

**EATON COUNTY BOARD OF COMMISSIONERS**  
**WEDNESDAY, JANUARY 17, 2024 AGENDA**

- I. Call to Order – 7:00 p.m.
- II. Invocation
- III. Pledge of Allegiance to the Flag
- IV. Roll Call
- V. Agenda Additions or Changes
- VI. Approval of Minutes of December 20, 2023 Minutes
- VII. Communications
- VIII. Retirement Recognition Resolutions
- IX. Limited Public Comment
- X. COMMITTEE REPORTS AND RESOLUTIONS
  - A. HEALTH AND HUMAN SERVICES COMMITTEE – Commissioner Lautzenheiser
    - 1. Committee Appointment
  - B. PUBLIC SAFETY COMMITTEE – Commissioner Barnes
    - 1. Resolution Approving the Eaton County Emergency Management Multi-Year Strategic Plan
    - 2. Resolution Approving the Oakland County Incident Management Team Interlocal Agreement
  - C. INFORMATION TECHNOLOGY & COMMUNICATION COMMITTEE (Not Held) – Commissioner Droscha
  - D. PUBLIC WORKS AND PLANNING COMMITTEE – Commissioner Rogers
    - 1. Resolution to Reserve Right to Final Approval of the 2024 Eaton County Master Plan
  - E. WAYS & MEANS COMMITTEE - Commissioner Mulder
    - 1. 2024 Borrowing Resolution (2023 Delinquent Taxes)
    - 2. Resolution Authorizing Agreements with Remonumentation Surveyors for the 2024 Grant Year
    - 3. Resolution to Appoint County Remonumentation Representative and Related Contract
    - 4. Resolution to Approve FY 23/24 Budget Amendments
    - 5. Claims and Purchases
- XI. Limited Public Comment
- XII. Administrator’s Report
- XIII. Commissioner Comment
- XIV. Unfinished Business
- XV. Old Business
- XVI. New Business
- XVII. Adjourn to Wednesday, February 21, 2024, regular meeting at 7:00 p.m.

EATON COUNTY BOARD OF COMMISSIONERS  
DECEMBER 20, 2023

The Eaton County Board of Commissioners met in regular session at the County Facilities, in the City of Charlotte, Wednesday, December 20, 2023 including the availability of virtual attendance by the public.

Chairman Mott called the meeting to order at 7:00 p.m.

The Pledge of Allegiance to the Flag was given by all.

Commissioner Droscha gave the invocation.

Roll call. Commissioners present: Blake Mulder, Terrance Augustine, Brandon Haskell, Jeanne Pearl-Wright, Trevor Youngquist, Mark Mudry, Joseph Brehler, Brian Droscha, Jacob Toomey, Scott Hansen, Brian Lautzenheiser, Frank Holmes, Barbara Rogers and Jim Mott.

Commissioners absent: Tim Barnes

Commissioner Toomey moved the agenda to be approved as presented. Seconded by Commissioner Lautzenheiser. Carried unanimously.

Commissioner Droscha moved the approval of the November 15, 2023 minutes. Seconded by Commissioner Rogers. Carried unanimously.

Communications: Eaton County Treasurer Robinson provided a copy of Michigan Municipal Risk Management Authority Performance Bond Certificate of Protection. (On file) Annual reports of the County Clerk and Register of Deeds were received. (On file) An anonymous letter was received. (On file).

Commissioner Haskell moved the approval of #23-12-132 Resolution of Appreciation for Scott Brooks Sheriff's Office.

WHEREAS, Scott Brooks retired from Eaton County on December 1, 2023; and  
WHEREAS, Scott worked in the Sheriff's Office from July 6, 1998 and is retiring as a Lieutenant with 25 years of service; and

WHEREAS, Scott has provided dedicated and honorable service to the residents and employees of Eaton County; and

WHEREAS, the Eaton County Board of Commissioners seeks to recognize and express appreciation for Scott's years of public service.

NOW, THEREFORE, BE IT RESOLVED, that the Board of Commissioners expresses its sincere gratitude for the years of exceptional service Scott provided to Eaton County; and

BE IT FURTHER RESOLVED, that this resolution of appreciation and support be duly recorded and attached to the permanent records of the County on this 20th day of the month of December in the year 2023.

Seconded by Commissioner Lautzenheiser. Carried unanimously.

Commissioner Haskell moved the approval of #23-12-133 Resolution of Appreciation for the Honorable Thomas Byerley Probate Court.

WHEREAS, Honorable Thomas Byerley retires from Eaton County on December 28, 2023; and

WHEREAS, Honorable Thomas Byerley was appointed as the Probate Court Judge in April 2010 and was elected effective January 1, 2012 and is retiring with 13 years of service; and

WHEREAS, Honorable Thomas Byerley has provided dedicated and honorable service to the residents and employees of Eaton County; and

WHEREAS, the Eaton County Board of Commissioners seeks to recognize and express appreciation for Honorable Thomas Byerley's years of public service.

NOW, THEREFORE, BE IT RESOLVED, that the Board of Commissioners expresses its sincere gratitude for the years of exceptional service Honorable Thomas Byerley provided to Eaton County; and

BE IT FURTHER RESOLVED, that this resolution of appreciation and support be duly recorded and attached to the permanent records of the County on this 20th day of the month of December in the year 2023.

Seconded by Commissioner Lautzenheiser. Carried unanimously.

Public Comments: Eaton County Prosecutor Doug Lloyd spoke in support of entering into early bargaining with Sheriff's Office bargaining units. Lt. Scott Brooks spoke in support of the purchase of portable power equipment as recommended by the Public Safety Committee.

Commissioner Lautzenheiser moved the approval of #23-12-134 Resolution to Continue Eaton County Human Services Collaborative Council.

WHEREAS, the Board of Commissioners established an Eaton County Human Services Collaborative Council on January 17, 1996; and

WHEREAS, such resolution requires an annual review of the Human Services Collaborative Council to determine the necessity of its continuation; and

WHEREAS, the Board of Commissioners, feels that the Human Services Collaborative Council continues to provide a forum for human services agencies in the county to identify and discuss opportunities for further collaboration and partnership in human services delivery.

NOW, THEREFORE, BE IT RESOLVED, that the Human Services Collaborative Council be continued for another year.

Seconded by Commissioner Toomey. Nays: Rogers. Motion carried.

Commissioner Lautzenheiser moved the approval of the Health and Human Services Committee Appointment.

Clinton-Eaton-Ingham Community Mental Health Board

Jason White 12/31/2023 (Partial Term due to resignation)

Seconded by Commissioner Brehler. Carried unanimously.

Commissioner Lautzenheiser moved the approval of #23-12-135 Resolution to Approve Medical Examiner Contract Extension.

WHEREAS, the Board of Commissioners, by Resolution #20-11-101, approved a contract with Sparrow Hospital for County Medical Examiner services effective January 1, 2018; and

WHEREAS, Eaton County and Sparrow Hospital wish to extend this agreement for one year, from January 1, 2024 thru December 31, 2024; and

WHEREAS, Sparrow Hospital has agreed to continue to provide medical examiner services for Eaton County through December 31, 2024, at the annual rate of \$312,123.22.

WHEREAS, Dr. Michael Markey shall continue as the County Medical Examiner; and

WHEREAS, Dr. David Moons and Dr. Christopher Hauch shall continue as the Deputy County Medical Examiners; and

WHEREAS, Eaton County ratifies and reaffirms all of the remaining terms of the Agreement.

NOW, THEREFORE BE IT RESOLVED, that the Board of Commissioners approves a contract for medical examiner services with Sparrow Hospital through December 31, 2024.

BE IT FURTHER RESOLVED, that the Chairman of the Board of Commissioners is authorized to sign any necessary documents.

Seconded by Commissioner Droscha. Carried unanimously.

Commissioner Droscha moved the approval of #23-12-136 Resolution to Approve State and Local Cybersecurity Grant Program Agreement (SLCGP).

WHEREAS; there are unprecedented cybersecurity risks, including increasingly sophisticated adversaries, widespread vulnerabilities in commonly used hardware and software, and broad dependencies on networked technologies for the day-to-day operation of critical infrastructure; and

WHEREAS; cyber risk management is further complicated by the ability of malicious actors to operate remotely, linkages between cyber and physical systems, and the difficulty of reducing vulnerabilities; and

WHEREAS; the State and Local Cybersecurity Grant Program (SLCGP) is a reimbursable pass-through grant program with an overall goal to improve the cybersecurity posture of state, local and territorial (SLT) government organizations by providing assistance for managing and reducing systemic cyber risk; and

WHEREAS; Eaton County is interested in receiving funding from the SLCGP for Endpoint Detection and Response Software licenses, Cybersecurity Assessments and Incident Response Planning and Training Activities which will provide intrusion detection services as well as Cofense Security Awareness services at no cost to Eaton County.

NOW, THEREFORE, BE IT RESOLVED, the Eaton County Board of Commissioners approves the submission of the Fiscal Year 2022 State and Local Cybersecurity Grant Program Local Consent Agreement.

BE IT FURTHER RESOLVED, the Chairperson of the Board of Commissioners or their designee is authorized to sign the consent agreement and any resulting grant agreements that may be awarded.

Seconded by Commissioner Lautzenheiser. Carried unanimously.

Commissioner Rogers moved the approval of #23-12-137 Resolution to Approve Professional Planning Services Agreement with Williams and Works, Inc.

WHEREAS; the Eaton County Board of Commissioners is responsible for the overall operation of Eaton County Parks; and

WHEREAS; the Eaton County Board of Commissioners Chairman's Parks Workgroup determined a need to undertake a process to produce Strategic Plan(s) in four (4) County Parks to recommend direction on future development, capital improvements, and operational efficiencies to improve, create, and maintain a parks and recreation system that meets the needs of the community; and

WHEREAS; the Strategic Plan(s) are meant to complement and expand on the existing Eaton County Parks Master Plan; and

WHEREAS; a request for proposals process was conducted; and

WHEREAS; the Parks Workgroup has reviewed all submitted proposals and recommends entering into a contract with Williams and Works, Inc. to provide strategic planning services for an amount not to exceed sixty thousand and fifty-five dollars (\$60,055).

NOW, THEREFORE, BE IT RESOLVED, the Eaton County Board of Commissioners approves a contract with Williams and Works, Inc. to provide planning services as outlined in the attached Proposal and Professional Services Agreement and authorizes the Controller to make any necessary budget amendments.

BE IT FURTHER RESOLVED, the Chairperson of the Board of Commissioners or their designee is authorized to sign the contract.

Seconded by Commissioner Augustine. Carried unanimously.

Commissioner Mulder moved the approval of #23-12-138 Resolution to Approve an Application for a Farmland and Open Space Development Rights Agreement – T. Winslow.

WHEREAS, Troy D Winslow filed a Farmland and Open Space Application for property located in Eaton Rapids Township, with the Eaton County Clerk's Office in November 2023; and

WHEREAS, this application includes Parcel # 120-015-400-057-00 and 120-022-200-002-00 which parcel totals +/- 46 acres; and

WHEREAS, the applicant is requesting a 10 year agreement; and

WHEREAS, a copy of this application was sent to all reviewing agencies as required by the act; and

WHEREAS, the Eaton County Ways & Means Committee has reviewed this application and is recommending approval.

THEREFORE, BE IT RESOLVED, that the Eaton County Board of Commissioners at its regularly scheduled meeting on December 20, 2023 does hereby approve the

Farmland and Open Space Application filed by Troy D Winslow property located in Eaton Rapids Township.

Seconded by Commissioner Droscha. Carried unanimously.

Commissioner Mulder moved the approval of #23-11-139 Resolution to Approve Entering into Early Bargaining with Sheriff's Office Bargaining Units.

WHEREAS, the Eaton County Board of Commissioners received requests for entering into early bargaining on the Collective Bargaining Agreements (CBAs) covering the employees in the Sheriff's Office; and

WHEREAS, the requests received are from the designated bargaining agents representing employees covered under the both the Command Officers Association of Michigan (COAM) and the Police Officers Association of Michigan (POAM) Agreements for the Sheriff's Office; and

WHEREAS, the Eaton County Board of Commissioners acknowledges the request received and the ongoing retention and recruitment difficulties the County has had with employees in law enforcement, namely the Patrol Divisions.

NOW, THEREFORE BE IT RESOLVED, that the Eaton County Board of Commissioners authorizes the Controller/Administrator to enter into early bargaining with these two groups.

Seconded by Commissioner Toomey. Carried unanimously.

Commissioner Mulder moved the approval of #23-12-140 Resolution to Approve Interim Agreement for the Operation of the Youth Facility.

WHEREAS, the Board previously adopted an agreement to allow the Youth Facility to continue to be operated under the direction of the Family Division of the Circuit Court; and

WHEREAS, such agreement expires December 31, 2023; and

WHEREAS, the Health and Human Services Committee has reviewed the operation of the Youth Facility over the past year and feels it should remain under the operation of the Family Division of the Circuit Court.

NOW THEREFORE BE IT RESOLVED, that the Agreement be extended for another year to expire on December 31, 2024. Prior to such time, it will be reviewed again by the Health and Human Services Committee.

Seconded by Commissioner Droscha. Discussion held. Carried unanimously.

Commissioner Mulder moved the approval of #23-12-141 Resolution to Approve Windsor Charter Township Police Services Agreement.

WHEREAS, Windsor Charter Township is interested in entering into a contract with the County and Sheriff to provide police services within the Township effective January 1, 2024 through December 31, 2024; and

WHEREAS, the proposed intergovernmental agreement (attached) has been developed to provide assigned patrols within the Township; and

WHEREAS, the Public Safety Committee and Ways and Means Committee have reviewed the attached agreement between the County and Windsor Charter Township for said purpose; and

NOW, THEREFORE, BE IT RESOLVED, the Eaton County Board of Commissioners approves the proposed agreement with Windsor Charter Township; and

BE IT FURTHER RESOLVED, the Chairman of the Board of Commissioners is authorized to execute said agreement for the County.

Seconded by Commissioner Toomey. Carried unanimously.

Commissioner Mulder moved the approval of #23-12-142 Resolution to Approve FY 2023/24 Budget Amendments.

WHEREAS, the Eaton County 2023/2024 Appropriations Act of September 20, 2023, states that any amendment to increase a salary and/or a Capital Outlay line-item in excess of \$2,500.00 or any amendment to increase the total budget of any fund or department in excess of \$2,500.00 shall be amended by the Board of Commissioners, except that any amendment to decrease the General Fund Contingency shall be approved by the Board of Commissioners; and

WHEREAS, such amendments are needed in order to comply with the Uniform Budgeting and Accounting Act of 1978, P.A. 621.

NOW, THEREFORE BE IT RESOLVED, that the following budget amendments be approved and added to the 2023/2024 Eaton County Budget:

GENERAL FUND

COMMISSIONERS 101.101

Decrease	State Revenue Sharing	\$49,634
Increase	Use of Fund Balance	\$49,634

SHERIFF'S OFFICE 101.301

Increase	State Revenue Sharing	\$49,634
Increase	Supplies – Other	\$49,634

To increase budget to allocate funds for Local Public Safety Initiatives based on guidance received from the Michigan Department of Treasury. Local Public Safety Initiatives include, but are not limited to: Recruitment, Retention, Training, Equipment, and/or Capital Improvements to Public Safety Buildings.

FACILITIES 101.265

Increase	Building Repairs & Maintenance	\$ 194,000
Increase	Fund Balance Carryover	\$ 194,000

To increase budget to re-authorize appropriation for maintenance projects in progress from FY22-23.

SPECIAL REVENUE FUNDS

PARKS & RECREATION FUND 208

Increase	Project Costs	\$ 610,358
Increase	Capital Outlay	\$ 200,000
Increase	Fund Balance Carryover	\$ 810,358

To increase budget to re-authorize appropriation for parks and recreation projects in progress from FY22-23.

PUBLIC IMPROVEMENT FUND 225

Increase	Capital Outlay	\$ 499,865
Increase	Fund Balance Carryover	\$ 499,865

To increase budget to re-authorize appropriation for public improvement projects in progress from FY22-23.

COMPUTER FUND 226

Increase	Professional Services/Software	\$ 137,968
Increase	Capital Outlay	\$ 230,303
Increase	Fund Balance Carryover	\$ 368,271

To increase budget to re-authorize appropriation for technology projects in progress from FY22-23 as recommended by the Information Technology and Communication Committee on December 6, 2023.

CENTRAL DISPATCH FUND 261

Increase	Equipment	\$ 20,050
Increase	Fund Balance Carryover	\$ 20,050

To increase budget for the purchase of portable power equipment as recommended by the Public Safety Committee at their November 2, 2023 meeting.

Seconded by Commissioner Haskell. Carried unanimously.

Commissioner Mulder moved the approval of claims as audited by the Ways & Means Committee for \$14,755,349.82 and to accept the report of previously authorized payments.

Seconded by Commissioner Rogers. Carried unanimously.

Public Comment: Chief Deputy Sidel stated Sheriff Reich's appreciation for Controller Sobie and Board's teamwork with his office and for approving early bargaining with Sheriff's Office bargaining units.

Administrator's Report. Controller Sobie provided a monthly report.

Commissioner Comments: Commissioner Haskell thanked the Financial Stability workgroup and Controller Sobie for their presentation and hard work. Commissioner Youngquist thanked Communication Director Logan Bailey for his work promoting public engagement through social media engagement.



Commissioner Augustine thanked the Chairman, Controller Sobie and staff for their great work this past year. Commissioner Droscha stated the Board is working hard towards long-term improvements for Eaton County. Chairman thanked everyone for their work this year including Controller Sobie and staff.

There was no Unfinished Business, Old Business or New Business.

Chairman Mott adjourned the meeting to Tuesday, January 2, 2024 at 7:00 p.m.

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Chairman of the Board of Commissioners

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Clerk of the Board of Commissioners

DRAFT

**EATON COUNTY BOARD OF COMMISSIONERS**

**RESOLUTION OF APPRECIATION FOR  
TIMOTHY DAUST  
SHERIFF'S OFFICE**

**JANUARY 17, 2024**

**WHEREAS**, Timothy Daust will be retiring from Eaton County on January 31, 2024; and

**WHEREAS**, Timothy worked in the Sheriff's Office from January 11, 1999, and is retiring with 25 years of service; and

**WHEREAS**, Timothy has provided dedicated and honorable service to the residents and employees of Eaton County; and

**WHEREAS**, the Eaton County Board of Commissioners seeks to recognize and express appreciation for Timothy's years of public service.

**NOW, THEREFORE, BE IT RESOLVED**, that the Board of Commissioners expresses its sincere gratitude for the years of exceptional service Timothy provided to Eaton County; and

**BE IT FURTHER RESOLVED**, that this resolution of appreciation and support be duly recorded and attached to the permanent records of the County on this 17th day of the month of January in the year 2024.

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Jim Mott  
Chairman of the Board of Commissioners

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Diana Bosworth  
Clerk of the Board of Commissioners

**HEALTH AND HUMAN SERVICES COMMITTEE**

Clinton-Eaton-Ingham Community Mental Health Board - 3 year term

Paula Yensen – Partial Term      12/31/24

Eaton County Human Services Collaborative Council

Paula Yensen – Partial Term      12/31/24    No Reimbursement

**Eaton County Board of Commissioners  
January 17, 2024**

**Resolution Approving the Eaton County Emergency Management  
Multi-Year Strategic Plan**

**Introduced by the Public Safety Committee**

**WHEREAS**, the Emergency Management Accreditation Program (EMAP) standard 3.1.1 requires that the Emergency Management Program has a multi-year Strategic Plan, developed with input from stakeholders; and

**WHEREAS**, the multi-year strategic plan shall include the following:

- (1) a vision statement for emergency management;
- (2) mission, goals, objectives, and milestones for the Emergency Management Program;
- (3) a method for Plan implementation; and
- (4) a maintenance process, including a method and schedule for evaluation and revision; and

**WHEREAS**, Eaton County Emergency Management is committed to developing a coordinated and cooperative program that engages the “whole community” in all efforts possible to prevent, protect, mitigate, respond to and recover from all hazards in order to build and maintain a more resilient community; and

**WHEREAS**, the developed multi-year strategic plan by Eaton County Emergency Management is designed to determine the department direction and to focus organizational efforts to achieve our Mission and Vision; and

**WHEREAS**, an overarching goal through the creation of this document is to identify gaps that can be addressed in order to actively work towards program accreditation through the Emergency Management Accreditation Program (EMAP); and

**WHEREAS**, this plan is intended to be a living document that reflects the emergency management vision to eliminate disparities in disaster resilience through whole community engagement, deliberate planning, impactful training, and purposeful exercises in ways that are relevant and meaningful for our communities; and

**WHEREAS**, Continuous reevaluation and revision of the program may be required to determine whether or not the initiatives are current and adequate to protect the life, property and environment of Eaton County and meet current EMAP standards that are updated every three years.

**NOW THEREFORE BE IT RESOLVED**, the Eaton County Board of Commissioners approves the Eaton County Emergency Management Multi-Year Strategic Plan to set a course for Eaton County Emergency Management and to serve as an educational tool for all emergency management stakeholders by clearly identifying goals and objectives necessary to meet the overall mission, and documenting the milestones.

**Eaton County Board of Commissioners  
January 17, 2024**

**Resolution Approving the Oakland County Incident Management Team Interlocal Agreement**

**Introduced by the Public Safety Committee**

**WHEREAS**, the Oakland County Incident Management Team (OCIMT) is an all-hazard approach to managing incidents or supporting Unified Commands with personnel trained and qualified in the National Incident Management System (“NIMS”), Incident Command System (“ICS”), and specific ICS positions; and

**WHEREAS**, The OCIMT can provide support to an Incident Commander by performing ICS functions as required by the incident kind, type, and complexity; and

**WHEREAS**, the goal is to work together to implement and achieve the NIMS Implementation Objectives of Command and Management at the scene of an incident/emergency, disaster, or catastrophe; and

**WHEREAS**, Oakland County and Eaton County enter into this Agreement for the purpose of delineating the Parties’ roles and responsibilities for their participation in the OCIMT under the direction and supervision of the Oakland County Emergency Management Division (“Emergency Management Division”).

**WHEREAS**, Eaton County shall provide at least one Participating Agency Employee for membership in the OCIMT; and

**WHEREAS**, Ryan Wilkinson as the Participating Agency Employee will comply with all of the OCIMT’s policies and procedures, successfully complete the appropriate training, maintain continuing education requirements, participate in readiness assessments; and

**NOW THEREFORE BE IT RESOLVED**, the Eaton County Board of Commissioners approves Eaton County and Ryan Wilkinson to coordinate and collaborate with the Oakland County Incident Management Team to implement and achieve the NIMS Implementation Objectives of Command and Management at the scene of an incident/emergency, disaster, or catastrophe.

**BE IT FURTHER RESOLVED**, the Chairman of the Board of Commissioners is authorized to execute said agreement for the County.

**Eaton County Board of Commissioners  
January 17, 2024**

**Resolution to Reserve Right to Final Approval of the 2024 Eaton County Master Plan  
Introduced by the Public Works and Planning Committee**

**WHEREAS**, the Eaton County Board of Commissioners established a Planning Commission to prepare plans for the development of the county, and

**WHEREAS**, the Michigan Planning Enabling Act, PA 33 of 2008 establishes the procedures for the development and adoption of Master Plans, and

**WHEREAS**, the Michigan Planning Enabling provides the County Board of Commissioners with the option of assuming for themselves the right of final approval of a Master plan adopted by the Planning Commission, and

**WHEREAS**, the Eaton County Planning Commission has prepared an update to the Eaton County Master Plan and has presented it to the County Board of Commissioners to authorize a public hearing on the plan.

**NOW THEREFORE BE IT RESOLVED** that the Eaton County Board of Commissioners reserves for itself the right to final approval of the Eaton County Master Plan as authorized under the Michigan Planning Enabling Act, if any changes are made to the current draft following the required public comment period and Planning Commission hearing.

Those Aye: \_\_\_\_\_

Those voting Nay: \_\_\_\_\_

Abstention: None \_\_\_\_\_

Absent: None \_\_\_\_\_

Motion carried.

\_\_\_\_\_  
Jim Mott, Chairman  
Eaton County Board of Commissioners

I, Diana Bosworth, the duly qualified and acting Clerk of Eaton County, Michigan DO HEREBY CERTIFY that the foregoing is a true and complete copy of certain proceedings taken by the Eaton County Board of Commissioners of said County at a regular meeting held on the 17<sup>th</sup> day of January, 2024.

\_\_\_\_\_  
Diana Bosworth, Clerk  
Eaton County Board of Commissioners

**COUNTY OF EATON**

A \_\_\_\_\_ meeting of the Board of Commissioners of the County of Eaton, Michigan (the “County”), was held in Charlotte, Michigan, on \_\_\_\_\_, 2024. The following Commissioners were

PRESENT: \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

ABSENT: \_\_\_\_\_  
\_\_\_\_\_

The resolution set forth below was offered by Commissioner \_\_\_\_\_ and supported by Commissioner \_\_\_\_\_.

**2024 BORROWING RESOLUTION  
(2023 DELINQUENT TAXES)**

WHEREAS, ad valorem real property taxes are imposed by the County and the local taxing units within the County on July 1 and/or December 1 of each year; and

WHEREAS, a certain portion of these taxes remain unpaid and uncollected on March 1 of the year following assessment, at which time they are returned delinquent to the County's treasurer (the “Treasurer”); and

WHEREAS, the Treasurer is bound to collect all delinquent taxes, interest and property tax administration fees which would otherwise be payable to the local taxing units within the County; and

WHEREAS, the statutes of the State of Michigan authorize the County to establish a fund, in whole or in part from borrowed proceeds, to pay local taxing units within the County their respective shares of delinquent ad valorem real property taxes in anticipation of the collection of those taxes by the Treasurer; and

WHEREAS, the County Board of Commissioners (the “Board”) has adopted a resolution authorizing the County's Delinquent Tax Revolving Fund (the “Revolving Fund Program”), pursuant to Section 87b of Act No. 206, Michigan Public Acts of 1893, as amended (“Act 206”); and



WHEREAS, such fund has been established to provide a source of monies from which the Treasurer may pay any or all delinquent ad valorem real property taxes which are due the County, and any city, township, school district, intermediate school district, community college district, special assessment district, drainage district, or other political unit within the geographical boundaries of the County participating in the County's Revolving Fund Program pursuant to Act 206 ("local units"); and

WHEREAS, the Treasurer is authorized under Act 206, and has been directed by the Board, to make such payments with respect to delinquent ad valorem real property taxes (including the property tax administration fees assessed under subsection (6) of Section 44 of Act 206) owed in 2023 to the County and the local units (collectively, the "taxing units") which will have remained unpaid on March 1, 2024 and the Treasurer is authorized to pledge these amounts in addition to any amounts not already pledged for repayment of prior series of Notes (or after such prior series of Notes are retired as a secondary pledge) all as the Treasurer shall specify in an order when the Notes authorized hereunder are issued (the "Delinquent Taxes"); and

WHEREAS, the Board has determined that in order to raise sufficient monies to adequately fund the Revolving Fund, the County must issue its General Obligation Limited Tax Notes, Series 2024 in one or more series, in accordance with Sections 87c, 87d, 87g and 89 of Act 206 and on the terms and conditions set forth below.

NOW, THEREFORE, BE IT RESOLVED:

**I.  
GENERAL PROVISIONS**

101. Establishment of 2024 Revolving Fund. In order to implement the continuation of the Revolving Fund Program and in accordance with Act 206, the County hereby establishes a 2024 Delinquent Tax Revolving Fund (the "Revolving Fund") as a separate and segregated fund within the existing Delinquent Tax Revolving Fund of the County previously established by the Board pursuant to Section 87b of Act 206.

102. Issuance of Notes. The County shall issue its General Obligation Limited Tax Notes, Series 2024 in one or more series (the "Notes" or "Note"), in accordance with this Resolution and Sections 87c, 87d, 87g and 89 of Act 206, payable in whole or in part from the Delinquent Taxes and/or from the other sources specified below.

103. Aggregate Amount of Notes.

(a) The Notes shall be issued in an aggregate amount to be determined in accordance with this Section by the Treasurer.

(b) The aggregate amount of the Notes shall not be less than the amount by which the actual or estimated Delinquent Taxes exceeds (i) the County's participating share of Delinquent

Taxes, and (ii) any sums otherwise available to fund the Tax Payment Account established under Section 702 (including any monies held in respect of Section 704(c)).

(c) The aggregate amount of the Notes shall not be greater than the sum of (i) the actual amount of the Delinquent Taxes pledged to the payment of debt service on the Notes, plus (ii) the amount determined by the Treasurer to be allocated to a reserve fund. Original proceeds of the Notes devoted to a reserve fund shall not exceed the lesser of (A) the amount reasonably required for those of the Notes secured by the reserve fund, (B) 10% of the proceeds of such Notes, (C) the maximum amount of annual debt service on such Notes, or (D) 125% of average annual debt service on such Notes.

(d) The aggregate amount of the Notes shall be designated by the Treasurer by written order after (i) the amount of the Delinquent Taxes, or the amount of Delinquent Taxes to be funded by the issuance of the Notes, has been estimated or determined, and (ii) the amount of the reasonably required reserve fund has been calculated. Delinquent Taxes shall be estimated based on delinquencies experienced during the past three fiscal years and on demographic and economic data relevant to the current tax year, and shall be determined based on certification from each of the taxing units. The amount of the reasonably required reserve fund shall be calculated pursuant to such analyses and certificates as the Treasurer may request.

104. Proceeds. If the Notes are issued and sold before the Treasurer has received certification from the taxing units of the amount of the Delinquent Taxes and if such certification is not reasonably anticipated to occur to allow distribution of the proceeds of the Notes within 20 days after the date of issue, the proceeds of the Notes shall be deposited in the County's 2024 Delinquent Tax Project Account and thereafter used to fund the whole or a part of the County's 2024 Tax Payment Account, 2024 Notes Reserve Account and/or 2024 Note Payment Account, subject to and in accordance with Article VII. If the Notes are issued and sold on or after such time, the proceeds of the Notes shall be deposited directly into the County's 2024 Tax Payment Account, 2024 Notes Reserve Account and/or 2024 Note Payment Account, as provided in Article VII.

105. Treasurer's Order Authorizing Notes and Establishing Delinquent Taxes. At or prior to the time any Note is issued pursuant to this resolution, the Treasurer, as authorized by Act 206, may issue a written order specifying the amount and character of the Delinquent Taxes, the Article or Articles under which the Notes are being issued and any other matters subject to the Treasurers control under either this resolution or Act 206.

## **II. FIXED MATURITY NOTES**

201. Authority. At the option of the Treasurer, exercisable by written order, the Notes may be issued in accordance with this Article II. All reference to "Notes" in Article II refers only to Notes issued pursuant to Article II, unless otherwise specified.

202. Date. The Notes shall be dated as of the date of issue or as of such earlier date specified by written order of the Treasurer.

203. Maturity and Amounts. Notes issued pursuant to this Article II shall be structured in accordance with subsections (a) or (b) below as determined by the Treasurer pursuant to written order.

(a) The first maturity of the Notes or of a series of the Notes shall be determined by the Treasurer pursuant to written order, but shall not be later than three years after the date of issue. Later maturities of the Notes shall be on the first anniversary of the preceding maturity or on such earlier date as the Treasurer may specify by written order. The Notes shall be structured with the number of maturities determined by the Treasurer to be necessary or appropriate, and the last maturity shall be scheduled for no later than the sixth anniversary of the date of issue. The amount of each maturity or of any mandatory or optional call date shall be set by the Treasurer when the amount of Delinquent Taxes is determined by the Treasurer or when a reliable estimate of the Delinquent Taxes is available to the Treasurer. In determining the exact amount of each maturity or of any mandatory or optional call date the Treasurer shall consider the schedule of delinquent tax collections prepared for the tax years ending December 31, 2023, or ending any other years and the corollary schedule setting forth the anticipated rate of collection of those Delinquent Taxes which are pledged to the repayment of the Notes. The amount of each maturity and the scheduled maturity dates of the Notes shall be established to take into account the dates on which the Treasurer reasonably anticipates the collection of such Delinquent Taxes and shall allow for no more than a 15% variance between the debt service payable on each maturity date, the Notes, and the anticipated amount of pledged monies available on such maturity date to make payment of such debt service.

(b) Alternatively, the Notes or a series of the Notes may be structured with a single stated maturity falling not later than the fourth anniversary of the date of issue. The Notes issued under this subsection (b) shall be subject to redemption on such terms consistent with the applicable parts of subsection (a) of this section and with Section 209 as shall be ordered by the Treasurer, but in no event shall such Notes be subject to redemption less frequently than annually.

204. Interest Rate and Date of Record.

(a) Except as otherwise provided in this paragraph, the Notes issued pursuant to subsection (a) of Section 203 shall bear interest payable semi-annually, with the first interest payment to be payable (i) on the first date, after issuance, corresponding to the day and month on which the maturity of such Notes falls, or (ii) if the Treasurer so orders, six months before such date. In the event (i) any maturity of the Notes arises either less than six months before the succeeding maturity date or less than six months after the preceding maturity date and (ii) the Treasurer so orders in writing, interest on the Notes shall be payable on such succeeding or preceding maturity date. Subject to the following sentence, the Notes issued pursuant to subsection (b) of Section 203 shall, pursuant to written order of the Treasurer, bear interest monthly, quarterly, or semiannually, as provided by written order of the Treasurer. If the Notes issued under this Article II are sold with a variable rate feature as provided in Article IV, such Notes may, pursuant

to written order of the Treasurer, bear interest weekly, monthly, quarterly or on any put date, or any combination of the foregoing, as provided by written order of the Treasurer.

(b) Interest shall not exceed the maximum rate permitted by law.

(c) Interest shall be mailed by first class mail to the registered owner of each Notes as of the applicable date of record, provided, however, that the Treasurer may agree with the Registrar (as defined below) on a different method of payment.

(d) Subject to Section 403 in the case of variable rate Notes, the date of record shall be not fewer than 14 nor more than 31 days before the date of payment, as designated by the Treasurer prior to the sale of the Notes.

205. Note Form. The form of Note shall be consistent with the provisions of this Resolution and shall reflect all material terms of the Notes. Unless the Treasurer shall by written order specify the contrary, the Notes shall be issued in fully registered form both as to principal and interest, registrable upon the books of a Note Registrar (the "Registrar") to be named by the Treasurer. If the Notes are issued in bearer form the Treasurer shall appoint a paying agent (the "Paying Agent"). (The Registrar or Paying Agent so named may be any bank or trust company or other entity, including the County Treasurer, offering the necessary services pertaining to the registration and transfer of negotiable securities.)

206. Denominations and Numbers. The Notes shall be issued in one or more denomination or denominations of \$1,000 each or any integral multiple of \$1,000 in excess of \$1,000, as determined by the Treasurer. Notwithstanding the foregoing, however, in the event the Notes are deposited under a book entry depository trust arrangement pursuant to Section 208, the Notes may, if required by the depository trustee, be issued in denominations of \$5,000 each or any integral multiple of \$5,000. The Notes shall be numbered from one upwards, regardless of maturity, in such order as the Registrar shall determine.

207. Transfer or Exchange of Notes.

(a) Notes issued in registered form shall be transferable on a Note register maintained with respect to the Notes upon surrender of the transferred Notes, together with an assignment executed by the registered owner or his or her duly authorized attorney-in-fact in form satisfactory to the Registrar. Upon receipt of a properly assigned Note, the Registrar shall authenticate and deliver a new Note or Notes in equal aggregate principal amount and like interest rate and maturity to the designated transferee or transferees.

(b) The Notes may likewise be exchanged for one or more other Notes with the same interest rate and maturity in authorized denominations aggregating the same principal amount as the Note or Notes being exchanged, upon surrender of the Note or Notes and the submission of written instructions to the Registrar or, in the case of bearer Notes, to the Paying Agent. Upon receipt of a Note with proper written instructions the Registrar or Paying Agent shall authenticate and deliver a new Note or Notes to the owner thereof or to the owner's attorney-in-fact.

(c) Any service charge made by the Registrar or Paying Agent for any such registration, transfer or exchange shall be paid for by the County as an expense of borrowing, unless otherwise agreed by the Treasurer and the Registrar or Paying Agent. The Registrar or Paying Agent may, however, require payment by a Noteholder of a sum sufficient to cover any tax or other governmental charge payable in connection with any such registration, transfer or exchange.

208. Book Entry Depository Trust. At the option of the Treasurer, and notwithstanding any contrary provision of Section 212, the Notes may be deposited, in whole or in part, with a depository trustee designated by the Treasurer who shall transfer ownership of interests in the Notes by book entry and who shall issue depository trust receipts or acknowledgments to owners of interests in the Notes. Such book entry depository trust arrangement, and the form of depository trust receipts or acknowledgments, shall be as determined by the Treasurer after consultation with the depository trustee. The Treasurer is authorized to enter into any depository trust agreement on behalf of the County upon such terms and conditions as the Treasurer shall deem appropriate and not otherwise prohibited by the terms of this Resolution. The depository trustee may be the same as the Registrar otherwise named by the Treasurer, and the Notes may be transferred in part by depository trust and in part by transfer of physical certificates as the Treasurer may determine.

209. Redemption.

(a) Subject to the authority granted the Treasurer pursuant to subsection (c) of this Section (in the case of fixed rate Notes) and to the authority granted the Treasurer pursuant to Section 404 (in the case of variable rate Notes), the Notes or any maturity or maturities of the Notes shall be subject to redemption prior to maturity on the terms set forth in subsection (b) below.

(b) Notes scheduled to mature after the first date on which any Notes of the series are scheduled to mature shall be subject to redemption, in inverse order of maturity, on each interest payment date arising after the date of issue.

(c) If the Treasurer shall determine such action necessary to enhance the marketability of the Notes or to reduce the interest rate to be offered by prospective purchasers on any maturity of the Notes, the Treasurer may, by written order prior to the issuance of such Notes, (i) designate some or all of the Notes as non-callable, regardless of their maturity date, and/or (ii) delay the first date on which the redemption of callable Notes would otherwise be authorized under subsection (b) above.

(d) Notes of any maturity subject to redemption may be redeemed before their scheduled maturity date, in whole or in part, on any permitted redemption date or dates, subject to the written order of the Treasurer. The Notes called for redemption shall be redeemed at par, plus accrued interest to the redemption date, plus, if the Treasurer so orders, a premium of not more than 1%. Redemption may be made by lot or pro rata, as shall be determined by the Treasurer.

(e) With respect to partial redemptions, any portion of a Note outstanding in a denomination larger than the minimum authorized denomination may be redeemed, provided such portion as well as the amount not being redeemed constitute authorized denominations. In the event less than the entire principal amount of a Note is called for redemption, the Registrar or Paying Agent shall, upon surrender of the Note by the owner thereof, authenticate and deliver to the owner a new Note in the principal amount of the principal portion not redeemed.

(f) Notice of redemption shall be by first class mail 30 days prior to the date fixed for redemption, or such shorter time prior to the date fixed for redemption as may be consented to by the holders of all outstanding Notes to be called for redemption. Such notice shall fix the date of record with respect to the redemption if different than otherwise provided in this Resolution. Any defect in any notice shall not affect the validity of the redemption proceedings. Notes so called for redemption shall not bear interest after the date fixed for redemption, provided funds are on hand with a paying agent to redeem the same.

210. Discount. At the option of the Treasurer, the Notes may be offered for sale at a discount not to exceed 2%.

211. Public or Private Sale. The Treasurer may, at the Treasurer's option, conduct a public or private sale of the Notes. After a Public sale the Treasurer shall either award the Notes to the lowest bidder or reject all bids. The conditions of a Public sale shall be as specified in a published Notice of Sale prepared by the Treasurer announcing the principal terms of the Notes and the offering. Alternatively, the Treasurer may, at the Treasurer's option, negotiate a private sale of the Notes as provided in Act 206. If required by law, or if otherwise determined by the Treasurer to be in the best interest of the County, (a) the Notes shall be rated by a national rating agency selected by the Treasurer, (b) a good faith deposit shall be required of the winning bidder, and/or (c) CUSIP numbers shall be assigned to the Notes. If a public sale is conducted or if otherwise required by law or the purchaser of the Notes, the Treasurer shall prepare or cause to be prepared and disseminated an offering memorandum or official statement containing all material terms of the offer and sale of the Notes. Pursuant to any sale of the Notes, the County shall make such filings, shall solicit such information and shall obtain such governmental approvals as shall be required pursuant to any state or federal law respecting back-up income tax withholding, securities regulation, original issue discount or other regulated matter.

212. Execution and Delivery. The Treasurer is authorized and directed to execute the Notes on behalf of the County by manual or facsimile signature, provided that if the facsimile signature is used the Notes shall be authenticated by the Registrar or any tender agent as may be appointed pursuant to Section 801(c). The Notes shall be sealed with the County seal or imprinted with a facsimile of such seal. The Treasurer is authorized and directed to then deliver the Notes to the purchaser thereof upon receipt of the purchase price. The Notes shall be delivered at the expense of the County in such city or cities as may be designated by the Treasurer.

213. Renewal, Refunding or Advance Refunding Notes. If at any time it appears to be in the best interests of the County, the Treasurer, by written order, may authorize the issuance of renewal, refunding or advance refunding Notes. The terms of such Notes, and the procedures incidental to their issuance, shall be set subject to Section 309 and, in appropriate cases, Article X.

### **III. SHORT-TERM NOTES**

301. Authority. At the option of the Treasurer, exercisable by written order, the Notes may be issued in accordance with this Article III. All references to “Notes” in Article III refer only to Notes issued pursuant to Article III, unless otherwise specified.

302. Date and Maturity. The Notes shall be dated as of their date of issuance or any prior date selected by the Treasurer, and each issuance thereof shall mature on such date not exceeding three years from the date of their issuance as may be specified by written order of the Treasurer.

303. Interest and Date of Record. The Notes shall bear interest payable monthly, quarterly, or semi-annually and at maturity at such rate or rates as may be determined by the Treasurer not exceeding the maximum rate of interest permitted by law on the date the Notes are issued. The date of record shall be not fewer than two nor more than 31 days before the date of payment, as designated by the Treasurer prior to the sale of the Notes.

304. Note Form. The form of Note shall be consistent with the prescriptions of this Resolution and shall reflect all material terms of the Notes. The Notes shall, in the discretion of the Treasurer and consistent with Section 205, either be payable to bearer or be issued in registered form. If issued in registered form, the Notes may be constituted as book-entry securities consistent with Section 208, notwithstanding any contrary provision of Section 308.

305. Denomination and Numbers. The Notes shall be issued in one or more denomination or denominations, as determined by the Treasurer. The Notes shall be numbered from one upwards in such order as the Treasurer determines.

306. Redemption. The authority and obligations of the Treasurer set forth in subsections (b) and (c) of Section 209 (in the case of fixed rate Notes), or Section 404 (in the case of variable rate Notes), as the case may be, shall apply also to the Notes issued under Article III.

307. Sale of Notes. The authority and obligations of the Treasurer set forth in Sections 210 and 211 respecting Fixed Maturity Notes shall apply also to the Notes issued under Article III.

308. Execution and Delivery. The authority and obligations of the Treasurer set forth in Section 212 respecting Fixed Maturity Notes shall also apply to the Notes issued under Article III.

309. Renewal or Refunding Notes.

(a) The Treasurer may by written order authorize the issuance of renewal or refunding Notes (collectively the “Renewal Notes”). Renewal Notes shall be sold on the maturity date of, and the proceeds applied to the payment of debt service on, the Notes to be renewed. The maturities and repayment terms of the Renewal Notes shall be set by written order of the Treasurer.

(b) In the order authorizing Renewal Notes, the Treasurer shall specify whether the Notes shall be issued in accordance with this Article III, in which event the provisions of Article III shall govern the issuance of the Notes, or whether the Notes shall be issued in accordance with Article II, in which event the provisions of Article II shall govern the issuance of the Notes. The order shall also provide for and shall also govern with respect to:

- (i) the aggregate amount of the Renewal Notes;
- (ii) the date of the Renewal Notes;
- (iii) the denominations of the Renewal Notes;
- (iv) the interest payment dates of the Renewal Notes;
- (v) the maturity or maturities of the Renewal Notes;
- (vi) the terms of sale of the Renewal Notes;

(vii) whether any Renewal Notes issued in accordance with Article II shall be subject to redemption and, if so, the terms thereof; and

(viii) any other terms of the Renewal Notes consistent with, but not specified in, Article II or Article III.

(c) Regardless of whether Renewal Notes need be approved by prior order of the Department of Treasury, the Treasurer, pursuant to Section 89(5)(d) of Act 206, shall promptly report to the Department of Treasury the issuance of any Renewal Notes.

#### **IV. VARIABLE INTEREST RATE**

401. Variable Rate Option. At the option of the Treasurer, exercisable by written order, the Notes, whether issued pursuant to Article II or Article III, may be issued with a variable interest rate, provided that the rate shall not exceed the maximum rate of interest permitted by law.

402. Determination of Rate. The order of the Treasurer shall provide how often the variable interest rate shall be subject to recalculation, the formula or procedure for determining the variable interest rate, whether and on what terms the rate shall be determined by a remarketing agent in the case of demand obligations consistent with Section 801(d), and whether and on what terms a fixed rate of interest may be converted to or from a variable rate of interest. Such formula or procedure shall be as determined by the Treasurer, but shall track or float within a specified percentage band around the rates generated by any one or more of the following indices:

(i) Publicly reported prices or yields of obligations of the United States of America;



(ii) An index of municipal obligations periodically reported by a nationally recognized source;

(iii) The prime lending rate from time to time set by any bank or trust company in the United States with unimpaired capital and surplus exceeding \$40,000,000;

(iv) Any other rate or index that may be designated by order of the Treasurer provided such rate or index is set or reported by a source which is independent of and not controlled by the Treasurer or the County.

The procedure for determining the variable rate may involve one or more of the above indices as alternatives or may involve the setting of the rate by a municipal bond specialist provided such rate shall be within a stated percentage range of one or more of the indices set forth above.

403. Date of Record. The Date of Record shall be not fewer than one nor more than 31 days before the date of payment, as designated by written order of the Treasurer.

404. Redemption. Notwithstanding any contrary provision of subsections (b) and (c) of Section 209, but subject to the last sentence of this Section 404, Notes bearing interest at a variable rate may be subject to redemption by the County and/or put by the holder at any time or times and in any order, as may be determined pursuant to written order of the Treasurer. Notes shall not be subject to redemption more frequently than monthly.

405. Remarketing, Repurchase and Resale.

(a) In the event the Notes issued under this Article IV are constituted as demand obligation, the interest rate on the Notes shall be governed by, and/or shall be subject to, remarketing by a remarketing agent appointed in accordance with Section 801(c), under the terms of a put agreement employed in accordance with Section 801(d).

(b) The County shall be authorized, consistent with Act 206 and pursuant to order of the Treasurer, to participate in the repurchase and resale of the Notes in order to reduce the cost of, or increase the revenue, attendant to the establishment of the Revolving Fund and the issuance and discharge of the Notes. Any purchase of the Notes pursuant to this subsection (b) shall be made with unpledged monies drawn from revolving funds established by the County in connection with retired general obligation limited tax notes.

## V. MULTIPLE SERIES

501. Issuance of Multiple Series. At the option of the Treasurer, exercisable by written order, the Note or Notes issued under Article II, Article III or Article X may be issued in two or more individually designated series. Each series shall bear its own rate of interest, which may be fixed or variable in accordance with Article IV. Various series need not be issued at the same time and may be issued from time to time in the discretion of the Treasurer exercisable by written order. In determining the dates of issuance of the respective series, the Treasurer shall consider, among

other pertinent factors, the impact the dates selected may have on the marketability, rating and/or qualification for credit support or liquidity support for, or insurance of, the Note or Notes. The Note of each such series shall be issued according to this Resolution in all respects (and the term “Note” or “Notes” shall be deemed to include each series of Notes throughout this Resolution), provided that:

(a) The aggregate principal amount of the Notes of all series shall not exceed the maximum aggregate amount permitted under Section 103;

(b) Each series shall be issued pursuant to Article II or Article III, and different series may be issued pursuant to different Articles;

(c) Each series shall be issued pursuant to Section 502 or Section 503, and different series may be issued pursuant to different Sections;

(d) A series may be issued under Article II for one or more of the annual maturities set forth in Article II with the balance of the annual maturities being issued under Article II or under Article III in one or more other series, provided that the minimum annual maturities set forth in Section 203 shall be reduced and applied pro rata to all Notes so issued; and

(e) The Notes of all series issued pursuant to Article II above shall not, in aggregate, mature in amounts or on dates exceeding the maximum authorized maturities set forth in Section 203.

502. Series Secured Pari Passu. If the Notes are issued in multiple series pursuant to this Article V, each series of Notes may, by written order of the Treasurer, be secured *pari passu* with the other by the security described in and the amounts pledged by Article VII below. Moreover, such security may, pursuant to further written order of the Treasurer, be segregated in accordance with the following provisions.

(a) The Treasurer may by written order establish separate sub-accounts in the County's 2024 Note Reserve Account for each series of Notes, into which shall be deposited the amount borrowed for the Note Reserve Account for each such series.

(b) The Treasurer may by written order establish separate sub-accounts in the County's 2024 Note Payment Account for each series of Notes, and all amounts deposited in the Note Payment Account shall be allocated to the sub-accounts.

(c)(i) In the event separate sub-accounts are established pursuant to subsection (b) above, and subject to Paragraph (ii) below, the percentage of deposits to the County's 2024 Note Payment Account allocated to each sub-account may be set equal to the percentage that Notes issued in the corresponding series bears to all Notes issued under this Resolution or to any other percentage designated by the Treasurer pursuant to written order; provided that if the various series are issued at different times or if the various series are structured with different maturity dates, (I) sums deposited in the Note Payment Account prior to the issuance of one or more series may upon the issuance of each such series be reallocated among the various sub-accounts established under

Subsection (b) above to achieve a balance among the sub-accounts proportionate to the designated percentage allocation, and/or (II) deposits to the Note Payment Account may be allocated among the sub-accounts according to the total amount of debt service that will actually be paid from the respective sub-accounts.

(ii) Alternatively, the Treasurer may, by written order, rank the sub-accounts established under Subsection (b) above in order of priority, and specify that each such sub-account shall receive deposits only after all sub-accounts having a higher priority have received deposits sufficient to discharge all (or any specified percentage of) Notes whose series corresponds to any of the sub-accounts having priority.

(d) In the absence of a written order of the Treasurer to the contrary, the amounts in each sub-account established pursuant to this Section 502 shall secure only the Notes issued in the series for which such sub-account was established, until such Notes and interest on such Notes are paid in full, after which the amounts in such sub-account may, pursuant to written order of the Treasurer, be added pro rata to the amounts in the other sub-accounts and thereafter used as part of such other sub-accounts to secure all Notes and interest on such Notes for which such other sub-accounts were created, until paid in full. Alternatively, amounts held in two or more sub-accounts within either the Note Reserve Account or the Note Payment Account may be commingled, and if commingled shall be held *pari passu* for the benefit of the holders of each series of Notes pertaining to the relevant sub-accounts.

503. Series Independently Secured. If the Notes are issued in multiple series pursuant to this Article V, each series of Notes may, by written order of the Treasurer, be independently secured in accordance with this Section 503.

(a) Each series of Notes shall pertain to one or more taxing units, as designated by the Treasurer pursuant to written order, and no two series of Notes shall pertain to the same taxing unit. A school district, intermediate school district, or community college district extending beyond the boundaries of a city in which it is located may, pursuant to written order of the Treasurer, be subdivided along the boundaries of one or more cities and each such subdivision shall be deemed a taxing unit for purposes of this Section 503.

(b) Separate sub-accounts shall be established in the County's 2024 Tax Payment Account. Each sub-account shall receive the proceeds of one and only one series of Notes, and amounts shall be disbursed from the sub-account to only those taxing units designated as being in that series.

(c) In the event Notes are issued for deposit into the Project Account established under Section 701, separate sub-accounts shall be established in the Project Account. Each sub-account shall receive the proceeds of one and only one series of Notes, and amounts shall be disbursed from the sub-account only to accounts, sub-accounts and/or taxing units designated as being in the series corresponding to the sub-account from which disbursement is being made.

(d) A separate sub-account shall be established in the County's 2024 Note Reserve Account for each series of Notes, into which shall be deposited the amount determined by the

Treasurer under Section 103 or Section 703 with respect to the series. Each sub-account shall secure one and only one series.

(e) A separate sub-account shall be established in the County's 2024 Note Payment Account for each series of Notes. Each sub-account shall be allocated only those amounts described in Section 704 which pertain to the taxing units included in the series corresponding to the sub-account. Chargebacks received from a taxing unit pursuant to Section 905 shall be deposited in the sub-account corresponding to the series in which the taxing unit is included. Amounts held in each sub-account shall secure the debt represented by only those Notes included in the series corresponding to the sub-account, and disbursements from each sub-account may be applied toward the payment of only those Notes included in the series corresponding to the sub-account.

(f) The amounts in each sub-account established pursuant to this Section 503 shall secure only the Notes issued in the series for which such sub-account was established until such Notes and interest on such Notes are paid in full, after which any amounts remaining in such sub-account shall accrue to the County and shall no longer be pledged toward payment of the Notes.

## **VI. TAXABILITY OF INTEREST**

601. Federal Tax. The County acknowledges that the current state of Federal law mandates that the Notes be structured as taxable obligations. Consequently, the Notes shall, subject to Article X, be issued as obligations the interest on which is not excluded from gross income for purposes of Federal income tax.

602. State of Michigan Tax. Consistent with the treatment accorded all obligations issued pursuant to Act 206, interest on the Notes shall be exempt from the imposition of the State of Michigan income tax and the State of Michigan single business tax, and the Notes shall not be subject to the State of Michigan intangibles tax.

603. Change in Federal Tax Status. In the event there is a change in the Federal tax law or regulations, a ruling by the U.S. Department of Treasury or Internal Revenue Service establishes that the Notes may be issued as exempt from Federal income taxes or a change in Michigan law causes the Notes in the opinion of counsel to be exempt from federal income taxes, the Notes may be so issued.

## **VII. FUNDS AND SECURITY**

701. Delinquent Tax Project Account. If the Notes are issued and sold before the Treasurer has received certification from the taxing units of the amount of the Delinquent Taxes and if such certification is not reasonably anticipated in time to allow distribution of the proceeds of the Notes within 20 days after the date of issue, a 2024 Delinquent Tax Project Account (the "Project

Account”) shall be established by the Treasurer as a separate and distinct fund of the County within its general fund. The Project Account shall receive all proceeds from the sale of the Notes, including any premium or accrued interest received at the time of sale. The Project Account shall be held in trust by an escrow agent until the monies therein are disbursed in accordance with this Article VII. The escrow agent shall be a commercial bank, shall be located in Michigan, shall have authority to exercise trust powers, and shall have a net worth in excess of \$25,000,000. The form and content of the agreement between the County and the escrow agent shall be approved by the Treasurer. Subject to the following sentence, monies deposited in the Project Account shall be expended only (i) for the purpose of funding the Tax Payment Account established under Section 702 and (ii) to the extent permitted by Act 206, for the purpose of paying the expenses of the offering of the Notes. In the event the Treasurer by written order so directs, additional funding of the Project Account may be undertaken, and any surplus proceeds remaining in the Project Account after the Treasurer has completed the funding of the Tax Payment Account may be transferred to either the 2024 Note Reserve Account created under Section 703 or the 2024 Note Payment Account created under Section 704. Monies in the Project Account may be disbursed by the escrow agent to the County's 2024 Tax Payment Account at any time and from time to time, upon receipt of a written requisition signed by the Treasurer.

702. 2024 Tax Payment Account. The County's 2024 Tax Payment Account (the “Tax Payment Account”) is hereby established as a distinct account within the Revolving Fund. The Treasurer shall designate all or a portion of the proceeds of the Notes, not to exceed the amount of Delinquent Taxes, for deposit in the Tax Payment Account. If, however, the proceeds of the Notes are initially deposited in the Project Account pursuant to Section 701, the Treasurer is instead authorized and directed to transfer monies included in the Project Account in accordance with the procedures set forth in Section 701. The County shall apply the monies in the Tax Payment Account to the payment of the Delinquent Taxes or expenses of the borrowing in accordance with Act 206. The allocation of monies from the Tax Payment Account may be made pursuant to a single, comprehensive disbursement or may instead be made from time to time, within the time constraints of Act 206, to particular taxing units as monies are paid into the Tax Payment Account, such that the source of the monies (whether from the County's own funds, from the proceeds of a tax exempt borrowing or from the proceeds of a taxable borrowing) may be traced to the particular taxing unit receiving the funds. Moreover, and regardless of whether multiple series of Notes are issued, the Tax Payment Account may be divided into separate sub-accounts in order to allow the Treasurer to designate which taxing units shall receive borrowed funds and which shall receive funds otherwise contributed by the County.

703. 2024 Note Reserve Account. In the event funding is provided as described in this Section 703, the Treasurer shall establish a 2024 Note Reserve Account (the “Note Reserve Account”) as a distinct account within the Revolving Fund. After depositing all of the monies to fund the Tax Payment Account pursuant to Section 702, the Treasurer shall next transfer to the Note Reserve Account, either from the Project Account or directly from the proceeds of Notes, any proceeds remaining from the initial issuance of the Notes. In addition, the Treasurer may transfer unpledged monies from other County sources to the Note Reserve Account in an amount which, when added to any other amounts to be deposited in the Note Reserve Account, does not exceed the amount reasonably required for the Notes secured by the Reserve Account or, if less, 20% of the total amount of the Notes secured by the Reserve Account. Except as provided below,

all monies in the Note Reserve Account shall be used solely for payment of principal of, premium, if any, and interest on the Notes to the extent that monies required for such payment are not available in the County's 2024 Note Payment Account. Monies in the Note Reserve Account shall be withdrawn first for payment of principal of, premium, if any, and interest on the Notes before County general funds are used to make the payments. All income or interest earned by, or increment to, the Note Reserve Account due to its investment or reinvestment shall be deposited in the Note Reserve Account. When the Note Reserve Account is sufficient to retire the Notes and accrued interest thereon, the Treasurer may order that the Note Reserve Account be used to purchase the Notes on the market, or, if the Notes are not available, to retire the Notes when due. If so ordered by the Treasurer, all or any specified portion of the Note Reserve Account may be applied toward the redemption of any Notes designated for redemption in accordance with Section 209.

704. 2024 Note Payment Account.

(a) The County's 2024 Note Payment Account is hereby established as a distinct account within the Revolving Fund. (The County's 2024 Note Payment Account, as supplemented by monies held in any interim account that are designated for transfer to the 2024 Note Payment Account, is herein referred to as the "Note Payment Account".) The Treasurer is directed to deposit into the Note Payment Account, promptly on receipt, those amounts described below in Paragraphs (i), (ii), (iv), and (v) that are not excluded pursuant to Subsection (c) below. Furthermore, the Treasurer may, by written order, deposit into the Note Payment Account all or any portion of the amounts described below in Paragraph (iii).

(i) All Delinquent Taxes.

(ii) All statutory interest on the Delinquent Taxes.

(iii) All property tax administration fees on the Delinquent Taxes, net of any amounts applied toward the expenses of this borrowing.

(iv) Any amounts which are received by the Treasurer from the taxing units within the County because of the uncollectability of the Delinquent Taxes.

(v) Any amounts remaining in the Project Account after the transfers to the Tax Payment Account and Note Reserve Account have been made as specified in Sections 702 and 703.

(b) Monies in the Note Payment Account shall be used by the County to pay principal of, premium, if any, and interest on the Notes as the same become due and payable.

(c)(i) The Treasurer may by written order provide that only a portion of the sums described above in Subsection (a) shall be deposited into the Note Payment Account and applied toward the payment of debt service on the Notes, in which event those sums which are withheld from the Note Payment Account shall be deposited into the Tax Payment Account or, pursuant to further order of the Treasurer, applied toward any other purpose consistent with Act 206. The

portion of any sums described in Subsection (a) which are withheld from the Note Payment Account pursuant to this Subsection shall be determined in accordance with the following Paragraph.

(ii) Prior to the issuance of the Notes, the Treasurer may by written order specify a cut-off date not earlier than March 1, 2024, and only those sums payable to the Note Payment Account and received by the County after the cut-off date shall be applied to the Note Payment Account.

(d) The Treasurer may by written order provide that at such time as sufficient funds shall have been deposited into the Note Payment Account to pay all remaining amounts owed under the Notes the pledge on any additional monies otherwise payable to the Note Payment Account shall be discharged and such monies shall not be deposited into the Note Payment Account or otherwise pledged toward payment of the Notes.

(e) The Treasurer may by written order provide that in the event Notes are issued pursuant to Article III, amounts which would otherwise be included in the Note Payment Account or the Note Reserve Account (or any sub-account therein for a particular series of Notes) shall not include any amounts received by the County prior to the latest maturity date of any series of Notes previously issued under Article II and/or Article III.

705. Limited Tax General Obligation and Pledge.

(a) The Notes shall be the general obligation of the County, backed by the County's full faith and credit, the County's tax obligation (within applicable constitutional and statutory limits) and the County's general funds. The County budget shall provide that if the pledged monies are not collected in sufficient amounts to meet the payments of the principal and interest due on the Notes, the County, before paying any other budgeted amounts, shall promptly advance from its general funds sufficient monies to pay such principal and interest.

(b) In addition, the monies listed below are pledged to the repayment of the Notes and, subject to Section 901, shall be used solely for repayment of the Notes until the principal of, premium, if any, and interest on the Notes are paid in full:

(i) All amounts deposited or earned in any Project Account, until disbursed in accordance with Section 701;

(ii) All net proceeds from the sale of the Notes deposited or earned in the Tax Payment Account, until disbursed in accordance with Section 702;

(iii) All amounts deposited in the Note Payment Account pursuant to Section 704(a);

(iv) All amounts deposited in the Note Reserve Account;

(v) All amounts earned from the investment of monies held in the Notes Payment Account or the Note Reserve Account; and

(vi) Any supplemental monies placed in the Note Payment Account and drawn in the discretion of the Treasurer from unpledged sums on the revolving funds, which pledge shall be subject to such limitations or exceptions as shall be set forth in the written order of the Treasurer.

(c) If the Notes shall be issued in various series pursuant to Article V, this pledge shall in the case of any independently secured series extend only to monies in accounts or sub-accounts pertaining to the particular series.

(d) If the amounts so pledged are not sufficient to pay the principal and interest when due, the County shall pay the same from its general funds or other available sources. Pursuant to written order of the Treasurer, the County may later reimburse itself for such payments from the Delinquent Taxes collected.

706. Security for Renewal, Refunding or Advance Refunding Notes. Renewal, refunding, or advance refunding Notes shall be secured by all or any portion of the same security securing the Notes being renewed, refunded or advance refunded. The monies pledged in Section 705 for the repayment of the Notes are also pledged for the repayment of the principal of, premium, if any, and interest on any renewal, refunding, or advance refunding Notes issued pursuant to this Resolution, and any such renewal, refunding, or advance refunding Notes shall be the general obligation of the County, backed by its full faith and credit, which shall include the tax obligation of the County, within applicable constitutional and statutory limits.

707. Use of Funds after Full Payment or Provision for Payment. After all principal of, premium, if any, and interest on the Notes have been paid in full or provision made therefor by investments of pledged amounts in direct noncallable obligations of the United States of America in amounts and with maturities sufficient to pay all such principal, premium, if any, and interest when due, any further collection of Delinquent Taxes and all excess monies in any fund or account of the Revolving Fund, and any interest or income on any such amounts, may, pursuant to written order of the Treasurer and subject to Article V, be used for any proper purpose within the Revolving Fund including the securing of subsequent issues of Notes.

## **VIII. SUPPLEMENTAL AGREEMENTS**

801. Supplemental Agreements and Documents. The Treasurer, on behalf of the County, is authorized to enter into any or all of the following agreements or commitments as may, in the Treasurer's discretion, be necessary, desirable or beneficial in connection with the issuance of the Notes, upon such terms and conditions as the Treasurer may determine appropriate:

(a) A letter of credit, line of credit, repurchase agreement, Note insurance, or similar instrument, providing backup liquidity and/or credit support for the Notes;



(b) A reimbursement agreement, revolving credit agreement, revolving credit Note, or similar instrument, setting forth repayments of and security for amounts drawn under the letter of credit, line of credit, repurchase agreement or similar instrument;

(c) A marketing, remarketing, placement, authenticating, paying or tender agent agreement or dealer agreement designating a marketing, remarketing, authenticating, paying, tender or placement agent or dealer and prescribing the duties of such person or persons with respect to the Notes; and

(d) A put agreement or provision allowing the purchaser of the Notes to require the County to repurchase the Notes upon demand at such times as may be provided in such put agreement or provision.

(e) An agreement to use amounts formerly pledged to other years borrowings as security for the Notes when no longer so pledged.

802. Revolving Credit Notes. If the Treasurer enters into a revolving credit agreement (the “Agreement”) pursuant to Section 801 above, the Agreement may call for the issuance of one or more revolving credit Notes (the “Revolving Credit Notes”) for the purpose of renewing all or part of maturing Note or Notes that have been put pursuant to a put agreement or provision. Such Revolving Credit Notes shall be issued pursuant to Article II or III, as appropriate, and in accordance with the following provisions:

(a) Interest on the Revolving Credit Notes may be payable on maturity, on prior redemption, monthly, bimonthly, quarterly, or as otherwise provided in the Agreement.

(b) The Revolving Credit Notes may mature on one or more date or dates not later than the final maturity date of the Notes, as provided in the Agreement.

(c) The Treasurer may, at the time of the original issuance of the Notes, execute and deliver one Revolving Credit Note in a maximum principal amount not exceeding the lending commitment under the Agreement from time to time in force (and may substitute one such Note in a lesser principal amount for another in the event the lending commitment is reduced), provided that a schedule shall be attached to such Note on which loans and repayments of principal and interest are evidenced and further provided that the making of a loan and the evidencing of such loan on the schedule of any such Note shall constitute the issuance of a renewal Note for the purposes of this Resolution.

## **IX. MISCELLANEOUS PROVISIONS**

901. Expenses. Expenses incurred in connection with the Notes shall be paid from the property tax administration fees collected on the Delinquent Taxes and, if so ordered by the

Treasurer, from any earnings on the proceeds of the offering or from other monies available to the County.

902. Bond Counsel. The Notes (and any renewal, refunding or advance refunding Notes) shall be delivered with the unqualified opinion of Clark Hill PLC, attorneys of Detroit, Michigan, bond counsel chosen by the Treasurer, which selection may, at the option of the Treasurer, be for one or more years.

903. Financial Consultants PFM Financial Advisor, Ann Arbor, Michigan, is hereby retained to act as financial consultant and advisor to the County in connection with the sale and delivery of the Notes.

904. Complete Records. The Treasurer shall keep full and complete records of all deposits to and withdrawals from each of the funds and accounts in the Revolving Fund and any account or sub-account created pursuant to this Resolution and of all other transactions relating to such funds, accounts and sub-accounts, including investments of money in, and gain derived from, such funds and accounts.

905. Chargebacks. If, by the date which is three months prior to the final maturity date of the Notes, sufficient monies are not on deposit in the Note Payment Account and the Note Reserve Account to pay all principal of and interest on the Notes when due, Delinquent Taxes not then paid or recovered at or prior to the latest tax sale transacted two or more months before the final maturity of the Notes shall, if necessary to ensure full and timely payment on the date of final maturity, be charged back to the local units in such fashion as the Treasurer may determine, and, subject to Article V, the proceeds of such chargebacks shall be deposited into the County's 2024 Note Payment Account no later than five weeks prior to the final maturity of the Notes. This Section 905 shall not be construed to limit the authority of the Treasurer under State law to charge back under other circumstances or at other times.

906. Investments. The Treasurer is authorized to invest all monies in the Project Account, in the Revolving Fund or in any account or sub-account therein which is established pursuant to this Resolution in any one or more of the investments authorized as lawful investments for counties under Act No. 20, Public Acts of 1943, as amended. The Treasurer is further authorized to enter into a contract on behalf of the County under the Surplus Funds Investment Pool Act, Act No. 367, Michigan Public Acts of 1982, as amended, and to invest in any investment pool created thereby monies held in the Project Account, in the Revolving Fund, or in any account or sub-account therein which is established pursuant to this Resolution.

907. Mutilated, Lost, Stolen or Destroyed Notes. In the event any Note is mutilated, lost, stolen, or destroyed, the Treasurer may, on behalf of the County, execute and deliver, or order the Registrar or Paying Agent to authenticate and deliver, a new Note having a number not then outstanding, of like date, maturity and denomination as that mutilated, lost, stolen, or destroyed. In the case of a mutilated Note, a replacement Note shall not be delivered unless and until such mutilated Note is surrendered to the Treasurer or the Registrar or Paying Agent. In the case of a lost, stolen or destroyed Note, a replacement Note shall not be delivered unless and until the

Treasurer and the Registrar or Paying Agent shall have received such proof of ownership and loss and indemnity as they determine to be sufficient.

## **ARTICLE X. TAX-EXEMPT NOTES OR REFUNDING**

1001. Refunding of Taxable Debt or Issuance of Tax-Exempt Debt. The County acknowledges that the current state of Federal law precludes the issuance of the Notes as obligations the interest on which is exempt from Federal income tax. However, the County presently contemplates that anticipated amendments to the Internal Revenue Code of 1986 (the “Code”) and/or the Treasury Regulations issued thereunder (the “Regulations”) or a change in Michigan law changing the character of the Notes may in the future permit the issuance of general obligation limited tax Notes on a tax-exempt basis, and, in view of this expectation, the County, through the offices of the Treasurer, shall issue tax-exempt Notes or issue obligations to refund any or all outstanding Notes issued as taxable obligations, at the time, on the terms, and to the extent set forth in this Article X.

1002. Timing of Refunding. The aforementioned refunding obligations (the “Refunding Notes”) shall be issued after the effective date of any change in the Code, Regulations, Internal Revenue Service pronouncements or judicial rulings which, as confirmed by the written opinion of bond counsel, permit the refunding of all or some of the outstanding Notes with proceeds from obligations the interest on which is excluded from gross income for purposes of Federal income tax.

1003. Extent of Refunding. Subject to the other provisions of this Section 1003, the Refunding Notes shall refund all Notes outstanding at or after the effective date of any change in the law described in Section 1002. This Section 1003 shall not, however, be construed to require the refunding of any Note prior to the time such Note may be refunded on a tax-exempt basis, nor shall this Section 1003 be construed to require the refunding of any Note, if that refunding would result in greater cost to the County (including interest expense, professional fees and administrative outlays) than would arise if the Note were to remain outstanding.

1004. Confirmatory Action. Subsequent to any change in the law described in Section 1002, the Board shall convene to consider any terms of the Refunding Notes requiring specific ratification by the Board.

1005. Arbitrage Covenant and Tax Law Compliance. In the event tax-exempt Notes or Refunding Notes are issued pursuant to this Article X, the following covenants shall be observed by the County:

(i) the County will make no use of the proceeds of the Notes or Refunding Notes and will undertake no other intentional act with respect to the Notes or Refunding Notes which, if such use or act had been reasonably expected on the date of issuance of the Notes or Refunding Notes or if such use or act were intentionally made or undertaken after the date of issuance of the Notes or Refunding Notes, would cause the Notes or Refunding Notes to be

“arbitrage bonds,” as defined in Section 148 of the Internal Revenue Code of 1986, as amended (the “Code”), in the Regulations promulgated under Sections 103 and 148 of the Code or in any successor or supplementary provision of law hereinafter promulgated,

(ii) the County will undertake all actions as shall be necessary to maintain the Notes or Refunding Notes as obligations the interest on which qualifies for the tax exemption provided by Section 103(a) of the Code, including, where appropriate and without limitation, filing informational returns with the Secretary of Treasury, keeping accurate account of all monies earned in any fund, account or sub-account authorized by this Resolution or any resolution adopted in accordance with Section 1004 above, certifying cumulative cash flow deficits of the County and the local units, and investing any required portion of the gross proceeds of the Notes or Refunding Notes, whether on behalf of the County or the local units, in tax-exempt obligations or State and Local Government Series obligations, and

(iii) the County will make timely payment to the United States of any investment earnings, realized by the County on the gross proceeds of the Notes or Refunding Notes, as may be subject to rebate under Section 148(f) of the Code, and, to the extent required under applicable law or deemed by the Treasurer to be in the best interest of the County pursuant to written order, the County's obligation to make such payment to the United States shall also account for excess investment earnings realized by local units on all or a portion of the gross proceeds distributed to, and held by, the local units pursuant to Section 702.

(iv) the Treasurer shall be directed to take such actions and to enter into such agreements and certifications, on behalf of the County, as the Treasurer shall deem necessary or appropriate to comply with the foregoing covenants.

1006. Undertaking to Provide Continuing Disclosure. If necessary, this Board of Commissioners, for and on behalf of the County of Eaton, hereby covenants and agrees, for the benefit of the beneficial owners of the Notes to be issued by the County, to enter into a written undertaking (the “Undertaking”) required by Rule 15c2-12 promulgated by the Securities and Exchange Commission pursuant to the Securities and Exchange Act of 1934 (the “Rule”) to provide continuing disclosure of certain financial information and operating data and timely notices of the occurrence of certain events in accordance with the Rule. The Undertaking shall be substantially in the form as approved by the Underwriter of the Notes. The Undertaking shall be enforceable by the beneficial owners of the Notes or by the Underwriter on behalf of such beneficial owners (provided that the Underwriter's right to enforce the provisions of the Undertaking shall be limited to a right to obtain specific enforcement of the County's obligations hereunder and under the Undertaking), and any failure by the County to comply with the provisions of the Undertaking shall not be deemed a default with respect to the Notes.

The County Treasurer or other officer of the County charged with the responsibility for issuing the Notes shall provide a Continuing Disclosure Certificate for inclusion in the transcript of proceedings, setting forth the terms of the County's Undertaking.

After consideration of the borrowing resolution presented earlier this day with regard to Act 206 of the Public Acts of 1893, as amended (“Act 206”), and in respect of such borrowing resolution, the resolution set forth below was offered by Commissioner \_\_\_\_\_ and seconded by Commissioner \_\_\_\_\_.

**RESOLUTION AUTHORIZING 2024 ADMINISTRATIVE FUND**

IT IS RESOLVED BY THE EATON COUNTY BOARD OF COMMISSIONERS AS FOLLOWS:

The County Treasurer, pursuant to Section 87c, Subsection (2), of Act 206, is designated as Agent for the County, and the Treasurer's office shall receive such sums as are provided in Section 87c, Subsection (3), to cover administrative expenses.

Discussion followed. A vote was thereupon taken on the foregoing resolution and the vote for each such resolution was as follows:

AYES: \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

NAYS: \_\_\_\_\_

ABSTAIN: \_\_\_\_\_

A sufficient majority having voted therefor, the two resolutions appearing above were adopted.

STATE OF MICHIGAN

COUNTY OF EATON

I certify that the foregoing is a true and accurate copy of the resolutions adopted by the Eaton County Board of Commissioners, that such resolutions were duly adopted at a \_\_\_\_\_ meeting held on the \_\_\_\_ day of \_\_\_\_\_, \_\_\_\_, and that notice of such meeting was given as required by law.

\_\_\_\_\_  
Diana Bosworth, Clerk of the EATON  
County Board of Commissioners

[SEAL]

**EATON COUNTY BOARD OF COMMISSIONERS**

**January 17, 2024**

**RESOLUTION AUTHORIZING AGREEMENTS WITH REMONUMENTATION  
SURVEYORS FOR RESEARCH AND SURVEYING REQUIRED UNDER THE  
EATON COUNTY MONUMENTATION AND REMONUMENTATION PLAN  
FOR THE 2024 GRANT YEAR**

**Introduced by the Ways and Means Committee**

**WHEREAS**, the Eaton County Board of Commissioners has adopted a Monumentation and Remonumentation Plan for Eaton County; and

**WHEREAS**, the Monumentation and Remonumentation Plan for Eaton County was subsequently approved by the State Survey and Remonumentation Commission; and

**WHEREAS**, Eaton County is required to have an approved plan in order to apply and receive grant money which is available for this grant project; and

**WHEREAS**, the County Representative administering the Eaton County plan has contacted all known surveyors working within Eaton County; and

**WHEREAS**, all interested surveyors at this time have submitted resumes and proposed fees for research and surveying requirements under the Eaton County plan; and

**WHEREAS**, the recommended Remonumentation Surveyors and contract amounts are listed on Addendum A attached to this resolution; and

**WHEREAS**, pursuant to Public Act 345 of 1990, known as the “State Survey and Remonumentation Act”, authorizes Eaton County to contract with a licensed surveyor under the terms and conditions established in the agreement.

**WHEREAS**, Public Act 166 of 2014, amended PA 345 of 1990 to require the Board of Commissioners to appoint representatives to the peer review group.

**THEREFORE, BE IT RESOLVED**, that the Eaton County Board of Commissioners does hereby authorize agreements with the Remonumentation Surveyors listed on Addendum A for the Eaton County Project.

**BE IT FURTHER RESOLVED**, that the Eaton County Board of Commissioners does hereby appoint the following individuals to the peer review group for the 2024 grant year:

Jeffery Autenrieth, PS  
Autenrieth Land Surveys, LLC

Anthony Bumstead, PS  
Bumstead Land Surveys, LLC

David Clifford, PS  
Enger Surveying & Engineering, Inc

Ron Enger, PS, PE (Alternate)  
Enger Surveying & Engineering Co.

Ryan Miller, PS  
RD Miller Land Surveying, LLC

Mike Vanfossen, PS  
Wolverine Engineering, Inc

Tim Young (Alternate)  
Wolverine Engineering, Inc.

**BE IT FURTHER RESOLVED**, that representatives of the peer group shall be compensated at \$250.00 each for attendance per scheduled peer review meeting such that only one representative from each company be compensated at any particular meeting; and

**BE IT FURTHER RESOLVED**, that in 2024 the peer review meetings shall be scheduled for May 7, September 24, October 15 and November 12; and

**BE IT FURTHER RESOLVED**, that the Chairperson of the Board of Commissioners and the County Clerk are authorized to sign the agreements with the Remonumentation Surveyors.

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Diana Bosworth, County Clerk



## **Addendum A**

### EATON COUNTY REMONUMENTATION SURVEYORS FOR THE 2024 GRANT YEAR

Bumstead Land Surveys Anthony Bumstead, P.S, Sole Proprietor 5735 Stimson Rd Eaton Rapids, MI 48827	\$10,500.00
RD Miller Land Surveying, LLC Ryan Miller, P.S. P.O. Box 309 Olivet, MI 49076	\$10,500.00
Enger Surveying and Engineering Ronald L. Enger, P.S.,PE Sole Proprietor P.O. Box 87 Mason, MI 48854	\$10,500.00
Wolverine Engineering, Inc. Mike VanFossen, PS 312 North Street Mason, MI 48854	\$10,500.00
Autenrieth Land Surveys, LLC Jeffrey K Autenrieth, P.S. Manage P.O. Box 80678 Lansing, MI. 48917	\$10,500.00

**EATON COUNTY BOARD OF COMMISSIONERS**

**January 17, 2024**

**RESOLUTION TO APPOINT COUNTY  
REMONUMENTATION REPRESENTATIVE  
AND RELATED CONTRACT**

**Introduced by the Ways and Means Committee**

**WHEREAS**, pursuant to Section 9 of PA 345 of 1990, the State Survey and Remonumentation Act, the Board of Commissioners is authorized to appoint a County Representative for all surveying projects in Eaton County approved or initiated by the State Survey and Remonumentation Commission; and

**WHEREAS**, the Ways & Means Committee is recommending entering into a contract with Ronnie M. Lester, which designates Mr. Lester as County Representative; and

**WHEREAS**, the proposed contractual fee for services as County Representative for 2024 is \$14,000.00; and

**WHEREAS**, Mr. Lester is a surveyor licensed to practice in the State of Michigan and has offered to provide the County, on an independent contractor basis, with the County Representative services it requires.

**NOW, THEREFORE, BE IT RESOLVED**, that the Eaton County Board of Commissioner appoints Ronnie M. Lester as the County Representative under PA 345 of 1990; and

**BE IT FURTHER RESOLVED**, that the Chairperson of the Board of Commissioners or his designee is authorized to sign the contract.

**EATON COUNTY BOARD OF COMMISSIONERS**

**JANUARY 17, 2024**

**RESOLUTION TO APPROVE 2023/2024 BUDGET AMENDMENTS**

**Introduced by the Ways and Means Committee**

**WHEREAS**, the Eaton County 2023/2024 Appropriations Act of September 20, 2023, states that any amendment to increase a salary and/or a Capital Outlay line-item in excess of \$2,500.00 or any amendment to increase the total budget of any fund or department in excess of \$2,500.00 shall be amended by the Board of Commissioners, except that any amendment to decrease the General Fund Contingency shall be approved by the Board of Commissioners; and

**WHEREAS**, such amendments are needed in order to comply with the Uniform Budgeting and Accounting Act of 1978, P.A. 621.

**NOW, THEREFORE BE IT RESOLVED**, that the following budget amendments be approved and added to the 2023/2024 Eaton County Budget:

**GENERAL FUND**

**CONTROLLER'S OFFICE 172.00**

Increase	Wage and Fringe	\$14,379
Increase	Fund Balance Carryover	\$14,379

To increase budget and change position allocation to reflect the Human Resources Director position as the Deputy Administrator/Human Resources Director

**SHERIFF'S DEPARTMENT 301.51**

Increase	Repairs & Maintenance - Equipment	\$11,764
Increase	Transfers-In Commissary	\$11,764

To increase budget to purchase chest compression system as recommended by the Public Safety Committee.

**Eaton County Payment Report**  
For the month of January, 2024

Board Payments on 01/17/2024

Organization	Organization Description	# of Payments	Amount to be Paid
<b>General Fund</b>			
101	General Fund	2	27,219.42
101.101.00	Board of Commissioners	3	18,349.00
101.172.00	Controller's Office	7	67,036.00
101.215.00	County Clerk	1	80.83
101.257.00	Equalization	1	200.00
101.265.00	Building & Grounds	37	91,161.81
101.281.31	Judicial - Circuit Court	18	7,760.24
101.281.36	Judicial - District Court	6	1,731.52
101.281.41	Judicial - Friend of the Court	1	50.00
101.281.47	Judicial - County Guardian	4	332.00
101.281.48	Judicial - Probate Court	46	3,777.50
101.281.49	Judicial - Juvenile Court	105	17,569.18
101.296.29	Prosecutor	12	661.12
101.301.01	Sheriff	25	37,740.04
101.301.03	Sheriff - Delta	39	28,075.61
101.301.43	Sheriff - Animal Control	6	2,532.47
101.301.51	Sheriff - Corrections	27	40,582.64
101.648.00	Medical Examiner	1	24,538.00
101.689.00	Veteran Services	10	1,385.04
101.710.00	MSU Extension	1	37,644.00
101.711.00	Register of Deeds	1	190.00
101.721.00	Community Development	25	1,107.30
101.728.00	Economic Development	1	26,493.75
General Fund Totals		379	436,217.47
208	Parks & Recreation	2	82,102.30
223	Comprehensive Plan	2	4,722.50
226	Computer Fund	25	182,010.31
249	Construction Code	3	947.83
260	Indigent Defense	14	8,749.23
261	Central Dispatch	13	12,580.26
264	Local Corrections Officer Training	1	1,099.90
701	Trust & Agency	1	270.00
720	Donations - Sheriff	1	100.00
Total Payments		441	728,799.80

**Eaton County Payment Report**  
For the month of January, 2024

Immediate Payments from 12/01/2023 to 12/31/2023

Organization	Organization Description	# of Payments	Amount Paid
<b>General Fund</b>			
101	General Fund	131	623,221.67
101.101.00	Board of Commissioners	13	673.77
101.172.00	Controller's Office	9	66,603.47
101.215.00	County Clerk	5	595.47
101.215.07	County Clerk - Elections	3	414.71
101.228.00	Technology Services	3	1,152.78
101.253.00	Treasurer	3	279.36
101.257.00	Equalization	4	737.99
101.265.00	Building & Grounds	26	22,279.00
101.281.31	Judicial - Circuit Court	204	8,156.13
101.281.36	Judicial - District Court	4	1,620.46
101.281.41	Judicial - Friend of the Court	2	159.30
101.281.48	Judicial - Probate Court	1	178.98
101.281.49	Judicial - Juvenile Court	10	2,102.16
101.281.50	Judicial - Circuit Court Probation	1	18.89
101.296.29	Prosecutor	15	5,545.44
101.296.32	Prosecutor - Economic Crimes	5	1,581.72
101.301.01	Sheriff	23	64,364.50
101.301.03	Sheriff - Delta	6	4,260.48
101.301.43	Sheriff - Animal Control	3	632.21
101.301.51	Sheriff - Corrections	7	30,976.49
101.442.00	Drain	6	2,102.38
101.689.00	Veteran Services	2	14.00
101.689.89	Veteran Services Grant	4	3,232.01
101.711.00	Register of Deeds	1	92.09
101.721.00	Community Development	7	1,553.36
General Fund Totals		498	842,548.82
208	Parks & Recreation	45	7,654.00
228	Solid Waste Ordinance	7	1,927.75
236	Community Development Block Grant	3	34,350.00
245	Remonumentation	1	1,760.00
249	Construction Code	3	351.91
256	Register of Deeds Tech	1	251.94
260	Indigent Defense	7	6,594.26
261	Central Dispatch	13	5,313.26
272	Adult Circuit Drug Court	3	2,375.00
273	DWI Sobriety Court	2	3,215.00
274	Swift & Sure Sanctions	3	360.00

**Eaton County Payment Report**  
For the month of January, 2024

Immediate Payments from 12/01/2023 to 12/31/2023

Organization	Organization Description	# of Payments	Amount Paid
275	Veteran's Court	3	940.00
276	Community Corrections	7	6,933.59
277	Residential Substance Abuse Treatment	2	7,657.89
278	Hybrid Sobriety Court	2	1,240.00
282	American Rescue Plan	1	1,395.92
290	MDHHS	3	3,825.00
292	Child Care Fund	31	210,807.05
293	Soldiers & Sailors	7	1,050.00
296	Juvenile Millage	1	1,496.91
297	911 Surcharge	5	5,134.25
513	Foreclosing Governmental Unit	6	5,972.21
670	Health Insurance	5	2,847.50
676	Retiree's Health Insurance	1	8,000.00
677	Workers Compensation	1	4,614.04
680	Dental Insurance	2	2,268.50
692	20X2 Delinquent Tax	8	1,273.20
	693 20X3 Delinquent Tx	3	5,115.71
701	Trust & Agency	92	48,557.97
704	Trust & Agency - Payroll	18	9,903.68
720	Donations - Sheriff	1	40.58
801	Drain	50	260,449.45
802	Drain Revolving	1	242.41
Total Payments		836	1,496,467.80

## Eaton County Payment Report

For the month of January, 2024

Electronic Payments from 12/01/2023 to 12/31/2023

Organization	Organization Description	# of Payments	Amount Paid
<b>General Fund</b>			
101	General Fund	3	17,025.12
101.101.00	Board of Commissioners	2	(1,470.83)
101.172.00	Controller's Office	2	226.26
101.215.07	County Clerk - Elections	4	216.77
101.228.00	Technology Services	5	924.47
101.253.00	Treasurer	3	305.27
101.257.00	Equalization	4	1,180.06
101.265.00	Building & Grounds	7	1,591.82
101.281.31	Judicial - Circuit Court	8	879.47
101.281.36	Judicial - District Court	3	1,422.95
101.281.41	Judicial - Friend of the Court	1	28.25
101.281.49	Judicial - Juvenile Court	4	808.63
101.296.29	Prosecutor	6	1,202.83
101.296.32	Prosecutor - Economic Crimes	1	1,610.76
101.301.01	Sheriff	34	31,278.49
101.301.03	Sheriff - Delta	30	28,403.60
101.301.43	Sheriff - Animal Control	4	2,097.58
101.301.51	Sheriff - Corrections	17	11,806.35
101.442.00	Drain	6	2,358.01
101.689.00	Veteran Services	2	161.68
<b>General Fund Totals</b>		<b>146</b>	<b>102,057.54</b>
201	Road Commission	5	1,123,526.38
208	Parks & Recreation	21	5,081.86
221	Barry-Eaton Health Department	5	543,519.21
225	Public Improvement	2	491,507.02
226	Computer Fund	14	862.68
228	Solid Waste Ordinance	4	477.86
249	Construction Code	9	6,155.50
260	Indigent Defense	3	2,834.98
261	Central Dispatch	32	9,263.27
263	Concealed Pistol Licenses	1	104.04
272	Adult Circuit Drug Court	2	75.12
273	DWI Sobriety Court	4	270.41
274	Swift & Sure Sanctions	1	23.63
275	Veteran's Court	1	56.48
276	Community Corrections	2	56.48
278	Hybrid Sobriety Court	3	534.95
292	Child Care Fund	33	4,917.22

**Eaton County Payment Report**  
For the month of January, 2024

Electronic Payments from 12/01/2023 to 12/31/2023

Organization	Organization Description	# of Payments	Amount Paid
512	Medical Care Facility	6	1,594,901.88
516	Delinquent Tax Revolving	1	43.69
656	Retirement	2	494,469.63
670	Health Insurance	1	571,155.00
676	Retiree's Health Insurance	4	30,252.02
679	Life & Disability Insurance	1	2,141.40
691	20X1 Delinquent Tax	2	52,018.23
701	Trust & Agency	5	1,375,096.77
704	Trust & Agency - Payroll	48	825,113.24
720	Donations - Sheriff	2	1,031.79
Total Payments		360	7,237,548.28
		Board Payments on 01/17/2024	728,799.80
		Immediate Payments from 12/01/2023 to 12/31/2023	1,496,467.80
		Electronic Payments from 12/01/2023 to 12/31/2023	7,237,548.28
		Employee Payroll - see attached report	2,150,076.58
		Total	11,612,892.46

As approved by the Ways and Means Committee on January 12, 2024

Committee Members: Mulder, Rogers, Lautzenheiser, Augustine, Pearl-Wright, and Brehler





**EATON COUNTY  
CONTROLLER'S OFFICE**

**Connie L. Sobie**  
Controller/Administrator

**Melissa L. Ballard**  
Finance Director

**Claudine Williams**  
Director of Intergovernmental  
Affairs and Development

**Ben Dawson**  
Human Resources Director

**Logan Bailey**  
Communications Director

**DATE:** January 17, 2024

**FROM:** Eaton County Controller's Office

**TO:** Eaton County Board of Commissioners

**SUBJECT:** 2023 Department Accomplishments

Below is a list of significant highlights each Department Director at Eaton County has accomplished in 2023. This is not an exhaustive list, but an important snapshot of the work being done at the County.

**Controller's Office – Connie Sobie**

- Shifted culture across the administration to champion an environment where department directors are empowered to step up and deliver.
- Facilitated the hiring of a Communications Director to build a means of communication with internal and external stakeholders.
- Proposed new positions in Resource Recovery.
- Hired a Human Resources Director and elevated essential staff to new positions to better the County administration.
- Enhanced collaboration with elected offices and the courts to ensure open communication related to operations, policies, and personnel.
- Developed the executive leadership team to improve communication and collaboration across all County operations.
- Collaborated with the Sheriff to enhance the cadet sponsorship program to assist in hiring challenges.
- Proposed early bargaining with the Sheriff's Office union groups.
- Coordinated innovative strategies to improve the hiring and retention of staff across departments, with an eye on the longevity of County staff.
- Transitioned the office structure to allow for succession planning and encouraged department directors to continue or begin their efforts to do the same.

**Department Directors**

**Central Dispatch – 911 – Kelley Cunningham**

- Continued successful implementation of operations plan in coordination with Emergency Management, including two full-scale scenarios, ensuring Eaton County 9-1-1 can perform its mission-essential functions during a wide range of emergencies or disasters.
- Completed contingency planning to build up the skills of supervisory staff to ensure the department can handle disruptions in staff capacity.
- Shifted office culture to include recognition of staff internally and across the state.
- Fully staffed and thus able to cover shifts without the use of overtime as a standard.
- Rave Panic has been deployed in the Government complex and across most school districts in the County.



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Charlotte, MI 48813



[eatoncounty.org](http://eatoncounty.org)

### **Communications Department – Logan Bailey**

- Designed communications infrastructure, including newsletters, PSAs, press releases, advertisements, letterhead, and other templates for use across departments.
- Created a communications strategy for information sharing with the public.
- Managing the design of new County branding, including the writing and implementing of brand guidelines for departments and elected officials to utilize.
- Implemented a media strategy and secured media contacts, creating opportunities monthly for stories to be published at media outlets across mid-Michigan.
- Built out social media reach and platform management strategies.
- Assisted departments in communication efforts, including crisis response, advertising, social media management, and future planning.
- Completing Public Information Officer training through FEMA.

### **Construction Code and Planning & Zoning – Chris Garrison**

- Committed to online permitting to help modernize the department and make it easier for stakeholders, which will be completed in Quarter 1 of 2024.
- Hosted the first-ever Contractor’s Breakfast.
- Hired an additional full-time Building Inspector.
- Reorganization of office structure and office relocation.
- Master Plan update which will be completed in Quarter 1 of 2024.

### **Emergency Management – Ryan Wilkinson**

- Managed the Emergency Operations Center during the severe weather event in August that received a Governor’s Declaration of a State of Emergency.
- Transitioned the Regional Planner position to a full-time, non-grant-funded Emergency Management Specialist position.
- Established a firm mission and vision statement for the department.
- Implemented a Strategic Planning initiative to prevent, protect, mitigate, respond to and recover from all hazards in order to build and maintain a more resilient community.

### **Equalization & Property Description – Tim Vandermark**

- Digitized and organized historic documents and reports.
- Implemented processes to expedite land divisions, making the process easier and more concise for local units.
- Began training local assessors on how to use software to better process land divisions to balance state reports more effectively.

### **Facilities Management – Chad Powers**

- Managed the JCI-Public Health and Energy Program and Youth Facility expansion Projects, which is the largest financial building commitment in the County’s recent history.
- Reorganized structure of office and division of work to maximize efficiency.
- Fully staffed the department for the first time in several years.
- Changed the optics of his department from his predecessor to a “how can we” attitude.



### **Finance – Melissa Ballard**

- Created financial reporting to maximize understanding and accessibility for the board and the public during meetings.
- Developed forecasting models for financial stability for long-term planning and goals.
- Managed rollout of new software applications for departments with secure integration into the financial system.
- Managed implementation of internal software for leases and subscription-based technology agreements.

### **Human Resources – Ben Dawson**

- Oversaw the partial rollout and trainings of NEOGOV Hiring Center and Insight.
- Standardized and implemented performance improvement plan templates, discipline templates, and memos addressing HR questions for Directors.
- Implemented a succinct grievance process to relieve pressure from the Controller's Office and departments across the administration.
- Assisted in financial planning and development.
- Organized active violence incident trainings for elected officials and department directors and ordered tourniquets to be distributed across departments.
- Established an executive hiring process for director-level positions to ensure the most qualified individuals are evaluated for the position and hired.

### **Intergovernmental Affairs – Claudine Williams**

- Coordinated sustainability, parks, and recreation infrastructure to maximize departments' growth and long-term success.
- Coordinated with the Parks Workgroup in developing and managing the new Eaton County Community Park Grant Program.
- Organized and managed the Opioid Strategic Planning initiative in coordination with the Barry-Eaton District Health Department and Michigan Association of Counties.
- Managed and organized committee and board materials to maximize accessibility to the board and the public.
- Managed processes and organized work on financial planning, retiree's health care, and internal operations across departments.

### **Parks and Recreation – Travis Keeton**

- Oversaw the installation of various security measures, including locks, gates, and lights at several park locations throughout the County.
- Oversaw the cleanup and response to the August severe weather event.
- Managed the historical preservation at the Dyer Kiln site in coordination with the Eaton County Historical Commission.
- Coordinated with the Parks Workgroup in developing and managing the new Eaton County Community Park Grant Program.



### **Public Defender Office – Tim Havis**

- Ensured compliance with the Michigan Indigent Defense Commission standards.
- Oversaw the digitization of interview and client intake process to reduce paper footprint and standardize processes.
- Saw to the full staffing attorneys within the office as of Monday, January 22, 2024.

### **Resource Recovery, Recycling – Debbie Penfield**

- Successfully applied for and awarded a grant to purchase a mobile recycling trailer and truck.
- Secured Silver Status for Eaton County from the Michigan Green Communities Challenge.
- In the absence of a Coordinator and Recycling Operator, managed departmental operations successfully.
- Saw to the recycling of over 750 tons of paper, cardboard, metals, plastics, and other miscellaneous recyclable materials, and more than 7 tons of household batteries were collected at Eaton County recycling centers.
- Managed three recycling events totaling 58,567 pounds of household hazardous waste, 49,711 pounds of electronics, and 1,657 scrap tires at no cost.

### **Technology Services – Eric Daley**

- Oversaw the development of the Family Information Center application by Jon Merrick through GIS, which received recognition from the state of Michigan.
- Every employee in the Technology Services department has been in the department for a year or longer.
- Assisted with the implementation of critical incident mapping.
- Performed an analysis of printers to identify means of potential cost-saving and future planning.
- Worked to create a capital improvement plan for Eaton County.
- Oversaw the implementation of live streaming capabilities and enhancement for the public and streamlining processes for information sharing with the board.
- Installed cellular boosters in the courthouse in conjunction with assistance in the development of the courthouse security policy.
- Oversaw the move of the Sheriff's Office substation in Delta Township.
- Oversaw the application and award of grants through Michigan Municipal Risk Management Authority (MMRMA).



# HEALTH AND HUMAN SERVICES COMMITTEE MEETING

MONDAY, JANUARY 8, 2024

9:00 A.M.

MINUTES

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**MEMBERS PRESENT:** Commissioners Brian Lautzenheiser, Mark Mudry, Blake Mulder, Joe Brehler, Scott Hansen, Barbara Rogers, and Jeanne Pearl-Wright.

**ALSO PRESENT:** Commissioner Mott, Connie Sobie, Kalli Dempsey, and Claudine Williams.

The January 8, 2024 regular meeting of the Health and Human Services Committee was called to order at 9:00 a.m. by Chairperson Lautzenheiser.

The Pledge of Allegiance was given by all.

Commissioner Mulder moved to approve the January 8, 2024 agenda as presented. Commissioner Pearl-Wright seconded. Motion carried unanimously.

Commissioner Pearl-Wright moved to approve the December 4, 2023 minutes, as presented. Commissioner Rogers seconded. Motion carried unanimously.

Limited Public Comment. None.

Kalli Dempsey from Eaton Community Health was present to provide an annual report from the Human Services Collaborative Council. An update on their action teams and their work/progress was explained, from assisting residents navigate processes to affordable housing and information sharing between agencies. Discussion was held in reference to landlords and their knowledge of available programs.

Claudine Williams, Director of Intergovernmental Affairs and Development, provided an update on the Substance Use and Misuse Strategic Plan. There is a meeting scheduled for January 17, and work has begun with Michigan State University for community impact surveying.

It was announced Kay Randolph-Back has resigned from the Clinton-Eaton-Ingham Community Mental Health Board and the Eaton County Human Services Collaborative Council. Commissioner Brehler moved to appoint Paula Yensen to both boards. Commissioner Pearl-Wright seconded. Motion carried unanimously.

The Semi-Annual reporting schedule was presented.

Miscellaneous. None.

Limited Public Comment. None.

Chairperson Lautzenheiser adjourned the meeting at 9:40 a.m.

The next regularly scheduled meeting of the Health and Human Services Committee will be held on **Monday, February 5, 2024** at 9:00 a.m., in the Board of Commissioners Room of the Courthouse located at 1045 Independence Blvd, Charlotte MI 48813.

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Brian Lautzenheiser, Chairperson

DRAFT

# **PUBLIC SAFETY COMMITTEE**

**THURSDAY, JANUARY 11, 2024  
4:00 P.M.**

## **MINUTES**

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**MEMBERS PRESENT:** Commissioners Tim Barnes, Brian Droscha, Jacob Toomey, Scott Hansen, Mark Mudry, and Frank Holmes

**ABSENT:** Commissioner Brian Haskell

**ALSO PRESENT:** Jim Mott, Connie Sobie, Sheriff Tom Reich, Undersheriff Jeff Cook, Jessica Mills, Kelly Cunningham, Ryan Wilkinson, Melanie Achenbach, Mrs. Mudry, and Jerri Nesbitt

The January 11, 2024, regular meeting of the Public Safety Committee was called to order at 4:00 p.m. by Chairperson Barnes.

The Pledge of Allegiance was given by all.

### **AGENDA ADDITIONS AND CHANGES**

Commissioner Droscha moved to approve the agenda. Commissioner Toomey seconded. Motion carried unanimously.

### **APPROVAL OF MEETING MINUTES**

Commissioner Droscha moved to approve the minutes of the December 7, 2023, Public Safety Meeting with one amendment; to change the date of the severe storm which occurred to August 24<sup>th</sup>. Commissioner Holmes seconded. Motion carried unanimously.

### **LIMITED PUBLIC COMMENT** None.

### **SHERIFF'S OFFICE UPDATE**

Sheriff Reich reported the highlights for the month of December, 2023. Jessica Mills was introduced as the newly hired Crime Analyst.

### **SHERIFF JAIL MEDICAL REQUEST**

Undersheriff Cook requested the purchase a refurbished Stryker Lucas Chest Compression System for use as a lifesaving tool in the jail. He noted the cost of a refurbished unit would be \$10,000; approximately 50 percent less than a new unit. Commissioner Droscha moved to forward the request to the Ways and Means Committee for approval. Commissioner Toomey seconded. Motion carried.

### **REPORTS**

Controller Sobie presented the quarterly reporting of Reimbursement, Jail Census, and Court Security reports. Reimbursement and Jail Census reports are on track. A meeting to discuss overall court security has been scheduled and a report will be made at the next Public Safety meeting.

## **CENTRAL DISPATCH UPDATE**

Central Dispatch Director Cunningham was present to give a monthly report. It was noted the annual Law Enforcement Information Network (LEIN) audit conducted by the Michigan State Police went well. RAVE Panic Button training has been conducted in several area schools and work has begun on a “Best Practice” instruction document for schools standardizing language such as “shelter in place” and “lockdown” and their meaning. A report will be given next month on the phone surcharge projection.

## **EMERGENCY SERVICES UPDATE**

Emergency Services Manager Wilkinson reported on the severe weather on the horizon with hazardous travel and power outages possible. He noted there is no update on the status of the Presidential Declaration request filed by the governor on October 18<sup>th</sup> from the severe storms that swept through Eaton County in August 2023.

## **MULTI-YEAR STRATEGIC PLAN**

Several meetings were held last month with different Boards and groups promoting the Multi-Year Strategic Plan. Manager Wilkinson stated the goal is to become the first County in the state of Michigan to be designated as having Emergency Management Accreditation Program (EMAP). Commissioner Droscha moved to recommend approval of the Resolution Approving the Eaton County Emergency Management Multi-Year Strategic Plan to the Board of Commissioners. Commissioner Mudry seconded. Motion carried unanimously.

## **INTERLOCAL INCIDENT MANAGEMENT TEAM (IMT) AGREEMENT**

Manager Wilkinson explained the Oakland County Incident Management Team (IMT) Interlocal Agreement is a support mechanism used to provide support to an Incident Commander by performing required ICS functions in the event we need their support for a prolonged incident. There is no cost involved and no designated time frame. Discussion held. Commissioner Mudry moved to recommend approval of the Resolution Approving the Oakland County Incident Management Team Interlocal Agreement. Commissioner Droscha seconded. Motion carried unanimously.

## **MISCELLANEOUS**

Controller Sobie reported she and Ryan Wilkinson met with Chairman Mott regarding facilities during the pending storm. Sheriff Reich stated there would be additional patrols out to assist the public.

**LIMITED PUBLIC COMMENT** None.

## **ADJOURNMENT**

Commissioner Barnes adjourned the meeting at 4:28 p.m.

The next regularly scheduled meeting of the Public Safety Committee will be held February 1, 2024, at 4:00 p.m.

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Commissioner Timothy Barnes  
Chairperson, Public Safety Committee



**PUBLIC WORKS & PLANNING COMMITTEE**

**WEDNESDAY, JANUARY 10, 2024  
9:00 A.M.**

**MINUTES**

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**MEMBERS PRESENT:** Commissioners Barbara Rogers, Blake Mulder, Joe Brehler, Brian Lautzenheiser, Scott Hansen, and Trevor Youngquist.

**ABSENT:** Commissioner Terrance Augustine

**ALSO PRESENT:** Commissioner Jim Mott, Connie Sobie, Claudine Williams, Chris Garrison, Travis Keeton, Brandy Miller, Deb Penfield, Drain Commissioner Richard Wagner, Stacy Hissong, and Chris Mattson.

The January 10, 2024 regular meeting of the Public Works and Planning Committee was called to order at 9:00 a.m. by Chairperson Rogers.

The Pledge of Allegiance was given by all.

Commissioner Lautzenheiser moved to approve the agenda. Commissioner Youngquist seconded. Motion carried unanimously.

Commissioner Youngquist moved to approve the December 13, 2023 meeting minutes. Commissioner Lautzenheiser seconded. Motion carried unanimously.

Limited Public Comment. None.

Construction Code, Planning and Zoning Director, Chris Garrison, presented the department's monthly report. A contract has been signed for the BS&A online permitting system and the Department has a meeting on December 8, to begin discussions on its implementation. The goal is to be live in February. It was noted there are ongoing discussions with Equalization and the Treasurer's Office regarding moving to a cloud based BS&A system.

Brandy Miller, Zoning Administrator, gave an update on the Master Plan. It was reported the Planning Commission, at their December 5th meeting, moved to recommend the Board of Commissioners approve the Draft Eaton County Master Plan to be sent out for the required sixty three (63) day review and comment period. It was also requested by the Planning Commission the Board of Commissioners relinquish their final approval authority of the plan as long as no changes are made during this period. A Resolution to Reserve Right to Final Approval of the 2024 Eaton County Master Plan was presented. Commissioner Mulder moved to recommend approval of the resolution to the Board of Commissioners as presented. Commissioner Youngquist seconded. Commissioner Brehler opposed. Motion carried.

Ms. Miller also informed the Committee of an upcoming training in February for the Planning Commission and Zoning Board of Appeals members presented by the Michigan Association of Planning regarding clarification of regulations.

Resource Recovery Program Assistant, Debbie Penfield, presented the department's monthly report. The Department received notice from EGLE of the initiation of the material management planning process which has been reported on for the past several months. The County now has 180 days to return a notice of intent to prepare a plan. Discussion was held. The Committee was informed the deadline for licensed waste haulers to submit second period reporting is January 15, 2024. To date zero reports have been received out of the nine (9) registered haulers. Discussion was held.

Parks Director, Travis Keeton, presented the department's monthly report. An update on Community Grant Projects was given and discussion was held in reference to a request from Barry County for a path connector to Maple Valley Schools from the county line at Curtis Road.

Chris Mattson, Project Manager at Spicer, and Stacy Hisson, General Counsel for the Michigan Association of County Drain Commissioners, gave a presentation regarding the Bank Intercounty Drain Project.

Limited Public Comment. None.

Chairperson Rogers adjourned the meeting at 11:07 a.m.

The next regularly scheduled meeting of the Public Works and Planning Committee will be held on Wednesday, February 14 at 9:00 a.m. in the Board of Commissioner Room of the Courthouse located at 1045 Independence Blvd, Charlotte, MI 48813.

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Barbara Rogers, Chairperson