

**EATON COUNTY YOUTH FACILITY
RESIDENTIAL TREATMENT VISITING PRIVILEGES**

VISITORS MUST PRESENT PHOTO ID

Visiting privileges are limited to the parents, grandparents, or legal guardians. The Facility Director may approve rare exceptions. **ALL VISITORS MUST SIGN IN BEFORE SPEAKING WITH YOUR YOUTH.** Visiting hours are 7:00-7:50 PM on Wednesdays, and 3:10-4:00 PM on Sundays.

Failure to arrive on time may result in your having to wait an undetermined period of time to be let into the visitation area.

VISITATION RULES AND GUIDELINES:

1. Visitors must follow all laws of the nation, state, and city during the time that they are attending visitation.
2. Visitors are not allowed to bring **ANYTHING** into visitation unless otherwise approved. ID and car keys can be left at table in front of visiting area during visitation.
3. Purses, handbags, knapsacks, cell phones, etc., must be left in your vehicle. If you have no vehicle here and these items are brought into the building, you must place them in a locked locker in a secured area for the duration of your visit, along with any coats or other outer-wear worn into the building. **The Youth Facility is not responsible for the loss or damage of personal items brought into the building.**
4. Mail may not be hand carried to the youth. All letters, birthday cards, etc. may only be received through the U.S. mail. Pictures for youth to keep must come through the U.S. mail and may not be given at visitation.
5. Youth may not give or take any letters, cards or mail to parents unless approved by a Shift Supervisor.
6. Youth may not take drawings to visitation.
7. Magazines or books may not be brought in or donated to the facility.
8. Snacks and pop that are donated must be store bought and individually packaged. NO gum. There must be enough for all residents on the unit (8).
9. If a youth has a birthday, the parent may bring a store bought cake and ice cream **ONLY**, enough for 8 residents. A birthday card may be brought in but must return back home; otherwise, sent through the mail.
10. Visitors may not have knives, ***or any other item that may be conceived as a weapon or contraband***, as well as, prescribed or over the counter drugs, on their person. See sign posted on the intake door. Contraband is defined as anything given to a resident without approval that is against policy and concealed from staff. Exceptions for medications can be made as medically necessary with approval of a Supervisor.
11. Visitors may be subject to additional search procedures if contraband is suspected.
12. Visitors will be asked to leave the facility if they appear to be under the influence of alcohol or drugs.
13. Visitors will be asked to leave the facility if they violate safety and security measures or are exhibiting inappropriate behavior.

14. Visitors will have no verbal/physical contact with anyone other than their own child.

The rules of the Youth Facility are intended to help your youth. We request your complete cooperation. Your visiting privileges may be restricted for violating these rules and for not cooperating with Youth Facility staff.

***I acknowledge that I have read the above and will comply with the rules.**

Date: _____

SIGNED: _____

Please print name: _____

Address: _____

Youth's Name: _____

Relationship: _____