

# EATON COUNTY BOARD OF COMMISSIONERS

SEPTEMBER 19, 2018

The Eaton County Board of Commissioners met in regular session at the County Facilities, in the City of Charlotte, Tuesday, September 19, 2018.

Chairman Mulder called the meeting to order at 7:00 p.m.

The Pledge of Allegiance to the Flag was given by all.

Commissioner Lautzenheiser gave the invocation.

Roll call. Commissioners present: Christine Barnes, Blake Mulder, Terrance Augustine, Howard T. Spence, Jeanne Pearl-Wright, Jane M. Whitacre, Glenn Freeman, Joseph Brehler, Brian Droscha, Roger Eakin, Wayne Ridge, Brian Lautzenheiser, Kent Austin, Heather Wood and Barbara Rogers.

Commissioners absent: None

Chairman Mulder requested the following changes to the agenda: removal of item #10- Board of Canvassers Appointments and Commissioner Austin requested the removal under Public Safety Committee of #3 Resolution to Approve Memorandum of Agreement with State of Michigan.

Commissioner Lautzenheiser moved the agenda be approved as amended. Seconded by Commissioner Augustine. Carried.

Commissioner Lautzenheiser moved the minutes of August 15, 2018 be approved as presented. Seconded by Commissioner Rogers. Carried.

Communications: Marquette County Board of Commissioners resolution opposing Senate Bill 1031, and a resolution supporting the development and funding of an additional lock. Chippewa County Board of Commissioners resolution opposing Senate Bill 1031. Antrim County Board of Commissioners resolution opposing Senate Bill 1031.

Public Comment: Jerry Ellis, 6215 E. Clinton Trail, spoke regarding the operation of a community garden located next to his property. Helen Schneider, 1915 Glass Drive, Benton Township spoke regarding the potential foreign acquisition of large solar array projects.

Commissioner Austin moved the approval of #18-9-81 Resolution to Amend Westside Residential Alternative to Prison (WRAP) Agreement with the Michigan Department of Corrections.

WHEREAS, that the Board of Commissioners approved the Westside Residential Alternative to Prison (WRAP) agreement (17-12-105) with the Michigan Department of Corrections; and

WHEREAS, the Department of Corrections has proposed an amendment to the agreement to extend the terms through September 30, 2019 (attached).

NOW, THEREFORE BE IT RESOLVED, that the Board of Commissioners approves the amendment; and

BE IT FURTHER RESOLVED, that the Chairperson of the Board of Commissioners be authorized to sign any necessary documents.

Seconded by Commissioner Lautzenheiser. Carried.

Commissioner Austin moved the approval of #18-9-82 Resolution to Approve City of Charlotte Tower Development Agreement.

WHEREAS, as part of the County's implementation of the State radio system a new communication tower will be constructed on the County owned property located at 911 Courthouse Drive, Charlotte, MI 48813; and

WHEREAS, the construction has been approved by the City of Charlotte Planning Commission; and

WHEREAS, as part of its approval the City Planning Commissioner is requiring the approval of the attached development agreement to specify the obligations of the County during and after the construction period; and

WHEREAS, the proposed Development Agreement has been reviewed by the Public Safety Committee and is recommended for approval; and

NOW, THEREFORE, BE IT RESOLVED, the Eaton County Board of Commissioners approves the Development Agreement with the City of Charlotte; and

BE IT FURTHER RESOLVED, the Chairman of the Board of Commissioners is authorized to execute said agreement for the County.

Seconded by Commissioner Pearl-Wright. Carried.

Commissioner Austin moved the approval of Community Corrections Advisory Board Appointment.

Public Safety Committee - Community Corrections Advisory Board:

City of Charlotte Police Chief Lisa Sherman, as local police chief representative

Seconded by Commissioner Whitaker. Carried.

Commissioner Ridge moved the approval of #18-9-83 Resolution to Approve GIS Open Data Policy.

WHEREAS, Public Act 462 of 1996, the Enhanced Access to Public Records Act, being MCL 15.441 *et seq.* (the "Act"), allows public bodies to provide at no charge enhanced access for inspection and copying of a public record or Geographic Information System (GIS) Data that is not confidential or otherwise exempt by law from disclosure; and

WHEREAS, in the interest of transparency and making information freely available to the public, Eaton County desires to make certain data available to the public on an open data portal free of charge; and

WHEREAS, making certain data available to the general public on an open data portal free of charge will foster civic engagement through data sharing, improve the relationship between citizens, business, and government agencies, and enable businesses and other citizen enterprises to make use of government data to promote economic development and increase investment; and

WHEREAS, the Act requires that a public body who wishes to provide such enhanced access, must produce a policy, approved by the governing body; and WHEREAS, the Information Technology & Communication Committee has reviewed the attached policy and is recommending its approval.

NOW, THEREFORE BE IT RESOLVED, that the Board of Commissioners approves and adopts the attached GIS Open Data Policy.

Seconded by Commissioner Barnes. Nays: Brehler. Carried.

Commissioner Ridge moved the approval of #18-9-84 Resolution to Amend Enhanced Access to Public Records Policy and Digital Data Acquisition Master Fee Structure.

WHEREAS, Public Act 462 of 1996, the Enhanced Access to Public Records Act, being MCL 15.441 *et seq.* (the "Act"), allows public bodies to provide enhanced access for the inspection, copying, or purchasing of a public record that is not confidential or otherwise exempt by law from disclosure; and

WHEREAS, the Act further allows a public body to charge a reasonable fee, established by the public body's governing body, for providing enhanced access; and

WHEREAS, the Act requires that a public body who wishes to provide such enhanced access, must produce a policy, approved by the governing body; and

WHEREAS, the Eaton County Board of Commissioners enacted and approved such a policy, The Enhanced Access to Public Records Policy dated June, 1998, Resolution #98-6-69, and amended the policy most recently by The Enhanced Access to Public Records Policy dated April, 2016, Resolution #16-4-34; and

WHEREAS, the Policy includes a provision for charging a reasonable fee approved by the Board of Commissioners for providing enhanced access to a public record; and

WHEREAS, the Department of Technology Services has determined that revisions to The Enhanced Access to Public Records Policy are needed to authorize enhanced access fees only for public records specifically listed in the Digital Data Acquisition Master Fee Structure; and

WHEREAS, the attached Enhanced Access to Public Records Policy is revised to authorize enhanced access fees only for public records specifically listed in the Digital Data Acquisition Master Fee Structure; and

WHEREAS, the attached Digital Data Acquisition Master Fee Structure is revised to remove certain data from that Fee Structure to allow such data to be published on the County's Open Data Portal.

NOW, THEREFORE BE IT RESOLVED that the Board of Commissioners approves and adopts the attached revised Enhanced Access to Public Records Policy and the revised Digital Data Acquisition Master Fee Structure each dated September 2018.

Seconded by Commissioner Droscha. Carried.

Commissioner Lautzenheiser moved the approval of #18-9-85 Resolution to Amend Community Development Block Grant Homeowner Rehabilitation and Emergency Repair Program Guidelines to Homeowner Emergency Repair Program Guidelines.

WHEREAS, the Michigan State Housing Development Authority (MSHDA) has awarded Eaton County Community Development Block Grant (CDBG) funding in the past to upgrade housing conditions for its low and very low income homeowners; and

WHEREAS, Eaton County has a Housing Program Income Revolving Loan Fund from past CDBG project funded payoffs; and

WHEREAS, money from the Housing Program Income Revolving Loan Fund will be now be used specifically for emergency repairs to homeowner occupied homes; and

WHEREAS, these Program Guidelines have been amended to now allow for Emergency Repairs only and for updates outlining procedures and requirements for participation in the program and for the implementation of individual emergency repair projects; and

WHEREAS, the amendments to the Program Guidelines have been developed to comply with all appropriate state and federal legislation and requirements; and

WHEREAS, the Michigan Economic Development Corporation (MEDC) is now the regulatory authority for this funding and is requiring said program guidelines in order for Eaton County to administer a Housing Program Income Revolving Loan Fund; and

WHEREAS, The Program Guidelines have been reviewed and are being recommended by the Public Works and Planning Committee.

NOW, THEREFORE BE IT RESOLVED, that the Board of Commissioners approves the attached Homeowner Emergency Repair Program Guidelines, as presented and authorizes Housing Department staff submit the Program Guidelines to the MEDC. Seconded by Commissioner Rogers. Carried.

Commissioner Lautzenheiser moved the approval of #18-9-86 Resolution to Approve a Michigan Department of Environmental Quality Scrap Tire Recycling Grant Application.

WHEREAS, the Resource Recovery Department has been established for the development and administration of the County Solid Waste Management Plan under Act 641; and

WHEREAS, key components of the Resource Recovery Department include increasing the amount of materials recycled; and

WHEREAS, the Michigan Department of Environmental Quality Scrap Tire Recycling Grant is designed to provide assistance in the removal of residential tires; and

WHEREAS, the Resource Recovery Department offers two Scrap Tire collection events annually; and

WHEREAS, the Michigan Department of Environmental Quality has encouraged regional applications and Eaton County has been approached by Clinton County, Barry County, and Ingham County to submit one grant for all four communities; and

WHEREAS, Eaton County will serve as the applicant for a grant of \$36,000 and fiduciary for the grant; and

WHEREAS, the grant has no matching requirement.

NOW, THEREFORE, LET IT BE RESOLVED that Eaton County approves the application of the Scrap Tire grant; and

BE IT FURTHER RESOLVED, that acceptance of the grant award is contingent upon the approval of Memorandums of Understanding between the County and other individual participating entities providing for said participating entities to reimburse the County for any non-grant costs associated with collection events held within their jurisdiction; and

BE IT FURTHER RESOLVED, that the Chairperson of the Board of Commissioners, or his designee, is authorized to sign any necessary grant documents; and

BE IT FURTHER RESOLVED, that the Controller is authorized to make budgets amendments to the adopted budget, in the event the grant is authorized. Seconded by Commissioner Augustine. Carried.

Commissioner Eakin moved the approval of #18-9-87 Resolution to Adopt the 2018-2019 Eaton County Budget and Winter Tax Rates.

WHEREAS, the Uniform Budgeting and Accounting Act, Public Act 621 of 1978, as amended, indicates that the Legislative body shall adopt a balanced budget for all funds by passing an Appropriations Act; and

WHEREAS, this resolution shall be known as the Fiscal Year 2019 General Appropriation Act; and

WHEREAS, that pursuant to State law, notice of a public hearing on the proposed budget was published in a newspaper of general circulation on August 26, 2018 and September 2, 2018, and a public hearing on the proposed budget was held on September 11, 2018; and

WHEREAS, the Eaton County voters authorized millages of 0.7000 of a mill for Jail Operation, 0.9500 of a mill for 911, 0.2500 of a mill for EATRAN, 0.3500 of a mill for Juvenile Operations and 0.1250 of a mill for the Medical Care Facility and 1.500 for Road Repair and Rehabilitation; and

WHEREAS, the Board of Commissioners will authorize, in June 2018, a general property tax levy on all real and personal property within the County upon the current tax roll for County general operations; and

NOW, THEREFORE, BE IT RESOLVED, that the Eaton County Board of Commissioners hereby adopts the Fiscal Year 2018 General Appropriations Act; and BE IT FURTHER RESOLVED, that the Eaton County Board of Commissioners approves a levy of 0.7000 of a mill for Jail Operation, 0.9500 of a mill for 911, 0.3500 of a mill for Juvenile Operations and 0.1250 of a mill for the Medical Care Facility and 1.5 for Road Repair and Rehabilitation; and

BE IT FURTHER RESOLVED, that the Eaton County Board of Commissioners approves a levy of 0.2500 of a mill for EATRAN; and

BE IT FURTHER RESOLVED, that the 2018/2019 Eaton County General Fund (#101) budget of \$36,299,658 be adopted by activity; and

BE IT FURTHER RESOLVED, that all other funds budgets (Special Revenue \$17,897,614 and Debt Service \$5,650,131) be adopted by activity, for a total 2018/2019 budget of \$59,847,404; and

BE IT FURTHER RESOLVED, that any amendment to increase a salary and/or a Capital Outlay activity in excess of \$2,500.00 shall be approved by the Board of Commissioners; and

BE IT FURTHER RESOLVED, that any amendment to increase the total budget of any fund or department in excess of \$2,500.00 shall be approved by the Board of Commissioners except that any amendment to decrease the General Fund Contingency shall be approved by the Board of Commissioners; and

BE IT FURTHER RESOLVED, that the Controller be authorized to make such other budget amendments as necessary with the exception of those specified in this resolution.

BE IT FURTHER RESOLVED, that the approved Position Allocation List contained in this resolution shall limit the number of permanent employees who can be employed

in all departments, offices, and the courts, and no funds are appropriated for any permanent position or employee not on the Approved Position List; and

BE IT FURTHER RESOLVED, that as vacancies occur during the budget year, they shall not be refilled, except by specific Ways and Means Committee authorization; and

BE IT FURTHER RESOLVED, that certain positions contained in the Position Allocation List which are supported in some part by a grant, cost sharing, reimbursement, or some other source of outside funding are only approved contingent upon the County receiving those budgeted revenues; and

BE IT FURTHER RESOLVED, that in the event that some outside funding is not received or the County is notified that it will not be received, said positions shall be considered not funded and removed from the approved Position Allocation List; and

BE IT FURTHER RESOLVED, that it is understood that revenues and expenditures may vary from those which are currently contemplated and may be changed from time to time by the Board of Commissioners during the 2018/2019 fiscal year, as deemed necessary. Consequently, there may be a need to increase or decrease various portions of the budget and/or impose layoffs due to unforeseen financial changes; therefore, the Board of Commissioners reserves the right to change the Approved Position Allocation List at any time. The County Elected Officials and County Department Heads shall abide by whatever changes are made by the Board of Commissioners, if any, relative to the approved position and the number of employees stated in the Position Allocation List.

BE IT FURTHER RESOLVED, that the salaries of the County's Elected Officials are established according to the Elected Official Salary Schedule contained in this resolution.

BE IT FURTHER RESOLVED, that the activity appropriations which represent the estimated costs of operating the Courts in 2018/2019 are contingent upon reimbursements to Eaton County by the State of Michigan in accordance with MCL 600.151(b). County appropriations to the Courts, in accordance with P.A. 374 and 375 of 1996, are made contingent upon conformance to all county policies and procedures regarding court personnel and the expenditure of funds; and

BE IT FURTHER RESOLVED, that all County Elected Officials and County Department Heads shall abide by all applicable policies set by the Board of Commissioners including but not limited to budgets, purchasing, travel, and per diems; as well as the Eaton County Personnel Policies, and that budgeted funds for these purposes are appropriated contingent upon compliance with all County policies.

BE IT FURTHER RESOLVED, that the Eaton County Personnel Policy shall apply to all employees and elected officials who are not covered under a collective bargaining agreement or who function under a policy manual which has been jointly approved by the County Board of Commissioners and an Elected Official who has co-employer status.

BE IT FURTHER RESOLVED, that the County Controller shall be authorized to make year-end transfers of up to \$20,000 between activities or funds or with such amounts that may be available in the Contingency of the General Fund, as may be necessary to ensure that departments do not end the 2018/2019 fiscal year in a deficit condition. Any such transfer will be reported to the Ways and Means Committee at their next regularly scheduled meeting.

Seconded by Commissioner Augustine. Discussion held. Roll Call vote. Ayes: Barnes, Augustine, Pearl-Wright, Whitacre, Brehler, Freeman, Droscha, Eakin, Ridge, Lautzenheiser, Austin, Rogers, Wood, Mulder. Carried unanimously.

Commissioner Eakin moved the approval of #18-9-88 Resolution to Approve 2017/2018 Budget Amendments.

WHEREAS, the Eaton County 2017/2018 Appropriations Act of September 20, 2017 states that any amendment to increase a salary and/or a Capital Outlay line-item in excess of \$2,500.00 or any amendment to increase the total budget of any fund or department in excess of \$2,500.00 shall be amended by the Board of Commissioners, except that any amendment to decrease the General Fund Contingency shall be approved by the Board of Commissioners; and

WHEREAS, such amendments are needed in order to comply with the Uniform Budgeting and Accounting Act of 1978, P.A. 621.

NOW, THEREFORE BE IT RESOLVED, that the following budget amendments be approved and added to the 2017-2018 Eaton County Budget:

GENERAL FUND

SHERIFF CORRECTIONS 101.301.351

Increase	Inmate Medical	\$ 90,000
Increase	Parole Violators Grant	\$ 30,000
Increase	Diverted Felons Grant	\$ 30,000
Increase	WRAP Grant	\$ 30,000

To increase inmate medical due to increase of inmate population of MDOC and WRAP prisoners.

SHERIFF - CAPITAL OUTLAY - SHERIFF 101.906

Increase	Sheriff County - Capital Outlay	\$ 90,000
Increase	Sheriff Delta - Capital Outlay	\$ 90,000
Increase	Lease Proceeds	\$ 180,000

Increase Capital Outlay and Lease Proceeds for the lease of six Ford - Police Interceptors due to a factory deadline to order 2019 police vehicles, originally included in the proposed 2018/19 FY budget. Seconded by Commissioner Rogers. Carried.

Commissioner Eakin moved the approval of claims as audited by the Ways and Means Committee in the amount of \$395,647.97 and to accept the report of previously authorized payments.

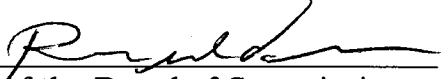
Seconded by Commissioner Austin. Carried.

Public Comment: None

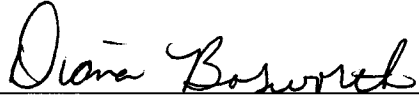
Commissioner Comments: Commissioner Brehler inquired as to the tracking increases in inmate medical costs.

There was no Unfinished Business, Old Business or New Business.

Chairman Mulder adjourned the meeting to Wednesday, October 17, 2018 at 7:00 p.m.



Chairman of the Board of Commissioners



Clerk of the Board of Commissioners



**EATON COUNTY BOARD OF COMMISSIONERS**

**SEPTEMBER 19, 2018**

**RESOLUTION TO AMEND WESTSIDE RESIDENTIAL ALTERNATIVE TO PRISON (WRAP) AGREEMENT WITH THE MICHIGAN DEPARTMENT OF CORRECTIONS**

**Introduced by the Public Safety Committee**

Commissioner Austin moved for the approval of the following resolution. Seconded by Commissioner Lautzenheiser.

**WHEREAS**, that the Board of Commissioners approved the Westside Residential Alternative to Prison (WRAP) agreement (17-12-105) with the Michigan Department of Corrections; and

**WHEREAS**, the Department of Corrections has proposed an amendment to the agreement to extend the terms through September 30, 2019 (attached).

**NOW, THEREFORE BE IT RESOLVED**, that the Board of Commissioners approves the amendment; and

**BE IT FURTHER RESOLVED**, that the Chairperson of the Board of Commissioners be authorized to sign any necessary documents. Carried.

**EATON COUNTY BOARD OF COMMISSIONERS**

**SEPTEMBER 19, 2018**

**RESOLUTION TO APPROVE CITY OF CHARLOTTE TOWER  
DEVELOPMENT AGREEMENT**

**Introduced by the Public Safety Committee**

Commissioner Austin moved for the approval of the following resolution. Seconded by Commissioner Pearl- Wright.

**WHEREAS**, as part of the County's implementation of the State radio system a new communication tower will be constructed on the County owned property located at 911 Courthouse Drive, Charlotte, MI 48813; and

**WHEREAS**, the construction has been approved by the City of Charlotte Planning Commission; and

**WHEREAS**, as part of its approval the City Planning Commissioner is requiring the approval of the attached development agreement to specify the obligations of the County during and after the construction period; and

**WHEREAS**, the proposed Development Agreement has been reviewed by the Public Safety Committee and is recommended for approval; and

**NOW, THEREFORE, BE IT RESOLVED**, the Eaton County Board of Commissioners approves the Development Agreement with the City of Charlotte; and

**BE IT FURTHER RESOLVED**, the Chairman of the Board of Commissioners is authorized to execute said agreement for the County. Carried.

**EATON COUNTY BOARD OF COMMISSIONERS**

**SEPTEMBER 19, 2018**

**RESOLUTION TO APPROVE GEOGRAPHIC INFORMATION SYSTEM (GIS) OPEN  
DATA POLICY**

**Introduced by the Information Technology & Communication Committee**

Commissioner Ridge moved for the approval of the following resolution. Seconded by Commissioner Barnes.

**WHEREAS**, Public Act 462 of 1996, the Enhanced Access to Public Records Act, being MCL 15.441 *et seq.* (the "Act"), allows public bodies to provide at no charge enhanced access for inspection and copying of a public record or Geographic Information System (GIS) Data that is not confidential or otherwise exempt by law from disclosure; and

**WHEREAS**, in the interest of transparency and making information freely available to the public, Eaton County desires to make certain data available to the public on an open data portal free of charge; and

**WHEREAS**, making certain data available to the general public on an open data portal free of charge will foster civic engagement through data sharing, improve the relationship between citizens, business, and government agencies, and enable businesses and other citizen enterprises to make use of government data to promote economic development and increase investment; and

**WHEREAS**, the Act requires that a public body who wishes to provide such enhanced access, must produce a policy, approved by the governing body; and

**WHEREAS**, the Information Technology & Communication Committee has reviewed the attached policy and is recommending its approval.

**NOW, THEREFORE BE IT RESOLVED**, that the Board of Commissioners approves and adopts the attached GIS Open Data Policy. Nays: Brehler. Carried.

**EATON COUNTY BOARD OF COMMISSIONERS****SEPTEMBER 19, 2018****RESOLUTION TO AMEND ENHANCED ACCESS TO PUBLIC RECORDS POLICY  
AND DIGITAL DATA ACQUISITION MASTER FEE STRUCTURE****Introduced by the Information Technology & Communication Committee**

Commissioner Ridge moved for the approval of the following resolution. Seconded by Commissioner Droscha.

**WHEREAS**, Public Act 462 of 1996, the Enhanced Access to Public Records Act, being MCL 15.441 *et seq.* (the "Act"), allows public bodies to provide enhanced access for the inspection, copying, or purchasing of a public record that is not confidential or otherwise exempt by law from disclosure; and

**WHEREAS**, the Act further allows a public body to charge a reasonable fee, established by the public body's governing body, for providing enhanced access; and

**WHEREAS**, the Act requires that a public body who wishes to provide such enhanced access, must produce a policy, approved by the governing body; and

**WHEREAS**, the Eaton County Board of Commissioners enacted and approved such a policy, The Enhanced Access to Public Records Policy dated June, 1998, Resolution #98-6-69, and amended the policy most recently by The Enhanced Access to Public Records Policy dated April, 2016, Resolution #16-4-34; and

**WHEREAS**, the Policy includes a provision for charging a reasonable fee approved by the Board of Commissioners for providing enhanced access to a public record; and

**WHEREAS**, the Department of Technology Services has determined that revisions to The Enhanced Access to Public Records Policy are needed to authorize enhanced access fees only for public records specifically listed in the Digital Data Acquisition Master Fee Structure; and

**WHEREAS**, the attached Enhanced Access to Public Records Policy is revised to authorize enhanced access fees only for public records specifically listed in the Digital Data Acquisition Master Fee Structure; and

**WHEREAS**, the attached Digital Data Acquisition Master Fee Structure is revised to remove certain data from that Fee Structure to allow such data to be published on the County's Open Data Portal.

**NOW, THEREFORE BE IT RESOLVED** that the Board of Commissioners approves and adopts the attached revised Enhanced Access to Public Records Policy and the revised Digital Data Acquisition Master Fee Structure each dated September, 2018. Carried.

**EATON COUNTY BOARD OF COMMISSIONERS**

**September 19, 2018**

**RESOLUTION TO AMEND COMMUNITY DEVELOPMENT BLOCK GRANT HOMEOWNER REHABILITATION AND EMERGENCY REPAIR PROGRAM GUIDELINES TO HOMEOWNER EMERGENCY REPAIR PROGRAM GUIDELINES**

**Introduced by the Public Works & Planning Committee**

Commissioner Lautzenheiser moved for the approval of the following resolution. Seconded by Commissioner Rogers.

**WHEREAS**, the Michigan State Housing Development Authority (MSHDA) has awarded Eaton County Community Development Block Grant (CDBG) funding in the past to upgrade housing conditions for its low and very low income homeowners; and

**WHEREAS**, Eaton County has a Housing Program Income Revolving Loan Fund from past CDBG project funded payoffs; and

**WHEREAS**, money from the Housing Program Income Revolving Loan Fund will be now be used specifically for emergency repairs to homeowner occupied homes; and

**WHEREAS**, these Program Guidelines have been amended to now allow for Emergency Repairs only and for updates outlining procedures and requirements for participation in the program and for the implementation of individual emergency repair projects; and

**WHEREAS**, the amendments to the Program Guidelines have been developed to comply with all appropriate state and federal legislation and requirements; and

**WHEREAS**, the Michigan Economic Development Corporation (MEDC) is now the regulatory authority for this funding and is requiring said program guidelines in order for Eaton County to administer a Housing Program Income Revolving Loan Fund; and

**WHEREAS**, The Program Guidelines have been reviewed and are being recommended by the Public Works and Planning Committee.

**NOW, THEREFORE BE IT RESOLVED**, that the Board of Commissioners approves the attached Homeowner Emergency Repair Program Guidelines, as presented and authorizes Housing Department staff submit the Program Guidelines to the MEDC. Carried.

**EATON COUNTY BOARD OF COMMISSIONERS**

**SEPTEMBER 19, 2018**

**RESOLUTION TO APPROVE A MICHIGAN DEPARTMENT OF ENVIRONMENTAL  
QUALITY SCRAP TIRE RECYCLING GRANT APPLICATION**

*Introduced by the Public Works and Planning Committee*

Commissioner Lautzenheiser moved for the approval of the following resolution. Seconded by Commissioner Augustine.

**WHEREAS**, the Resource Recovery Department has been established for the development and administration of the County Solid Waste Management Plan under Act 641; and

**WHEREAS**, key components of the Resource Recovery Department include increasing the amount of materials recycled; and

**WHEREAS**, the Michigan Department of Environmental Quality Scrap Tire Recycling Grant is designed to provide assistance in the removal of residential tires; and

**WHEREAS**, the Resource Recovery Department offers two Scrap Tire collection events annually; and

**WHEREAS**, the Michigan Department of Environmental Quality has encouraged regional applications and Eaton County has been approached by Clinton County, Barry County, and Ingham County to submit one grant for all four communities; and

**WHEREAS**, Eaton County will serve as the applicant for a grant of \$36,000 and fiduciary for the grant; and

**WHEREAS**, the grant has no matching requirement.

**NOW, THEREFORE, LET IT BE RESOLVED** that Eaton County approves the application of the Scrap Tire grant; and

**BE IT FURTHER RESOLVED**, that acceptance of the grant award is contingent upon the approval of Memorandums of Understanding between the County and other individual participating entities providing for said participating entities to reimburse the County for any non-grant costs associated with collection events held within their jurisdiction; and

**BE IT FURTHER RESOLVED**, that the Chairperson of the Board of Commissioners, or his designee, is authorized to sign any necessary grant documents; and

**BE IT FURTHER RESOLVED**, that the Controller is authorized to make budgets amendments to the adopted budget, in the event the grant is authorized. Carried.

**EATON COUNTY BOARD OF COMMISSIONERS**

**SEPTEMBER 19, 2018**

**RESOLUTION TO APPROVE THE 2018/2019  
EATON COUNTY BUDGET**

**Introduced by the Ways and Means Committee**

Commissioner Eakin moved for the approval of the following resolution. Seconded by Commissioner Augustine.

**WHEREAS**, the Uniform Budgeting and Accounting Act, Public Act 621 of 1978, as amended, indicates that the Legislative body shall adopt a balanced budget for all funds by passing an Appropriations Act; and

**WHEREAS**, this resolution shall be known as the Fiscal Year 2019 General Appropriation Act; and

**WHEREAS**, that pursuant to State law, notice of a public hearing on the proposed budget was published in a newspaper of general circulation on August 26, 2018 and September 2, 2018, and a public hearing on the proposed budget was held on September 11, 2018; and

**WHEREAS**, the Eaton County voters authorized millages of 0.7000 of a mill for Jail Operation, 0.9500 of a mill for 911, 0.2500 of a mill for EATRAN, 0.3500 of a mill for Juvenile Operations and 0.1250 of a mill for the Medical Care Facility and 1.500 for Road Repair and Rehabilitation; and

**WHEREAS**, the Board of Commissioners will authorize, in June 2018, a general property tax levy on all real and personal property within the County upon the current tax roll for County general operations; and

**NOW, THEREFORE, BE IT RESOLVED**, that the Eaton County Board of Commissioners hereby adopts the Fiscal Year 2018 General Appropriations Act; and

**BE IT FURTHER RESOLVED**, that the Eaton County Board of Commissioners approves a levy of 0.7000 of a mill for Jail Operation, 0.9500 of a mill for 911, 0.3500 of a mill for Juvenile Operations and 0.1250 of a mill for the Medical Care Facility and 1.5 for Road Repair and Rehabilitation; and

**BE IT FURTHER RESOLVED**, that the Eaton County Board of Commissioners approves a levy of 0.2500 of a mill for EATRAN; and

**BE IT FURTHER RESOLVED**, that the 2018/2019 Eaton County General Fund (#101) budget of

\$36,299,658 be adopted by activity; and

**BE IT FURTHER RESOLVED**, that all other funds budgets (Special Revenue \$17,897,614 and Debt Service \$5,650,131) be adopted by activity, for a total 2018/2019 budget of \$59,847,404; and

**BE IT FURTHER RESOLVED**, that any amendment to increase a salary and/or a Capital Outlay activity in excess of \$2,500.00 shall be approved by the Board of Commissioners; and

**BE IT FURTHER RESOLVED**, that any amendment to increase the total budget of any fund or department in excess of \$2,500.00 shall be approved by the Board of Commissioners except that any amendment to decrease the General Fund Contingency shall be approved by the Board of Commissioners; and

**BE IT FURTHER RESOLVED**, that the Controller be authorized to make such other budget amendments as necessary with the exception of those specified in this resolution.

**BE IT FURTHER RESOLVED**, that the approved Position Allocation List contained in this resolution shall limit the number of permanent employees who can be employed in all departments, offices, and the courts, and no funds are appropriated for any permanent position or employee not on the Approved Position List; and

**BE IT FURTHER RESOLVED**, that as vacancies occur during the budget year, they shall not be refilled, except by specific Ways and Means Committee authorization; and

**BE IT FURTHER RESOLVED**, that certain positions contained in the Position Allocation List which are supported in some part by a grant, cost sharing, reimbursement, or some other source of outside funding are only approved contingent upon the County receiving those budgeted revenues; and

**BE IT FURTHER RESOLVED**, that in the event that some outside funding is not received or the County is notified that it will not be received, said positions shall be considered not funded and removed from the approved Position Allocation List; and

**BE IT FURTHER RESOLVED**, that it is understood that revenues and expenditures may vary from those which are currently contemplated and may be changed from time to time by the Board of Commissioners during the 2018/2019 fiscal year, as deemed necessary. Consequently, there may be a need to increase or decrease various portions of the budget and/or impose layoffs due to unforeseen financial changes; therefore, the Board of Commissioners reserves the right to change the Approved Position Allocation List at any time. The County Elected Officials and County Department Heads shall abide by whatever changes are made by the Board of Commissioners, if any, relative to the approved position and the number of employees stated in the Position Allocation List.

**BE IT FURTHER RESOLVED**, that the salaries of the County's Elected Officials are established according to the Elected Official Salary Schedule contained in this resolution.



**BE IT FURTHER RESOLVED**, that the activity appropriations which represent the estimated costs of operating the Courts in 2018/2019 are contingent upon reimbursements to Eaton County by the State of Michigan in accordance with MCL 600.151(b). County appropriations to the Courts, in accordance with P.A. 374 and 375 of 1996, are made contingent upon conformance to all county policies and procedures regarding court personnel and the expenditure of funds; and

**BE IT FURTHER RESOLVED**, that all County Elected Officials and County Department Heads shall abide by all applicable policies set by the Board of Commissioners including but not limited to budgets, purchasing, travel, and per diems; as well as the Eaton County Personnel Policies, and that budgeted funds for these purposes are appropriated contingent upon compliance with all County policies.

**BE IT FURTHER RESOLVED**, that the Eaton County Personnel Policy shall apply to all employees and elected officials who are not covered under a collective bargaining agreement or who function under a policy manual which has been jointly approved by the County Board of Commissioners and an Elected Official who has co-employer status.

**BE IT FURTHER RESOLVED**, that the County Controller shall be authorized to make year-end transfers of up to \$20,000 between activities or funds or with such amounts that may be available in the Contingency of the General Fund, as may be necessary to ensure that departments do not end the 2018/2019 fiscal year in a deficit condition. Any such transfer will be reported to the Ways and Means Committee at their next regularly scheduled meeting. Roll Call vote. Ayes: Barnes, Augustine, Pearl-Wright, Whitacre, Brehler, Freeman, Droscha, Eakin, Ridge, Lautzenheiser, Austin, Rogers, Wood, Mulder. Carried unanimously.

**EATON COUNTY BOARD OF COMMISSIONERS****SEPTEMBER 19, 2018****RESOLUTION TO APPROVE  
2017/2018 BUDGET AMENDMENTS****Introduced by the Ways and Means Committee**

Commissioner Eakin moved for the approval of the following resolution. Seconded by Commissioner Austin.

**WHEREAS**, the Eaton County 2017/2018 Appropriations Act of September 20, 2017 states that any amendment to increase a salary and/or a Capital Outlay line-item in excess of \$2,500.00 or any amendment to increase the total budget of any fund or department in excess of \$2,500.00 shall be amended by the Board of Commissioners, except that any amendment to decrease the General Fund Contingency shall be approved by the Board of Commissioners; and

**WHEREAS**, such amendments are needed in order to comply with the Uniform Budgeting and Accounting Act of 1978, P.A. 621.

**NOW, THEREFORE BE IT RESOLVED**, that the following budget amendments be approved and added to the 2017-2018 Eaton County Budget:

**GENERAL FUND****SHERIFF CORRECTIONS 101.301.351**

Increase	Inmate Medical	\$ 90,000
Increase	Parole Violators Grant	\$ 30,000
Increase	Diverted Felons Grant	\$ 30,000
Increase	WRAP Grant	\$ 30,000

To increase inmate medical due to increase of inmate population of MDOC and WRAP prisoners.

**SHERIFF – CAPITAL OUTLAY – SHERIFF 101.906**

Increase	Sheriff County – Capital Outlay	\$ 90,000
Increase	Sheriff Delta – Capital Outlay	\$ 90,000
Increase	Lease Proceeds	\$ 180,000

Increase Capital Outlay and Lease Proceeds for the lease of six Ford - Police Interceptors due to a factory deadline to order 2019 police vehicles, originally included in the proposed 2018/19 FY budget. Carried.