

WAYS AND MEANS COMMITTEE MEETING

MARCH 13, 2009

8:30 A.M.

MINUTES

MEMBERS PRESENT: Commissioners Linda Keefe, John Forell, Carol Strachan, Denise Clarke Jeanne Wright, and Glenn Freeman

MEMBERS ABSENT: Commissioner Art Luna

ALSO PRESENT: Mark Kettner, Michael Atayan, Kevin Kalmbach, Commissioner Joe Brehler, John Fuentes and Connie Sobie

The March 13, 2009 regular meeting of the Ways and Means Committee was called to order at 8:30 a.m. by Chairperson Keefe.

Commissioner Clarke moved to approve the meeting minutes of the February 13, 2009, Ways and Means Committee meeting. Commissioner Freeman seconded. Motion carried.

Mr. Fuentes requested the Drain Commissioner Vehicle Request be moved up to item number two.

Mark Kettner, Principal with Rehmann Robson, was present to discuss the results of the audit of County Financial Statements for the year ended September 30, 2008. The County received an unqualified audit opinion on the financial statements. It was reported that the General Fund represented a decrease in fund balance of (\$67,837) with a total fund balance of \$2,374,014 as of September 30, 2008. The County used a conservative approach to the budget and historically anticipates actual expenditures at 97.5% of budgeted. Mr. Fuentes explained that while revenues declined, expenditures declined as well mostly attributable to departments closely monitoring expenditures. A brief overview of the declining revenues was provided.

Mr. Kettner reported that the audit went well this year and noted that the Medical Care Facility had made many improvements in their audit preparedness and timeliness.

Mr. Kettner reported that an audit finding of a deficiency not considered a material weakness was reported in the audit of federal awards this year with regard to the procurement process of equipment purchased and the equipment and real property management documentation. Ms. Sobie explained the County policy had been followed and the bid was approved through the Ways and Means Committee. The County had also discussed the process with the fiduciary, but was not informed of the additional requirements. The Controller's Office will work with the fiduciary and the State to ensure proper procedures will be followed. Mr. Kettner also reviewed the recommendations and comments contained in the management letter and both recommendations have already been implemented by the Controller's Office.

Commissioner Forell moved to recommend to the Board of Commissioners acceptance of the September 30, 2008 Audit Report. Commissioner Wright seconded. Motion carried.

Michael Atayan, Drain Commissioner, was present to request the vehicle previously used by MSU Extension be provided to his office. Mr. Atayan is also requesting a truck, of which there is not one available from another department at this time. He feels the vehicles are necessary to perform the functions of his office and to carry equipment (attached) the inspectors use. It would be difficult to work with the car or their personal vehicles due to the terrain that they encounter and feels it requires a four wheel drive truck. Also, their personal vehicles are not marked or equipped with flashing lights making them unsafe during inspections. He also explained that the County spent \$704,000 to a vendor in regular and ongoing monitoring of the Carrier Creek project and another \$1,250,000 to other vendors for monitoring he feels could be done house. Mr. Atayan also feels his department should be doing Soil Erosion because it is more suited to his department, but that they are currently utilizing less than 50% of the position's time on Soil Erosion. He would then request that the remaining time be spent doing other work. Mr. Atayan was asked to address his current request with the Committee. He explained the need for a truck due to the mud, dirt and debris getting into the employees personal vehicles and his dealership vehicle. He reported that he has looked into some software that will bill the various drainage districts for the employee time and vehicle usage.

Mr. Fuentes inquired how the current allocated drain employees would be able to perform the functions that were previously done by the vendors or would staffing increase. He also inquired how this would save the drainage districts and the County General Fund. Mr. Atayan indicated this would save the drainage districts by reducing cost of outside vendors, but would also decrease the cost to the County General Fund by reimbursing on the basis of departmental time. Mr. Fuentes asked again if they would be able to perform these functions with existing staff or if they were requesting additional staff.

Commissioner Brehler requested Mr. Atayan present his budget with requests and supporting revenue. Commissioner Strachan respectfully insisted that in the future any requests brought before this Committee by Mr. Atayan should be in written format. She included that this request was for a vehicle and has since gone completely off track.

Mr. Atayan explained that he has saved this County money since being in office by reducing costs of employees. Mr. Fuentes acknowledged the savings and explained that the savings is representative of the termination of two employees and not refilling one and one being filled as a temporary position without benefits.

Commissioner Forell commented that Mr. Atayan may be going in the right direction with his ideas, but requested that he submit a plan detailing the cost to the General Fund and the supporting revenues. The consensus of the Committee was for Mr. Atayan to submit the Drain Office budget incorporating the discussed changes, including required staffing as part of the annual budget process, currently underway.

An update of the position openings was presented (attached). There are three new vacancies; a Dispatcher (Special Revenue Fund), an Office Manager/Permit Specialist (Special Revenue Fund)in Construction Code and a Youth Specialist(Special Revenue Fund). Commissioner Clarke moved to approve filling the Dispatcher and Youth Specialist and filling the Office Manager/Permit Specialist pending no other alternative for Construction Code. Commissioner Freeman seconded. Motion carried.

An update on the Health Insurance expenditures was presented (attached). The report indicates an estimated favorable variance of \$34,613.20 compared to the renewal budget projection. Also included is the projection including the Barry-Eaton Health Department indicating an overall estimated favorable variance of \$53,872.23. It was reported that the consultant, Public Employee Benefit Solutions, is in the process of preparing the RFP for the health insurance bid for Mr. Fuentes to review. It was also reported that BCBS will be adding dietary supplement coverage to all plans unless Eaton County chooses to opt out. The additional cost of this coverage will be 2.5 cents per month per employee. Commissioner Forell moved to approve the additional dietary supplement coverage. Commissioner Clarke seconded. Motion carried.

Mr. Fuentes reported that he met with the Charlotte Public Schools regarding pooling for health insurance coverage as permitted under P.A. 106 of 2008. The County may assume more risk given that the schools are premium based whereas the County is self-funded. No further discussions have been requested.

The monthly update of the Child Care Fund was presented (attached). Based on current levels of revenues and expenditures along with the projected increase in foster care expense the estimated fund balance at September 30, 2009 is \$99,733. It was reported that the County is still unaware of the total financial impact of the foster care changes, resulting from the State's settlement agreement with the children's advocacy organization.

The Sheriff Department overtime update was presented for review. With expenditures through February 20, 2009 a projected favorable variance in overtime expenditures of \$108,805.76 and \$187,120.02 in personnel expenditures is anticipated at September 30, 2009, (including the overtime variance).

Bids for bond counsel services for the Hetrick Drainage District were presented. The low bid is the firm of Axe and Ecklund P.C. in the amount of \$3,000 plus \$500 for expense. Commissioner Freeman moved to recommend approval of the firm of Axe and Ecklund P.C. in the amount of \$3,000 plus \$500 for expenses for the Hetrick Drainage District, to the Board of Commissioners. Commissioner Forell seconded. Motion carried.

An update of the 2008/2009 Public Improvement Fund expenditures was provided (attached). There are no new expenditures to report. The majority of activity will be during the summer with the repaving of the parking lots.

An update of the Jail Expansion project was provided. Expenditures to date on the project amount to \$13,420,511.91 (attached). The remaining project fund balance is \$532,122.09. A portion of the savings will be spent on the remaining jail renovations \$22,811 and \$110,014.44 for the purchase of furniture, fixtures and equipment. Discussion held regarding possible utilization of the remaining project funds.

An update on the Medical Care Facility Expansion project was provided (attached). Expenditures to date on the project amount to \$1,893,915.17 (attached).

There were no budget amendments to report. The contingency balance remains at \$459,733.

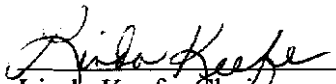
It was reported that Mr. Fuentes presented the budget packets to departments requesting 5% reductions from each department. The departmental budget requests will be submitted to the Controller's Office on March 27, 2009 and presented to the Committee on April 10, 2009. The budget process was reviewed and a brief discussion was held regarding declining revenue projections.

Commissioner Keefe reported she has been appointed to a MAC Human Services Committee and verified that those meeting could be included on her monthly voucher requests. Chairman Brehler confirmed that he would authorize reimbursement.

Commissioner Clarke moved to recommend approval of the payment of the claims against the County in the amount of \$282,498.27, and to accept the report for payment of immediate claims in the amount of \$5,987,802.24, to the Board of Commissioners, as presented. Commissioner Freeman seconded. Motion carried.

Commissioner Freeman moved to adjourn the March 13, 2009 regular meeting of the Ways and Means Committee at 10:45 a.m. Commissioner Wright seconded. Motion carried.

The next regularly scheduled meeting of the Ways and Means Committee will be held on Friday, April 10, 2009 at 8:30 a.m. in Board of Commissioners Room of the Courthouse.



Linda Keefe, Chairperson

County equipment carried in Vehicle

Tools

Machete
Tree Trimmers
Metal Detector
Soil Probe
Tape (survey and measuring)
Rakes (leaf, garden)
Shovels
Pitchfork
Broom
Grass seed / Seeder
Tool box (with normal tools)
Survey Equipment

Gear

Hip Boots
Waders
Dust Mask
Gloves (rubber)
Rain Gear
Cameras
Turbidity Meter

Safety

Hardhat
First Aid Box
Fire Extinguisher

WAYS & MEANS COMMITTEE

Positions Update

March 13, 2009

<u>DEPARTMENT</u>	<u>POSITION OPENING</u>	<u>STATUS</u>	<u>GRADE/STEP</u>	<u>PERSON</u>
Central Dispatch	Dispatcher	Pending	Contract Entry	
	Dispatcher	Pending	Contract Entry	
	Dispatcher	Pending	Contract Entry	
	Dispatcher	Pending	Contract Entry	
Construction Codes	Director	Filled	Grade L (J) 5 yr.	Russ Schelles - Acting Dir.
County Clerk	Pt. Tm. Vital Records Clerk	Filled	Grade C Entry	Eleanor Johnston
District Court	Deputy Clerk II	Pending	Grade D	
Drain Commissioner	Drain Inspector	Pending	Grade H	
	Soil Erosion Enforcement Ofcr.	Pending	Grade H	
Friend of the Court	Investigator/Mediator	Pending	Grade I	
Juvenile Court	Caseworker	Pending	Grade H	
Prosecutor's Office	Assistant Investigator - ECU	Pending	Grade E	
Sheriff Department	Corrections Deputy	Pending	Contract	
	Corrections Deputy	Pending	Contract	
	Corrections Deputy	Pending	Contract	
	Corrections Deputy	Pending	Contract	
	Corrections Deputy	Pending	Contract	
	Corrections Deputy	Pending	Contract	
	Corrections Deputy	Pending	Contract	
	Deputy Sheriff	Filled	Contract Entry	Eric Taylor
	Deputy Sheriff	Pending	Contract	
Youth Facility	Youth Specialist	Pending	Contract	

NEW OPENINGS:

Central Dispatch	Dispatcher	Amy Faubus resigned to move back to Hawaii. Last day is March 13, 2009.
Construction Code	Office Manager/Permit Specialist	Kara Holt retiring on March 31, 2009
Youth Facility	Youth Specialist	Jodi LeBombard resigned.

Eaton County

All: Blue Cross Claims Analysis -- January 1, 2009 Through December 31, 2009

ALL COUNTY ACTIVE EMPLOYEES AND RETIREES

Worst Case Scenario:

Contracts	407
Adm Fee	\$36.63
Specific and Aggregate Stop Loss*	\$224.50
Attachment Point	<u>\$8,668.00</u>

* Specific Deductible Is: \$25,000

Date	Blue Cross	Blue Shield	Stop Loss	Medical Total	Drug	Dental	Vision	Fixd Costs	Amount Pd	Qtrly Totals		BUDGET	
										Budget	Surp/(Def)	PER 2009 RENEWAL	Based upon 415 Contracts
	\$135,106.50	\$99,911.23	(\$1,157.52)	\$233,860.21	\$61,331.49	\$0.00	\$5,688.09	\$106,279.91	\$407,159.70	\$407,159.70	1st Qtr	\$441,772.90	\$34,613.20
									\$0.00	\$0.00	2nd Qtr		
									\$0.00	\$0.00	3rd Qtr		
									\$0.00	\$0.00	4th Qtr		
Totals	\$135,106.50	\$99,911.23	(\$1,157.52)	\$233,860.21	\$61,331.49	\$0.00	\$5,688.09	\$106,279.91	\$407,159.70				

Eaton County

All: Blue Cross Claims Analysis -- January 1, 2009 Through December 31, 2009

ALL COUNTY AND BEDHD ACTIVE EMPLOYEES AND RETIREES

Worst Case Scenario:

Contracts	452
Adm Fee	\$36.63
Specific and Aggregate Stop Loss*	\$224.50
Attachment Point	\$8,669.00
TOTAL WORST CASE (MED ONLY)	\$5,334,757

* Specific Deductible Is: \$25,000

Fixed Costs	\$1,416,369
Maximum Aggregate Liability	\$3,918,388
Total Worst Case Medical	\$5,334,757

Date	Blue Cross	Blue Shield	Stop Loss	Medical Total	Drug	Dental	Vision	Fixed Costs	Amount Pd	2009 Budget		
										Comp To Budg	Surp/(Def)	
										Qtrly Totals	Budget	Surp/(Def)
	\$135,107.25	\$101,791.15	(\$1,157.52)	\$235,740.88	\$61,824.27	\$0.00	\$5,688.09	\$118,030.76	\$421,284.00	\$421,284.00	\$475,156.23	\$53,872.23
Jan-08										\$0.00		
Feb-08										\$0.00		
Mar-08										\$0.00		
Apr-08										\$0.00		
May-08										\$0.00		
Jun-08										\$0.00		
Jul-08										\$0.00		
Aug-08										\$0.00		
Sep-08										\$0.00		
Oct-08										\$0.00		
Nov-08										\$0.00		
Dec-08										\$0.00		
Totals	\$135,107.25	\$101,791.15	(\$1,157.52)	\$235,740.88	\$61,824.27	\$0.00	\$5,688.09	\$118,030.76	\$421,284.00			

2008/2009 BUDGET
CHILD CARE FUND ANALYSIS

3/12/2009

	AS OF		February-09	
	2008/2009 AMENDED BUDGET	2008/2009 YEAR TO DATE	2008/2009 PROJECTED	FAVORABLE (UNFAVORABLE)
REVENUES				
CHILD CARE GRANT	\$ 2,395,877	\$ 278,617	\$2,119,756	\$ (276,121)
STATE WARD CHARGEBACK REV	\$ -		\$ 177,888	\$ -
USDA FOOD PROGRAM	\$ 20,000	\$ 14,884	\$ 35,723	\$ 15,723
PARENT & GOVT REIMBURSEMENT	\$ 100,050	\$ 22,152	\$ 53,164	\$ (46,886)
PHOTOCOPIES	\$ -		\$ -	\$ -
STATE WARD REIMBURSEMENT	\$ 5,000	\$ -	\$ -	\$ (5,000)
OTHER COUNTY REIMBURSEMENT	\$ 5,000	\$ 2,390	\$ 5,736	\$ 736
CASA & BEHD REIMBURSEMENTS	\$ 63,000	\$ 20,911	\$ 20,911	\$ (42,090)
FUND BALANCE-CARRYOVER	\$ 35,329	\$ -	\$ -	\$ (35,329)
TRANSFERS-IN CIGARETTE TAX	\$ 16,000	\$ 10,481	\$ 10,481	\$ (5,519)
TRANSFERS-IN	\$ 1,300,000	\$ 650,000	\$ 1,300,000	\$ -
TRANSFERS-IN KELLOGG	\$ 183,485	\$ 46,600	\$ 123,633	\$ (59,852)
TRANSFER-IN JUVENILE MILLAGE	\$ 1,028,649	\$ 514,325	\$ 1,028,649	\$ -
TOTAL REVENUES	\$ 5,152,390	\$ 1,560,359	\$ 4,875,940	\$ (454,338)
EXPENSES				
YOUTH FACILITY	\$ 1,600,705	\$ 570,838	\$ 1,540,293	\$ 60,412
LINK PROGRAM	\$ 86,183	\$ 10,223	\$ 67,225	\$ 18,958
COMMUNITY BASED TREATMENT	\$ 336,351	\$ 113,397	\$ 312,006	\$ 24,345
FAMILY FOSTER CARE	\$ 120,000	\$ 44,322	\$ 342,229	\$ (222,229)
PRIVATE AGENCY FOSTER CARE	\$ 208,000	\$ 35,722	\$ 136,006	\$ 71,994
INSTITUTIONAL CARE	\$ 501,000	\$ 157,028	\$ 422,595	\$ 78,405
IN-HOME CARE	\$ 313,953	\$ 111,792	\$ 297,732	\$ 16,221
WRAPAROUND	\$ 15,000	\$ 15,000	\$ 15,000	\$ -
STATE WARD CHARGEBACKS	\$ 400,000	\$ 44,838	\$ 355,776	\$ 222,112
TETHER PROGRAM	\$ 50,000	\$ 10,565	\$ 10,565	\$ 39,435
CASA EXPENSES	\$ 42,000	\$ -	\$ 42,000	\$ -
KELLOGG GRANT	\$ 183,486	\$ 46,600	\$ 144,584	\$ 38,902
PREVENTION PROGRAMS	\$ 588,491	\$ 118,497	\$ 453,213	\$ 135,278
UNITED WAY 0-5	\$ 37,022	\$ 54,747	\$ 37,022	\$ -
DAY TREATMENT PROGRAM	\$ 670,200	\$ 225,273	\$ 599,961	\$ 70,239
TOTAL EXPENSES	\$ 5,152,391	\$ 1,558,842	\$ 4,776,207	\$ 554,073
EXCESS REVENUE OVER EXPENSE	\$ (1)	\$ 1,517	\$ 99,733	\$ 99,735
9/30/98 FUND BALANCE	\$ 92,016			
9/30/99 FUND BALANCE	\$ 10,475			
9/30/00 FUND BALANCE	\$ 15,903			
9/30/01 FUND BALANCE	\$ 6,237			
9/30/02 FUND BALANCE	\$ -			
9/30/03 FUND BALANCE	\$ 6,511			
9/30/04 FUND BALANCE	\$ 10,985			
9/30/05 FUND BALANCE	\$ 55,914			
9/30/06 FUND BALANCE	\$ 28,148			
9/30/07 FUND BALANCE	\$ -			
9/30/08 FUND BALANCE	\$ 128,302			
PROJECTED 9/30/09 FUND BALANCE			\$ 99,733	

OCTOBER	31	465	464	99.78%
NOVEMBER	30	450	422	93.78%
DECEMBER	31	465	422	90.75%
JANUARY	31	465	452	97.20%
FEBRUARY	28	420	439	104.52%
MARCH		0	0	#DIV/0!
APRIL		0	0	#DIV/0!
MAY		0	0	#DIV/0!
JUNE		0	0	#DIV/0!
JULY		0	0	#DIV/0!
AUGUST		0	0	#DIV/0!
SEPTEMBER		0	0	#DIV/0!
	151	2265	2199	97.09%

Day Treatment

OCTOBER	28	672	372	55.36%
NOVEMBER	23	552	349	63.22%
DECEMBER	24	576	363	63.02%
JANUARY	27	648	458	70.68%
FEBRUARY	24	576	477	82.81%
MARCH		0	0	#DIV/0!
APRIL		0	0	#DIV/0!
MAY		0	0	#DIV/0!
JUNE		0	0	#DIV/0!
JULY		0	0	#DIV/0!
AUGUST		0	0	#DIV/0!
SEPTEMBER		0	463	#DIV/0!
	126	3024	2482	82.08%

Community Based Treatment

OCTOBER	31	248	180	72.58%
NOVEMBER	31	248	213	85.89%
DECEMBER	31	248	240	96.77%
JANUARY	31	248	195	78.63%
FEBRUARY	28	224	166	74.11%
MARCH		0	0	#DIV/0!
APRIL		0	0	#DIV/0!
MAY		0	0	#DIV/0!
JUNE		0	0	#DIV/0!
JULY		0	0	#DIV/0!
AUGUST		0	0	#DIV/0!
SEPTEMBER		0	0	#DIV/0!
	152	1216	994	81.74%

MONTH	MAXEY TRAINING SCHOOL	OUTSTATE DELINQUENT TRAINING SCHOOLS	RESIDENTIAL CARE CENTERS	BOOT CAMPS	FAMILY FOSTER HOMES	COUNTY DETENTION FACILITIES	PRIVATE CHILD CARE INSTITUTIONS	Government Benefits	TOTAL STATEWARD PLACEMENT DAYS
OCTOBER		62	31		519				612
NOVEMBER		30	30		160				223
DECEMBER		31	31		166				428
JANUARY									0
FEBRUARY									0
MARCH									0
APRIL									0
MAY									0
JUNE									0
JULY									0
AUGUST									0
SEPTEMBER									0
DAYS YTD	0	123	92	0	1,048	0	0	0	1,263
COST YTD	\$0.00	\$27,080.25	\$8,845.74	\$0.00	\$10,537.52	\$0.00	\$0.00	(\$1,625.99)	\$44,837.52
COST PER DAY	\$0.00	\$440.33	\$192.30	\$0.00	\$20.11	\$0.00	\$0.00	\$0.00	\$71.00
CHARGEBACK RATE	\$0.00	\$220.16	\$96.15	\$0.00	\$10.05	\$0.00	\$0.00	\$0.00	\$35.50
PROJECTED DAYS	0	738	552	0	6,288	0	0	0	7,578
PROJECTED COST	\$0.00	\$27,006.26	\$8,821.57	\$0.00	\$10,508.73	\$0.00	\$0.00	(\$1,621.55)	\$44,715.01
OCTOBER	0	10479.6	3614.9		-5333.8			-938.62	18489.68
NOVEMBER	0	8528.25	3050.3		1470.52			-297.56	12751.51
DECEMBER	0	8072.4	2180.54		3733.2			-389.81	13596.33
JANUARY	0								0
FEBRUARY	0								0
MARCH	0								0
APRIL	0								0
MAY	0								0
JUNE	0								0
JULY	0								0
AUGUST	0								0
SEPTEMBER	0								0
Cost year-to-date	0	27080.25	8845.74	0	10537.52	0	0	-1625.99	44837.52

MONTH	FAMILY FOSTER CARE	PRIVATE AGENCY FOSTER CARE	YOUTH FACILITY	LINK PROGRAM	COMMUNITY BASED TREATMENT	ANOTHER COUNTY INSTITUTION	INSTITUTIONAL CARE	IN-HOME CARE	DAY TREATMENT	TETHER PROGRAM	STATE WARD CHARGEBACKS	TOTAL CHILD PLACEMENT DAYS
OCTOBER	0	0	464		180	0	0	1307	372		612	2935
NOVEMBER	243	31	422		213	0	124	1197	349		223	2802
DECEMBER	493	185	422		240	0	342	1099	363		428	3572
JANUARY	217	260	452		195	1	221	1234	458		0	3038
FEBRUARY	252	279	439		166	0	227		477		0	1840
MARCH											0	0
APRIL											0	0
MAY											0	0
JUNE											0	0
JULY											0	0
AUGUST											0	0
SEPTEMBER											0	0

DAYS YTD	1,205	755	2,199	0	994	1	914	4,837	2,019	0	1,263	14,187
COST YTD	\$44,322.20	\$35,722.43	\$570,837.97	\$10,222.59	\$113,396.79	\$2,720.00	\$154,308.46	\$111,792.26	\$225,272.86	\$10,565.00	\$44,837.52	\$1,323,998.08
COST PER DAY	\$36.78	\$47.31	\$259.59	\$0.00	\$114.08	\$2,410.00	\$168.83	\$23.11	\$111.58	\$0.00	\$71.00	\$93.32
COUNTY COST PER DAY	\$18.39	\$23.66	\$129.79	\$0.00	\$57.04	\$1,205.00	\$84.41	\$11.56	\$55.79	\$0.00	\$35.50	\$0.00

PROJECTED DAYS	7,230	4,530	13,194	#DIV/0!	5,964	6	5,484	29,022	12,114		7,578	#DIV/0!
PROJECTED COST	\$342,229.01	\$136,005.58	\$1,540,292.96	\$67,225.47	\$312,005.74	\$14,460.00	\$408,134.69	\$297,732.45	\$599,961.39	\$63,390.00	\$44,715.01	\$3,826,152.31

ORIGINAL BUDGET	\$120,000.00	\$208,000.00	\$1,600,705.00	\$570,837.97	\$336,351.00	\$0.00	\$501,000.00	\$313,953.00	\$670,200.00	\$50,000.00	\$400,000.00	\$4,771,046.97
CURRENT BUDGET	\$120,000.00	\$208,000.00	\$1,600,705.00	\$570,837.97	\$336,351.00	\$0.00	\$501,000.00	\$313,953.00	\$670,200.00	\$50,000.00	\$400,000.00	\$4,771,046.97
PROJECTED COST	\$342,229.01	\$136,005.58	\$1,540,292.96	\$67,225.47	\$312,005.74	\$14,460.00	\$408,134.69	\$297,732.45	\$599,961.39	\$63,390.00	\$44,715.01	\$3,826,152.31
FAVORABLE (UNFAVORABLE)	(\$222,229.01)	\$71,994.42	\$60,412.04	\$503,612.50	\$24,345.26	(\$14,460.00)	\$92,865.31	\$16,220.55	\$70,238.61	(\$13,390.00)	\$355,284.99	\$944,894.66

	Oct-08	Nov-08	Dec-08	Jan-09	Feb-09	Mar-09	Apr-09
Detention Occupancy %	95.00%	85.00%	88.00%	94.00%	118.00%		
Treatment Occupancy %	104.00%	101.00%	112.00%	100.00%	92.00%		
Community Based Treatment%	73.00%	89.00%	97.00%	79.00%	74.00%		
Day Treatment Occupancy %	50.00%	48.00%	49.00%	62.00%	71.00%		

	May-09	Jun-09	Jul-09	Aug-09	Sep-09	Y-T-D
Detention Occupancy %						96.00%
Treatment Occupancy %						101.80%
Community Based Treatment%						82.40%
Day Treatment Occupancy %						56.00%

138	123	151		151	151	138	151	151	151
365	365	365		365	365	365	365	365	365
0.378082192	0.336986301	0.41369863		0.41369863	0.41369863	0.378082192	0.41369863	0.41369863	0.41369863

Analysis of Program Census

Youth Facility days days*beds actual days Percent

2008/2009 Analysis of Sheriff Department Overtime by Division

Through pay date 2/20/2009 9.8

Projections based on YTD data

Department	Year-to-Date Overtime	Estimated Comp. Time Payouts	Payrolls	Estimated Per Payroll**	Total Payrolls	Projection	Budget	Projected Variance
301	77,087.92	67,499.06	9.80	5,506.99	26.10	209,006.49	221,590.00	12,583.51
301 -Detective	4,505.88	- *	9.80	525.67	26.10	13,074.24	20,469.00	7,394.76
302	45,580.56	30,619.88	9.80	1,941.02	26.10	96,341.86	165,116.00	68,774.14
303	44,359.33	57,069.99	9.80	2,373.12	26.10	118,682.62	122,108.00	3,425.38
303 -Detective	2,966.37	- *	9.80	550.78	26.10	11,944.02	28,572.00	16,627.98
General Fund	174,500.06	155,188.93		10,897.57		449,049.24	557,855.00	108,805.76
Jail Millage I	4,927.13	1,448.84	9.80	52.51	26.10	6,687.80	15,000.00	8,312.20
Jail Millage II	14,726.60	-	9.80	1,500.00	26.10	39,176.60	90,000.00	50,823.40

* - included with departmental overtime, if applicable.

** not including comp time payouts

2008/2009 Analysis of Sheriff Department Overtime by Division

Through pay date		2/20/2009	9.8					
Department		Amended Budget	Y-T-D	% of Budget	% of Payroll Charged	Projected to end of year	Projected Total	Variance
301.704	Permanent	2,020,390.00	757,327.44	37.48%	37.55%	1,259,636.46	2,011,963.90	8,426.10
301.706	Overtime	221,590.00	77,087.92	34.79%			209,006.49	12,583.51
301.706.002	Detective OT	20,469.00	4,505.88	22.01%			13,074.24	7,394.76
302.704	Permanent	1,850,538.00	616,659.43	33.32%	37.55%	1,177,474.36	1,794,133.79	56,404.21
302.706	Overtime	165,116.00	45,580.56	27.61%			96,341.86	68,774.14
303.704	Permanent	1,843,289.00	684,430.90	37.13%	37.55%	1,145,374.16	1,829,805.06	13,483.94
303.706	Overtime	122,108.00	44,359.33	36.33%			118,682.62	3,425.38
303.706.002	Detective OT	28,572.00	2,966.37	10.38%			11,944.02	16,627.98
Total		6,272,072.00					6,084,951.98	187,120.02
Jail Millage Funds								
260.301	Permanent	127,616.00	47,917.08	37.55%	37.55%	80,187.77	127,304.85	311.15
	Overtime	15,000.00	4,927.13	32.85%	37.55%		6,687.80	8,312.20
281.301	Regular	799,685.00	257,149.09	32.16%	37.55%	430,331.13	687,480.22	112,204.78
	Overtime	90,000.00	14,726.60	16.36%	37.55%		39,176.60	50,823.40

EATON COUNTY BOARD OF COMMISSIONERS

MARCH 18, 2009

**RESOLUTION TO APPROVE
HETRICK DRAIN PROJECT BOND COUNSEL**

Introduced by the Ways and Means Committee

WHEREAS, the Board of Commissioners approved a Full Faith and Credit Policy on February 16, 2005; and

WHEREAS, that Policy provides for the services of a Project Bond Counsel for any project that is requesting the full faith and credit of the County; and

WHEREAS, the County Treasurer has prepared and distributed bid packages for Bond Counsel services for the Hetrick Drain Project; and

WHEREAS, these bids were received and have been reviewed by the Ways and Means Committee.

NOW, THEREFORE, BE IT RESOLVED, that the following firm be awarded the Bond Counsel designation for the Hetrick Drain Project:

- The Axe and Ecklund P.C. (in the amount of \$3,000 plus \$500 for expenses); and

BE IT FURTHER RESOLVED, that the Chairperson of the Board of Commissioners or his designee be authorized to sign any necessary agreements.

HETRICK DRAINAGE DISTRICT BOND

HETRICK DRAIN							
AMOUNT OF ISSUE		\$940,000				03/05/09	
		YEARS	# OF SIMILAR	ESTIMATED			
		OF	ISSUES IN	NUMBER OF			
LAW FIRM	LEAD ATTORNEY	EXPERIENCE	1 YEAR PERIOD	BILLABLE HRS	COST	ADDITIONAL COST	
AXE AND ECKLUND	JOHN AXE	28	2		\$3,000	\$500 EXPENSES	
THE THRUN GROUP	PAT BERARDO	37	1		\$4,900		

PUBLIC IMPROVEMENT FUND
2008/2009

Ways and Means Committee Meeting
March 13, 2009

				ADJUSTED			
2008/2009		BUDGET	ADJUSTMENTS	BUDGET	EXPENSES	BALANCE	
24509-1	Health - Window Treatment	5,000.00		5,000.00		5,000.00	
24509-2	551 Bldg - Parking Lot Addition	30,000.00		30,000.00		30,000.00	
24509-3	DHS - Resurface Parking Lot	80,000.00		80,000.00		80,000.00	
24509-4	Complex - Roofs - Maintenance	5,000.00		5,000.00		5,000.00	
24509-5	Complex - Control Upgrade	5,000.00		5,000.00		5,000.00	
24509-6	Complex - Concrete	5,000.00		5,000.00		5,000.00	
24509-7	Complex - Parking Maintenance	5,000.00		5,000.00		5,000.00	
24509-8	CH - Repave Rear Parking Lot	120,000.00		120,000.00		120,000.00	
24509-9	CH - Repave Parking Lot Front	40,000.00		40,000.00		40,000.00	
24509-10	Complex - Johnson Controls	104,238.00		104,238.00		104,238.00	
24509-11	CH - Carpet - ROD, DC Prob, CC Ctrm	25,000.00		25,000.00		25,000.00	
24509-12	CH - Repair/Rebrick Stairwell (2007/2008 Project)	74,654.00		74,654.00	34,900.75	39,753.25	
TOTAL PROPOSED EXPENDITURES		498,892.00	0.00	498,892.00	34,900.75	463,991.25	
08-09 Public Improvement Fund Expend.xls							
245-901-901-24509-							

BUILDING AUTHORITY

03/12/09

JAIL EXPANSION AND RENOVATION 2007

March 2009

Preliminary Studies	9,000	0.00	9,000	9,015.74	-	(15.74)
Architectual and Engineering	875,434	48,771.00	924,205	938,986.50	-	(14,781.50)
Construction Management (Pre-Construction Phase)	162,645	0.00	162,645	162,645.00	-	0.00
Construction Management						
General Requirements	372,200	0.00	372,200	375,456.94	122.59	(3,379.53)
Staffing	306,355	0.00	306,355	306,355.00	-	-
Site Office Reimbursables	21,700	0.00	21,700	21,700.00	-	-
Construction General Conditions	607,063	25,000.00	632,063	604,227.66	-	27,835.34
Construction Contracts	9,760,860	696,365.00	10,457,225	10,393,646.17	66,000.00	(2,421.17)
Renovations	-	87,811.00	87,811	25,000.00	40,000.00	22,811.00
Miscellaneous	31,200	0.00	31,200	7,922.98	-	23,277.02
Issuance Costs	55,000	0.00	55,000	54,063.16	-	936.84
Bond Premium	-	0.00	-	(9,179.95)	-	9,179.95
Survey & Materials Testing	70,000	0.00	70,000	20,390.56	-	49,609.44
Furniture, Fixtures & Equipment	260,000	0.00	260,000	148,709.07	1,276.49	110,014.44
Security Upgrade	-	254,174.00	254,174	254,174.00	-	-
Project Contingency	562,527	(406,265.00)	156,262	-	-	156,262.00
Construction Contingency	861,650	(705,856.00)	155,794	-	-	155,794.00
TOTALS	13,955,634	-	13,955,634	13,313,112.83	107,399.08	535,122.09
BOND PROCEEDS	\$15,000,000.00					
CURRENT MONTH INTEREST	\$143.15					
PROJECT TO DATE INTEREST (net of current month)	\$438,318.50					
TRANSFER TO DEBT RETIREMENT FUND	(\$60,886.83)					
RESOURCES AVAILABLE FOR CONSTRUCTION COST	<u>\$1,937,062.91</u>					
CURRENT CHECKING BALANCE						
CASH INVESTMENT ACCOUNT	<u>\$1,998,339.40</u>					
	<u>\$1,937,062.91</u>					

BUILDING AUTHORITY

03/12/09

MEDICAL CARE FACILITY EXPANSION 2008

March 2009



Architectual and Engineering	320,000	24,652.00	344,652	313,541.77	(7,029.91)	38,140.14
Construction Contracts	4,970,000	349,276.00	5,319,276	1,228,912.44	269,043.83	3,821,319.73
Medical Care Facility Pre-construction costs	-	0.00	-	56,556.00	-	(56,556.00)
Miscellaneous	-	0.00	-	-	-	-
Issuance Costs	36,000	0.00	36,000	32,891.04	-	3,108.96
Bond Premium	-	0.00	-	-	-	-
Furniture, Fixtures & Equipment	150,000	0.00	150,000	-	-	150,000.00
Construction Contingency	240,000	29,276.00	269,276	-	-	269,276.00
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TOTALS	5,716,000	403,204	6,119,204	1,631,901.25	262,013.92	4,225,288.83
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BOND PROCEEDS	\$5,700,000.00					
TAX REVENUE	\$426,387.93					
CURRENT MONTH INTEREST	\$343.91					
PROJECT TO DATE INTEREST (net of current month)	\$149.91					
TRANSFER TO DEBT RETIREMENT FUND	\$0.00					
RESOURCES AVAILABLE FOR CONSTRUCTION COST	<u>\$4,232,966.58</u>					
CURRENT CHECKING BALANCE	\$2.76					
CASH INVESTMENT ACCOUNT	<u>\$4,481,821.25</u>					
	<u>\$4,481,824.01</u>					

CLAIMS AUDITED BY WAYS & MEANS MARCH 13, 2009				48%		
FUND#	DEPT#	DEPARTMENT	AMOUNT	EXPENDED		
101	101	BOARD OF COMMISSIONERS	\$ 3,760.17	38%		
101	131	CIRCUIT COURT	\$ 19,222.28	37%		
101	136	DISTRICT COURT	\$ 10,434.06	41%		
101	141	FRIEND OF THE COURT	\$ 1,399.13	39%		
101	147	COUNTY GUARDIAN	\$ 5,000.00	40%		
101	148	PROBATE COURT	\$ 1,682.25	39%		
101	149	JUVENILE COURT	\$ 35,015.69	44%		
101	191	ELECTIONS	\$ 106.86	91%	X	Election - Nov.
101	223	CONTROLLER	\$ 5,555.00	48%		
101	224	INFORMATION SYSTEMS	\$ 1,439.27	40%		
101	225	EQUALIZATION	\$ 240.98	43%		
101	229	PROSECUTING ATTORNEY	\$ 997.85	42%		
101	236	REGISTER OF DEEDS	\$ 490.00	43%		
101	253	COUNTY TREASURER	\$ 286.20	42%		
101	257	MSU EXTENSION	\$ 1,561.09	33%		
101	265	BUILDING AND GROUNDS	\$ 29,146.57	41%		
101	275	DRAIN COMMISSION	\$ 1,082.91	42%		
101	301	SHERIFF DEPARTMENT	\$ 10,059.78	43%		
101	302	SHERIFF CORRECTIONS	\$ 34,547.13	36%		
101	303	SHERIFF DELTA	\$ 5,301.89	42%		
101	304	SHERIFF WEIGHMASTER	\$ 379.07	43%		
101	333	SHERIFF ROAD PATROL	\$ 28.98	35%		
101	405	COMMUNITY DEVELOPMENT	\$ 3,201.11	38%		
101	430	ANIMAL CONTROL	\$ 1,177.29	41%		
101	648	MEDICAL EXAMINER	\$ 4,259.21	29%		
101	649	COMMUNITY MENTAL HEALTH	\$ 33,900.83	50%*		
101	681	VETERANS	\$ 2,526.15	32%		
101	901	CAPITAL OUTLAY	\$ 8,807.80	47%		
236	696	CDBG-HOUSING	\$ 96.30	62%		
240	400	CONSTRUCTION CODE	\$ 1,192.95	45%		
245	901	PUBLIC IMPROVEMENT	\$ 5,900.00	10%		
259	301	PRISONER BOARDING	\$ 600.00	32%		
261	325	CENTRAL DISPATCH	\$ 15,720.65	38%		
272	229	COMMUNITY PROSECUTION	\$ 253.70	34%		
281	301	JAIL MILAGE II	\$ 199.00	33%		
292	356	YOUTH FACILITY	\$ 1,859.29	40%		
293	689	SOLDIERS & SAILORS	\$ 1,981.99	50%	X	Misc. Assistance for Veterans
298	863	COMPUTER TRAINING	\$ 179.00	2%		
298	901	COMPUTER FUND CAPITAL	\$ 32,718.24	28%		
595	112	COMMISSARY	\$ 187.60			
		TOTAL	\$ 282,498.27			

IMMEDIATE PAYMENTS FEBRUARY 1 - 28, 2009
AUDITED BY WAYS & MEANS COMMITTEE MARCH 13, 2009

FUND#	DEPT#	DEPARTMENT	AMOUNT
101	083	DUE FROM EMPLOYEES	
101	123	PREPAID POSTAGE	\$ -
101	124	PREPAID MMRMA INSURANCE	\$ -
101	125	DEFERRED EXPENSE	\$ 972.34
101	126	COST ALLOCATION	\$ 3,600.28
101	276	RECEIPTS REFUNDABLE	\$ -
101	101	BOARD OF COMMISSIONERS	\$ 71.88
101	131	CIRCUIT COURT	\$ 3,220.88
101	136	DISTRICT COURT	\$ 2,174.29
101	141	FRIEND OF THE COURT	\$ 2,941.14
101	147	COUNTY GUARDIAN	\$ -
101	148	PROBATE COURT	\$ 86.64
101	149	JUVENILE COURT	\$ 3,400.55
101	151	CIRCUIT COURT PROBATION	\$ 258.98
101	191	ELECTIONS	\$ 176.89
101	215	COUNTY CLERK	\$ 281.42
101	223	CONTROLLER	\$ 1,653.44
101	224	INFORMATION SYSTEMS	\$ 978.77
101	225	EQUALIZATION	\$ 334.49
101	229	PROSECUTING ATTORNEY	\$ 422.33
101	236	REGISTER OF DEEDS	\$ -
101	253	COUNTY TREASURER	\$ -
101	257	MSU EXTENSION	\$ 332.79
101	265	BUILDING AND GROUNDS	\$ -24,912.59
101	266	EATON COUNTY OFFICE BUILDING	\$ 1,424.91
101	275	DRAIN COMMISSION	\$ 3,032.32
101	280	THORNAPPLE GRAND SOIL	\$ -
101	301	SHERIFF DEPARTMENT	\$ 58,563.54
101	302	SHERIFF CORRECTIONS	\$ 16,787.02
101	303	SHERIFF DELTA	\$ 8,482.44
101	304	SHERIFF WEIGHMASTER	\$ 248.50
101	306	HANDICAPPED PARKING	\$ 7.72
101	333	SHERIFF ROAD PATROL	\$ 194.29
101	402	TRI-COUNTY REGIONAL PLAN	\$ -
101	405	COMMUNITY DEVELOPMENT	\$ 834.27
101	426	EMERGENCY SERVICES	\$ -
101	430	ANIMAL CONTROL	\$ 2,776.63
101	600	CHARGES FOR SERVICES	\$ 418.03
101	648	MEDICAL EXAMINER	\$ -
101	649	COMMUNITY MENTAL HEALTH	\$ -
101	671	OTHER REVENUE	\$ -
101	681	VETERANS	\$ 110.00
101	801	COURTHOUSE SQUARE ASSOC	\$ (10,000.00)
101	804	COURTHOUSE SQUARE ASSOC	
101	851	INSURANCE & BONDS	\$ -
101	901	CAPITAL OUTLAY	\$ 54,468.00
208	208	PARKS & RECREATION	\$ 5,398.73
228	528	RESOURCE RECOVERY	\$ 256.26
228	529	COUNTY PROJECTS	\$ 3,499.02
228	530	LOCAL UNIT GRANT PROJECTS	\$ 8,267.10
236	696	CDBG-HOUSING	\$ 54,319.69
240	400	CONSTRUCTION CODE	\$ 129.28
245	901	PUBLIC IMPROVEMENT	\$ -
254		HOME TAX EXEMPTION AUDIT	\$ 11,639.50
255	245	REMONUMENTATION	\$ 1,027.49
256	600	RETIREMENT STABILIZATION	\$ -
257	236	REGISTER OF DEEDS	\$ 924.11

259	301	PRISONER BOARDING	\$	21,001.48
261	325	CENTRAL DISPATCH	\$	14,931.83
261	901	CAPITAL OUTLAY	\$	(4,965.00)
263	325	DISPATCHER TRAINING FUND	\$	587.80
265	301	LOCAL CO TRAINING	\$	1,698.36
269	145	COUNTY LAW LIBRARY	\$	-
271	136	DRUG COURT III	\$	-
271	138	DRUG COURT III		
272	229	COMMUNITY PROSECUTION	\$	26,964.91
276	152	COMMUNITY CORRECTIONS	\$	2,342.97
281	301	JAIL MILLAGE II	\$	9,335.00
284	229	DRUG FORFEIT-PROSECUTOR	\$	-
285	301	MICHIGAN JUSTICE TRAINING	\$	-
286	426	EMERGENCY SERVICES		
292	356	YOUTH FACILITY	\$	112,076.90
293	689	SOLDIERS & SAILORS	\$	0.40
294	683	VETERANS TRUST	\$	675.33
296	149	JUVENILE MILEAGE	\$	1,777.97
297	803	HISTORICAL COMMISSION	\$	-
298	863	COMPUTER TRAINING	\$	-
298	901	COMPUTER FUND CAPITAL	\$	49.95
345	906	DEBT SERV-INSTALL PURC	\$	52,119.10
471	901	JAIL CONSTRUCTION	\$	40,866.13
491	901	DENTAL CLINIC	\$	1,038.00
512	673	MEDICAL CARE FACILITY	\$	150,342.40
513	901	MEDICAL CARE MILLAGE	\$	329,464.61
595	302	COMMISSARY	\$	146.32
605		2005 DELINQUENT TAX	\$	2,075.46
606		2006 DELINQUENT TAX	\$	13,756.07
607		2007 DELINQUENT TAX	\$	7,372.44
670	870	MESC	\$	(49,062.01)
677		WORKERS COMPENSATION	\$	12,173.41
678	870	MESC	\$	49,062.01
679		LIFE & DISABILITY	\$	4,342.58
680		DENTAL INSURANCE	\$	16,583.65
701		TRUST & AGENCY	\$	304,561.66
720	301	SHERIFF DEPT DONATIONS	\$	279.49
761	149	JUVENILE COURT TRUST	\$	20.00
763	356	YOUTH FACILITY TRUST	\$	2,552.00
801	901	DRAIN FUND	\$	143,459.16
			TOTAL	\$ 1,536,258.93
CATEGORY		WIRE TRANSFERS		
		OTHER AGENCIES		\$ 1,834,708.95
		PAYROLL AND BENEFITS		\$ 1,338,952.19
		DEBT PAYMENTS		\$ 911,759.58
		CONSTRUCTION PAYMENTS		\$ 66,122.59
		INVESTMENTS		\$ 300,000.00
			TOTAL	\$ 4,451,543.31
			GRAND TOTAL	\$ 5,987,802.24