12-2-15 to Approve Electronics Hardware and Software Disposal Policy Amendment.

WHEREAS, the Board of Commissioners has adopted an Electronics Hardware and Software Disposal Policy; and

WHEREAS, the Information Technology and Communication Committee has reviewed and is recommending approval of the proposed revisions to the previously adopted electronics hardware and software disposal policy.

NOW, THEREFORE BE IT RESOLVED, that the Board of Commissioners approves the revisions to the Electronics Hardware and Software Disposal policy, effective immediately, and

BE IT FURTHER RESOLVED, that this policy supersedes all previous versions of the County's Electronics Hardware and Software Disposal policy.

Seconded by Commissioner Brunette. Carried.

Commissioner Baker moved the approval of a Memorandum of Understanding between Housing Services for Eaton County and Eaton County Veterans Affairs Office. Seconded by Commissioner Whittum. Carried. (Copy on file)

Commissioner Mulder moved the approval of Resolution #12-2-16 to Approve Writing Off the 2001-2006 Delinquent Tax Receivables.

WHEREAS, the delinquent tax receivables for the years 2001-2006 have completed the statutory period for sale and disposition under Public Act 123 of 1999 being MCL 211.78-211.78M; and

WHEREAS, the aggregate total amount of the 2001-2006 receivables remaining on the General Ledger is \$10.25, and

WHEREAS, the beginning aggregate total of the 2001-2006 delinquent tax receivables was \$75,926,782.00, and

WHEREAS, the Ways and Means Committee has reviewed the appropriate records and recommended the Board of Commissioners write off the 2001-2006 delinquent tax receivables.

NOW, THEREFORE, BE IT RESOLVED, that the Eaton County Board of Commissioners write off the 2001-2006 delinquent tax receivables.

Seconded by Commissioner Eakin. Carried.

Commissioner Mulder moved the approval of Resolution #12-2 -17, to Recognize Efforts of the Asset Independence Coalition.

WHEREAS, the Asset Independence Coalition (AIC) coordinates a Volunteer Income Tax Assistance (VITA) income tax preparation program for low and moderate income citizens; and

WHEREAS, the group has successfully assisted thousands of low and moderate income taxpayers and helped achieve refunds of over \$250,000 to these taxpayers; and

WHEREAS, these efforts continue to need a part-time coordinator position hosted and administered by the United Way at an estimated annual cost of \$25,000; and

WHEREAS, the request for this base funding is being made to the Counties of Clinton, Eaton and Ingham and the City of Lansing; and

WHEREAS, these efforts assist the economic condition of low and moderate income citizens and income tax refunds to this group of citizens, and;

WHEREAS, the Eaton County Board of Commissioners have played a role in collaboration with Eaton County United Way to establish a volunteer successor site coordinator in Eaton County and have played a role in sustaining this site, and;

WHEREAS, the Eaton County Board of Commissioners approved funding for the Asset Independence Coalition in the amount of \$2,000 on January 18, 2012.

THEREFORE BE IT RESOLVED, that the County Board of Commissioners supports the continued effort of the Asset Independence Coalition (AIC) to assist low and moderate income taxpayers in tax return preparation.

Seconded by Commissioner Hosey. Carried.

Commissioner Mulder presented the 2012/2013 Budget Schedule.

Commissioner Mulder moved the approval of Resolution #12-2-18 to Approve 2011/2012 General Fund Budget Amendments.

WHEREAS, the Eaton County 2011/2012 Appropriations Act of September 21, 2011 states that any amendment to increase a salary and/or a Capital Outlay line-item in excess of \$2,500.00 or any amendment to increase the total budget of any fund or department in excess of \$2,500.00 shall be amended by the Board of Commissioners, except that any amendment to decrease the General Fund Contingency shall be approved by the Board of Commissioners; and

WHEREAS, such amendments are needed in order to comply with the Uniform Budgeting and Accounting Act of 1978, P.A. 621.

NOW, THEREFORE BE IT RESOLVED, that the following budget amendments be approved and added to the 2011/2012 Eaton County Budget:

GENERAL FUND

BOARD OF COMMISSIONER - 101

Increase Grant Allocation \$ 5,000

Decrease Contingency \$ 5,000

To increase budget for grant allocation for 211 as recommended by Health and Human Services.

CAPITAL OUTLAY-901

Increase Vehicle \$ 15,000

Decrease Contingency \$ 15,000

To increase budget for the purchase of a vehicle up to \$15,000 for veterans transport to replace out of service vehicle.

TRANSFERS - OUT - 999

Increase Revenue \$ 6,951

Increase Transfers-Out \$ 6,951

Commissioner Mulder moved the approval of claims as audited by the Ways and Means Committee in the amount of \$342,787.17 and to accept the report of previously authorized payments. Seconded by Commissioner Eakin. Carried.

There were no Public Comments.

Commissioner Comment. Commissioner Mulder recognized Grand Ledge City Mayor Kalmin Smith and his wife Marsha and Charlene Waggoner, a member of the EATRAN Board. Commissioner Hosey wished everyone a Happy St. Patrick's Day.

There was no Unfinished Business, Old Business or New Business.

Commissioner Baker moved the meeting adjourn to Wednesday, March 21, 2012 at 7:00 PM. Seconded by Commissioner Boles. Carried.

John Forell IMFF  
Chairman of the Board of Commissioners

M. Frances Fulla  
Clerk of the Board of Commissioners

D A T

**EATON COUNTY BOARD OF COMMISSIONERS**

**FEBRUARY 15, 2012**

**RESOLUTION TO RENEW  
JAIL MENTAL HEALTH SERVICES CONTRACT**

**Introduced by the Public Safety Committee**

Commissioner Whittum moved the approval of the following resolution. Seconded by Commissioner Brehler.

**WHEREAS**, the Board of Commissioners entered into a contract with Clinton-Eaton-Ingham Community Mental Health Authority to enhance mental health services for Eaton County Jail inmates; and

**WHEREAS**, the Public Safety Committee and Sheriff's Office wish to renew the contract to continue these services; and

**WHEREAS**, the Public Safety Committee is recommending the renewal of the contract with Community Mental Health for the period of October 1, 2011 through September 30, 2012, in the amount of \$46,559.

**NOW, THEREFORE, BE IT RESOLVED**, that the Board of Commissioners approves the renewal of said contract; and

**BE IT FURTHER RESOLVED**, that the Chairman of the Board of Commissioners is authorized to execute any necessary documents. Carried.

**EATON COUNTY BOARD OF COMMISSIONERS**

**FEBRUARY 15, 2012**

**RESOLUTION TO APPROVE ELECTRONICS HARDWARE AND SOFTWARE  
DISPOSAL POLICY AMENDMENT**

**Introduced by the Information Technology & Communication Committee**

Commissioner Osieczonek moved the approval of the following resolution. Seconded by Commissioner Brunette.

**WHEREAS**, the Board of Commissioners has adopted an Electronics Hardware and Software Disposal Policy; and

**WHEREAS**, the Information Technology and Communication Committee has reviewed and is recommending approval of the proposed revisions to the previously adopted electronics hardware and software disposal policy.

**NOW, THEREFORE BE IT RESOLVED**, that the Board of Commissioners approves the revisions to the Electronics Hardware and Software Disposal policy, effective immediately, and

**BE IT FURTHER RESOLVED**, that this policy supersedes all previous versions of the County's Electronics Hardware and Software Disposal policy. Carried.

**Memorandum of Understanding**  
Between  
Housing Services for Eaton County  
And  
Eaton County Veterans Affairs Office

The following MOU describes the agreement between HOUSING SERVICES FOR EATON COUNTY (HSEC) and the VETERAN SERVICE OFFICE EATON COUNTY COMMUNITY DEVELOPMENT DEPARTMENT for services provided to their mutual homeless Veteran participants.

HSEC agrees to

1. Accept all referrals from the Veteran Service Office Eaton County Community Development Department
2. Get signed releases to share information to assist the Veteran
3. Conduct a face to face interview for assessment and case plan development with the participant at its office.
4. Provide case management for issues related to maintaining housing including entitlements coordination.
5. Make referrals to all helping services, as needed
6. Enter the participant into the Homeless Management Information System (HMIS) and report back to the VETERAN SERVICES OFFICE outcomes for its reports
7. Provide the participants bus tokens to meet their immediate obligations (ie: DHS appointments, medical, support groups, etc)
8. Make referrals to the VETERAN SERVICES OFFICE for assistance from the HSEC walk-ins

Veteran Service Office agrees to

1. Accept referrals from HSEC and make referrals to HSEC for homeless Veterans.
2. Get signed releases to share information to assist the Veteran
3. Provide the following services:
  - a) Military Related or Service Connected Compensation Claims
  - b) GI Bill Education Benefits
  - c) Referrals to the State of Michigan funded emergency monetary assistance program (Trust Fund)
  - d) Make referrals to the Soldiers Relief Commission

HSEC and the Veteran Service Office agree to adhere to the HMIS confidentiality standards and to provide each other with releases of information as needed. This agreement may be severed by either party by at least 30 days prior written notice. Carried.

Signed this the 29 day of February, 2012

  
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Eaton County Commission Chairperson

  
\_\_\_\_\_  
Witness

\_\_\_\_\_  
Denise Dunn, Housing Services for Eaton County

\_\_\_\_\_  
Witness

**EATON COUNTY BOARD OF COMMISSIONERS**

**FEBRUARY 15, 2012**

**RESOLUTION TO APPROVE WRITING OFF  
THE 2001-2006 DELINQUENT TAX RECEIVABLES**

**Introduced by the Ways and Means Committee**

Commissioner Mulder moved the approval of the following resolution. Seconded by Commissioner Hosey.

**WHEREAS**, the delinquent tax receivables for the years 2001-2006 have completed the statutory period for sale and disposition under Public Act 123 of 1999 being MCL 211.78-211.78M; and

**WHEREAS**, the aggregate total amount of the 2001-2006 receivables remaining on the General Ledger is \$10.25, and

**WHEREAS**, the beginning aggregate total of the 2001-2006 delinquent tax receivables was \$75,926,782.00, and

**WHEREAS**, the Ways and Means Committee has reviewed the appropriate records and recommended the Board of Commissioners write off the 2001-2006 delinquent tax receivables.

**NOW, THEREFORE, BE IT RESOLVED**, that the Eaton County Board of Commissioners write off the 2001-2006 delinquent tax receivables. Carried.

**EATON COUNTY BOARD OF COMMISSIONERS**

**RESOLUTION TO RECOGNIZE THE EFFORTS OF THE  
ASSET INDEPENDENCE COALITION**

**Introduced by the Ways and Means Committee**

Commissioner Mulder moved the approval of the following resolution. Seconded by Commissioner Hosey.

**WHEREAS**, the Asset Independence Coalition (AIC) coordinates a Volunteer Income Tax Assistance (VITA) income tax preparation program for low and moderate income citizens; and

**WHEREAS**, the group has successfully assisted thousands of low and moderate income taxpayers and helped achieve refunds of over \$250,000 to these taxpayers; and

**WHEREAS**, these efforts continue to need a part-time coordinator position hosted and administered by the United Way at an estimated annual cost of \$25,000; and

**WHEREAS**, the request for this base funding is being made to the Counties of Clinton, Eaton and Ingham and the City of Lansing; and

**WHEREAS**, these efforts assist the economic condition of low and moderate income citizens and income tax refunds to this group of citizens, and;

**WHEREAS**, the Eaton County Board of Commissioners have played a role in collaboration with Eaton County United Way to establish a volunteer successor site coordinator in Eaton County and have played a role in sustaining this site, and;

**WHEREAS**, the Eaton County Board of Commissioners approved funding for the Asset Independence Coalition in the amount of \$2,000 on January 18, 2012.

**THEREFORE BE IT RESOLVED**, that the County Board of Commissioners supports the continued effort of the Asset Independence Coalition (AIC) to assist low and moderate income taxpayers in tax return preparation. Carried.

Commissioner Mulder moved the approval of the following document.

#12-2-19

February 15, 2012

**2012-2013 BUDGET SCHEDULE**

Wednesday, February 22, 2012	Budget Documents to Department Heads	
Friday, March 23, 2012	Budget Forms Returned by Department Heads	
Friday, April 13, 2012	Review Revenue Estimates and Departmental Expenditure Requests	Ways & Means Committee
Friday, May 11, 2012 (p.m.)	Review Revised Revenue Estimates and Controller's Office Expenditure Recommendations & Position Requests	Ways & Means Committee
Monday, May 21, 2012	Return to Departments	
Tuesday, June 5, 2012 (7:00 p.m.)	Truth-in-Taxation Hearing	Board
Friday, June 15, 2012 (p.m.)	Budget Hearing	Ways & Means Committee
Friday, June 22, 2012 *	Budget Hearing	Ways & Means Committee
Friday, July 13, 2012 (p.m.)	Work Session	Ways & Means Committee
Wednesday, July 18, 2012 (7:00 p.m.)	Set County Tax Rate Set Jail Tax Rate Set 911 Tax Rate Set Juvenile Tax Rate Set Medical Care Facility Tax Rate	Board
Friday, August 10, 2012 (p.m.)	Work Session	Ways & Means Committee
Tuesday, September 4, 2012	Truth in Budgeting Hearing	Board
Friday, September 14, 2012 (p.m.)	Work Session	Ways & Means Committee
Wednesday, September 19, 2012	Adoption of Budget and Tax Rates	Board

\* Tentative, will be cancelled if not necessary.

p.m. Indicates work session may cause meeting to continue into the afternoon.

Carried.

2012-2013 BUDGET SCHEDULE

**EATON COUNTY BOARD OF COMMISSIONERS**

**FEBRUARY 15, 2012**

**RESOLUTION TO APPROVE  
2011/2012 BUDGET AMENDMENTS**

**Introduced by the Ways and Means Committee**

Commissioner Mulder moved the approval of the following resolution. Seconded by Commissioner Ridge.

**WHEREAS**, the Eaton County 2011/2012 Appropriations Act of September 21, 2011 states that any amendment to increase a salary and/or a Capital Outlay line-item in excess of \$2,500.00 or any amendment to increase the total budget of any fund or department in excess of \$2,500.00 shall be amended by the Board of Commissioners, except that any amendment to decrease the General Fund Contingency shall be approved by the Board of Commissioners; and

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**GENERAL FUND**

**BOARD OF COMMISSIONER - 101**

Increase	Grant Allocation	\$ 5,000
Decrease	Contingency	\$ 5,000

To increase budget for grant allocation for 211 as recommended by Health and Human Services.

**CAPITAL OUTLAY-901**

Increase	Vehicle	\$ 15,000
Decrease	Contingency	\$ 15,000

To increase budget for the purchase of a vehicle up to \$15,000 for veterans transport to replace out of service vehicle.

**TRANSFERS – OUT - 999**

Increase	Revenue	\$ 6,951
Increase	Transfers-Out	\$ 6,951

To increase budget for cigarette tax distribution to Health Department and Youth Facility for revenue received from the State. Carried.