

EATON COUNTY BOARD OF COMMISSIONERS

DECEMBER 18, 2013

The Eaton County Board of Commissioners met in regular session at the County Facilities, in the City of Charlotte, Wednesday, December 18, 2013.

Chairman Mulder called the meeting to order at 7:00 PM.

The Pledge of Allegiance to the Flag was given by all.

Commissioner Eakin gave the invocation.

Roll call. Commissioners present; Michael Hosey, Blake Mulder, Terrance Augustine, Howard T. Spence, James Osieczonek, Jane M. Whitacre, Glenn Freeman, Joseph Brehler, Walter Miars, Roger Eakin, Wayne Ridge, L. Daryl Baker, Dale Barr, Jeremy Whittum, Roger Harris. Commissioners absent: none

Chairman Mulder asked for amendments to the agenda. Commissioner Eakin requested an addition under Ways and Means Committee report item #5 – Resolution to Amend the 2013/2014 Position Allocation list. Commissioner Spence requested, under New Business, the presentation of two resolutions: Resolution to Require Deviations from Existing Commission Policies, Guidelines, Directives, or Approved Budgets to be Submitted to Full Commission for Review and Approval Prior to Implementation and Resolution to Require the Recording and Maintaining of Audio Files of Official Proceedings of Eaton County Board of Commissioners, Its Committees, Sub-Committees, and Public Hearings.

Commissioner Baker moved the agenda be approved as amended. Seconded by Commissioner Barr. Carried.

Commissioner Osieczonek noted an error in the November minutes regarding the motion and second for the Road Commission appointment of Dorothy Maxwell. He moved that the appropriate correction be made. Seconded by Commissioner Eakin. Carried.

Commissioner Freeman moved the minutes of November 20, 2013 be approved as amended. Seconded by Commissioner Whitaker. Carried

Communications.

A letter was received from Brenda Stanley, General Manager of Cracker Barrel thanking the Drain Commissioner for fixing a drain problem in Delta Township.

Commissioner Spence submitted two letters from Wilson, Lett & Kerbawy, PLC regarding the contractual negotiations with the Sheriff Command unit.

Chairman Mulder moved the approval of the following resolutions:

Resolution #13-12-93 honoring the retirement of Timothy J. Fandel. (copy on file)

Resolution #13-12-94 honoring the retirement of Michael C. Schnepf. (copy on file)

Resolution #13-12-95 honoring the retirement of Kirk Venier. (copy on file)

Resolution #13-12-96 honoring the retirement of Jeffrey L. Burt. (copy on file)

Resolution #13-12-97 honoring the retirement of Robert D. Kellogg. (copy on file)

Resolution #13-12-98 honoring the retirement of Condra Foress. (copy on file)

Resolution #13-12-99 honoring Melissa K. Norris. (copy on file)

Resolution #13-12-100 honoring Lori Barrett. (copy on file)

Seconded by Commissioner Barr. Carried.

Public Comment. None

Clerk Bosworth presented the Annual Reports of the County Clerk, Circuit Court Clerk and Register of Deeds Offices.

Annual Report of the County Treasurer Performance Bond – P.A. 211 of 2007 was presented. Controller Fuentes explained that Eaton County is required to have Performance Bond Protection for the County Treasurer in the amount of \$1,000,000 under the statute which is required to be reported to the Board of Commissioners.

Commissioner Ridge moved the approval of #13-12-101 Resolution to Continue Eaton County Human Services Collaborative Council.

WHEREAS, the Board of Commissioners established an Eaton County Human Services Collaborative Council on January 17, 1996; and

WHEREAS, such resolution requires an annual review of the Human Services Collaborative Council to determine the necessity of its continuation; and

WHEREAS, the Health and Human Services Committee, feels that the Human Services Collaborative Council continues to provide a forum for human services agencies in the county to identify and discuss opportunities for further collaboration and partnership in human services delivery.

NOW, THEREFORE, BE IT RESOLVED, that the Human Services Collaborative Council be continued for another year.

Seconded by Commissioner Augustine. Carried.

Commissioner Whittum presented a proclamation to recognize the achievement of Melissa Franklin-Ocello. Eaton County Board of Commissioners recognizes Melissa Franklin-Ocello, honoring her achievement with a first place victory at the 29th Annual Mounted Police Colloquium held at Kentucky Horse Park during October 21-25, 2013. (copy on file)

Commissioner Baker moved the approval of #13-12-102 Resolution to Establish Date for Public Hearing on the County Road Commission Board in Accordance with P.A. 598 of 2006.

WHEREAS, Public Act 598 of 2006 authorizes the Board of Commissioners to modify the number of members appointed to the Board of Road Commissioners; and WHEREAS, the Act requires that the Board of Commissioners hold at least one (1) public hearing to receive testimony regarding its consideration; and

WHEREAS, the public hearing is to be scheduled and posted no less than twenty-eight (28) days prior to being held; and

WHEREAS, the Act provides that the Board of Commissioners may take action on the matter at the same meeting at which the public hearing is conducted.

NOW, THEREFORE, BE IT RESOLVED, that a Public Hearing be scheduled for January 15, 2014 at 7:00 p.m. to receive testimony from the public on the Board of Commissioner' consideration to increase the number of members appointed to the Board of Road Commissioners from three (3) to five (5); and

BE IT FURTHER RESOLVED, that the County Clerk is directed to post notice of this public hearing in accordance with P.A. 598 of 2006.

Seconded by Commissioner Augustine. Nays: Eakin, Osieczonek, Whittum.
Carried.

Commissioner Baker moved the approval of the following Public Works and Planning Committee Appointments to the Solid Waste Review Committee for 2-year terms expiring December 31, 2015:

Denise Parisian, Brian Ross, Travis Brininstool, Tonia Olson, Quinn Underwood, and Regina Young.

Seconded by Commissioner Freeman. Carried.

Commissioner Eakin moved the approval of #13-12-103 Resolution to Approve 2014 Personnel Policy Revisions.

WHEREAS, the Board of Commissioners has adopted a Personnel Policy for employees; and

WHEREAS, the Ways & Means Committee has reviewed and is recommending approval of the proposed revisions to the previously adopted personnel policy, to be effective January 1, 2014; and

NOW, THEREFORE BE IT RESOLVED, that the Board of Commissioners approves the revisions to the Personnel Policy, effective January 1, 2014, as presented. (copy on file)

Seconded by Commissioner Baker. Commissioner Spence indicated his support for the resolution and the need for the commission to follow the policies it sets.
Carried.

Commissioner Eakin moved the approval of #13-12-104 Resolution to Approve Interim Agreement for the Operation of the Youth Facility.

WHEREAS, the Board previously adopted an agreement to allow the Youth Facility to continue to be operated under the direction of the Family Division of the Circuit Court; and

WHEREAS, such agreement expires December 31, 2013; and

WHEREAS, the Ways and Means Committee has reviewed the operation of the Youth Facility over the past year and feels that it should remain under the operation of the Family Division of the Circuit Court.

NOW THEREFORE BE IT RESOLVED, that the Agreement be extended for another year to expire on December 31, 2014. Prior to such time, it will be reviewed again by the Ways and Means Committee.

Seconded by Commissioner Brehler. Carried.

Commissioner Eakin moved the approval of #13-12-105 Resolution to Approve 2013/2014 Budget Amendments.

WHEREAS, the Eaton County 2013/2014 Appropriations Act of September 18, 2013 states that any amendment to increase a salary and/or a Capital Outlay line-item in excess of \$2,500.00 or any amendment to increase the total budget of any fund or department in excess of \$2,500.00 shall be amended by the Board of Commissioners, except that any amendment to decrease the General Fund Contingency shall be approved by the Board of Commissioners; and

WHEREAS, such amendments are needed in order to comply with the Uniform Budgeting and Accounting Act of 1978, P.A. 621.

NOW, THEREFORE BE IT RESOLVED, that the following budget amendments be approved and added to the 2013/2014 Eaton County Budget:

GENERAL FUND

	<u>PROSECUTOR - 229</u>	
Increase	Salary and Fringe	\$79,000
	<u>ECONOMIC CRIMES UNIT - 232</u>	
Decrease	Salary and Fringe	\$65,000
	<u>TRANSFERS-OUT - 999</u>	
Decrease	Transfers Out to Vertical Drug	\$14,000

To increase the Prosecutor's total personnel budget for the addition of an Assistant Prosecuting Attorney up to \$79,000 with personnel savings from the ECU and transfers from the general fund to the Vertical Drug program.

Seconded by Commissioner Hosey. Carried.

Commissioner Eakin moved the approval of the remaining 2013/2014 Budget Amendments:

NOW, THEREFORE BE IT RESOLVED, that the following budget amendments be approved and added to the 2013/2014 Eaton County Budget:

SPECIAL REVENUE FUND

RESOURCE RECOVERY -228

Increase	Grant	\$ 10,000
Increase	Fund Balance Carryover	\$ 10,000

To increase total budget for grant match for regional recycling center feasibility study pending approval of other partner agency match commitments and approval of the grant.

CENTRAL DISPATCH - 261

Increase	Capital Outlay	\$ 220,000
Increase	Fund Balance Carryover	\$ 220,000

To increase capital outlay for the 911 phone system upgrade.

COMPUTER FUND - 298

Increase	Training	\$ 16,290
Increase	Contractual Services	\$ 16,022
Increase	Capital Outlay	\$ 134,600
Increase	Fund Balance Carryover	\$ 166,912

To increase carryover for projects as recommended by the Information Technology and Communications Committee.

CONSTRUCTION CODE - 240

Increase	Transfers Out	\$ 35,000
Increase	Fund Balance Carryover	\$ 35,000

COMPUTER FUND - 298

Increase	Capital Outlay	\$ 35,000
Increase	Transfers In	\$ 35,000

To increase budgets to purchase BS&A permit system for the Construction Code Departments.

Seconded by Commissioner Augustine. Carried

Commissioner Eakin moved the approval of claims as audited by the Ways and Means Committee in the amount of \$325,567.27 and to accept the report of previously authorized payments.

Seconded by Commissioner Baker. Carried.

Commissioner Eakin moved the approval of #13-12-106 Resolution to Amend the 2013/2014 Position Allocation List.

WHEREAS, the Eaton County Board of Commissioners approved a Positions Allocation List with the 2013/2014 Approved Budget Resolution #13-9-75; and

WHEREAS, the Prosecutor's Office, with support as the Court, has requested to amend the position allocation list to include the addition of an Assistant Prosecuting Attorney, and;

WHEREAS, the Prosecutor's Office and the Court have evaluated the abuse and neglect and juvenile delinquency caseload and have determined the need for an additional Assistant Prosecutor to manage the increased caseload that has developed over several years, and;

WHEREAS, the Ways and Means Committee has evaluated this request and is recommending this amendment, and;

NOW, THEREFORE, BE IT RESOLVED, that the 2013/2014 Eaton County Position Allocation List is amended to reflect the addition of one (1) Assistant Prosecuting Attorney.

Seconded by Commissioner Brehler. Carried.

Commissioner Spence noted the action of the Ways & Means Committee, noted in its minutes, whereby it approved a request by the Drain Commissioner to increase the salary of a promoted employee, in addition to the amount determined by the adopted policy.

Public Comment: None

Commissioner Comment:

Commissioner Harris stated the Sheriff's Fill the Cop Car charity program was very successful.

Commissioner Augustine wished Treasurer Bob Robinson a happy birthday.

There was no Unfinished Business, Old Business

New Business. Commissioner Spence spoke regarding two proposed resolutions:

1. Resolution to Require Deviations from Existing Commission Policies, Guidelines, Directives, or Approved Budgets to be Submitted to Full Commission for Review and Approval Prior to Implementation.
2. Resolution to Require the Recording and Maintaining of Audio Files of Official Proceedings of Eaton County Board of Commissioners, Its Committees, Sub-Committees, and Public Hearings.

Commissioner Spence moved to approve the Resolution to Require Deviations from Existing Commission Policies, Guidelines, Directives, or Approved Budgets to be Submitted to Full Commission for Review and Approval Prior to Implementation. No second. Motion failed.

Commissioner Mulder requested the proposed resolution regarding maintaining audio files be referred to the Information Technology and Communication committee and the resolution regarding policy deviation be referred to the Ways and Means Committee for further discussion.

Chairman Mulder adjourned the meeting to Thursday, January 2, 2013 at 7:00 PM.

Blake Mulder

Blake Mulder
Chairman of the Board of Commissioners

Diana Bosworth

Diana Bosworth
Clerk of the Board of Commissioners

EATON COUNTY BOARD OF COMMISSIONERS

**RESOLUTION OF APPRECIATION FOR
TIMOTHY J. FANDEL
DETECTIVE**

December 18, 2013

Commissioner Mulder moved the approval of the following resolution. Seconded by Commissioner Barr.

WHEREAS, Timothy Fandel will be retiring from Eaton County on January 14, 2014 after 25 years of service; and

WHEREAS, Timothy worked in the Sheriff's Department from February 10, 1989 until his retirement; and

WHEREAS, Timothy has provided dedicated and honorable service to the residents of Eaton County; and

WHEREAS, the Eaton County Board of Commissioners seeks to recognize and express appreciation for Timothy's many years of public service.

NOW, THEREFORE, BE IT RESOLVED, that the Board of Commissioners does hereby thank Timothy for years of exceptional service to Eaton County and expresses its best wishes to him in the next chapter of his life; and

BE IT FURTHER RESOLVED, that this resolution of appreciation and support be duly recorded and attached to the permanent records of the County on this 18th day of the month of December in the year 2013. Carried.

EATON COUNTY BOARD OF COMMISSIONERS

**RESOLUTION OF APPRECIATION FOR
MICHAEL C. SCHNEPP
DEPUTY SHERIFF**

December 18, 2013

Commissioner Mulder moved the approval of the following resolution. Seconded by Commissioner Barr.

WHEREAS, Michael Schnepf will be retiring from Eaton County on January 12, 2014 after 25 years of service; and

WHEREAS, Michael worked in the Sheriff's Department from February 02, 1989 until his retirement; and

WHEREAS, Michael has provided dedicated and honorable service to the residents of Eaton County; and

WHEREAS, the Eaton County Board of Commissioners seeks to recognize and express appreciation for Michael's many years of public service.

NOW, THEREFORE, BE IT RESOLVED, that the Board of Commissioners does hereby thank Michael for years of exceptional service to Eaton County and expresses its best wishes to him in the next chapter of his life; and

BE IT FURTHER RESOLVED, that this resolution of appreciation and support be duly recorded and attached to the permanent records of the County on this 18th day of the month of December in the year 2013. Carried.

EATON COUNTY BOARD OF COMMISSIONERS

**RESOLUTION OF APPRECIATION FOR
KIRK H. VENIER
SENIOR JUVENILE CASE WORKER**

December 18, 2013

Commissioner Mulder moved the approval of the following resolution. Seconded by Commissioner Barr.

WHEREAS, Kirk Venier will be retiring from Eaton County on December 27, 2013 after 26 years of service; and

WHEREAS, Kirk worked in the 56th Circuit Court from January 05, 1987 until his retirement; and

WHEREAS, Kirk has provided dedicated and honorable service to the residents of Eaton County; and

WHEREAS, the Eaton County Board of Commissioners seeks to recognize and express appreciation for Kirk's many years of public service.

NOW, THEREFORE, BE IT RESOLVED, that the Board of Commissioners does hereby thank Kirk for years of exceptional service to Eaton County and expresses its best wishes to him in the next chapter of his life; and

BE IT FURTHER RESOLVED, that this resolution of appreciation and support be duly recorded and attached to the permanent records of the County on this 18th day of the month of December in the year 2013. Carried.

EATON COUNTY BOARD OF COMMISSIONERS

**RESOLUTION OF APPRECIATION FOR
JEFFREY L. BURT
GENERAL MAINTENANCE WORKER**

December 18, 2013

Commissioner Mulder moved the approval of the following resolution. Seconded by Commissioner Barr.

WHEREAS, Jeffrey Burt will be retiring from Eaton County on December 30, 2013 after 35 years of service; and

WHEREAS, Jeffrey worked in the Physical Plant from June 23, 1978 until his retirement; and

WHEREAS, Jeffrey has provided dedicated and honorable service to the residents of Eaton County; and

WHEREAS, the Eaton County Board of Commissioners seeks to recognize and express appreciation for Jeffrey's many years of public service.

NOW, THEREFORE, BE IT RESOLVED, that the Board of Commissioners does hereby thank Jeffrey for years of exceptional service to Eaton County and expresses its best wishes to him in the next chapter of his life; and

BE IT FURTHER RESOLVED, that this resolution of appreciation and support be duly recorded and attached to the permanent records of the County on this 18th day of the month of December in the year 2013. Carried.

EATON COUNTY BOARD OF COMMISSIONERS

**RESOLUTION OF APPRECIATION FOR
ROBERT D. KELLOGG
INVESTIGATOR**

December 18, 2013

Commissioner Mulder moved the approval of the following resolution. Seconded by Commissioner Barr.

WHEREAS, Robert Kellogg retired from Eaton County on September 30, 2013 after 11 years of service; and

WHEREAS, Robert worked in the Prosecutor's Office Economic Crime Unit from October 01, 2002 until his retirement; and

WHEREAS, Robert has provided dedicated and honorable service to the residents of Eaton County; and

WHEREAS, the Eaton County Board of Commissioners seeks to recognize and express appreciation for Robert's many years of public service.

NOW, THEREFORE, BE IT RESOLVED, that the Board of Commissioners does hereby thank Robert for years of exceptional service to Eaton County and expresses its best wishes to him in the next chapter of his life; and

BE IT FURTHER RESOLVED, that this resolution of appreciation and support be duly recorded and attached to the permanent records of the County on this 18th day of the month of December in the year 2013. Carried.

EATON COUNTY BOARD OF COMMISSIONERS

**RESOLUTION OF APPRECIATION FOR
CONDRA FORESS
BOOKKEEPER**

December 18, 2013

Commissioner Mulder moved the approval of the following resolution. Seconded by Commissioner Barr.

WHEREAS, Condra Foress will be retiring from Eaton County on August 23, 2013 after 18 years of service; and

WHEREAS, Condra worked in the Friend of the Court from May 24, 1995 until her retirement; and

WHEREAS, Condra has provided dedicated and honorable service to the residents of Eaton County; and

WHEREAS, the Eaton County Board of Commissioners seeks to recognize and express appreciation for Condra's many years of public service.

NOW, THEREFORE, BE IT RESOLVED, that the Board of Commissioners does hereby thank Condra for years of exceptional service to Eaton County and expresses its best wishes to her in the next chapter of her life; and

BE IT FURTHER RESOLVED, that this resolution of appreciation and support be duly recorded and attached to the permanent records of the County on this 18th day of the month of December in the year 2013. Carried.

EATON COUNTY BOARD OF COMMISSIONERS

**RESOLUTION OF APPRECIATION FOR
MELISSA K. NORRIS
SECRETARY**

December 18, 2013

Commissioner Mulder moved the approval of the following resolution. Seconded by Commissioner Barr.

WHEREAS, Melissa resigned from Eaton County on October 10, 2013 after 28 years of service; and

WHEREAS, Melissa worked in the Parks and Recreation Department from June 24, 1985 until she resigned; and

WHEREAS, Melissa has provided dedicated and honorable service to the residents of Eaton County; and

WHEREAS, the Eaton County Board of Commissioners seeks to recognize and express appreciation for Melissa's many years of public service.

NOW, THEREFORE, BE IT RESOLVED, that the Board of Commissioners does hereby thank Melissa for years of exceptional service to Eaton County and expresses its best wishes to her in the next chapter of her life; and

BE IT FURTHER RESOLVED, that this resolution of appreciation and support be duly recorded and attached to the permanent records of the County on this 18th day of the month of December in the year 2013. Carried.

EATON COUNTY BOARD OF COMMISSIONERS

**RESOLUTION OF APPRECIATION FOR
LORI L. BARRETT
DATA PROCESSING COORDINATOR**

December 18, 2013

Commissioner Mulder moved the approval of the following resolution. Seconded by Commissioner Barr.

WHEREAS, Lori resigned from Eaton County on November 15, 2013 after 15 years of service; and

WHEREAS, Lori worked in the Probate Court and Juvenile Court from May 19, 1998 until she resigned; and

WHEREAS, Lori has provided dedicated and honorable service to the residents of Eaton County; and

WHEREAS, the Eaton County Board of Commissioners seeks to recognize and express appreciation for Lori's many years of public service.

NOW, THEREFORE, BE IT RESOLVED, that the Board of Commissioners does hereby thank Lori for years of exceptional service to Eaton County and expresses its best wishes to her in the next chapter of her life; and

BE IT FURTHER RESOLVED, that this resolution of appreciation and support be duly recorded and attached to the permanent records of the County on this 18th day of the month of December in the year 2013. Carried.

EATON COUNTY BOARD OF COMMISSIONERS

DECEMBER 18, 2013

**RESOLUTION TO CONTINUE
EATON COUNTY
HUMAN SERVICES COLLABORATIVE COUNCIL**

Introduced by the Health & Human Services Committee

Commissioner Ridge moved approval of the following resolution. Seconded by Commissioner Augustine.

WHEREAS, the Board of Commissioners established an Eaton County Human Services Collaborative Council on January 17, 1996; and

WHEREAS, such resolution requires an annual review of the Human Services Collaborative Council to determine the necessity of its continuation; and

WHEREAS, the Health and Human Services Committee, feels that the Human Services Collaborative Council continues to provide a forum for human services agencies in the county to identify and discuss opportunities for further collaboration and partnership in human services delivery.

NOW, THEREFORE, BE IT RESOLVED, that the Human Services Collaborative Council be continued for another year. Carried.

EATON COUNTY BOARD OF COMMISSIONERS

DECEMBER 18, 2013

**RESOLUTION TO ESTABLISH DATE FOR PUBLIC HEARING
IN ACCORDANCE WITH P.A. 598 OF 2006**

Introduced by the Public Works and Planning Committee

Commissioner Baker moved the approval the following resolution. Seconded by Commissioner Augustine. Nays: Eakin, Osieczonek and Whittum.

WHEREAS, Public Act 598 of 2006 authorizes the Board of Commissioners to modify the number of members appointed to the Board of Road Commissioners; and

WHEREAS, the Act requires that the Board of Commissioners hold at least one (1) public hearing to receive testimony regarding its consideration; and

WHEREAS, the public hearing is to be scheduled and posted no less than twenty-eight (28) days prior to being held; and

WHEREAS, the Act provides that the Board of Commissioners may take action on the matter at the same meeting at which the public hearing is conducted.

NOW, THEREFORE, BE IT RESOLVED, that a Public Hearing be scheduled for January 15, 2014 at 7:00 p.m. to receive testimony from the public on the Board of Commissioner' consideration to increase the number of members appointed to the Board of Road Commissioners from three (3) to five (5); and

BE IT FURTHER RESOLVED, that the County Clerk is directed to post notice of this public hearing in accordance with P.A. 598 of 2006. Carried.

EATON COUNTY BOARD OF COMMISSIONERS

DECEMBER 18, 2013

RESOLUTION TO APPROVE 2014 PERSONNEL POLICY REVISIONS

Introduced by the Ways & Means Committee

Commissioner Eakin moved the approval of the following resolution. Seconded by Commissioner Baker.

WHEREAS, the Board of Commissioners has adopted a Personnel Policy for employees; and

WHEREAS, the Ways & Means Committee has reviewed and is recommending approval of the proposed revisions to the previously adopted personnel policy, to be effective January 1, 2014; and

NOW, THEREFORE BE IT RESOLVED, that the Board of Commissioners approves the revisions to the Personnel Policy, effective January 1, 2014, as presented. Carried.

EATON COUNTY BOARD OF COMMISSIONERS

DECEMBER 18, 2013

**RESOLUTION TO APPROVE INTERIM AGREEMENT
FOR THE OPERATION OF THE YOUTH FACILITY**

Introduced by the Ways and Means Committee

Commissioner Eakin moved the approval of the following resolution. Seconded by Commissioner Brehler.

WHEREAS, the Board previously adopted an agreement to allow the Youth Facility to continue to be operated under the direction of the Family Division of the Circuit Court; and

WHEREAS, such agreement expires December 31, 2013; and

WHEREAS, the Ways and Means Committee has reviewed the operation of the Youth Facility over the past year and feels that it should remain under the operation of the Family Division of the Circuit Court.

NOW THEREFORE BE IT RESOLVED, that the Agreement be extended for another year to expire on December 31, 2014. Prior to such time, it will be reviewed again by the Ways and Means Committee. Carried.

EATON COUNTY BOARD OF COMMISSIONERS

DECEMBER 18, 2013

**RESOLUTION TO APPROVE
2013/2014 BUDGET AMENDMENTS**

Introduced by the Ways and Means Committee

Commissioner Eakin moved the approval of the following resolution. Seconded by Commissioner Hosey

WHEREAS, the Eaton County 2013/2014 Appropriations Act of September 18, 2013 states that any amendment to increase a salary and/or a Capital Outlay line-item in excess of \$2,500.00 or any amendment to increase the total budget of any fund or department in excess of \$2,500.00 shall be amended by the Board of Commissioners, except that any amendment to decrease the General Fund Contingency shall be approved by the Board of Commissioners; and

WHEREAS, such amendments are needed in order to comply with the Uniform Budgeting and Accounting Act of 1978, P.A. 621.

NOW, THEREFORE BE IT RESOLVED, that the following budget amendments be approved and added to the 2013/2014 Eaton County Budget:

GENERAL FUND

	<u>PROSECUTOR - 229</u>	
Increase	Salary and Fringe	\$79,000
	<u>ECONOMIC CRIMES UNIT - 232</u>	
Decrease	Salary and Fringe	\$65,000
	<u>TRANSFERS-OUT - 999</u>	
Decrease	Transfers Out to Vertical Drug	\$14,000

To increase the Prosecutor's total personnel budget for the addition of an Assistant Prosecuting Attorney up to \$79,000 with personnel savings from the ECU and transfers from the general fund to the Vertical Drug program.

SPECIAL REVENUE FUND

	<u>RESOURCE RECOVERY -228</u>	
Increase	Grant	\$ 10,000
Increase	Fund Balance Carryover	\$ 10,000

To increase total budget for grant match for regional recycling center feasibility study pending approval of other partner agency match commitments and approval of the grant.

	<u>CENTRAL DISPATCH - 261</u>	
Increase	Capital Outlay	\$ 220,000
Increase	Fund Balance Carryover	\$ 220,000

To increase capital outlay for the 911 phone system upgrade.

COMPUTER FUND – 298

Increase	Training	\$ 16,290
Increase	Contractual Services	\$ 16,022
Increase	Capital Outlay	\$ 134,600
Increase	Fund Balance Carryover	\$ 166,912

To increase carryover for projects as recommended by the Information Technology and Communications Committee.

CONSTRUCTION CODE – 240

Increase	Transfers Out	\$ 35,000
Increase	Fund Balance Carryover	\$ 35,000

COMPUTER FUND – 298

Increase	Capital Outlay	\$ 35,000
Increase	Transfers In	\$ 35,000

To increase budgets to purchase BS&A permit system for the Construction Code Department. Carried.

EATON COUNTY BOARD OF COMMISSIONERS

DECEMBER 18, 2013

**RESOLUTION TO AMEND THE 2013/2014
POSITION ALLOCATION LIST**

Introduced by the Ways and Means Committee

Commissioner Eakin moved the approval of the following resolution. Seconded by Commissioner Brehler.

WHEREAS, the Eaton County Board of Commissioners approved a Positions Allocation List with the 2013/2014 Approved Budget Resolution #13-9-75; and

WHEREAS, the Prosecutor's Office, with support as the Court, has requested to amend the position allocation list to include the addition of an Assistant Prosecuting Attorney, and;

WHEREAS, the Prosecutor's Office and the Court have evaluated the abuse and neglect and juvenile delinquency caseload and have determined the need for an additional Assistant Prosecutor to manage the increased caseload that has developed over several years, and;

WHEREAS, the Ways and Means Committee has evaluated this request and is recommending this amendment, and;

NOW, THEREFORE, BE IT RESOLVED, that the 2013/2014 Eaton County Position Allocation List is amended to reflect the addition of one (1) Assistant Prosecuting Attorney. Carried.