

Statutory Fees

Act No. 698 Public Acts of 2002
Effective March 31, 2003
MCLA 600.2567 MSA 27 A 2567

Recording Requirements

1. Signatures must be original and names must be typed, stamped or printed beneath all written signatures. MCLA 565.201(a)(e)
2. No discrepancy shall exist between the printed name as it appears in the signature, and the acknowledgement or jurat. MCLA 565.201(b)
3. Instruments conveying or mortgaging property shall state the marital status of all male grantors/mortgagors. MCLA 565.221
4. The address of the grantees in each deed of conveyance or assignment of real estate shall contain the street number address or post office address. MCLA 565.201 Sec 1(d)
5. The name and address of the person who drafted the document must appear on documents executed in Michigan. MCLA 565.201a, 565.203
6. Documents purporting to convey or encumber real estate executed in Michigan must have an acknowledgement by a notary public. MCLA 565.8
7. A certified copy of the death certificate or proof of death must be recorded or have been recorded and referenced by Liber and Page on said document when “survivor” is indicated on the document. MCLA 565.48
8. Court orders must be certified and sealed by the clerk of the court to be eligible for recording. MCLA 565.401, 565.411
9. There must be a 2.5” margin at the top of the first page with ½” margins on the other 3 sides and ½” minimum margins on attached pages. Printing must be black ink on white paper for forms presented for recording.
10. THE DEFINITION OF A PAGE: One 8.5 x 11 minimum single sheet of paper not larger than 8.5 x 14 with print not smaller than 10 point type (9 lines per inch), which shall be legible and on paper of not less than 20 (17 x 22-500) pound weight. MCLA 565.201(g)
11. The type of document must be identified on the first line of print and only one document type will be indexed per recording.