

CONDITIONAL USE PERMIT APPLICATION
EATON COUNTY COMMUNITY DEVELOPMENT DEPARTMENT
1045 INDEPENDENCE BLVD., CHARLOTTE, MI 48813
517-543-3689 FAX 517-543-8457

Applicant Name(s):

Circle one Property Owner Representative
(must have proof of ownership/owner permission)

Mailing Address:
Street _____
City _____ State _____ zip _____

Phone(s): _____

Property Address: (if different than above)
Street _____

Property Code: - - - -

Township: _____

Office Use Staff will complete

Case No.: _____

Fee \$400 check _____ cash _____

Date received: _____

Eaton County Planning Commission
Hearing Date: _____

Decision: Approved Denied

Decision date: _____

Site Plan Review Committee
Committee meeting date: _____

Decision: Approved Denied

SITE DEVELOPMENT PLANS

1. Where in the Ordinance is the proposed land use specified?

2. Please describe the business proposed for this site. (attach additional sheet if needed)

3. EMPLOYEES

What Days will the business be in operation? _____ what hours each day? _____

How many employees will be on the site? _____

During what hours will they be on site? _____

4. BUILDINGS

The proposed conditional use permitted must comply with all applicable fire safety and emergency vehicle access requirements as well as other requirements of the State Construction Code, local Fire Code and the Eaton County Construction Code Department.

Will you construct or install any new building(s) or additions to existing structures?

What are their dimensions (Width, Length, Height) _____

Construction Type _____

Proposed Completion Date: _____

Will any existing building(s) be used for the business?

Please provide the dimensions (Width, Length, Height) _____

Year Built _____ Construction Type _____

Describe the areas in the building and how they will be used.

PROPERTY INFORMATION

5. Current zoning of the property (*Circle one*) Information available from Community Development Dept.:

Limited Agriculture (LA) Residential (R1, R2, R3) Commercial (C1, C2) Industrial Resource Conservation

6. Is the property enrolled in Public Act 116- the Farmland Preservation Act? Yes No

7. Please list all persons and/or firms with legal or equitable interest in this parcel

8. Is the property located within 500 ft. of a stream, drain, lake, pond, or seasonally flooded wetland? Yes No (if yes, explain)

9. Does the property lie within a designated 100 year flood plain? (If yes, the applicant should contact the MI Dept. of Environmental Quality for state permit requirements.) Yes No

10. Do you plan to construct or upgrade access drive(s) to the site that will cross a flood plain, seasonally flooded wetland, county drain, or stream? Yes No (if yes, explain)

11. Current Use(s) of the applicant property (Please indicate if used as residence, agricultural, commercial, etc.):

12. Current Use(s) of other area properties: (Indicate if residential, agricultural, commercial, etc.)

13. PLEASE ATTACH A LEGAL DESCRIPTION OF THE PROPERTY

A legal description of the parcel is the deed, land contract, or tax information for a property. It must include any deed restrictions, easements, etc.

14. PLEASE ATTACH A SITE PLAN! (Please label with applicant name and page number)

A site plan is a scale drawing that shows the boundaries of the property, any structures, buildings on the property, public or private roads, driveways, easements, or other property features, and any natural features including bodies of water, wetlands, etc. The site plan must include the following:

- a) **Property dimensions (measurements of all property boundaries, including road frontage).**
- b) **Any easements or public right of way, including utility easements or ingress/egress.**

- c) Location(s) of existing and proposed driveways.
- d) All existing and proposed buildings, accessory structures, and outdoor storage area(s) (for vehicles, equipment, or materials) with measurements between them and to property boundaries.
- e) Bodies of water, creeks, lakes, ponds, county drains, marshes, and seasonally flooded wetlands, etc. (Show distances from building sites, parking, and storage areas).
- f) Proposed grades and site drainage pattern(s) (Include drainage patterns around the entire perimeter of the property).
- g) Location of water supply and location and design of waste water systems.
- h) All existing and proposed signs.

15. PUBLIC HEALTH AND SAFETY

Proposed businesses must comply with all applicable requirements of the Barry-Eaton District Health Department and the State of Michigan

Describe the water and septic source(s) employees and/or clients will use.

Describe how the proposed business will comply with requirements for the use of public water, sanitary sewage, and solid waste removal.

What equipment, vehicles, materials, etc. will be stored at the site? Please describe.

16. TRANSPORTATION

The proposed land use must fully conform to the driveway and traffic safety standards of the Michigan Department of Transportation and the Eaton County Road Commission.

Entrance/Exits to the Site:

Number of current entrances (driveways) from a public street _____

Will any additional entrances or exits to the site be created/used? Yes No

Are driveways paved? Yes No

Do driveways have curb and gutter? Yes No

What is the anticipated traffic in and out of the site? Please estimate the number and types of vehicles. _____

Proposed parking on site for _____ vehicles will be provided.

Is parking area lighted? Yes No

Is parking area paved? Yes No

How are supplies delivered/brought to the site?

Semi Trucks Light Delivery Trucks Other (explain) _____

17. PLANNING COMMISSION DECISIONS

The Planning Commission's decision will be based upon compliance with the specific requirements of the Eaton County Land Development Code (Zoning Ordinance), and the general standards listed below:

The project complies with the applicable land use policies in the Eaton County Comprehensive Development Plan, and promotes the intent and purpose of the Eaton County Land Development Code, and other County ordinances, standards, and requirements.

Essential public facilities are adequately provided to the project, including, streets, police and fire protection, emergency care, schools, storm water drainage, public transportation, and public recreation, or the owner/developer shall provide adequately any such service(s). Additional requirements at public cost for such facilities and services will not be detrimental to the economic welfare of the community.

Location and design of driveways providing vehicular ingress/ egress, and parking areas are designed to avoid common traffic problems and promote the safety and convenience of vehicular and pedestrian traffic. The traffic generated by the project will not significantly or adversely impact the adjacent road system.

On-site sanitation facilities, including sewage disposal, potable water supply, storm water, and solid waste disposal, are properly designed and capable of handling the project's long term needs.

The project is harmonious and compatible with the existing land use, natural features, and planned character of the adjacent property and general vicinity, and the project will not result in conditions that are detrimental to surrounding persons or property.

Have you requested or received a variance or other Conditional Use Permit for this property?

Yes No (If yes, please explain) _____

Were you notified of a violation of the Eaton County Building Code or Zoning Ordinance?

Yes No (If yes, please explain) _____

Explain why this request should be granted. Describe how it will affect the surrounding area. Respond to the Planning Commission's standards listed above. (Attach additional sheet if needed.)

AFFIDAVIT

I acknowledge that if a permit is granted that the decision does not relieve me from compliance with all other laws and requirements. I affirm that I am involved in this application and that the answers and statements herein contained and the information provided is true, accurate and correct. I understand that if it is not, this application and any approvals are void. I hereby give county officials permission to inspect the property to verify information and to verify compliance with rules and conditions. I also agree that I am able, financially, legally and physically, and I will commence this use, as approved, within six months.

Applicant(s) Signature(s)

Date

Applicant(s) Signature(s)

Date