

EATON COUNTY BOARD OF COMMISSIONERS

MARCH 21, 2012

The Eaton County Board of Commissioners met in regular session at the County Facilities, in the City of Charlotte, Wednesday, March 21, 2012.

Chairman Forell called the meeting to order at 7:00 PM.

The Pledge of Allegiance to the Flag was given by all.

Commissioner Eakin gave the invocation.

Roll call. Commissioners present; Michael Hosey, Blake Mulder, Susan Hoffman, Larry Brunette, James Osieczonek, John Boles, Glenn Freeman, Joseph Brehler, Roger Eakin, Wayne Ridge, L. Daryl Baker, Dale Barr, Jeremy Whittum, Ben Colestock, John Forell. Commissioners absent; None.

Chairman Forell asked for additions or corrections to the agenda. Commissioner Mulder added #5 millage election dates to the Ways and Means Committee Report.

Commissioner Barr moved the agenda be approved as amended. Seconded by Commissioner Eakin. Carried.

Commissioner Eakin moved the minutes of February 15, 2012 be approved as presented. Seconded by Commissioner Baker. Carried.

Communications.

- 1/ Thank you letter from the family of Carole Schmidtman
- 2/ 2011 annual report from the Eaton Community Development Housing Program
- 3/ 2011 annual report from the Eaton County Planning Commission
- 4/ Thank you from the Capital Region Airport Authority supporting Sun Country's airlines request for slot exemption to the Federal Aviation Administration.
- 5/ Notice of the March 26th meeting of the Eaton County MTA at the Road Commission
- 6/ 2011 annual report of the Historical Commission

Mark Kettner, Principal, from Rehmann Robson reported the County received an unqualified opinion on his audit report for the year ended September 30, 2011. Chairman Forell thanked Mr. Kettner for his work with the audit and preparation of the financial statements.

Sara Lurie, Prevention Services Supervisor for the Eaton County Substance Abuse Advisory Group updated the Board on the activities of the advisory group and stated their mission and strategic plan. (information packet on file)

Randall Tooker from the Eaton County Historical Commission –submitted the 2011 Annual Report of the Eaton County Historical Commission, updated the Board on the activities of the commission and gave a brief history of early Eaton County. This is the 150th anniversary of the county and the Historical Commission would appreciate any donations from the county to help with the celebration.

Public Comment.

The following individuals encouraged the Board of Commissioners to move forward with allowing the Parks Department to submit a Michigan Natural Resources Trust Fund Grant Application to acquire the Crandell property on M50:

- Kim Freiberger, 1116 W. Broadway Hwy. Charlotte
- Michael Pennington, 975 Chad's Way, Charlotte
- Jay Poupard, Eaton County resident
- Aaron Householder, 711 Vine St.
- Nathan Loveless, 417 W. Third St.

Logan Lindsay, 1847 W Kinsel
Chris Freiberger, 1116 W. Broadway Hwy. Mr. Freiberger submitted a Trust for Public Land
report publication. Controller Fuentes will scan it and provide to Commissioners:
Russ Hicks, Columbia Hwy. Eaton Rapids Township

Commissioner Hoffman moved the approval of Resolution #12-3-19 to Request that the Michigan Department of Community Health Designate Community Mental Health Authority of Clinton, Eaton and Ingham Counties as the Coordinating Agency for Eaton County, Effective October 1, 2012.

WHEREAS, Section 6226(1) of Public Act 368 of 1978, as amended, provides for designation of a Coordinating Agency to administer substance use disorder services subject to the approval of the affected county board or boards of commissioners, and

WHEREAS, the Mid-South Substance Abuse Commission entered into an Agreement on the 21st day of January, 2010, between the Counties of Clinton, Eaton, Gratiot, Hillsdale, Ingham, Ionia, Jackson, Lenawee, and Newaygo Counties, to be the Coordinating Agency for the aforementioned nine county region, and

WHEREAS, the State of Michigan approved the Inter-Local Agreement on the 2nd day of July, 2010, for Mid-South to perform functions as the Coordinating Agency for the nine counties under Public Act 368 of 1978, as amended; and

WHEREAS, the Mid-South Substance Abuse Commission strives to continually improve services for residents in the nine county region, and has approved a Transformational Plan addressing Substance Use Disorder services with the focus of partnering with other systems, and

WHEREAS, many significant future uncontrollable events, including but not limited to health care reform and state legislative action, may be detrimental to the public SUD system absent undertaking realignment of SUD with behavioral health services, and

WHEREAS, the Community Mental Health Authority of Clinton, Eaton and Ingham Counties contains six of Mid-South's counties and provides and contracts for behavioral health services for Eaton County;

NOW, THEREFORE BE IT RESOLVED, that the Eaton County Board of Commissioners requests the Michigan Department of Community Health to designate the Community Mental Health Authority of Clinton, Eaton and Ingham Counties as the Coordinating Agency for administering Substance Use Disorder services under Public Act 368 of 1978, as amended, effective October 1, 2012.

BE IT FURTHER RESOLVED, that the Eaton County Commissioners authorize the Board Chair and County Clerk to sign any and all amendment agreements consistent with this resolution.

Seconded by Commissioner Brehler. Carried.

Commissioner Boles moved the approval of Resolution #12-3-20 to Approve Community Oriented Policing/COPS Hiring Program (CHP) Grant Application.

WHEREAS, the United States Department of Justice, Office of Justice Programs, Community Oriented Policing Services has Grant Funds available under the COPS Hiring Program (CHP); and

WHEREAS, the Sheriff is desirous of submitting a grant to partially fund up to three positions that were eliminated within the last two budget cycles; and

WHEREAS, such grant will provide a maximum federal contribution of \$125,000 per position over the three-year grant period. The positions will be funded at entry-level salary and fringe benefit costs; and

WHEREAS, such grant requires the newly hired officer to be a military veteran who served on active duty of a period of at least 180 days on or after September 11, 2001; and

WHEREAS, such grant has been reviewed and recommended by the Public Safety Committee.

NOW, THEREFORE, BE IT RESOLVED, that the Eaton County Sheriff Department be authorized to submit a grant under the COPS Hiring Program; and

BE IT FURTHER RESOLVED, that if the County's participation in the grant is discontinued or requires a County General Fund contribution, the continuation of the grant funded positions will be reviewed by the appropriate committees to determine the necessity of General Fund commitment; and

BE IT FURTHER RESOLVED, that the Controller be authorized to approve any necessary budget amendments to increase expenditures and increase grant revenue if the grant is approved by the United States Department of Justice; and

BE IT FURTHER RESOLVED, that the Chairperson of the Board of Commissioners be authorized to sign the necessary documents.

Seconded by Commissioner Ridge. Carried.

Commissioner Osieczonek moved the approval of Resolution #12-3-21 to Amend Register of Deeds Enhanced Records Access Policy Fee Schedule.

WHEREAS, the Board of Commissioners previously adopted an Enhanced Records Access Policy and fee schedules for requests of County data in an electronic format; and

WHEREAS, the fee schedules require periodic update to reflect the cost recovery of the County's continued investment in technology used to create the data and respond to such requests; and

WHEREAS, the Information Technology and Communication Committee has reviewed and is recommending approval of the attached fee schedule amendment.

NOW, THEREFORE BE IT RESOLVED, that the attached Register of Deeds Enhanced Records Access Policy fee schedule is approved to take immediate effect; and

BE IT FURTHER RESOLVED, that all previous resolutions regarding the attached fee schedules are superseded.

Seconded by Commissioner Brunette. Carried.

Commissioner Baker moved the approval of Resolution #12-3-22 to Authorize application for Michigan Natural Resources Trust Fund Grant Application.

WHEREAS, the Michigan Natural Resources Trust Fund Board has grant funds available for parks and recreation agencies to acquire property through the Michigan Department of Natural Resources and Environment; an

WHEREAS, our parks, trails and recreation facilities are vitally important to establishing and maintaining the quality of life in Eaton County, ensuring the health of our citizens, and contributing to the economic and environmental well-being of the county and region; an

WHEREAS, parks and recreation programs increase a community's economic prosperity through increased property values, expansion of the local tax base, increased tourism, the attraction and retention of businesses, and crime reduction; and

WHEREAS, the Eaton County Parks Department has identified a 422-acre parcel also known as the M-50 site to create additional county park land and open space for the citizens of Eaton County; an

WHEREAS, the Eaton County Parks Department is interested in applying for a grant through the Michigan Natural Resources Trust Fund program to acquire the M-50 site; and

WHEREAS, the Michigan Natural Resources Trust Fund grant request amount would be \$3,075,000 for this property acquisition and the parks department will be required to identify the required local match through private sector, private equity or other non-county funding sources.

NOW, THEREFORE, BE IT RESOLVED, that the Eaton County Board of Commissioners meeting this 21st day of March, 2012, does hereby authorize the Eaton County Parks Department to submit an application to the Michigan Natural Resources Trust Fund for assistance in acquiring the M-50 property.

Seconded by Commissioner Eakin.

Commissioners Hoffman, Ridge, Osieczonek, Hosey, Barr, Brunette, Hoffman, Whittum, Baker spoke about the grant.

Controller Fuentes reported the grant application would be for acquisition and that the Parks Commission has not developed a Development Plan for the property.

Parks Director John Greenslit reported the application is due April 2, 2012 and before it is submitted for approval substantial evidence must be submitted identifying the local match as no county money will be used.

Motion carried.

Commissioner Baker moved the approval of Resolution #12-3-23 to Endorse Capital Fund Services as Community Development Block Grant Regional Revolving Loan Fund Administrator.

WHEREAS, the Michigan Strategic Fund (MSF) has been informed by the U. S. Department of Housing and Urban Development (HUD) of its concern regarding the low utilization rate and non-revolving nature of local business Revolving Loan Funds; and

WHEREAS, the MSF has mandated the regionalization of local revolving loan funds; and

WHEREAS, the MSF believes regional revolving loan funds (RLF) will lead to:

- Stronger loan volume associated with deeper risks;
- Significant Statewide improvement in HUD reporting, guideline compliance, and on-going monitoring compliance;

- Improvement in the quality of project management including stronger collateralization structures more focused cash flow analysis more organized and uniform communication about loan opportunities;
- Closer regional cooperation based upon shared resources; and,
- More stable RLFs with more flexible eligibility criteria: and,

WHEREAS, once the MSF board has designated the Revolving Fund Manager (RFM) for a region all existing revolving loan funds assets in a region will be recalled and the MSF will reissue the recalled assets in the form of a grant to the respective region's designated RFM; and

WHEREAS, the MSF has asked every community with a local revolving loan fund to endorse an entity they believe has the ability to effectively manage and administer a regional revolving loan fund for their region;

THEREFORE BE IT RESOLVED, that the Great Lakes Capital Fund and its subsidiary, Capital Fund Services (a Community Development Financial Institution) have the resource, knowledge, experience and staff necessary to manage a Regional Loan Fund; and

THEREFORE BE IT RESOLVED, that the Eaton County Board of Commissioners, hereby endorses Capital Fund Services (CFS) as the entity to administer and manage the Regional Revolving Loan Fund for its region.

Seconded by Commissioner Whittum. Carried.

Commissioner Baker moved the approval of Resolution #12-3-24 to Accept March 2012 Amended Eaton County Master Plan.

WHEREAS, the Eaton County Planning Commission provided notice explaining their intent to amend the Eaton County Master Plan; and

WHEREAS, the local unit of government involved in the amendment, Bellevue Township, has participated in the consideration and preparation of the amendment to the Master Plan; and

WHEREAS, the Master Plan amendment was created per the Michigan Planning Enabling Act, PA 33 of 2008, as amended; and

WHEREAS, the Eaton County Board of Commissioners had opportunity to review and comment on the amendment to the Master Plan and approved its distribution for public comment; and

WHEREAS, the amendment to the Master Plan was distributed for public comment followed by a public hearing duly noticed and held by the Eaton County Planning Commission on March 6, 2012 to receive comments from interested persons; and

WHEREAS, the Planning Commission adopted the amendment to the Eaton County Master Plan on March 6, 2012.

NOW THEREFORE BE IT RESOLVED that:

1. The Eaton County Board of Commissioners officially endorses this resolution of acceptance and supports the Eaton County Planning Commission to begin implementation of the Master Plan, including the land use plan, accompanying maps, and descriptive text as provided for in Act 33 of the Public Acts of 2008, as amended.

2. All resolutions and parts of resolutions insofar as they conflict with the provisions of this resolution are hereby rescinded.

Seconded by Commissioner Barr. Carried.

Commissioner Baker moved the approval of Resolution #12-3-25 to Re-Affirm the Eaton County Fair Housing Policy.

WHEREAS, the County of Eaton is interested in encouraging equal housing opportunities for all of the County's citizens; and,

WHEREAS, the County Board of Commissioners established a policy to encourage equal housing opportunities and address complaints of alleged unfair housing; and

WHEREAS, the County of Eaton is committed to providing safe, affordable, decent housing, where people choose to live.

NOW THEREFORE BE IT RESOLVED that the Board of Commissioners of Eaton County hereby re-affirms the attached EATON COUNTY FAIR HOUSING POLICY.

Seconded by Commissioner Ridge. Carried.

Commissioner Mulder moved the approval of Resolution #12-3-26 to Accept the September 30, 2011 Audit Report.

WHEREAS, the firm of Rehmann Robson completed an Audit of Eaton County for the year ending September 30, 2011; and
 WHEREAS, such Audit and the recommendations included therein have been reviewed by the Ways and Means Committee.
 WHEREAS, the Eaton County audited financial statements report a fund deficit in a Debt Service Fund, as of September 30, 2011; and
 WHEREAS, Act 275 of the Public Acts of 1980 requires that a Financial Plan must be filed with the Department of Treasury insuring that the deficit condition will be corrected within 90 days after the beginning of the fiscal year; and
 NOW, THEREFORE, BE IT RESOLVED, that the Eaton County Board of Commissioners accepts the 2010/2011 Eaton County Audit and approves the attached Financial Plan.
 BE IT FURTHER RESOLVED that this Resolution and Financial Plan be sent to the State of Michigan Department of Treasury.

Seconded by Commissioner Hosey. Carried. (copy on file)

Commissioner Mulder moved the approval of Resolution #12-3-27 to Approve an Application for Farmland Preservation and Open Space Development Rights Agreement, PA 116.

WHEREAS, Robert L and Roberta M McElmurry filed a Farmland and Open Space Application for property located in Eaton Rapids Township with the Eaton County Clerk's Office in January 23, 2012; and

WHEREAS, this application includes 79.00 acres; and

WHEREAS, the applicant is requesting a 25 year agreement; and

WHEREAS, a copy of this application was sent to all reviewing agencies as required by the act; and
 WHEREAS, the Eaton County Ways & Means Committee has reviewed this application and is recommending approval.

THEREFORE, BE IT RESOLVED, that the Eaton County Board of Commissioners at its regularly scheduled meeting on March 16, 2012 does hereby approve the Farmland and Open Space Application filed by Robert L and Roberta M McElmurry for property located in Eaton Rapids Township.

Seconded by Commissioner Whittum. Carried.

Commissioner Mulder moved the approval of Resolution #12-3-28 to 2011/2012 Budget Amendments.

WHEREAS, the Eaton County 2011/2012 Appropriations Act of September 21, 2011 states that any amendment to increase a salary and/or a Capital Outlay line-item in excess of \$2,500.00 or any amendment to increase the total budget of any fund or department in excess of \$2,500.00 shall be amended by the Board of Commissioners, except that any amendment to decrease the General Fund Contingency shall be approved by the Board of Commissioners; and

WHEREAS, such amendments are needed in order to comply with the Uniform Budgeting and Accounting Act of 1978, P.A. 621.

NOW, THEREFORE BE IT RESOLVED, that the following budget amendments be approved and added to the 2011/2012 Eaton County Budget:

GENERAL FUND
BOARD OF COMMISSIONERS - 101

Increase	Contractual	\$ 6,500
Decrease	Contingency	\$ 6,500
To increase budget for contractual services for strategic planning sessions with the Board of Commissioners.		

EQUALIZATION - 225

Increase	Contractual	\$ 10,000
Decrease	Contingency	\$ 10,000
To increase budget for contractual for appraisal services due to the retirement and reduction of full-time appraiser.		

CAPITAL OUTLAY-901

Increase	Capital Outlay - Family Court	\$ 11,000
Decrease	Salaries - Regular	\$ 11,000
To increase budget for the purchase of an amplification system in the courtrooms with the savings from the Juvenile Court Caseworker vacancy.		

SPECIAL REVENUE FUND

RESOURCE RECOVERY - 228

Increase	Grant Allocations	\$ 26,027
Increase	Fund Balance Carryover	\$ 26,027

To increase budget for carryover of grant projects not billed until 2012.

CENTRAL DISPATCH - 261

Increase	E911 Surcharge Revenue	\$ 245,000
Increase	Equipment Maintenance	\$ 240,000
Increase	Salaries - Temporary	\$ 5,000

To establish revenue and expenditure budget for anticipated revenue/expense 2012 and to increase salaries temporary for implementation and set up of a new project for mobile data terminals in patrol vehicles.

Seconded by Commissioner Boles. Carried. Nay; Whittum.

Commissioner Mulder moved the approval of claims as audited by the Ways and Means Committee in the amount of \$335,311.26 and to accept the report of previously authorized payments. Seconded by Commissioner Baker. Carried.

Commissioner Mulder reported the Ways and Means Committee discussed whether August or November would be the best election to place the EATRAN millage proposal.

Chairman Forell commented he would like to see the EATRAN question placed on the August ballot and the 911 Emergency System & Juvenile Services on the November ballot.

Commissioner Eakin moved to place the Juvenile Services & 911 Emergency System proposals on the August 7, 2012 election & EATRAN on the November 6, 2012 election. Seconded by Commissioner Ridge.

Discussion was held with Commissioners Osieczonek, Brunette, Mulder, Eakin, Hoffman and Brehler commenting on the question.

Vote on the motion, carried. Nays; Osieczonek, Boles, Freeman and Brehler.

There was no Public Comment.

Commissioner Comment.

Commissioner Osieczonek explained the 2 day strategic planning program scheduled for April 19-20 will be facilitated by a consultant.

Commissioner Freeman announced the 117th Airborne's tour of the Marshall Street Armory is tomorrow.

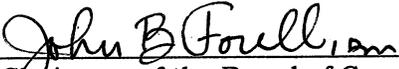
Commissioner Whittum reported that Rebecca Krish an employee of the County Veterans office has left the county for a full time position with the American Legion. Tom Lewis from Grand Ledge will replace her.

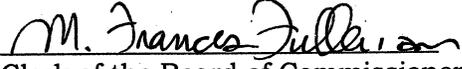
There was no Unfinished Business or Old Business.

New Business.

Chairman Forell reported a strategic planning program to aid in guiding the development of a long-term vision for the county will be held April 19-20. The location for the session will be determined and notification will be sent to all involved. Department heads will be scheduled the first day with the second day focusing on visioning and working with commissioners. Chairman Forell stressed all commissioners need to attend these sessions. Commissioner Boles commended Chairman Forell for organizing this event.

Commissioner Eakin moved the meeting adjourn to Wednesday, April 18, 2012 at 7:00 PM. Seconded by Commissioner Freeman. Carried.


Chairman of the Board of Commissioners


Clerk of the Board of Commissioners

EATON COUNTY BOARD OF COMMISSIONERS

MARCH 21, 2012

RESOLUTION TO REQUEST THAT THE MICHIGAN DEPARTMENT OF COMMUNITY HEALTH DESIGNATE THE COMMUNITY MENTAL HEALTH AUTHORITY OF CLINTON, EATON AND INGHAM COUNTIES AS THE COORDINATING AGENCY FOR EATON COUNTY EFFECTIVE OCTOBER 1, 2012

Introduced by the Health and Human Services Committee

Commissioner Hoffman moved the approval of the following resolution. Seconded by Commissioner Brehler.

WHEREAS, Section 6226(1) of Public Act 368 of 1978, as amended, provides for designation of a Coordinating Agency to administer substance use disorder services subject to the approval of the affected county board or boards of commissioners, and

WHEREAS, the Mid-South Substance Abuse Commission entered into an Agreement on the 21st day of January, 2010, between the Counties of Clinton, Eaton, Gratiot, Hillsdale, Ingham, Ionia, Jackson, Lenawee, and Newaygo Counties, to be the Coordinating Agency for the aforementioned nine county region, and

WHEREAS, the State of Michigan approved the Inter-Local Agreement on the 2nd day of July, 2010, for Mid-South to perform functions as the Coordinating Agency for the nine counties under Public Act 368 of 1978, as amended, and

WHEREAS, the Mid-South Substance Abuse Commission strives to continually improve services for residents in the nine county region, and has approved a Transformational Plan addressing Substance Use Disorder services with the focus of partnering with other systems, and

WHEREAS, many significant future uncontrollable events, including but not limited to health care reform and state legislative action, may be detrimental to the public SUD system absent undertaking realignment of SUD with behavioral health services, and

WHEREAS, the Community Mental Health Authority of Clinton, Eaton and Ingham Counties contains six of Mid-South's counties and provides and contracts for behavioral health services for Eaton County;

NOW, THEREFORE BE IT RESOLVED, that the Eaton County Board of Commissioners requests the Michigan Department of Community Health to designate the Community Mental Health Authority of Clinton, Eaton and Ingham Counties as the Coordinating Agency for administering Substance Use Disorder services under Public Act 368 of 1978, as amended, effective October 1, 2012.

BE IT FURTHER RESOLVED, that the Eaton County Commissioners authorize the Board Chair and County Clerk to sign any and all amendment agreements consistent with this resolution. Carried.

Dated:

Denise M. Dyson

Signed

[Signature]
Witnessed

[Signature]

Eaton County Clerk

EATON COUNTY BOARD OF COMMISSIONERS

March 21, 2012

**RESOLUTION TO APPROVE
COMMUNITY ORIENTED POLICING/COPS HIRING PROGRAM (CHP)
GRANT APPLICATION**

Introduced by the Public Safety Committee

Commissioner Boles moved the approval of the following resolution. Seconded by Commissioner Ridge.

WHEREAS, the United States Department of Justice, Office of Justice Programs, Community Oriented Policing Services has Grant Funds available under the COPS Hiring Program (CHP); and

WHEREAS, the Sheriff is desirous of submitting a grant to partially fund up to three positions that were eliminated within the last two budget cycles; and

WHEREAS, such grant will provide a maximum federal contribution of \$125,000 per position over the three-year grant period. The positions will be funded at entry-level salary and fringe benefit costs; and

WHEREAS, such grant requires the newly hired officer to be a military veteran who served on active duty of a period of at least 180 days on or after September 11, 2001; and

WHEREAS, such grant has been reviewed and recommended by the Public Safety Committee.

NOW, THEREFORE, BE IT RESOLVED, that the Eaton County Sheriff Department be authorized to submit a grant under the COPS Hiring Program; and

BE IT FURTHER RESOLVED, that if the County's participation in the grant is discontinued or requires a County General Fund contribution, the continuation of the grant funded positions will be reviewed by the appropriate committees to determine the necessity of General Fund commitment; and

BE IT FURTHER RESOLVED, that the Controller be authorized to approve any necessary budget amendments to increase expenditures and increase grant revenue if the grant is approved by the United States Department of Justice; and

BE IT FURTHER RESOLVED, that the Chairperson of the Board of Commissioners be authorized to sign the necessary documents. Carried.

EATON COUNTY BOARD OF COMMISSIONERS

MARCH 21, 2012

**RESOLUTION TO AMEND REGISTER OF DEEDS ENHANCED RECORDS
ACCESS POLICY FEE SCHEDULE**

Introduced by the Information Technology and Communication Committee

Commissioner Osieczonek moved the approval of the following resolution.
Seconded by Commissioner Brunette.

WHEREAS, the Board of Commissioners previously adopted an Enhanced Records Access Policy and fee schedules for requests of County data in an electronic format; and

WHEREAS, the fee schedules require periodic update to reflect the cost recovery of the County's continued investment in technology used to create the data and respond to such requests; and

WHEREAS, the Information Technology and Communication Committee has reviewed and is recommending approval of the attached fee schedule amendment.

NOW, THEREFORE BE IT RESOLVED, that the attached Register of Deeds Enhanced Records Access Policy fee schedule is approved to take immediate effect; and

BE IT FURTHER RESOLVED, that all previous resolutions regarding the attached fee schedules are superseded. Carried.

**Information Systems Department
 Cost Assessment for Digital Register of Deeds Records
 Pursuant to the Enhanced Records Access Policy/Statute 1996 PA 462**

	Cost	Life	Annual
Hardware & Software			
Original System Costs	\$107,179	5	\$21,436
Digital Storage (attributable to 2011 SAN)	\$8,462	5	\$1,692
Application Costs (Life-Cycle Costs)			
Hardware & Software Maintenance	\$47,533	5	\$9,507
Chief Dep. Operational Support Costs	\$34,800	1	\$34,800
Clerk Operational Support Costs (3 staff members)	\$130,380	1	\$130,380
Replacement Equipment	\$23,538	1	\$23,538
Hardware & Software Maintenance Costs (Other)			
Digital Storage (5% of annual)	\$586	1	\$586
Network and Infrastructure			
Network Operations and Support Costs (5% of est. annual)	\$10,000	1	\$10,000
Internet Service Provider (5% of annual)	\$800	1	\$800
Total Annual Costs			\$232,739
Average Documents Recorded Annually (based on 10/11 fiscal count)			18,159
Cost Per Record			\$12.82
Recurring Requests			1
Cost Per Record Per Requester (Cost for the County)			\$12.82
Attributable Portion of the "Cost for the County" Pursuant to the Enhanced Records Access Policy/Statute, 1996 PA 462		5%	\$0.64

This schedule supersedes an earlier version dated February 20, 2002.

EATON COUNTY BOARD OF COMMISSIONERS

MARCH 21, 2012

**A RESOLUTION TO AUTHORIZE APPLICATION FOR
MICHIGAN NATURAL RESOURCES TRUST FUND GRANT**

Introduced by the Public Works and Planning Committee

Commissioner Baker moved the approval of the following resolution. Seconded by Commissioner Eakin.

WHEREAS, the Michigan Natural Resources Trust Fund Board has grant funds available for parks and recreation agencies to acquire property through the Michigan Department of Natural Resources and Environment; and

WHEREAS, our parks, trails and recreation facilities are vitally important to establishing and maintaining the quality of life in Eaton County, ensuring the health of our citizens, and contributing to the economic and environmental well-being of the county and region; and

WHEREAS, parks and recreation programs increase a community's economic prosperity through increased property values, expansion of the local tax base, increased tourism, the attraction and retention of businesses, and crime reduction; and

WHEREAS, the Eaton County Parks Department has identified a 422-acre parcel also known as the M-50 site to create additional county park land and open space for the citizens of Eaton County; and

WHEREAS, the Eaton County Parks Department is interested in applying for a grant through the Michigan Natural Resources Trust Fund program to acquire the M-50 site; and

WHEREAS, the Michigan Natural Resources Trust Fund grant request amount would be \$3,075,000 for this property acquisition and the parks department will be required to identify the required local match through private sector, private equity or other non-county funding sources.

NOW, THEREFORE, BE IT RESOLVED, that the Eaton County Board of Commissioners meeting this 21st day of March, 2012, does hereby authorize the Eaton County Parks Department to submit an application to the Michigan Natural Resources Trust Fund for assistance in acquiring the M-50 property. Carried.

EATON COUNTY BOARD OF COMMISSIONERS

MARCH 21, 2012

RESOLUTION TO ENDORSE CAPITAL FUND SERVICES AS COMMUNITY DEVELOPMENT BLOCK GRANT REGIONAL REVOLVING LOAN FUND ADMINISTRATOR

Introduced by the Public Works and Planning Committee

Commissioner Baker moved the approval of the following resolution. Seconded by Commissioner Whittum.

WHEREAS, the Michigan Strategic Fund (MSF) has been informed by the U. S. Department of Housing and Urban Development (HUD) of its concern regarding the low utilization rate and non-revolving nature of local business Revolving Loan Funds; and

WHEREAS, the MSF has mandated the regionalization of local revolving loan funds; and

WHEREAS, the MSF believes regional revolving loan funds (RLF) will lead to:

- Stronger loan volume associated with deeper risks;
- Significant Statewide improvement in HUD reporting, guideline compliance, and on-going monitoring compliance;
- Improvement in the quality of project management including stronger collateralization structures more focused cash flow analysis more organized and uniform communication about loan opportunities;
- Closer regional cooperation based upon shared resources; and,
- More stable RLFs with more flexible eligibility criteria: and,

WHEREAS, once the MSF board has designated the Revolving Fund Manager (RFM) for a region all existing revolving loan funds assets in a region will be recalled and the MSF will reissue the recalled assets in the form of a grant to the respective region's designated RFM; and

WHEREAS, the MSF has asked every community with a local revolving loan fund to endorse an entity they believe has the ability to effectively manage and administer a regional revolving loan fund for their region;

THEREFORE BE IT RESOLVED, that the Great Lakes Capital Fund and its subsidiary, Capital Fund Services (a Community Development Financial Institution) have the resource, knowledge, experience and staff necessary to manage a Regional Loan Fund; and

THEREFORE BE IT FURTHER RESOLVED, that the Eaton County Board of Commissioners, hereby endorses Capital Fund Services (CFS) as the entity to administer and manage the Regional Revolving Loan Fund for its region. Carried.

EATON COUNTY BOARD OF COMMISSIONERS

March 21, 2012

**RESOLUTION TO ACCEPT MARCH 2012
AMENDED EATON COUNTY MASTER PLAN**

Introduced by the Public Works and Planning Committee

Commissioner Baker moved the approval of the following resolution. Seconded by Commissioner Barr.

WHEREAS, the Eaton County Planning Commission provided notice explaining their intent to amend the Eaton County Master Plan; and

WHEREAS, the local unit of government involved in the amendment, Bellevue Township, has participated in the consideration and preparation of the amendment to the Master Plan; and

WHEREAS, the Master Plan amendment was created per the Michigan Planning Enabling Act, PA 33 of 2008, as amended; and

WHEREAS, the Eaton County Board of Commissioners had opportunity to review and comment on the amendment to the Master Plan and approved its distribution for public comment; and

WHEREAS, the amendment to the Master Plan was distributed for public comment followed by a public hearing duly noticed and held by the Eaton County Planning Commission on March 6, 2012 to receive comments from interested persons; and

WHEREAS, the Planning Commission adopted the amendment to the Eaton County Master Plan on March 6, 2012.

NOW THEREFORE BE IT RESOLVED that:

1. The Eaton County Board of Commissioners officially endorses this resolution of acceptance and supports the Eaton County Planning Commission to begin implementation of the Master Plan, including the land use plan, accompanying maps, and descriptive text as provided for in Act 33 of the Public Acts of 2008, as amended.
2. All resolutions and parts of resolutions insofar as they conflict with the provisions of this resolution are hereby rescinded.

At the regular meeting of the Eaton County Board of Commissioners on **March 21, 2012** the Resolution regarding the acceptance of the Eaton County Master Plan was adopted.

Those voting Aye: Commissioners Hosey, Mulder, Hoffman, Brunette, Osieczonek, Boles, Freeman, Brehler, Eakin, Ridge, Baker, Barr, Whittum, Colestock and Forell

Those voting Nay: None

Abstention: None

Absent: None

Motion carried.



John Forell, Chairman
Eaton County Board of Commissioners

I, M. Frances Fuller, the duly qualified and acting Clerk of Eaton County, Michigan DO HEREBY CERTIFY that the foregoing is a true and complete copy of certain proceedings taken by the Eaton County Board of Commissioners of said County at a regular meeting held on the 21st day of March, 2012.



M. Frances Fuller, Clerk
Eaton County Board of Commissioners

EATON COUNTY BOARD OF COMMISSIONERS

MARCH 21, 2012

**RESOLUTION TO RE-AFFIRM THE
EATON COUNTY FAIR HOUSING POLICY**

Introduced by the Public Works and Planning Committee

Commissioner Baker moved the approval of the following resolution. Seconded by
Commissioner Ridge

WHEREAS, the County of Eaton is interested in encouraging equal housing opportunities for all
of the County's citizens; and,

WHEREAS, the County Board of Commissioners established a policy to encourage equal
housing opportunities and address complaints of alleged unfair housing; and

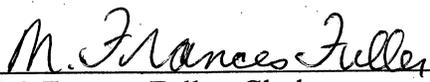
WHEREAS, the County of Eaton is committed to providing safe, affordable, decent housing,
where people choose to live.

NOW THEREFORE BE IT RESOLVED that the Board of Commissioners of Eaton County
hereby re-affirms the attached EATON COUNTY FAIR HOUSING POLICY. Carried.



John B. Forell, Chairman
Eaton County Board of Commissioners

I hereby certify that the above amendment, which was approved, is a true and correct copy of
that recorded in the official minutes of **March 21, 2012** of the Eaton County Board of
Commissioners.



M. Frances Fuller, Clerk
Eaton County Board of Commissioners

EATON COUNTY FAIR HOUSING POLICY

January 19, 2011

The following Fair Housing Policy was adopted by Eaton County in accordance with established federal Fair Housing Laws.

- A. Applicable Law:** The Federal Fair Housing Law, Title VIII of the Civil Rights Act of 1968, which states, it is illegal to deny housing to any person because of race, color, religion, gender, physical or mental disabilities or national origin; and the Michigan Elliott-Larsen Civil Rights Act, PA 453 of 1976, as amended, which states, it is illegal to deny the opportunity to obtain housing to any person because of religion, race, color, national origin, age, sex, height, weight, familial status, or marital status will be the governing legislation for the Fair Housing Policy. Fair Housing information will be maintained in the Community Development and Housing Department and will be available to any person during the County's normal business hours.
- B. Contact Person:** The Eaton County Community Development and Housing Department Director is appointed as the Contact Person for Fair Housing issues. The Contact Person will be available to address Fair Housing issues during normal County business hours.
- C. Accessibility:** The offices for the Eaton County Community Development and Housing Department are accessible and barrier free. Eaton County will make every attempt to reasonably accommodate all of its customers.
- D. Complaint Referral:** The following complaint referral system is implemented:
1. Persons wishing to file a housing related complaint or concern will be referred to their local Fair Housing Center, the Michigan Department of Civil Rights (MDCR) and HUD. Persons wishing to file a complaint or concern that is employment related will be referred to the Equal Employment Commission and the MDCR.
 2. If the complaint is against Eaton County or an agent of the County, the Contact Person will immediately advise the County Controller in writing of the complaint with their proposed recommendation for resolution. If the Administrator is unable to resolve the issue, final resolution will be the responsibility of the Public Works and Planning Committee, with appropriate notification to the Board of Commissioners.
 3. The Contact Person will notify MSHDA if a complaint is filed.
- E. Records Maintenance:** Eaton County has established a Fair Housing Log. The Fair Housing Log will be maintained by the Director and will disclose information regarding any and all fair housing concerns and their outcomes. The log will be maintained in the Community Development and Housing Department and available for viewing during normal business hours.
- F. Fair Housing Information:** The Community Development and Housing Department will post a Fair Housing poster in a place visible to the public. The Department will also secure and distribute Fair Housing Material provided by MSHDA and various other Fair housing agencies and organizations to our applicants, other organizations and at public events. Additionally, "Fair Housing, It's Your Right" brochures will be distributed to all applicants.
- G. Fair Housing Logo:** Eaton County will include the Fair Housing Logo and EEO language in all advertising and printed materials.
- H. Anti-Discrimination:** Eaton County will consider all applications and contractors based on qualifications. No applicant or contractor will be denied based on their race, color, national origin, religion, age, sex, marital status, familiar status or handicap. Persons raising concerns regarding discrimination will not be retaliated against. Anti-discrimination language of E.O. 11246 will be included in all contracts in excess of \$10,000.

Eaton County is committed to providing safe, affordable, decent housing, where people choose to live.



EATON COUNTY BOARD OF COMMISSIONERS

MARCH 21, 2012

**RESOLUTION TO ACCEPT THE SEPTEMBER 30, 2011
EATON COUNTY AUDIT**

Introduced by the Ways and Means Committee

Commissioner Mulder moved the approval of the following resolution. Seconded by Commissioner Hosey.

WHEREAS, the firm of Rehmann Robson completed an Audit of Eaton County for the year ending September 30, 2011; and

WHEREAS, such Audit and the recommendations included therein have been reviewed by the Ways and Means Committee.

WHEREAS, the Eaton County audited financial statements report a fund deficit in a Debt Service Fund, as of September 30, 2011; and

WHEREAS, Act 275 of the Public Acts of 1980 requires that a Financial Plan must be filed with the Department of Treasury insuring that the deficit condition will be corrected within 90 days after the beginning of the fiscal year; and

NOW, THEREFORE, BE IT RESOLVED, that the Eaton County Board of Commissioners accepts the 2010/2011 Eaton County Audit and approves the attached Financial Plan.

BE IT FURTHER RESOLVED, that this Resolution and Financial Plan be sent to the State of Michigan Department of Treasury. Carried.



EATON COUNTY CONTROLLER/PERSONNEL

1045 Independence Blvd
Charlotte, MI 48813

(517) 543-2122
(517) 543-3331 Fax

John F. Fuentes, CPA
Controller

Connie L. Sobie
Assistant Controller

Mary M. Schelles
Personnel Specialist

February 21, 2012

Michigan Department of Treasury
Local Audit and Finance Division
4th Floor, Treasury Building
Lansing, MI 48933

RE: State ID Number 23-0000

Please consider this letter the fulfillment of Eaton County, Michigan's deficit elimination plan requirement. For the year ended, September 30, 2011, the following fund was reported in a deficit condition.

Dental Clinic Debt Service Fund
Reported Deficit - (\$83,938)

This deficit was anticipated to be eliminated through rental income from the dental clinic. The rental income from the dental clinic has not been sufficient to make the full debt payment due to the delayed opening of the clinic, which affected the timing of the rental receipts compared to the maturity of the outstanding bonds.

Rental income due to the County is \$70,319.52 for 2012.

A \$107,879 transfer to the debt service fund was recorded in November 2012 (attached).

Fund Deficit 9/30/11	\$ 83,938.30
Debt Payments 2012	\$ 63,268.76
Rental Income 2012	(\$ 70,319.52)
Transfer 11/30/12	<u>(\$ 107,879.00)</u>
Fund Balance 9/30/12	\$ 30,491.50

If you have any questions or need any further information, do not hesitate to contact me.

Sincerely,

Connie L. Sobie
Assistant Controller

EATON COUNTY, MICHIGAN

Notes to Financial Statements

The County Commissioners can also give authority to management to assign fund balance but has not yet done so; assigned fund balances are neither restricted nor committed. Unassigned fund balance is the residual classification for the general fund.

When the government incurs expenditures for purposes for which various fund balances classifications can be used, it is the government's policy to use restricted fund balance first, then committed, assigned and finally unassigned fund balance.

B. STEWARDSHIP, COMPLIANCE AND ACCOUNTABILITY

1. *Budgetary Information*

Annual budgets are adopted on a basis consistent with generally accepted accounting principles for the general and special revenue funds. All annual appropriations lapse at year-end. The legal level of budgetary control is at the activity level for the general fund and the functional level for the special revenue funds; for control purposes, all budgets are maintained at the activity and account level. Budgetary transfers between funds, amendments to total fund, department or activity budgets, or increases to salary or capital outlay accounts in excess of \$2,500 require Board approval. The Board made several supplemental budgetary appropriations throughout the year that were not considered material.

Prior to May 1 of each year, the County departments working in conjunction with the Controller's Office prepare and submit their proposed budgets, including expenditures and estimated revenues, for the fiscal year commencing the following October 1. Following a public hearing to obtain taxpayer comments, the budgets are legally enacted prior to September 30 through passage of a budget resolution.

2. *Excess of Expenditures over Appropriations*

State statutes provide that a local unit shall not incur expenditures in excess of the amount appropriated. During the year ended September 30, 2011, the County incurred a transfer in excess of the amount appropriated as follows:

	<u>Amended Budget</u>	<u>Actual</u>	<u>Variance</u>
Revenue sharing reserve fund			
Transfers out	\$2,187,475	\$2,202,636	\$ (15,161)

3. *Fund with Deficit Fund Balance*

For the year ended September 30, 2011, the Debt Service Fund – Dental Clinic has an unassigned fund deficit of \$83,938. A deficit elimination plan is being filed with the Local Audit and Finance Division of the State of Michigan.

Y-T-D TRIAL BALANCE - DETAIL REPORT

END MONTH/YEAR . . . : 9/2012

ACCOUNT	ACCOUNT DESCRIPTION	BALANCE FORWARD	Y-T-D DEBITS	Y-T-D CREDITS	ENDING BALANCE	PRIOR YEAR BALANCE (9/2011)
Fund 391 - Debt Serv Dental Clinic						
001.001	Cash	.86	160,618.64	123,763.38	36,856.12	.86
003.001	Cd-Michigan National	.00	.00	.00	.00	.00
007.000	Cash Investment Account	.00	.00	.00	.00	.00
007.001	Special Cash Investment	.00	.00	.00	.00	.00
040.000	Accounts Receivable	23,439.84	1,000.00	24,439.84	.00	23,439.84
202.000	Accounts Payable	.00	.00	.00	.00	.00
214.101	Pooled Cash	.00	.00	.00	.00	.00
245.000	Goodfaith Dep Payable	.00	.00	.00	.00	.00
314.000	Advance From Other Funds	107,379.00	107,379.00	.00	.00	107,379.00
366.000	Prior Year Encumbrances	.00	.00	.00	.00	.00
367.000	P/Y Encumbrance Control	.00	.00	.00	.00	.00
390.000	Fund Balance	83,938.30	.00	.00	83,938.30	83,938.30
Department TOTALS		.00	268,997.64	148,203.22	120,794.42	.00
Department 664 - Interest And Rents						
665.000	Interest And Dividends	.00	.00	.00	.00	.00
670.000	Rental Income	.00	24,439.84	53,739.64	29,299.80	23,439.84
Inter&Rent Department TOTALS		.00	24,439.84	53,739.64	29,299.80	23,439.84
Department 695 - Other Financing Sources						
698.000	Fund Balance-Carry Over	.00	.00	.00	.00	.00
699.000	Transfers In	.00	.00	107,879.00	107,879.00	.00
OthrFinSou Department TOTALS		.00	.00	107,879.00	107,879.00	.00
Department 890 - Contingency						
890.000	Contingency	.00	.00	.00	.00	.00
Contngency Department TOTALS		.00	.00	.00	.00	.00
Department 906 - Debt Service						
994.000	Principal	.00	.00	.00	.00	30,000.00
995.000	Interest	.00	16,384.38	.00	16,384.38	33,668.76
996.000	Fiscal Fees	.00	.00	.00	.00	500.00
Debt Serv Department TOTALS		.00	16,384.38	.00	16,384.38	64,168.76
Department 999 - Transfers-Out						
999.000	Transfers Out	.00	.00	.00	.00	.00

FINANCIAL MANAGEMENT
 Y-T-D TRIAL BALANCE - DETAIL REPORT

END MONTH/YEAR . . . : 9/2012

ACCOUNT	ACCOUNT DESCRIPTION	BALANCE FORWARD	Y-T-D DEBITS	Y-T-D CREDITS	ENDING BALANCE	PRIOR YEAR BALANCE (9/2011)
=====						
Fund 391 - Debt Serv Dental Clinic						
	TransfrOut Department TOTALS . . . :	.00	.00	.00	.00	.00
Debt Dentl Fund00	309,821.86	309,821.86	.00	40,728.92
		=====	=====	=====	=====	=====
GRAND TOTALS00	309,821.86	309,821.86	.00	40,728.92
		=====	=====	=====	=====	=====

New World Systems
 DATE 2/26/12
 TIME 5:48:04

FINANCIAL MANAGEMENT

PAGE 1
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 CSOBIE

FUND EQUITY CHANGES REPORT
 PERIOD ENDING 9/30/2012

FUND DESCRIPTION	10/01/2011 BEGINNING BALANCE	Y-T-D ADJUSTMENTS	REVENUES	EXPENDITURES	9/30/2012 ENDING BALANCE	RESERVED FOR ENCUMBRANCE	UNRESERVED ENDING BALANCE
FUND CATEGORY: A Governmntl							
FUND TYPE : 4 Debt Serv.							
391 Debt Serv Dental Clinic	83,938.30	.00	137178.80-	16384.38	36856.12-	.00	36,856.12-
FUND TYPE : 4 Debt Serv.							
TOTALS: 1 Funds	83,938.30	.00	137178.80-	16384.38	36856.12-	.00	36,856.12-
FUND CATEGORY: A Governmntl							
TOTALS: 1 Funds	83,938.30	.00	137178.80-	16384.38	36856.12-	.00	36,856.12-
GRAND TOTALS : 1 Funds	83,938.30	.00	137178.80-	16384.38	36856.12-	.00	36,856.12-

EATON COUNTY BOARD OF COMMISSIONERS

March 21, 2012

**RESOLUTION TO APPROVE AN
APPLICATION FOR A FARMLAND AND OPEN SPACE
DEVELOPMENTAL RIGHTS AGREEMENT
(PUBLIC ACT 116 OF 1974, AS AMENDED)**

Introduced by the Ways & Means Committee

Commissioner Mulder moved the approval of the following resolution. Seconded by Commissioner Whittum.

WHEREAS, Robert L and Roberta M. McElmurry filed a Farmland and Open Space Application for property located in Eaton Rapids Township with the Eaton County Clerk's Office in January 23, 2012; and

WHEREAS, this application includes 79.00 acres; and

WHEREAS, the applicant is requesting a 25 year agreement; and

WHEREAS, a copy of this application was sent to all reviewing agencies as required by the act; and

WHEREAS, the Eaton County Ways & Means Committee has reviewed this application and is recommending approval.

THEREFORE, BE IT RESOLVED, that the Eaton County Board of Commissioners at its regularly scheduled meeting on March 16, 2012 does hereby approve the Farmland and Open Space Application filed by Robert L and Roberta M, McElmurry for property located in Eaton Rapids Township. Carried.

M. Frances Fuller
M. Frances Fuller, County Clerk

March 26, 2012
Date

EATON COUNTY BOARD OF COMMISSIONERS

MARCH 21, 2012

**RESOLUTION TO APPROVE
2011/2012 BUDGET AMENDMENTS**

Introduced by the Ways and Means Committee

Commissioner Mulder moved the approval of the following resolution. Seconded by Commissioner Boles.

WHEREAS, the Eaton County 2011/2012 Appropriations Act of September 21, 2011 states that any amendment to increase a salary and/or a Capital Outlay line-item in excess of \$2,500.00 or any amendment to increase the total budget of any fund or department in excess of \$2,500.00 shall be amended by the Board of Commissioners, except that any amendment to decrease the General Fund Contingency shall be approved by the Board of Commissioners; and

WHEREAS, such amendments are needed in order to comply with the Uniform Budgeting and Accounting Act of 1978, P.A. 621.

NOW, THEREFORE BE IT RESOLVED, that the following budget amendments be approved and added to the 2011/2012 Eaton County Budget:

GENERAL FUND

BOARD OF COMMISSIONERS – 101

Increase	Contractual	\$ 6,500
Decrease	Contingency	\$ 6,500

To increase budget for contractual services for strategic planning sessions with the Board of Commissioners.

EQUALIZATION - 225

Increase	Contractual	\$ 10,000
Decrease	Contingency	\$ 10,000

To increase budget for contractual for appraisal services due to the retirement and reduction of full-time appraiser.

CAPITAL OUTLAY-901

Increase	Capital Outlay – Family Court	\$ 11,000
Decrease	Salaries - Regular	\$ 11,000

To increase budget for the purchase of an amplification system in the courtrooms with the savings from the Juvenile Court Caseworker vacancy.

SPECIAL REVENUE FUND

RESOURCE RECOVERY - 228

Increase	Grant Allocations	\$ 26,027
Increase	Fund Balance Carryover	\$ 26,027

To increase budget for carryover of grant projects not billed until 2012.

CENTRAL DISPATCH - 261

Increase	E911 Surcharge Revenue	\$ 245,000
Increase	Equipment Maintenance	\$ 240,000
Increase	Salaries – Temporary	\$ 5,000

To establish revenue and expenditure budget for anticipated revenue/expense 2012 and to increase salaries temporary for implementation and set up of a new project for mobile data terminals in patrol vehicles.

Carried. Nay; Whittum

**GENERAL FUND
2011/2012 CONTINGENCY UPDATE**

	BEGINNING BALANCE	\$	300,000
Elections	Contractual Services	\$	(15,000)
	BALANCE 10/31/11	\$	285,000
Commissioners	Grant Allocations	\$	(2,000)
	BALANCE 1/31/12	\$	283,000
Commissioners	Grant Allocations	\$	(5,000)
Capital Outlay	Vehicle (up to \$15,000)	\$	(15,000)
	BALANCE 2/29/12	\$	263,000
Board of Commissioners	Contractual	\$	(6,500)
Equalization	Contractual	\$	(10,000)
	BALANCE 3/31/12	\$	256,500