
EATON COUNTY BOARD OF COMMISSIONERS

PUBLIC SAFETY COMMITTEE

Minutes of February 3, 2011

Present: Chairman Commissioner John Boles, Vice-Chairman Commissioner Jeremy Whittum, Commissioner John Forell, Commissioner Larry Brunette, Commissioner Mike Hosey, Commissioner Wayne Ridge, Commissioner Ben Colestock

Also Present: Controller John Fuentes, Undersheriff Fred McPhail, Chief Deputy Brian Peacock, Capt. Jeff Warder, John Imeson

Absent: Commissioner Dale Barr

The meeting was called to order at 3:59 p.m.

Pledge of Allegiance given by all.

Commissioner Whittum made a motion to accept the January 6, 2011 minutes. Commissioner Brunette seconded. MOTION CARRIED.

LIMITED PUBLIC COMMENT

None given.

OVERTIME REPORT – Chief Deputy Peacock

Chief Deputy Peacock advised that there was an increase in Comp Time payouts during the first quarter of the fiscal year. John Fuentes advised that the projected unfavorable variance will be covered by the current budget and that no budget amendment is anticipated to be necessary based on the projected variance and historical data.

REIMBURSEMENT REPORT/BOARDING UPDATE – Chief Deputy Peacock

Chief Deputy Peacock advised that \$47,740 has been collected for Parole Violators. He also stated that the County has also billed \$79,780 for the Diverted Felons program to date.

He advised that False Alarms have collected 40% of the budgeted amount. Tether collections are court ordered and the County has collected 65% of the billed amount year to date.

Chief Deputy Peacock advised that the average daily population for January 2011 was 214 inmates. He advised that daily Parole Violators are running at about 14 inmates daily at this time. The jail capacity is 374.

HOMELAND SECURITY LOCAL PROJECT ALLOCATION – Controller John Fuentes

Mr. Fuentes distributed the Local Project list for the 2009 Homeland Security Grant allocations for the Committee's information. The project's totaling \$157,216 are fully funded by the Regional Homeland Security Grant. The list was developed by the Local Planning Team which consists of representatives from Delta and Windsor Townships, fire, EMS, hospitals, IT, and local law enforcement agencies. Discussion held. The Committee accepted the report of the Local Project Allocation.

REGIONAL HOMELAND SECURITY EXERCISE GRANT CONTRACT – John Fuentes

A regional exercise project will take place in April, May and June at the Capital City Airport. The exercise will be a catastrophic incident for the Tri-County responders. Eaton County has been requested to manage the contract for Region 1 (Clinton, Eaton, and Ingham Counties) in the amount of \$47,925. Eaton County will manage the work done by the vendor and assure payments to the vendor through the City of Lansing.

Commissioner Hosey made a motion to approve the contract for Eaton County to manage the Regional Exercise Project. Commissioner Whittum seconded. MOTION CARRIED.

MISCELLANEOUS

Budget

Undersheriff McPhail advised that the budget will be forthcoming in the next month.

Recent Weather Conditions

Undersheriff McPhail advised that although Eaton County suffered through the recent snow storm, Eaton County incidents were minor with no serious accidents.

Inmate Health Insurance

Mr. Fuentes advised that the Medical Staff at the Eaton County Jail are putting together a proposal to provide health coverage for inmates while incarcerated. Mr. Fuentes will present further information at later meetings.

County Facility Tours

Commissioner Boles reported that he had toured the 911 Dispatch Center and encouraged all Committee Members to take the same opportunity to familiarize themselves with this and other County operations.

Limited Public Comment

None given.

Commissioner Whittum made a motion to adjourn. Commissioner Hosey seconded.

The meeting adjourned at 4:36 p.m.



John Boles
Public Safety Committee Chairperson
Eaton County Board of Commissioners

2010/2011 Analysis of Sheriff Department Overtime by Division

Through pay end date 1/31/2011 7.6

Department		Amended Budget	Y-T-D	% of Budget	% of Payroll Charged	Projected to end of year	Projected Total	Variance
301.704	Permanent	2,044,916.00	621,243.05	30.38%	29.01%	1,512,236.37	2,133,479.42	(88,563.42)
301.706	Overtime	221,590.00	55,490.92	25.04%			215,567.50	6,022.50
301.706.002	Detective OT	20,469.00	7,941.64	38.80%			27,273.26	(6,804.26)
302.704	Permanent	1,834,007.00	540,210.09	29.46%	29.01%	1,314,985.09	1,855,195.18	(21,188.18)
302.706	Overtime	157,976.00	55,548.91	35.16%			190,766.65	(32,790.65)
303.704	Permanent	1,832,685.00	540,966.71	29.52%	29.01%	1,316,826.86	1,857,793.57	(25,108.57)
303.706	Overtime	122,108.00	37,718.38	30.89%			129,532.86	(7,424.86)
303.706.002	Detective OT	28,572.00	8,204.45	28.72%			28,175.81	396.19
Total		6,262,323.00					6,437,784.25	(175,461.25)

Jail Millage Fund

281.301	Regular	818,024.00	240,294.56	29.38%	29.01%	584,927.55	825,222.11	(7,198.11)
	Overtime	102,501.00	15,806.93	15.42%	29.01%		72,284.33	30,216.67

2010/2011 Analysis of Sheriff Department Overtime by Division

Through pay end date 1/31/2011 7.6

Department	Year-to-Date Overtime	Payrolls	Estimated Per Payroll**
301	55,490.92	7.60	9,775.36
301 -Detective	7,941.64	* 7.60	2,480.17
302	55,548.91	7.60	5,199.60
303	37,718.38	7.60	2,865.06
303 -Detective	8,204.45	* 7.60	126.04
General Fund	<u>164,904.30</u>		<u>20,446.23</u>

Projections based on YTD data

Total Payrolls	Actual	Budget	Projected Variance
26.10	215,567.50	221,590.00	6,022.50
26.10	27,273.26	20,469.00	(6,804.26)
26.10	190,766.65	157,976.00	(32,790.65)
26.10	129,532.86	122,108.00	(7,424.86)
26.10	28,175.81	28,572.00	396.19
	<u>591,316.08</u>	<u>550,715.00</u>	<u>(40,601.08)</u>

Jail Millage II	15,806.93	7.60	708.72	26.10	72,284.33	102,501.00	30,216.67
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* - included with departmental overtime, if applicable.

** not including comp time payouts

JAIL MILLAGE FUND - BOARDING

Fiscal Year
2010/2011

DECEMBER 2010

PAYEE				ANNUALIZED 2010 COLLECTED	FISCAL YEAR 2010 VARIANCE	FISCAL YEAR 2010 VARIANCE	ANNUALIZED 2010 COLLECTED	
Prisoner Boarding Fund								
STATEWIDE/FED	Housing/Medical/Bus	\$0.00	\$0.00		\$0.00	\$0.00		
JACKSON COUNTY	Housing	\$0.00	\$0.00		\$0.00	\$0.00		
IMMIGRANT	Housing	\$0.00	\$0.00		\$0.00	\$0.00		
U.S. MARSHALS	Housing	\$0.00	\$0.00		\$0.00	\$0.00		
JAIL REDUCTION & COMM. TREATMENT PROGRAM	Housing	\$0.00	\$1,305.00		\$5,220.00	\$1,305.00		100%
PAROLE VIOLATORS	MDOC HOUSING	\$50,000.00	\$47,740.00	95.5%	\$140,960.00	\$72,835.00		66%
DIVERTED FELONS	MDOC HOUSING	\$320,000.00	\$0.00	0.0%	(\$320,000.00)	\$79,780.00		0%
								32%
GENERAL FUND - OTHER								
INDIVIDUALS	HOUSING	\$75,000.00	\$12,724.00	17.0%	(\$24,104.00)	\$237,952.00		5%
	OUIL IMPAIRED	\$25,000.00	\$5,321.00	21.3%	(\$3,716.00)	\$7,561.00		70%
	FALSE ALARMS	\$8,600.00	\$3,440.00	40.0%	\$5,160.00	\$4,740.00		73%
	ABAN. VEHICLES	\$8,200.00	\$1,062.00	13.0%	(\$3,952.00)	\$1,800.00		59%
	INMATE MEDICAL	\$19,000.00	\$1,459.87	7.7%	(\$13,160.52)	\$39,639.85		4%
	TETHER	\$62,000.00	\$2,366.00	3.8%	(\$52,536.00)	\$3,658.00		65%
								9%

JAIL COUNT SUMMARY

Jan-11

Day	Building Total	Eaton County Pop.	Female Inmates	Statewide	MDOC	Jackson	Housing Other	Federal	% of Capacity Used by Eaton Cty Inmates
1	210	186	23	0	24	0	0	0	83%
2	206	182	24	0	24	0	0	0	81%
3	195	171	24	0	24	0	0	0	76%
4	184	159	25	0	25	0	0	0	71%
5	185	161	29	0	24	0	0	0	72%
6	185	159	31	0	26	0	0	0	71%
7	192	166	28	0	26	0	0	0	74%
8	208	186	27	0	22	0	0	0	83%
9	210	188	25	0	22	0	0	0	84%
10	201	179	25	0	22	0	0	0	80%
11	199	178	27	0	21	0	0	0	79%
12	201	175	28	0	26	0	0	0	78%
13	210	181	27	0	29	0	0	0	81%
14	220	187	28	0	33	0	0	0	83%
15	239	205	28	0	34	0	0	0	92%
16	241	207	28	0	34	0	0	0	92%
17	232	198	27	0	34	0	0	0	88%
18	233	199	26	0	34	0	0	0	89%
19	235	204	27	0	31	0	0	0	91%
20	228	199	26	0	29	0	0	0	89%
21	221	198	25	0	23	0	0	0	88%
22	242	220	25	0	22	0	0	0	98%
23	240	218	25	0	22	0	0	0	97%
24	225	203	24	0	22	0	0	0	91%
25	206	192	23	0	14	0	0	0	86%
26	198	189	21	0	9	0	0	0	84%
27	204	195	22	0	9	0	0	0	87%
28	206	197	22	0	9	0	0	0	88%
29	225	218	24	0	7	0	0	0	97%
30	236	227	25	0	9	0	0	0	101%
31	213	204	23	0	9	0	0	0	91%

TOTAL			792	0	699	0	0	0	0%
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Bldg Total	6630
Avg/Day	214

Eaton Cty. Total	5727	
Avg/Day	191	85%

% of Capacity

Housing Total	699
Avg/Day	23

Female Total	792
Avg/Day	26

2009 Homeland Security Grant

Projects Approved by the Local Planning Team

- 1. Medical Trailer Supplies \$5,000.00**
 - a. Replace expired medical equipment in mass casualty trailer. Trailer is housed at Hayes Green Beach and is deployed to support responders at mass casualty and other large events.
- 2. Gas Detector Calibration Kits \$6,600.00**
 - a. Purchase calibration kits for local fire responders to maintain their gas detectors. Units must be calibrated on a regular basis to insure they give accurate readings.
- 3. Portable Light Tower/Trailer \$9,000.00**
 - a. Purchase one unit to be housed at the Sheriff's Office in Charlotte. We currently have two of these units in the County which are hosted at Hamlin Township and Vermontville Township Fire Departments. Lights are used at many outdoor scenes including natural disasters, traffic crashes, fire scenes, and Delta Twp fireworks.
- 4. Tactical Team Equipment \$10,000.00**
 - a. Purchase new items for the County's Tactical Team including ballistic vests, helmets, communications equipment, and other needed items. Cannot be used for weapons.
- 5. Cutler Center Generator, Olivet \$20,000.00**
 - a. Olivet College has offered the Cutler Center as a facility to establish an Acute Care Center. An ACC site is needed should we experience an infectious disease outbreak where the local hospitals do not have the beds to house them. To date, this is the only facility in the County to be identified as such. The generator would be a critical part of this center should normal power is not available. Previous grants have provided funding for some of the generators electrical components. Eaton Rapids Medical Center and Olivet College are also offering funds to complete this projects, which is estimated to be around \$60,000.00.
- 6. IT Infrastructure Upgrades \$25,000.00**
 - a. Contribute funds to adding a fiber optic data connection between the IS Building and the Sheriff's Office. The only existing line connects to the Sheriff's Office through the Courthouse with no redundant systems.

7. LED Traffic Control Flares

\$ 30,000

- a. Provide LED flares to all Police and Fire vehicles to be used as an alternative to burning flares at emergency scenes. These are rechargeable units and will improve the safety of the responders.

8. Public Safety Radio System Upgrades \$51,616.01

- a. Assist in purchasing the equipment required to establish a simulcast radio site in the western part of the County. This site would work in conjunction with sites in Delta Twp, Windsor Twp and Olivet. The new site would enhance radio coverage on both the Law Enforcement and Fire frequencies.

The funding for these projects, \$157,216.01, comes from the County's participation in the Regional Homeland Security Board. The County also receives benefits from this participation in the form of training, planning and other equipment.

All of the above projects have been submitted and reviewed by the Local Planning Team. This team is comprised of members from each discipline in the county who would have a responsibility to respond during emergencies. The submitted projects still require approval of the Regional Board, as well as State and Federal Homeland Security Departments.

John Fuentes

From: John Imeson
Sent: Monday, January 31, 2011 1:34 PM
To: John Fuentes
Cc: Aaron Brown

John:

Here is some detail on the Regional Exercise Project we have been asked to manage on behalf of the Region 1 Homeland Security Planning Board, as well as information on some local Homeland Security Grant projects for our VIPS program.

Please let me know if you have any questions.

Thanks,

Dep. John Imeson
Eaton County Sheriff's Office
Emergency Services Planner
517-543-5560

REGIONAL EXERCISE PROJECT

The Region 1 Homeland Security Planning Board is a body created by the Michigan State Police, Emergency Management and Homeland Security Division (EMHSD), for the purpose of overseeing the expenditure of Homeland Security Grant Program funds within the nine counties which comprise Region 1. Those counties are Gratiot, Clinton, Shiawassee, Eaton, Ingham, Livingston, Jackson, Hillsdale and Lenawee, all of whom are voting members on the Region 1 Board. The City of Lansing is also a voting member of the Region 1 Board. Lansing also acts as the fiduciary agent on behalf of all the members.

Each year Homeland Security Grant Funding Program funds are divided by the Region 1 Board between projects that will be done collectively as a Region and projects done individually by the members on a localized basis. The Region 1 Board is not a governmental entity. As such, one of the partner counties or the City of Lansing must act on behalf of the Region 1 Board in order to manage and oversee Region-wide projects. Local projects are always managed by the individual members.

This year, one of the Regional Projects required as part of the Homeland Security Grand Program by EMHSD is the conduct of a region-wide exercise project, consisting of tabletop exercises, functional exercises and culminating with a region-wide full-scale exercise. Shiawassee County was requested to manage the contract with the vendor handling the Regional Exercise Project for Gratiot, Shiawassee, Livingston, Jackson, Hillsdale and Lenawee counties. Eaton County was requested to manage the contract with the vendor selected by the Region 1 Board to handle the Clinton, Eaton and Ingham portion of the Regional Exercise Project in the amount of \$47,925.

Since this Exercise Project is on behalf of the Region as a whole, the City of Lansing will be paying the bills from the vendors directly. Eaton and Shiawassee counties will not be fronting any money, as we normally do for local Homeland Security Grant Projects. Our task will be to manage the work done by the vendor, make sure bills are sent to Lansing and follow-up with Lansing to confirm payment.

CITIZEN CORPS PROGRAM PROJECTS

Each year, a portion of the Regional Homeland Security Grant Program funds are set aside to fund local projects for the various Citizen Corps Program (CCP) Projects, such as Community Emergency Response Team (CERT) or Volunteers in Police Service (VIPS). At the Eaton County Sheriff's Office, we have a very active VIPS program. These are projects which Eaton County fronts the funding initially, but is reimbursed by the City of Lansing in their capacity as the fiduciary agent for the Region 1 Homeland Security Planning Board. The following are the projects we are funding with our CCP allocation.

- Funding lodging expenses for seven VIPS Mounted Division members to attend Horse Mounted Crowd Management training hosted by Nashville, TN Metro Police Department in the amount of \$2,544.50.
- Funding lodging expenses for seven VIPS Victim Advocate members to attend the Victim Services Continuing Education Conference in Traverse City, MI in the amount of \$1,078.00.
- Funding the purchase of four protective helmets for VIPS Mounted Division members, in the amount of \$1,075.00.
- Funding the purchase of one police radio for the VIPS program, in the amount of \$625.00.
- Funding the purchase of promotional materials used in the promoting, recruiting, retaining and recognizing of VIPS volunteers, in the amount of \$700.00.