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EATON COUNTY BOARD OF COMMISSIONERS

PUBLIC SAFETY COMMITTEE

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Minutes of May 3, 2012

Present: Chairman Commissioner John Boles, Vice-Chairman Commissioner Jeremy Whittum, Commissioner Larry Brunette, Commissioner Mike Hosey, Commissioner Dale Barr, Commissioner Wayne Ridge

Absent: Commissioner Ben Colestock

Also Present: Judge Thomas Byerley, Controller John Fuentes, Chief Deputy Brian Peacock, Assistant Director April Heinze, Chief Assistant Prosecutor Doug Lloyd, Capt Steve Kibiloski, Helen Schneider

The meeting was called to order at 4:00 p.m.

Pledge of Allegiance given by all.

Commissioner Whittum made a motion to accept the April 5, 2012 minutes as recorded. Commissioner Hosey seconded. MOTION CARRIED.

**LIMITED PUBLIC COMMENT** –

Helen Schneider discussed concerns with the schedule of fines referenced in the Animal Control ordinance. She also distributed an email discussion with Court Administrator Beryl Frenger. Commissioner Boles advised that the Committee will review the handout.

**REIMBURSEMENT REPORT/ BOARDING UPDATE** – Chief Deputy Peacock

Chief Deputy Peacock discussed the March 2012 Boarding Report. He advised that collections for Parole Violators are 56% and Diverted Felons are 83%, of the budgeted amounts, respectively, to date. Individual Accounts has collected \$60,642.29, 32.7% of the budget.

The average daily population for the month of April was 231 including an average of 44 from MDOC.

**OVERTIME REPORT UPDATE** – Chief Deputy Peacock

Chief Deputy Peacock discussed the overtime report for payroll period ending 4/30/2012. He advised that overtime shows a favorable variance of \$56,691.07.

**DEPARTMENT UPDATE** – Chief Deputy Peacock

Chief Deputy Peacock discussed the arrest on the recent bank robbery incident in Vermontville. He stated that the Sheriff's Office is following leads in reference to an armed robbery of a delivery driver.

**COURT SECURITY CAMERAS** – Capt. Kibiloski

Capt. Kibiloski distributed a revised proposal for the Committee's review. The proposal consists of placing ten cameras in public areas for the safety of the public as well as staff. The cost estimate of the revised proposal is \$12,558.00. April Heinze advised that Central Dispatch could monitor the cameras and relay the emergency information immediately to officers. Mr. Fuentes advised that Public Improvement Fund will fund the project. Discussion ensued. Commissioner Barr made a motion to forward the proposal to the Ways and Means Committee. Commissioner Brunette seconded. MOTION CARRIED.

**MISCELLANEOUS** –

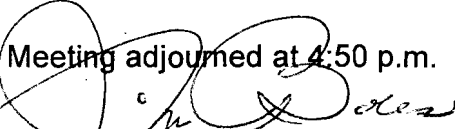
Mr. Fuentes provided the Committee with a memo from Sheriff Raines in reference to reinstating the position of Sergeant to Deputy Gerber. Discussion ensued. Commissioner Hosey made a motion to forward the request by Sheriff Raines for reinstating the Corrections Sergeant position and thereby reducing the number of approved Corrections Deputies by one to the Ways and Means Committee. Commissioner Barr seconded. MOTION CARRIED.

Mr. Lloyd updated the Committee on the ECU. He advised that the Prosecutor's Office is now handling the bad check cases for Ingham County. Ingham County merchants have received \$60K in restitution so far and over \$5M has been returned to the State for welfare fraud.

**LIMITED PUBLIC COMMENT** –

N/A

Meeting adjourned at 4:50 p.m.

  
\_\_\_\_\_  
Commissioner John Boles  
Public Safety Committee Chairman  
Eaton County Board of Commissioners

JAIL MILLAGE FUND - BOARDING									
Fiscal Year 2011/2012									
MARCH 2012									
PAYEE	REVENUE ACCOUNT	CURRENT BUDGET	FISCAL Y-T-D COLLECTED	% OF BUDGET COLLECTED	ANNUALIZED PROJECTED COLLECTIONS	FISCAL YEAR PROJECTED VARIANCE	FISCAL Y-T-D BILLED	ANNUALIZED PROJECTED BILLINGS	Percent Collected vs Billed
Prisoner Boarding Fund									
STATEWIDE/FED	Housing/Medical/Bus	\$0.00	\$0.00		\$0.00	\$0.00	\$0.00	\$0.00	
JACKSON COUNTY	Housing	\$0.00	\$0.00		\$0.00	\$0.00	\$0.00	\$0.00	
IMMIGRANT	Housing	\$0.00	\$0.00		\$0.00	\$0.00	\$0.00	\$0.00	
U.S. MARSHALS	Housing	\$0.00	\$0.00		\$0.00	\$0.00	\$0.00	\$0.00	
JAIL REDUCTION & COMM. TREATMENT PROGRAM	Housing	\$0.00	\$3,045.00		\$3,045.00	\$5,090.00	\$3,045.00	\$3,090.00	100%
PAROLE VIOLATORS	MDOC HOUSING	\$305,000.00	\$90,510.00	29.7%	\$305,020.00	(\$123,980.00)	\$160,510.00	\$210,20.00	56%
DIVERTED FELONS	MDOC HOUSING	\$310,000.00	\$93,170.00	30.1%	\$310,000.00	(\$123,660.00)	\$112,855.00	\$225,000.00	83%
<b>TOTAL BOARDING</b>		<b>\$615,000.00</b>	<b>\$186,725.00</b>	<b>30.4%</b>	<b>\$335,450.00</b>	<b>(\$241,550.00)</b>	<b>\$276,410.00</b>	<b>\$552,820.00</b>	<b>68%</b>
GENERAL FUND - OTHER									
INDIVIDUALS	SENTENCED INMATES	CURRENT BUDGET	FISCAL Y-T-D COLLECTED	% OF BUDGET COLLECTED	ANNUALIZED PROJECTED COLLECTIONS	FISCAL YEAR PROJECTED VARIANCE	FISCAL Y-T-D BILLED	ANNUALIZED PROJECTED BILLINGS	Percent Collected vs Billed
	HOUSING	\$75,000.00	\$30,014.20	40.0%	\$75,000.00	(\$14,971.60)	\$437,164.00	\$27,328.00	7%
	OUIL IMPAIRED	\$25,000.00	\$6,540.00	26.2%	\$25,000.00	(\$11,920.00)	\$11,100.00	\$22,200.00	59%
	FALSE ALARMS	\$8,000.00	\$5,290.00	66.1%	\$8,000.00	\$2,580.00	\$3,535.00	\$7,070.00	150%
	ABAN. VEHICLES	\$8,200.00	\$8,158.00	99.5%	\$8,200.00	\$8,116.00	\$9,000.00	\$8,000.00	91%
	INMATE MEDICAL	\$19,000.00	\$1,657.03	8.7%	\$19,000.00	(\$15,685.94)	\$4,471.41	\$8,942.62	37%
	TETHER	\$50,000.00	\$8,983.06	18.0%	\$50,000.00	(\$32,033.88)	\$10,811.00	\$21,622.00	83%
<b>TOTALS</b>		<b>\$185,200.00</b>	<b>\$60,642.29</b>	<b>32.7%</b>	<b>\$121,284.58</b>	<b>(\$63,915.42)</b>	<b>\$476,081.41</b>	<b>\$952,161.82</b>	<b>13%</b>

# JAIL COUNT SUMMARY

Apr-12

Day	Building Total	Eaton County Pop.	Female Inmates	Statewide	MDOC	Jackson	Housing Other	Federal	% of Capacity Used by Eaton Cty Inmates
1	222	175	33	0	47	0	0	0	47%
2	214	167	32	0	47	0	0	0	45%
3	219	171	33	0	48	0	0	0	46%
4	221	169	35	0	52	0	0	0	45%
5	228	174	34	0	54	0	0	0	47%
6	217	173	35	0	44	0	0	0	46%
7	234	188	40	0	46	0	0	0	50%
8	237	191	39	0	46	0	0	0	51%
9	228	182	35	0	46	0	0	0	49%
10	226	182	38	0	44	0	0	0	49%
11	222	177	37	0	45	0	0	0	47%
12	230	181	41	0	49	0	0	0	48%
13	228	174	39	0	54	0	0	0	47%
14	243	188	41	0	55	0	0	0	50%
15	244	189	42	0	55	0	0	0	51%
16	236	181	40	0	55	0	0	0	48%
17	221	164	38	0	57	0	0	0	44%
18	219	166	40	0	53	0	0	0	44%
19	234	179	39	0	55	0	0	0	48%
20	239	182	37	0	57	0	0	0	49%
21	242	187	42	0	55	0	0	0	50%
22	240	185	40	0	55	0	0	0	49%
23	230	175	39	0	55	0	0	0	47%
24	237	177	39	0	60	0	0	0	47%
25	235	175	41	0	60	0	0	0	47%
26	240	181	43	0	59	0	0	0	48%
27	242	185	39	0	57	0	0	0	49%
28	240	191	40	0	49	0	0	0	51%
29	237	177	38	0	60	0	0	0	47%
30	232	183	37	0	49	0	0	0	49%
31		0		0		0	0	0	0%

<b>TOTAL</b>			1146	0	1568	0	0	0	0%
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Bldg Total	6937
Avg/Day	231

Eaton Cty. Total	5369	47%
Avg/Day	176	% of Capacity

Housing Total	1568
Avg/Day	44

Female Total	1146
Avg/Day	38

**2011/2012 Analysis of Sheriff Department Overtime by Division**

Through pay end date 4/30/2012 14.5

**Projections based on YTD data**

Department	Year-to-Date Overtime	Payrolls	Estimated Per Payroll*	Total Payrolls	Projected	Budget	Variance
301	75,386.15	14.50	6,854.22	26.10	178,895.07	221,590.00	42,694.93
301 -Detective	11,452.73	14.50	893.29	26.10	23,314.91	20,469.00	(2,845.91)
302	56,628.87	14.50	5,146.82	26.10	134,331.97	157,976.00	23,644.03
303	61,190.29	14.50	4,426.92	26.10	115,542.52	122,108.00	6,565.48
303 -Detective	<u>20,599.70</u>	14.50	<u>1,606.88</u>	26.10	<u>41,939.46</u>	<u>28,572.00</u>	<u>(13,367.46)</u>
<b>General Fund</b>	<b><u>225,257.74</u></b>		<b><u>18,928.12</u></b>		<b><u>494,023.93</u></b>	<b><u>550,715.00</u></b>	<b><u>56,691.07</u></b>
Jail Millage II	16,810.60	14.50	1,883.49	26.10	49,159.08	92,501.00	43,341.92

\* not including comp time payouts

**2011/2012 Analysis of Sheriff Department Overtime by Division**

Through pay end date		4/30/2012	4/30/2012					
		4/30/2012	14.5					
Department		Amended Budget	Y-T-D	% of Budget	% of Payroll Charged	Projected to end of year	Final Total	Variance
301.704	Regular	1,914,555.00	1,056,412.38	55.18%	55.56%	847,829.90	1,904,242.28	10,312.72
301.706	Overtime	221,590.00	75,386.15	34.02%			178,895.07	42,694.93
301.706.002	Detective OT	20,469.00	11,452.73	55.95%			23,314.91	(2,845.91)
302.704	Regular	1,631,311.00	901,345.41	55.25%	55.56%	726,476.33	1,627,821.74	3,489.26
302.706	Overtime	157,976.00	56,628.87	35.85%			134,331.97	23,644.03
303.704	Regular	1,877,053.00	1,013,269.78	53.98%	55.56%	841,815.82	1,855,085.60	21,967.40
303.706	Overtime	122,108.00	61,190.29	50.11%			115,542.52	6,565.48
303.706.002	Detective OT	28,572.00	20,599.70	72.10%			41,939.46	(13,367.46)
<b>Total</b>		<b>5,973,634.00</b>					<b>5,881,173.56</b>	<b>92,460.44</b>
<b>Jail Millage Fund</b>								
281.301	Regular	876,418.00	492,063.76	56.14%	55.56%	384,291.01	876,354.77	63.23
	Overtime	92,501.00	16,810.60	18.17%	55.56%		49,159.08	43,341.92

# **Court Security Camera system**

**Revised**

## **Camera placement**

1. Circuit Court lobby\*
2. Mediation room
3. FOC
4. District Court lobby\*
5. District Court Clerks window
6. District Court Probation
7. Front Door Security
8. Circuit Court Probation
9. Employee entrance\*

## **System requirements**

1. IP based
2. Expandable
3. 30 days of hard drive storage
4. Secure DVD burn station, testimony grade
5. Integration of all existing perimeter cameras

## **Eaton County will provide**

1. Data cabling
2. Data pulls
3. Power for all components
4. Virtualized Server
5. Rack Space

Denotes existing camera locations \*



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4131 Okemos Road Suite 12 • Okemos, MI 48864 • (888) 732-5117

Eaton County Sheriff Department  
1045 Independence Blvd  
Charlotte, MI 48813

**Proposal For New Court House Surveillance System**

**Camera Equipment List: IP Surveillance System**

1- Network Video Recorder W/ 4 TB HD	\$ 3,695.00
1- Power Over Ethernet Switch	\$ 475.00
10- 4 Megapixel Indoor Camera	\$ 5,950.00
1- 22inch Security Monitor	\$ 379.00
1- UPS Back-Up Power Supply	\$ 779.00
1- 24 Port Patch Panel	\$ 75.00
40- Installation Labor & System Configuration	\$ 2,600.00

Installation and Equipment Cost:	\$13,953.00
Referral Discount: (10%)	\$ -1,395.00
Total Cost:	<b>\$ 12,558.00</b>

**Payment Schedule:**

75% Deposit Due At Acceptance of Proposal (\$9,418.50)  
25% Due Upon Completion of Project (\$3,139.50)

**Change Orders:**

Any additional work or changes to the scope of this project will be submitted in writing for approval before work is completed.

By Signing below you authorize Advanced Wiring Systems Inc. to move forward and order equipment based on the payment and terms of this proposal.

X \_\_\_\_\_  
Customer Signature

Date: \_\_\_\_\_

X \_\_\_\_\_  
Advanced Wiring Systems Rep

Date: \_\_\_\_\_





# EATON COUNTY OFFICE OF THE SHERIFF

**MIKE RAINES, SHERIFF**

FRED MCPHAIL,  
UNDERSHERIFF

BRIAN PEACOCK, CHIEF  
DEPUTY

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1025 Independence Blvd • Charlotte MI 48813 • Phone 517-543-3512 • 517-372-8217 • Fax  
543-2922

To: Controller John Fuentes

From: Sheriff Mike Raines

Reference: Corrections Sergeant Position

Date: April 24, 2012.

In an effort to make up for economic shortfalls in the **2011/12** budget year one of the proposals I made was to eliminate the second relief Sergeant's positions in the Corrections Division and reducing the number of first line Supervisors from six Corrections Sergeant positions to five. My reasoning was to increase the line officer staffing levels without increasing budgeted personnel in order to reduce overtime cost needed to cover shifts. We also looked at our shift assignments and reassigned Deputies based on needs of the Corrections Division.

After reexamining the needs of staffing levels in the Corrections Division, it is necessary to reinstate the sixth Sergeant's Position. This will be done by promoting Deputy Gerber to Sergeant. Deputy Gerber was the junior Sergeant at the time the cuts were made. The monetary cost would only be the pay grade difference between a Corrections Sergeant and a Corrections Deputy which is approximately \$8379.00. This difference will be made up by the parole violator housing which is above and beyond the already budgeted amount.

I have attached a list of reasons why the sixth Correction's Sergeant Position will be reinstated. The reinstatement will take place on Sunday May 26, 2012. If you have any questions or if I can be of any assistance please don't hesitate to contact me. Thank you for your help in this matter.

- 1) Overtime** – The reduction of Sergeant staffing to one relief Sergeant has required at times the use of overtime to cover shifts due to illness, emergencies, training and vacations. Returning staffing levels to include a second relief will greatly reduce this need.
  
- 2) Shift coverage** – Having only one relief Sergeant to cover four shifts (2 day shifts and 2 night shifts) has places a large amount of stress and fatigue on this Sergeant. Frequent denial of Vacation and Personal Leave Days has left the entire Supervisory staff in need of the second relief Sergeant.
  
- 3) Inmate Classification and Discipline** – A primary duty of the Relief Sergeant was the review and coordination of Inmate Classification and Discipline. Since the single relief Sergeant is usually covering a shift, these duties have had to be split up between the shift Sergeants. Due to the work load involved with running a daily shift, Classification and Discipline have at times fallen behind. For safety and liability reasons this issue needs to be corrected, the replacement of the second relief Sergeant will correct this situation.
  
- 4) Inmate Security levels** – To assist with the Counties budget concerns ECJ has contracted with Kent County Parole to house their Parole violators. Being MDOC Inmates this population contains a large amount of drug addicts, psychological problems and high security inmates. These types of inmates require a higher level of supervision and a greater attention to Classification and Discipline. The return of the second relief Sergeant is needed to help supervise this diverse population.
  
- 5) GPS Monitor of Work Release Inmates** – Since the loss of the second relief Sergeant we have now required all Work Release Inmates to be fitted with a GPS tether unit. The oversight of this program falls to the relief Sergeant. Also almost daily shift Sergeants receive alerts for GPS violations, which must be investigated and resolved. The replacement of the second relief Sergeant would help defer the work load of this new responsibility.