

EATON COUNTY BOARD OF COMMISSIONERS

PUBLIC SAFETY COMMITTEE

MINUTES OF JULY 10, 2014

Present: Chairman Commissioner Jeremy Whittum, Vice-Chairman Commissioner Mike Hosey, Commissioner Roger Harris, Commissioner Wally Miars, Commissioner Dale Barr, Commissioner Jim Osieczonek, Commissioner Howard Spence

Also Present: Controller John Fuentes, Sheriff Tom Reich, Undersheriff Jeff Cook, Dispatch Director April Heinze, Captain Teresa Catey, Helen Schneider, Theresa O'Dell

The meeting was called to order at 4:00 p.m.

Pledge of Allegiance.

Commissioner Hosey made a motion to accept the minutes of the June 5, 2014 meeting.
Commissioner Harris seconded.
Motion Carried.

LIMITED PUBLIC COMMENT

Helen Schneider addressed the Committee asking for clarification on State of Michigan Proposal 14-1 that will appear on the August primary ballot. Discussion held.
Commissioner Hosey made a motion to request that representatives from groups on both sides of the issue be invited to address the Board of Commissioners at its meeting on July 16, 2014.
Commissioner Harris seconded.
Ayes-Whittum, Barr, Miars, Hosey, Harris, Spence
Nay- Osieczonek
Motion carried.

JAIL PHYSICIAN CONTRACT RENEWAL

Resolution to approve agreement for County Physician services at the Eaton County Jail. This would renew the services of Dr. Ted Coy for \$4,200.00 annual retainer, reimbursement for hourly rate of \$150 and medical malpractice insurance.
Commissioner Barr made a motion to recommend to the Board of Commissioners that the Jail Physician Contract be renewed. Commissioner Harris seconded.
Motion carried.

SHERIFF'S OFFICE UPDATE

Sheriff Reich informed the Committee that two new road deputies started this week.

The free clinic at Animal Control in conjunction with Capital Area Humane Society served over 300 animals and was successful.

There are three postings for Road Patrol Deputies that closes on Thursday, July 17th at this time there are 41 applicants.

Undersheriff Cook updated the Committee on recent investigations.

Sheriff Reich reported on the Delta Township fireworks at Sharp Park on July 3rd.

REIMBURSEMENT, JAIL CENSUS, COURT SECURITY REPORT UPDATE

The monthly reports were distributed and received.

CENTRAL DISPATCH

A Memorandum of Agreement between the Michigan State Police and County of Eaton was brought before this Committee. The agreement is for access to County applications to utilize law enforcement information in Eaton County.

Commissioner Osieczonek made a motion to recommend to the Board of Commissioners to approve the memorandum. Commissioner Miars seconded the motion.

Motion carried.

Director Heinze gave an update on projects at Central Dispatch.

MISCELLANEOUS

A motion was made by Commissioner Hosey and seconded by Commissioner Harris to recommend approval of the following resolutions for Community Corrections:

- Resolution to Authorize Application for a Grant Renewal under the State Court Administrative Office (Drug Court Grant application of \$125,000).
- Resolution to Authorize Application for an Office of Highway Safety Planning OUIL III Drug Court Grant Renewal (\$125,000)
- Resolution to Authorize Application for Byrne-Adult Drug Court Grant Renewal (\$125,000)
- Resolution to Authorize Application for Veterans Court Grant under the State Court Administrative Offices (\$95,000)
- Resolution to Authorize Application for Justice for Veterans Implementation Training and Mentor Training Grants.

Motion carried.

LIMITED PUBLIC COMMENT

Discussion held on the possible changes in FCC regulations regarding commission charged for inmate phone calls, which would have an adverse impact on County revenues.

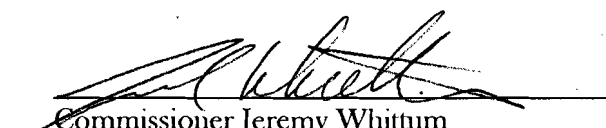
Undersheriff Cook gave an update to the Committee on the Jail Security System, and the anticipation that the Sheriff will be able to make a recommendation at next meeting.

Commissioner Spence thanked the Sheriff and Undersheriff for their assistance on a recent issue.

Commissioner Hosey made the motion to adjourn. Commissioner Whittum seconded the motion.

Motion carried.

Meeting adjourned at 5:02 p.m.



Commissioner Jeremy Whittum
Chairperson Public Safety Committee
Eaton County Board of Commissioners

/to'd

EATON COUNTY BOARD OF COMMISSIONERS

JULY 16, 2014

**RESOLUTION TO APPROVE AGREEMENT
FOR COUNTY PHYSICIAN SERVICES AT THE EATON COUNTY JAIL**

Introduced by the Public Safety Committee

WHEREAS, the Jail Accreditation Organization requires that the jail have a written agreement for the provision of necessary medical services for the jail inmates in place; and

WHEREAS, the language for such annual Agreement has been previously reviewed and approved by the Public Safety Committee and the Board of Commissioners; and

WHEREAS, such Agreement provides for a \$4,200.00 annual retainer, reimbursement for services rendered at an hourly rate of \$150 and requires the County to provide medical malpractice insurance.

NOW, THEREFORE, BE IT RESOLVED, that the Board of Commissioners enter into an Agreement with Dr. Ted Coy for a period of August 1, 2014 through July 31, 2015 for the provision of necessary inmate medical services at the Eaton County Jail; and

BE IT FURTHER RESOLVED, that the Chairperson be authorized to sign the Agreement.

JAIL MILLAGE FUND - BOARDING									
Fiscal Year 2013/2014									
JUNE 2014									
PAYEE	REVENUE ACCOUNT	CURRENT BUDGET	FISCAL Y-T-D COLLECTED	% OF BUDGET COLLECTED	ANNUALIZED PROJECTED COLLECTIONS	FISCAL YEAR PROJECTED VARIANCE	FISCAL Y-T-D BILLED	ANNUALIZED PROJECTED BILLINGS	Percent Collected vs Billed
Prisoner Boarding Fund	Housing Only								
JAIL REDUCTION & COMM. TREATMENT PROGRAM	Housing	\$0.00	\$3,480.00	%	\$4,640.00	\$4,640.00	\$3,480.00	\$4,640.00	100%
PAROLE VIOLATORS	MDOC HOUSING	\$305,000.00	\$127,540.00	41.8%	\$170,053.33	(\$134,946.67)	\$181,265.00	\$241,686.67	70%
DIVERTED FELONS	MDOC HOUSING	\$310,000.00	\$99,920.00	32.2%	\$133,226.67	(\$176,773.33)	\$137,095.00	\$182,793.33	73%
TOTAL BOARDING		\$615,000.00	\$230,940.00	37.6%	\$307,920.00	(\$307,080.00)	\$321,840.00	\$429,120.00	72%
GENERAL FUND - OTHER									
INDIVIDUALS	SENTENCED INMATES	CURRENT BUDGET	FISCAL Y-T-D COLLECTED	% OF BUDGET COLLECTED	ANNUALIZED PROJECTED COLLECTIONS	FISCAL YEAR PROJECTED VARIANCE	FISCAL Y-T-D BILLED	ANNUALIZED PROJECTED BILLINGS	Percent Collected vs Billed
	HOUSING	\$75,000.00	\$54,949.47	73.3%	\$73,265.96	(\$1,734.04)	\$913,728.00	\$1,218,304.00	6%
	OUIL IMPAIRED	\$25,000.00	\$10,993.00	44.0%	\$14,657.33	(\$10,342.67)	\$23,829.00	\$31,772.00	46%
	FALSE ALARMS	\$8,000.00	\$4,045.00	50.6%	\$5,393.33	(\$2,606.67)	\$4,785.00	\$6,380.00	85%
	ABAN. VEHICLES	\$8,200.00	\$9,590.00	117.0%	\$12,786.67	\$4,586.67	\$12,708.00	\$16,944.00	75%
	INMATE MEDICAL	\$10,000.00	\$2,426.49	24.3%	\$3,235.32	(\$6,764.68)	\$5,035.46	\$6,713.95	48%
TOTALS		\$126,200.00	\$82,003.96	65.0%	\$109,338.61	(\$16,861.39)	\$960,085.46	\$1,280,113.95	9%

Court Security Screening Monthly Report 2014

	People Scanned	Guns Confiscated / Returned	Knives Confiscated / Returned	Chemical Agents	Other
January	15204	3	103	10	59
February	14115	0	98	9	49
March	14336	1	88	9	43
April	14827	0	102	5	23
May	14737	0	110	12	40
June	14409	0	79	5	50
July					
August					
September					
October					
November					
December					
Totals	87628	4	580	50	264

2013/2014 Analysis of Sheriff Department Overtime by Division

Through pay end date 6/30/2014 18.4

Projections based on YTD data

Department	Year-to-Date Overtime	Payrolls	Estimated Per Payroll	Total Payrolls	Projected	Budget	Variance
301	105,747.68	18.40	5,964.55	26.10	155,674.70	190,000.00	34,325.30
301 -Detective	9,999.13	18.40	543.43	26.10	14,183.55	30,000.00	15,816.45
302	102,620.29	18.40	5,984.80	26.10	156,203.24	157,976.00	1,772.76
303	97,388.12	18.40	5,292.83	26.10	138,142.93	125,000.00	(13,142.93)
303 -Detective	<u>11,370.15</u>	18.40	<u>726.64</u>	26.10	<u>18,965.27</u>	<u>30,000.00</u>	<u>11,034.73</u>
General Fund	<u><u>327,125.37</u></u>		<u><u>18,512.25</u></u>		<u><u>483,169.68</u></u>	<u><u>532,976.00</u></u>	<u><u>49,806.32</u></u>
Jail Millage II	40,923.44	18.40	1,463.23	26.10	38,190.31	40,000.00	1,809.69

2013/2014 Analysis of Sheriff Department Overtime by Division

Through pay end date		6/30/2014	18.4					
Department		Amended Budget	Y-T-D	% of Budget	% of Payroll Charged	Projected to end of year	Final Total	Variance
301.704	Regular	1,878,223.00	1,300,672.93	69.25%	70.50%	572,672.91	1,873,345.84	4,877.16
301.706	Overtime	190,000.00	105,747.68	55.66%			155,674.70	34,325.30
301.706.002	Detective OT	30,000.00	9,999.13	33.33%			14,183.55	15,816.45
302.704	Regular	1,848,942.00	1,321,046.46	71.45%	70.50%	527,296.62	1,848,343.08	598.92
302.706	Overtime	157,976.00	102,620.29	64.96%			156,203.24	1,772.76
303.704	Regular	1,893,948.00	1,284,805.44	67.84%	70.50%	558,940.32	1,843,745.76	50,202.24
303.706	Overtime	125,000.00	97,388.12	77.91%			138,142.93	(13,142.93)
303.706.002	Detective OT	30,000.00	11,370.15	37.90%			18,965.27	11,034.73
Total		6,154,089.00					6,048,604.36	105,484.64
Jail Millage Fund								
281.301	Regular	782,677.00	517,342.84	66.10%	70.50%	259,051.08	776,393.92	6,283.08
	Overtime	40,000.00	40,923.44	102.31%	70.50%		38,190.31	1,809.69

MEMORANDUM OF AGREEMENT
between the **MICHIGAN**
STATE POLICE and the
County of EATON, Michigan
For Access to County Applications

I. Parties

This Memorandum of Agreement (MOA) is entered into by and between the Michigan Department of State Police (MSP) and the County of **Eaton**. The MSP and Eaton County are collectively referred to hereinafter as the "Parties."

II. Background

The MSP implemented its Regional Policing Plan in 2011. Since that time, the MSP has been working with Information Technology (IT) departments in various counties to gain access to applications utilized by law enforcement personnel within each county. For purposes of this MOA, "applications" include, but are not limited to, computer aided dispatch systems (CAD), automatic vehicle location systems (AVL), and mobile data software. The ability for the MSP to access applications utilized in each county is critical to protecting the citizens within those counties.

III. Purpose

MSP personnel need to utilize the County's applications within the County's service area where MSP personnel provide public safety services. The County's applications require connections by the MSP to ensure efficient and adequate assignment and tracking of law enforcement calls and activities within the County. Use of the County's applications by MSP personnel will electronically connect MSP personnel and vehicles in a more cohesive manner with the County's 911 public safety answering point and/or dispatch center.

This MOA is not intended, and should not be construed, to create any right or benefit, substantive or procedural, enforceable at law or otherwise against the Parties, the state of Michigan, or the officers, employees, agents, or any person.

IV. AGREEMENT

a. The **MSP** will:

- i. Be responsible for all costs associated with the MSP's wireless access to the County's applications.
- ii. If not provided by the County, be responsible for purchasing all client licenses to be used by MSP, associated maintenance for the applicable client licenses, and corresponding upgrades of applicable client licenses when the County's applications are updated for the MSP.
- iii. If not provided by the County, be responsible for procurement and remediation of all hardware items used by the MSP to access the County's applications.
- iv. Pay invoices received from the County for services rendered by the County as a function of providing the MSP access to the CAD, AVL servers or mobile data access within the County service area. The MSP will only pay invoices for services for which the County received prior approval from the MSP before providing the service.
- v. Provide the County's IT support personnel with a remote access into the MSP's mobile data computers (MDCs) to utilize for after deployment support provided to the MSP for the County's applications utilized by the MSP. The MSP will ensure the remote access solution complies with the Federal Bureau of Investigation's (FBI's) Criminal Justice Information Services (CJIS) Security Policy and the Michigan addendum

b. The **County** will:

- i. Be responsible for maintaining the network infrastructure, hardware, and software necessary to operate the County's CAD, AVL servers, or mobile data software utilized in the County's service area.
- ii. Be responsible for invoicing the MSP for any appropriate services rendered by the County as a function of providing the MSP access to the CAD, AVL servers, or mobile data access within the County service area. Before providing any service for which the MSP will be invoiced, the County will obtain prior written approval from the MSP for the service. The County agrees the MSP will not pay for any service for which the MSP did not give the County prior written approval to provide to the MSP.
- iii. The County shall notify the MSP, at least 15 calendar days in advance, of all maintenance windows, software and application updates, and network changes that impact MSP's access to the County's applications. In the case of an emergency or other unplanned event, the 15-day advance notice requirement shall be waived and any necessary maintenance shall be performed as soon as practical in order to resolve any security and/or data integrity threats. Notice shall be provided as soon as possible after such an emergency or other unplanned event is resolved. Notice required under this provision shall be in writing by electronic mail to an e-mail account for a maintenance point of contact.

Primary Maintenance Point of Contact

Mr. Gordon Mayes
333 South Grand Avenue
P.O. Box 30634
Lansing, Michigan 48909
Mayesg1@michigan.gov
Office: 517-241-2257

Alternate Maintenance Point of Contact

F/Lt. Alan Renz
333 South Grand Avenue
P.O. Box 30634
Lansing, Michigan 48909
Renza1@michigan.gov
Office: 517-241-3090

- iv. Will ensure its networks, hardware, and software follow the FBI's Criminal CJIS Security Policy and the Michigan addendum.
- v. Conduct a fingerprint-based background check of all County employees and contractors who have access to the MSP's MDCs in accordance with the requirements of the FBI's Criminal CJIS Security Policy and the Michigan addendum.

V. Point of Contact

Except as provided in Section IV(b)(iii) above, the points of contact for the administration of this MOA are indicated below. All notices or other written communications shall be addressed as indicated below or as specified by a subsequent written notice delivered by the party whose address or authorized representative has changed.

Notices or other written communications required by or related to this MOA shall be in writing and shall
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be delivered in one of the following manners:

1. In person;
2. By electronic mail from an e-mail account for a point of contact indicated below to an e-mail account for a point of contact indicated below.

FOR Eaton County:

PRIMARY CONTACT

Jeff Parshall
Eaton County Information Systems
911 Courthouse Dr.
Charlotte, MI 48813
jparshall@eatoncounty.org
Office: 517-543-7500 ext 1723
Fax: 517-543-9704

ALTERNATE CONTACT

Nathan Nighbert
Eaton County Information Systems
911 Courthouse Dr.
Charlotte, MI 48813
nnighbert@eatoncounty.org
Office: 517-543-7500 ext 4783
Fax: 517-543-9704

For the Michigan Department of State Police:

PRIMARY CONTACT

F/Lt. Alan Renz
Michigan State Police
333 South Grand Avenue
P.O. Box 30634
Lansing, Michigan 48909
Renza1@michigan.gov
Office: (517) 241-3090
Fax: (517) 241-1644

ALTERNATE CONTACT

Lt. Rich Martin
Michigan State Police
333 South Grand Avenue
P.O. Box 30634
Lansing, Michigan 48909
Martinr13@michigan.gov
Office: (517) 241-1663
Fax: (517) 241-1644

VI. FUNDING

This MOA is not an obligation or commitment of funds, nor a basis for transfer of funds. Unless otherwise agreed in writing, each party is responsible for its own costs in relation to the MOA. Expenditures by each party are subject to its budgetary process and to the availability of funds pursuant to applicable laws, regulations and policies. The Parties expressly acknowledge that this MOA in no way implies that the state of Michigan will appropriate funds for such expenditures.

VII. SETTLEMENT OF DISPUTES

In the event of any dispute, claim, question, or disagreement arising from or relating to this MOA, the Parties agree the dispute, claim, question, or disagreement will be resolved only by consultation between the Parties and will not be referred to any other person or entity for settlement.

VIII. SECURITY

It is the intent of the Parties that the transmission, access, use, dissemination and disposal of information contained in the County's applications meets the standards outlined in the FBI's Criminal CJIS Security Policy, the Michigan addendum, and all applicable state and federal laws, rules, policies and regulations.

IX. ENTIRE AGREEMENT

This MOA is the complete and exclusive statement of the agreement between the Parties with respect to the
Page 3 of 4

subject matter thereof, and supersedes all prior negotiations, representations, proposals, and other communications between the Parties either oral or written. The MOA may only be amended by a written document signed by the Parties, by and through their duly authorized representatives.

X. TERM AND TERMINATION

This MOA is effective when signed by the Parties, by and through their duly authorized representatives, and shall remain in effect until terminated as hereinafter set forth. Either Party may terminate this MOA for any reason; provided that at least 30 days advance written notice of termination is given to the non-terminating party by the terminating party. The MSP may immediately terminate this MOA without advance written notice if the County, including any of its officers, employees, agents, and any other persons associated with the County, violates the FBI's Criminal CJIS Security Policy, the Michigan addendum, or any applicable state or federal laws, rules, policies or regulations.

XI. SIGNATORIES

EATON COUNTY

Signature

Date

Print or Type Name of the County Representative

Title

Michigan State Police

Signature

Date

Dawn Brinningstaull
Michigan State Police, Criminal Justice Information Center, Division Director

This original, signed MOA must be sent to the following address:

Michigan State Police
Criminal Justice Information Center
ATTN: Enforcement Records Unit
P.O. Box 30634
Lansing, Michigan 48909-0634

EATON COUNTY BOARD OF COMMISSIONERS

JULY 16, 2014

**RESOLUTION TO AUTHORIZE APPLICATION FOR A GRANT RENEWAL
UNDER THE STATE COURT ADMINISTRATIVE OFFICE**

Introduced by the Public Safety Committee

WHEREAS, the Eaton County Circuit Court through the Eaton County Community Corrections Department, has operated an OUIL III drug court grant for approximately thirteen years; and

WHEREAS, the State Court Administrative Office is making grant funds available for the period of October 1, 2014 to September 30, 2015; and

NOW, THEREFORE BE IT RESOLVED, that the Board of Commissioners authorize the Community Corrections Department to submit a grant application in an amount not to exceed \$125,000; and

BE IT FURTHER RESOLVED, that if the grant is not continued or requires a County appropriation, the continuation of the grant funded positions will be reviewed by the appropriate committees to determine the necessity of the General Fund commitment; and

BE IT FURTHER RESOLVED, that the Controller be authorized to approve any necessary budget amendments to increase expenditures and increase grant revenue if the grant is approved by the State of Michigan; and

BE IT FURTHER RESOLVED, that the Chairperson of the Board of Commissioners or his designee be authorized to sign any necessary contracts or documents.

EATON COUNTY BOARD OF COMMISSIONERS

JULY 16, 2014

**RESOLUTION TO AUTHORIZE APPLICATION FOR AN OFFICE OF HIGHWAY
SAFETY PLANNING
OUIL III DRUG COURT GRANT RENEWAL**

Introduced by the Public Safety Committee

WHEREAS, the Eaton County Circuit Court through the Eaton County Community Corrections Department, has operated an OUIL III drug court grant for approximately thirteen years; and

WHEREAS, the United States Office of Highway Safety Planning through the State of Michigan is making grant funds available for the period of October 1, 2014 to September 30, 2015; and

NOW, THEREFORE BE IT RESOLVED, that the Board of Commissioners authorize the Community Corrections Department to submit a grant application in an amount not to exceed \$125,000; and

BE IT FURTHER RESOLVED, that if the grant is not continued or requires a County appropriation, the continuation of the grant funded positions will be reviewed by the appropriate committees to determine the necessity of the General Fund commitment; and

BE IT FURTHER RESOLVED, that the Controller be authorized to approve any necessary budget amendments to increase expenditures and increase grant revenue if the grant is approved by the State of Michigan; and

BE IT FURTHER RESOLVED, that the Chairperson of the Board of Commissioners or his designee be authorized to sign any necessary contracts or documents.

EATON COUNTY BOARD OF COMMISSIONERS

JULY 16, 2014

RESOLUTION TO AUTHORIZE APPLICATION FOR BYRNE - ADULT DRUG COURT GRANT RENEWAL

Introduced by the Public Safety Committee

WHEREAS, the Office of Drug Control Policy has Byrne Memorial Grant funds available through an inter-agency agreement with the Michigan State Court Administrative Office; and

WHEREAS, the Community Corrections Department operates an Adult Priority Drug Court which is grant funded; and

WHEREAS, the grant would provide funding to continue the Adult Priority Drug Court; and

NOW, THEREFORE BE IT RESOLVED, that the Board of Commissioners authorize the Community Corrections Department to submit a grant application in an amount not to exceed \$125,000 for the period of October 1, 2014 to September 30, 2015; and

BE IT FURTHER RESOLVED, that if the County's participation in the grant is discontinued or requires a County General Fund contribution, the continuation of the grant funded positions will be reviewed by the appropriate committees to determine the necessity of General Fund commitment; and

BE IT FURTHER RESOLVED, that the Controller be authorized to approve any necessary budget amendments to increase expenditures and increase grant revenue if the grant is approved by the State of Michigan; and

BE IT FURTHER RESOLVED, that the Chairperson of the Board of Commissioners be authorized to sign any necessary documents.

EATON COUNTY BOARD OF COMMISSIONERS

JULY 16, 2014

**RESOLUTION TO AUTHORIZE APPLICATION FOR VETERANS COURT GRANT
UNDER THE STATE COURT ADMINISTRATIVE OFFICES**

Introduced by the Public Safety Committee

WHEREAS, the Eaton County Trial Courts began operating a Veterans' Treatment Court in the fall of 2013; and

WHEREAS, the State of Michigan is making grant funds available for the period of October 1, 2014 to September 30, 2015 with no required cash match; and

NOW, THEREFORE BE IT RESOLVED, that the Board of Commissioners authorize the Community Corrections Department to submit a grant application in an amount not to exceed \$95,000 which includes funding of a case manager; and

BE IT FURTHER RESOLVED, that if the grant is not continued or requires a County appropriation, the continuation of the grant funded positions will be reviewed by the appropriate committees to determine the necessity of the General Fund commitment; and

BE IT FURTHER RESOLVED, that the Controller be authorized to approve any necessary budget amendments to increase expenditures and increase grant revenue if the grant is approved by the State of Michigan; and

BE IT FURTHER RESOLVED, that the Chairperson of the Board of Commissioners or his designee be authorized to sign any necessary contracts or documents.

EATON COUNTY BOARD OF COMMISSIONERS

JULY 16, 2014

**RESOLUTION TO AUTHORIZE APPLICATION FOR
JUSTICE FOR VETERANS
IMPLEMENTATION TRAINING AND MENTOR TRAINING GRANTS**

Introduced by the Public Safety Committee

WHEREAS, the Eaton County Trial Courts began operating a Veterans' Treatment Court in the fall of 2013; and

WHEREAS, the Justice for Vets, a professional services division of the National Association of Drug Court professionals, and is making grant funded training for implementation of a veterans' court and for training volunteer mentors available for the period of October 1, 2014 to September 30, 2015 resulting in no County expenditures; and

NOW, THEREFORE BE IT RESOLVED, that the Board of Commissioners authorize the Community Corrections Department to submit grant applications for implementation and mentor training funded and arranged by the Justice for Vets organization; and

BE IT FURTHER RESOLVED, that the Chairperson of the Board of Commissioners or his designee be authorized to sign any necessary contracts or documents.