

EATON COUNTY BOARD OF COMMISSIONERS

MEMBERS

Tim Barnes
Blake Mulder
Terrance Augustine
Brandon Haskell
Jeanne Pearl-Wright
Jane Whitacre
Mark J. Mudry
Joseph Brehler



MEMBERS

Brian Droscha
Dairus Reynnet
Wayne Ridge
Brian Lautzenheiser
Jim Mott
Jeremy Whittum
Barbara Rogers

1045 Independence Blvd, Charlotte, MI 48813

EATON COUNTY BOARD OF COMMISSIONERS/PUBLIC WORKS AND PLANNING COMMITTEE

WEDNESDAY, JULY 14, 2021, 9:00 A.M.

BOARD OF COMMISSIONERS' ROOM, COUNTY COURTHOUSE, CHARLOTTE

AGENDA

1. Call to Order.
2. Pledge of Allegiance.
3. Agenda Additions and Changes.
4. Approval of June 9, 2021 Minutes.
5. Limited Public Comment.
6. EATRAN Semi-Annual Update.
7. Parks Report.
8. Construction Code Report.
9. DIA Update.
 - Department Update
 - Rural Electronics Recycling Grant Update
 - Financial Report
10. Community Development Report.
11. Miscellaneous.
12. Limited Public Comment.

A quorum of the Board of Commissioners may be present at this meeting.

PUBLIC WORKS & PLANNING COMMITTEE

WEDNESDAY, JUNE 9, 2021

9:00 A.M.

MINUTES

MEMBERS PRESENT: Commissioners Brian Lautzenheiser, Jim Mott, Terrance Augustine, Joseph Brehler, Blake Mulder, Barbara Rogers and Jane Whitacre

ALSO PRESENT: Commissioner Jeremy Whittum, Claudine Williams, Troy Stowell, Morgan Feldpausch, and John Fuentes

The June 9, 2021 regular meeting of the Public Works and Planning Committee was called to order at 9:00 a.m. by Chairperson Lautzenheiser.

The Pledge of Allegiance was given by all.

Commissioner Whitacre moved to approve the agenda, as presented. Commissioner Augustine seconded. Motion carried by unanimous roll call vote.

Commissioner Rogers moved to approve the minutes of the May 12, 2021 meeting, as presented. Commissioner Augustine seconded. Motion carried by unanimous roll call vote.

Sue Spagnuolo, Eaton Conservation District proved an update on the agency's Arbor Day programming activities. It was also noted that the agency applied for a habitat game to be used at the State Game Area located in Benton Township.

Troy Stowell, Parks Director, was present to provide the Department's monthly update. Updates were provided on schedule and planned improvements of Crandall Park, upcoming events scheduled at Fitzgerald Park and summer recreation camps at Lincoln Brick Park. Discussion held.

An update was also provided on county and regional grant activities. It was also reported that there is a memorial bench dedication scheduled for 6:30 p.m. on June 23, 2021 at Crandall Park for former Commissioner Roger Harris.

The monthly report for the Construction Code Enforcement Department were presented and reviewed. It was reported that approximately half of the 97 open permits transferred from the City of Charlotte were closed out and invoiced to the City as agreed. There was discussion regarding the utilization of the customer satisfaction survey. An update will be provided at an upcoming meeting.

Morgan Feldpausch, Resource Recovery Coordinator, was present to provide the monthly update for the Designated Implementing Agency. It was reported that Ms. Feldpausch was invited to attend an upcoming City Council meeting in Eaton Rapids to discuss material contamination concern with the current drop-off site in the city. Discussion held.

A resolution to approve a grant application through the Department of Environment Great Lake and Energy (EGLE) to expand electronics recycling capacity within the county in partnership with Delta Township, was presented as discussed.

Commissioner Mulder Moved to recommend approval of the Rural Electronics Collection and Infrastructure grant application to the Board of Commissioners, a presented, Commissioner Rogers seconded. Motion carried unanimously.

Claudine Williams, Community Development Director, was present to provide the Department's monthly update.

It was reported that the Planning Commission recommended the approval of DA 4-21-1, to amend the text of the ordinance to allow for licensed massage therapists to operate as a home business. Discussion held.

Commissioner Augustine moved to recommend approval of DCA 4-21-1, to the Board of Commissioners. Commissioner Mott seconded. Motion carried unanimously.

It was reported that the Planning Commission recommended the approval of DCA 6-21-3 to change the zoning classification for a parcel of land in Eaton Rapids Township. Discussion held.

Commissioner Mott moved to recommend approval of DCA 6-21-03 to the Board of Commissioners. Commissioner Rogers seconded. Motion carried unanimously.

It was reported that the 2020 Planning Commission annual report will be provided to the Board of Commissioners as required. It was also reported that the Zoning Ordinance Committee is discussing the development of language for consideration to regulate wind energy facilities.

It was also reported that the department had requested approval for a 30-day extension to expend the remaining balance of the MEDC Housing Grant Funds.

An update was provided on the Committee's discussion regarding the development of language for the zoning ordinance to regulate legal commercial marijuana activities. At present all local units under County zoning jurisdiction have passed resolutions opting out of allowing these activities. The process for local units to modify or rescind its earlier action was discussed. The Committee discussed developing language to be included in the County Zoning Ordinance should any local unit take such action, as opposed to being in response to such a decision. Discussion held.

Commissioner Whitacre moved to direct the Planning Commission through its Zoning Ordinance Committee to develop a text amendment for consideration to regulate legal commercial marijuana activities within the County Zoning Ordinance. Commissioner Augustine seconded. Motion carried unanimously.

Chairperson Lautzenheiser adjourned the meeting at 10:07 a.m.

The next regularly scheduled meeting of the Public Works and Planning Committee will be held on Wednesday, July 14, 2021 at 9:00 a.m. in the Board of Commissioners Room of the Courthouse located at 1045 Independence Blvd, Charlotte, MI 48813.

Brian Lautzenheiser, Chairperson

		June RIDERSHIP FY 2020-2021 PASSENGER REPORT BY COMPARISON													
	YOUTH UNDER 5	YOUTH	YOUTH HANDICAP	ADULTS	ADULTS HANDICAP	SENIOR	SENIOR HANDICAP	TOTAL	D.TOWN & MEDICAL	CONTRACT CLIENTS	FAREBOX CASH	HOURS	MILES	PASS VEH/HRS	RIDERSHIP GR.TOTAL
Oct-20	6	934	10	1622	1345	937	586	5440	160	0	\$3,980.19	2481	44415	2.19	5440
Nov-20	43	623	0	1320	1062	899	500	4447	95	0	\$3,459.31	2050	36163	2.17	9887
Dec-20	22	473	0	1527	1241	900	519	4682	107	0	\$3,544.72	2140	39253	2.17	14569
Jan-21	14	809	0	1439	1217	790	441	4710	101	0	\$3,414.36	2171	38566	2.17	19279
Feb-21	12	868	2	1495	1256	775	456	4861	111	0	\$3,655.50	2128	38403	2.28	24140
Mar-21	6	993	6	1726	1607	879	546	5763	152	0	\$4,163.72	2661	48493	2.17	29903
Apr-21	11	887	10	1559	1480	828	615	5390	180	0	\$3,965.59	2406	44403	2.24	35293
May-21	10	1015	34	1406	1394	747	529	5135	144	0	\$3,421.31	2248	40652	2.28	40428
Jun-21	23	544	24	1465	1509	922	648	5135	142	0	\$3,712.20	2354	43494	2.18	45563
Jul-21										0					
Aug-21										0					
Sep-21															
difference	23	517	24	392	500	142	249	1847	17	0	\$3,712.20	550	10784	0.36	-16,684

		June RIDERSHIP FY 2019-2020 PASSENGER REPORT BY COMPARISON													
	YOUTH UNDER 5	YOUTH	YOUTH HANDICAP	ADULTS	ADULTS HANDICAP	SENIOR	SENIOR HANDICAP	TOTAL	D.TOWN & MEDICAL	CONTRACT CLIENTS	FAREBOX CASH	HOURS	MILES	PASS VEH/HRS	RIDERSHIP GR.TOTAL
Oct-19	82	1913	836	2989	3276	1556	982	11634	393	498	\$6,426.11	3671	72225	3.17	11634
Nov-19	22	1511	633	2582	2719	1281	867	9615	354	0	\$5,289.65	3136	61733	3.07	21249
Dec-19	32	1338	582	2612	2508	1270	891	9233	262	0	\$5,214.61	3169	61071	2.91	30482
Jan-20	23	1790	630	2991	2803	1369	881	10487	341	0	\$5,962.34	3515	67408	2.98	40969
Feb-20	37	1554	441	2895	2590	1268	881	9666	377	0	\$5,423.53	3187	61629	3.03	50635
Mar-20	24	818	303	2007	1625	822	577	6176	219	0	\$3,387.42	2491	45176	2.48	56811
Apr-20	0	1	0	436	261	159	178	1035	127	0	\$0.00	637	11112	1.62	57846
May-20	0	3	2	294	315	288	211	1113	73	0	\$0.00	809	11340	1.38	58959
Jun-20	0	27	0	1073	1009	780	399	3288	125	0	\$0.00	1804	32710	1.82	62247
Jul-20	6	83	0	1340	1265	874	499	4067	157	0	\$0.00	2029	35690	2.00	66314
Aug-20	12	108	5	1397	1253	871	491	4137	170	0	\$0.00	1954	34401	2.12	70451
Sep-20	10	780	2	1599	1247	920	509	5067	149	0	\$0.00	2322	42296	2.18	75518

**Eaton County Transportation Authority
Quarterly Budget Report As Of 3/31/21**

	2021 Actual	2021 Budget	Over/Under Budget	
REVENUE SCHEDULE REPORT				
Farebox Revenue				
Passenger Fares	\$ 43,782.00	\$ 165,000.00	\$ (121,218.00)	
Deviated (Flex) Route Passenger Fares	\$ -	\$ 3,600.00	\$ (3,600.00)	
Package Delivery/Meal Delivery	\$ 1,313.00	\$ 5,200.00	\$ (3,887.00)	
Auxiliary Transportation Revenue				
Advertising	\$ -	\$ 6,500.00	\$ (6,500.00)	
NonTrans Revenues				
Gains from the Sale of Capital Assets	\$ 3,500.00	\$ -	\$ 3,500.00	
Other NonTrans Revenue	\$ -	\$ -	\$ -	
Local Revenue				
Taxes Levied Directly for/by Transit Agency	\$ 250,771.00	\$ 1,028,671.00	\$ (777,900.00)	
Local Service Contract				
Local Service Contract/Local Source	\$ -	\$ -	\$ -	
State Formula and Contracts				
State Operating Assistance	\$ 353,841.00	\$ 985,108.00	\$ (631,267.00)	
Federal Contracts				
Section 5311 Operating	\$ 171,382.00	\$ 481,956.00	\$ (310,574.00)	
Cares Act Operating Assistance	\$ 171,382.00	\$ -	\$ 171,382.00	
Other Revenue				
Interest Income	\$ 853.00	\$ 1,500.00	\$ (647.00)	
Other Revenue				
Refunds and Credits	\$ 774.00	\$ -	\$ 774.00	
Total Revenues	\$ 997,598.00	\$ 2,677,535.00	\$ (1,679,937.00)	
EXPENSE SCHEDULE REPORT				
Labor				
Operators Salaries & Wages	\$ 370,400.00	\$ 844,384.00	\$ (473,984.00)	
Other Salaries & Wages	\$ 94,547.00	\$ 263,767.00	\$ (169,220.00)	
Dispatcher's Salaries & Wages	\$ 65,420.00	\$ 194,384.00	\$ (128,964.00)	
Fringe Benefits				
Fringe Benefits	\$ 181,114.00	\$ 556,500.00	\$ (375,386.00)	
Pensions	\$ -	\$ 2,800.00	\$ (2,800.00)	
Services				
Advertising Fees	\$ 4,104.00	\$ 8,000.00	\$ (3,896.00)	
Audit Costs	\$ 13,700.00	\$ 11,000.00	\$ 2,700.00	
Other Services	\$ 43,652.00	\$ 207,000.00	\$ (163,348.00)	
Materials and Supplies				
Fuel & Lubricants	\$ 59,990.00	\$ 225,000.00	\$ (165,010.00)	
Tires & Tubes	\$ 7,115.00	\$ 25,000.00	\$ (17,885.00)	
Other Materials & Supplies	\$ 35,995.00	\$ 136,700.00	\$ (100,705.00)	
Utilities				
Utilities	\$ 20,999.00	\$ 45,000.00	\$ (24,001.00)	
Insurance				
Liability Insurance	\$ 37,548.00	\$ 90,000.00	\$ (52,452.00)	
Other Insurance	\$ 6,653.00	\$ 15,000.00	\$ (8,347.00)	
Miscellaneous Expenses				
Travel, Meetings & Training	\$ 196.00	\$ 5,000.00	\$ (4,804.00)	
Association Dues & Subscriptions	\$ 10,211.00	\$ 25,000.00	\$ (14,789.00)	
Other Misc. Expenses	\$ 208.00	\$ 25,000.00	\$ (24,792.00)	
Interest Expense				
Interest on State Advances	\$ -	\$ -	\$ -	OVER

Operating Leases and Rentals

Operating Leases and Rentals	\$ 1,048.00	\$ 3,000.00	\$ (1,952.00)
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Depreciation

Depreciation	\$ -	\$ 350,000.00	\$ (350,000.00)
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Total Operating Expenses

Total Operating Expenses	\$ 952,900.00	\$ 3,032,535.00	\$ (2,079,635.00)
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Ineligible Expenses

Ineligible Refunds & Credits	\$ 774.00	\$ -	\$ 774.00
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Ineligible Depreciation	\$ -	\$ 300,000.00	\$ (300,000.00)
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Other Ineligible Expenses	\$ -	\$ 55,000.00	\$ (55,000.00)
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Ineligible Interest on State Advances	\$ -	\$ -	\$ -
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Total Eligible Expenses

Total Eligible Expenses	\$ 952,126.00	\$ 2,677,535.00	\$ (1,725,409.00)
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133 FITZGERALD PARK DR.
 Grand Ledge, MI 48837
 (517) 627-7351 office
 (517) 627-4234 fax
www.eatoncountyparks.org

Eaton County Parks Commission
 Directors Report – June 2021

Monthly Briefing

Social Media Efforts (per Month):

Facebook

Total Reach: 25,353 (+17,982)
 Post Engagements (shares/likes): 3,255 (+2,675)
 New Page Likes: 96 (+73)

Instagram

Followers 454
 Following 192

Recreational Programs Update

Summer Adventure Program – Summer Camp program began the week of June 28 at Lincoln Brick Park. Nearly every week is at or near capacity, with several weeks having a wait list established.

32nd Annual Car and Craft Show – Scheduled for Saturday July 10 at Fitzgerald Park. Pre-registered entries are on par with pre-Covid numbers.

Yoga in the Park – Program is scheduled on Mondays only at Fitzgerald Park. Numbers have been low as each scheduled Monday has had inclement weather.

2022 MDNR Trust Fund Grant Proposal

If current FY 22 Budget request remain intact, we will be developing an aggressive grant application in early 2022 with the DNR Trust Fund. Based on a \$150,000 match, we are developing a \$450,000 development project at Crandell Park. Current scope is being developed, however cost of infrastructure development is a constantly changing area. Tentative scope includes: West/Southwest Entrance and parking, Gate House, Beach, Dredging, Fishing Pier, Additional Kayak Launch, Pavilion, and Restroom & Shower Facilities.

Beckett & Reader who completed the 2021-2025 Parks Master Plan is currently developing a phased and costs estimate development plan for Crandell Park.

Roger Harris Bench Dedication

On Wednesday June 23, a dedication ceremony was held at Crandell Park for the two (2) benches installed in honor of former County Commissioner Roger Harris. Benches were purchased by the Eaton County Democratic Party, Friends of Eaton County Parks and several of Roger’s friends and family.

FY 2021 Parks Budget Update

Enclosed. Several revenue projections are well above 2020 and 2019 figures which is promising news. Park attendance is well above estimated figures and site reservations are increased as well.

Restore our Parks Meeting

No May or June meeting held. The group is intending to combine meeting date(s) with the Friends of Eaton County Parks

Partnerships & Collaborations

Tri-County Regional Planning/mParks Trails Committee – Eaton County, along with the City of Lansing, Ingham County and Clinton County have been asked to partner with Tri-County and a firm) to develop framework for a regional non-motorized trail plan. Prospective planning firm interviews were held on June 10. Project was awarded to OHM Advisors.

Three major connector trails will be identified within each county as a focus of the planning firm. These areas have not yet been identified.

mParks Public Policy Committee - The June meeting for Public Policy delved into the latest Covid guidelines and MHDDS orders and impact on LARA sponsored summer camps. Additional presentation regarding legislation being drafted in committee which would make changes to the State's Recreation Passport program. The group is also watching SB 563 which will force municipalities who have public swimming areas to increase user educational opportunities on the dangers of drowning and proper rescue measures.

Connecting Communities Collaborative –The group continues to meet regularly on the development and grant updates for a feasibility study into a potential non-motorized connection trail between Charlotte and Eaton Rapids which would also include trail heads at Crandell Park.

Grant Opportunities

mParks Foundation – Up to \$2500 is available Grant monies which must be used for new equipment that will assist our community in providing recreational opportunities for individuals of all abilities. Staff is looking to install “Companion Swings” at Lincoln Brick Park. **Submitted - Awarded**

Development Updates/Plans – Ongoing

Crandell Parking Lot – **Completed**

Crandell Trail Development – Crandell Trucking and the Rotary Club of Charlotte have expressed interest in interior trail development. **Currently scheduled with Crandell Bros. Trucking**

Crandell Tree Planting – Staff is looking to additional grant opportunities for tree planting at Crandell Park.

Crandell Habitat – Staff will be investigating the construction of artificial habitat cribs as well as the purchase of pre-fabricated artificial spawning beds for installation later this year.

Lincoln Brick Restroom Installation – **Completed**

Fitzgerald Park Ballfield –**Completed**

Parks and Recreation Regional Discussions

Virtual meetings of the Southern Michigan Recreation and Parks Association (SMRPA), The Regional Director's Summit, and the Michigan Association of County Parks and Recreation Officials (MACPRO) were held. I will be the incoming SMRPA President (effective September 2021), a position I have previously held.

Future Outlook

Areas of Focus:

- Recreational Programming Planning and Development
- County-Wide Non-Motorized Trail Planning

- Long Term Revenue Planning
- Capital Development Projects for FY 20/21

Respectfully Submitted,



Troy Stowell, Director
Eaton County Parks and Recreation

REVENUE

Code	Revenue Source	Annual Budget	Current Month	YTD Collected	% Collected	Accounts Receivable	2019-2020			
							Budget	Monthly	YTD	%YTD
208.600.752.651	Fitzgerald Park Gate Receipts	\$ 44,000.00	\$ 9,852.53	\$ 32,488.01	74%	\$ 150.00	\$ 46,000.00	\$ 8,617.21	\$ 17,010.50	37%
208.600.752.652	Fitzgerald Park Site Fees	\$ 10,000.00	\$ 1,741.00	\$ 10,323.00	103%	\$ 750.00	\$ 10,000.00	\$ 409.00	\$ 3,403.00	34%
208.600.752.653	Recreation Programs	\$ 20,000.00	\$ 5,442.50	\$ 18,043.46	90%	\$ 990.00	\$ 20,000.00	\$ 4,260.00	\$ 6,339.96	32%
208.600.752.654	Naturalist Programs	\$ 8,000.00	\$ 506.76	\$ 4,552.76	57%		\$ 8,500.00	\$ -	\$ 5,446.00	64%
208.671.752.675	Donations	\$ 6,000.00	\$ 100.00	\$ 875.00	15%		\$ 6,000.00	\$ -	\$ 450.00	8%
208.671.752.688	Fitzgerald Park Reimbursements	\$ -	\$ -	\$ -	N/A		\$ -	\$ -	\$ -	N/A
208.600.753.651	Fox Park Gate Receipts	\$ 15,500.00	\$ 6,406.06	\$ 7,541.14	49%		\$ 16,000.00	\$ 5,573.00	\$ 5,800.51	36%
208.600.753.652	Fox Park Site Fees	\$ 2,000.00	\$ 480.00	\$ 1,060.00	53%		\$ 2,000.00	\$ 260.00	\$ 520.00	26%
208.600.753.688	Fox Park Reimbursements	\$ -	\$ 45.00	\$ 45.00	N/A		\$ -	\$ -	\$ -	N/A
General Revenue Total		\$ 105,500.00	\$ 24,573.85	\$ 74,928.37	71%	\$ 1,890.00	\$ 108,500.00	\$ 19,119.21	\$ 38,969.97	36%
208.671.753.675.001	Donations - Private Grants	\$ -								
208.664.000.670.000	Rental Income	\$ 17,500.00								
208.580.000.580.000	Local Unit Contribution	\$ 38,000.00								
208.960.000.695.000	Fund Balance Carry Over	\$ 50,000.00								
208.960.000.699.101	Transfer In - County General Funds	\$ 571,451.00								
208.960.000.699.211	Transfer In - Special Projects	\$ -								
TOTAL REVENUE		\$ 782,451.00								

EXPENDITURES

Code	Account	Adopted Budget	Budget Amended	Encumbrances (PO's)	Current Month Transactions	Y-T-D Expenditures	Amended Budget Less YTD Expenses	YTD % Spent	Last Years Y-T-D Expenditures
208.751	Administration	\$ 275,567.00	\$ 275,567.00	\$ 0.00	\$ 24,249.10	\$ 204,193.04	\$ 71,373.96	74.10%	\$ 20,228.30
208.752	Fitzgerald Park	\$ 276,310.00	\$ 276,310.00	\$ -	\$ 21,610.45	\$ 177,152.18	\$ 99,157.82	64.11%	\$ 23,897.90
208.753	Fox Park	\$ 32,201.00	\$ 32,201.00	\$ 900.00	\$ 3,671.82	\$ 11,588.32	\$ 20,612.68	35.99%	\$ 553.75
208.754	Bellevue Area Parks	\$ 1,250.00	\$ 1,250.00	\$ -	\$ -	\$ 325.28	\$ 924.72	26.02%	\$ -
208.755	Lincoln Brick Park	\$ 34,124.00	\$ 34,124.00	\$ -	\$ 1,134.56	\$ 10,212.49	\$ 23,911.51	29.93%	\$ 1,945.10
208.756	Crandell Park	\$ 9,390.00	\$ 9,390.00	\$ -	\$ 368.69	\$ 2,025.46	\$ 7,364.54	21.57%	\$ 185.00
208.901	Capital Equipment	\$ 135,100.00	\$ 135,100.00	\$ 42,388.57	\$ 2,198.00	\$ 108,942.00	\$ 26,158.00	80.64%	\$ -
208.906	Debit Services	\$ 18,509.00	\$ 18,509.00	\$ -	\$ 1,542.10	\$ 13,878.90	\$ 4,630.10	74.98%	\$ 1,542.10
208.211	Transfer Out General Fund	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	N/A	N/A
EXPENDITURES TOTAL		\$ 782,451.00	\$ 782,451.00	\$ 43,288.57	\$ 54,774.72	\$ 528,317.67	\$ 254,133.33	67.52%	\$ 48,352.15

LINCOLN BRICK

Revenue Source	Current Month	YTD Collected	Accounts Receivable	2019/2020	
				Monthly	Year to Date
Gate Receipts	\$ 2,148.00	\$ 7,202.02		\$ 5,022.66	\$ 6,641.62
Site Receipts	\$ 260.00	\$ 1,068.00	\$ 100.00	\$ (100.00)	\$ 625.00
Reimbursements/Donations	\$ -	\$ -		\$ -	\$ -
Residence	\$ 500.00	\$ 4,500.00	\$ 1,500.00	\$ 500.00	\$ 4,500.00
765.671.675.000 TOTAL REVENUE	\$ 2,908.00	\$ 12,770.02	\$ 1,600.00	\$ 5,422.66	\$ 11,766.62

765.007.001 Lincoln Brick Fund Balance: \$ 117,471.54

765.007.000 Lincoln Brick Perpetual Fund Balance: \$ 67,991.94



Eaton County Department of Construction Codes

1045 Independence Boulevard, Charlotte, Michigan 48813
Telephone: (517) 543-3004 Fax: (517) 543-9924

"OUR GOAL IS TO PROVIDE A SAFER PLACE TO LIVE, WORK AND PLAY"

<p>Gene Bryan Director Building Official Building Inspector Electrical Inspector Mechanical Inspector Plan Reviewer</p>	<p>Bob Simons Building Inspector Plan Reviewer</p>	<p>Vernon Camp Jr. Plumbing Inspector Plan Reviewer</p>
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SINGLE FAMILY HOUSING UNITS

Respective Calendar Years

YEAR	SINGLE WIDE (MH)	DOUBLE WIDE (MFG) (DW)	SITE BUILT (N)	YEARLY TOTAL
2006	0	2	123	125
2007	0	0	86	86
2008	0	1	39	40
2009	2	3	12	17
2010	7	19	22	48
2011	3	7	28	38
2012	7	14	35	56
2013	10	37	40	87
2014	7	48	40	95
2015	20	39	43	102
2016	8	27	57	92
2017	8	12	59	79
2018	3	6	66	75
2019	8	5	53	66
2020	2	2	62	66
2021 Last Month	1	1	9	11
2021 YTD	3	3	35	41

Eaton County Department of Construction Codes

County Wide Housing Starts Total

		January	February	March	April	May	June	July	August	September	October	November	December	Y.T.D. TOTAL	2020 Totals	2019 Totals
Charlotte	Site Built	1	3	2	1	0	0	0	0	0	0	0	0	7	17	9
	Mobile Homes	0	0	0	1	0	0	0	0	0	0	0	0	1	4	4
	Totals	1	3	2	2	0	0	0	0	0	0	0	0	8	16	13
Delta Twp.	Site Built	1	3	3	5	2	X							14	36	28
	Mobile Homes	0	0	0	0	0	X							0	11	11
	Totals	1	3	3	5	2	0	0	0	0	0	0	0	14	35	39
Eaton County	Site Built	4	6	7	4	5	9							35	60	53
	Mobile Homes	0	1	0	2	1	2							6	4	13
	Totals	4	7	7	6	6	11	0	0	0	0	0	0	41	64	66
Eaton Rapids	Site Built	0	0	1	0	1	0							2	3	4
	Mobile Homes	0	0	0	0	0	0							0	0	0
	Totals	0	0	1	0	1	0	0	0	0	0	0	0	2	3	4
Grand Ledge	Site Built	2	3	2	2	1	0							10	14	14
	Mobile Homes	2	0	0	0	0	0							2	6	0
	Totals	4	3	2	2	1	0	0	0	0	0	0	0	12	20	14
Oneida	Site Built	1	0	0	0	0	0							1	5	4
	Mobile Homes	0	0	0	0	0	0							0	0	0
	Totals	1	0	0	0	0	0	0	0	0	0	0	0	1	5	4
County Wide Total		11	16	15	15	10	11	0	0	0	0	0	0	78	143	140

X = Not reported.

Resource Recovery Report for Public Works and Planning

July 2021

General Department Updates:

2021-2022 Solid Waste Alternative Grant forms were sent to current program participants on 5/26/2021. Completed applications are due on 7/23/2021 by 5:00 pm. So far the department has received one application. 2020-2021. Third quarter reports were sent to current program participants on 7/2/2021 and are due by 7/31/2021. The department has received one completed report so far.

On 6/28/2021 the department coordinator presented at the Eaton Rapids City Council Work Session. The presentation included general information about the county's Solid Waste Alternative Grant Program, various recycling center practices, and opportunity for questions/discussion.

Solid Waste Ordinance reporting forms, due 7/15/2021, were mailed out to all licensed waste haulers on 6/1/2021. The department has yet to receive any completed reports.

On 7/2/2021, the department submitted a completed application for the 2021 Rural Electronics Collection and Infrastructure Recycling Grant to the Michigan Department of Environment Great Lakes and Energy (EGLE).

- The proposed project is a partnership effort with Delta Township to increase the Delta Township Recycling Center's electronics diversion rate and increase availability of permanent electronic recycling services. Including:
 - Expansion of an existing storage building at the site.
 - Educational and promotional efforts
 - Expansion of the general availability of the existing program (additional hours and days the service will be available)
 - Cost offsetting voucher program (available only for county residents)
- The total project budget is \$40,000. Including:
 - \$32,000.00 to be provided through grant funding
 - \$8,000.00 as an associated match split between Delta Township and the department
 - \$3,926.40 in-kind match from Delta Township for program labor
 - \$4,073.60 cash match from the department for material recycling cost reimbursement to Delta Township
 - Delta Township has agreed to pay any and all additional costs beyond the grant award for the building expansion.

Sunfield Recycling Center Pilot Project

The department is working with the Michigan Recycling Coalition (MRC) and Michigan Farm Bureau (MFB) to finalize the program information (publications, educational materials, and participation instructions) and the logistical process for participant drop off of agricultural film plastic. The department hopes to have the program open and available to interested participants by the end of the month.

On 6/18/2021 the site shipped 39,858 lbs (35 bales) of compacted corrugated cardboard for post-consumer use. Metro Recycling Solutions was the material broker that was used. This collected material sale generated \$2,579.20 of revenue.

Collection Events

The department's Recycling Fever event took place on June 19, 2021 in Charlotte.

- The event had approximately 430 residents participate out of the 576 who pre-registered. Though the high no-show rate (25% for this event, normally 10%) is comparable to the Spring Clean Up event, this high rate was likely contributed to by the weather.
- 32,517 lbs of household hazardous waste was collected at this event. Similar to the Spring Clean Up event, this total is consistent with previous years and indicates an increase in the average amount of HHW brought per person (76 lbs per person, 71 lbs per person last year).
- Pre-registration forms indicated registered individuals would bring a combined total of approximately 1,313 tires to the collection. The department estimates that approximately 898 tires were actually brought by participants. The additional empty trailer space in both trailers were able to be filled to a level that qualified for grant reimbursement by roadside clean up tires at the road commission.

The department's second paper shredding event took place on June 26, 2021 at the Delta Township facility. The event had 41 registered and approximately 37 showed up to participate. The total tonnage of paper shredded and, therefore, recycled as a result of this event is not known at this time. The low rate of registration and overall participation is despite multiple promotional efforts and comparable to the May paper shredding event in Charlotte. Currently, there are 35 individuals registered for the July event in Charlotte.

Registration for the department's Recycle-Palooza event (scheduled for August 21, 2021) in Charlotte is open. The event currently has 87 registered to participate and has approximately 259 total tires associated with registrations.

EATON COUNTY BOARD OF COMMISSIONERS

JULY 21, 2021

**RESOLUTION TO APPROVE MICHIGAN DEPARTMENT OF
ENVIRONMENT GREAT LAKES AND ENERGY RURAL ELECTRONICS
COLLECTION AND INFRASTRUCTURE RECYCLING GRANT
APPLICATION AMENDMENT**

Introduced by the Public Works and Planning Committee

WHEREAS, that the Board of Commissioners approved the application of the Rural Electronic Collection and Infrastructure Recycling Grant (21-6-64) for a grant of up to a maximum of \$30,000; and

WHEREAS, the final grant application would provide an increased maximum of \$32,000 to increase the capacity for and availability of electronics recycling at Delta Township's monthly collections for all county residents; and

WHEREAS, the additional \$2,000 requested is designated for educational and promotional effort in regards to the expanded electronic recycling program; and

WHEREAS, the Resource Recovery Department and Delta Township will share the required \$8,000 match through a combination of in-kind matching from program labor and cash matching through electronic material recycling cost reimbursements; and

NOW, THEREFORE BE IT RESOLVED, that the Board of Commissioners approves the amended grant application of the Rural Electronic Collection and Infrastructure Recycling Grant; and

BE IT FURTHER RESOLVED, that the Chairperson of the Board of Commissioners, or his designee, is authorized to sign any necessary grant documents.

**Eaton County Resource Recovery
Financial Report
Fiscal Year 2020/21
Through the end of June, 2021**

	ORIGINAL BUDGET	ADJUSTED BUDGET	ACTUAL YEAR TO DATE	REMAINING BALANCE	% USED

Revenues					
Administration					
Private Grant	36,000	36,000	-	(36,000.00)	0%
Resource Recovery Services	4,000	4,000	-	(4,000.00)	0%
Donations	11,000	11,000	8,582.73	(2,417.27)	78%
Transfers-In	-	-	-	-	0%
Total Administration Revenues	51,000	51,000	8,582.73	(42,417.27)	
Operational Revenues					
Waste Hauler Licenses	2,010	2,010	1,785.00	(225.00)	89%
Solid Waste Surcharge	310,000	310,000	161,947.45	(148,052.55)	52%
Total Operational Revenues	312,010	312,010	163,732.45	(148,277.55)	
Total Revenues	363,010	363,010	172,315.18	(190,694.82)	47%
Expenditures					
Administration					
Personnel	126,195	130,071	84,251.76	45,819.24	65%
Supplies	1,850	1,850	1,129.44	720.56	61%
Other Services	7,183	7,183	3,712.72	3,470.28	52%
Debt Service - Vehicle Lease	8,295	8,295	6,220.62	2,074.38	75%
Transfer Out - General Fund	9,698	9,698	7,273.50	2,424.50	75%
Total Administration Expenditures	153,221	157,097	102,588.04	54,508.96	65%
Operational Expenditures					
County Projects	138,050	138,750	25,089.16	113,660.84	18%
Local Projects	133,296	149,876	75,444.97	74,431.03	50%
Total Operational Expenditures	271,346	288,626	100,534.13	188,091.87	35%
Total Expenditures	424,567	445,723	203,122.17	242,600.83	46%
Excess Revenues over Expenses (Net Carryover)	(61,557)	(82,713)	(30,806.99)	51,906.01	37%
Administration					
Revenues	51,000	51,000	8,582.73	(42,417.27)	17%
Expenditures	153,221	157,097	102,588.04	54,508.96	65%
Available Resources from Administration	(102,221)	(106,097)	(94,005.31)	12,091.69	
Operations					
Revenues	312,010	312,010	163,732.45	(148,277.55)	52%
Expenditures	271,346	288,626	100,534.13	188,091.87	35%
Available Resources from Operations	40,664	23,384	63,198.32	39,814.32	
Projected Net Carryover	(61,557)	(82,713)	(30,806.99)	51,906.01	
9/30/2019 Fund Balance	90,395	90,395	90,395		
Projected 9/30/2020 Fund Balance	163,065	163,065	163,065		
Projected 9/30/2021 Fund Balance	101,508	80,352	132,258		



**Community Development and Housing Department Report 6/30/2021
For Public Works & Planning Committee July 14, 2021**

Case Status: (Permits and Applications Activity summarized on attached table):

- The **Planning Commission** met on June 1, 2021. Two new Conditional Use Permits were approved, an Educational Institution in Kalamo Township and a Home Business in Carmel Township. A change of conditions to an existing permit was approved in Eaton Rapids Township. Two District Change Amendments were approved, a text amendment to the zoning ordinance and a zoning map amendment for property in Eaton Rapids Township.
- The **Board of Appeals** met on June 1, 2021. A variance request from the road right-of-way for a building on property in Hamlin Township was approved. A variance request for agriculture building placed too close to a property line and another existing structure was denied in Roxand Township.

Zoning and Junk Code Enforcement (Activity is summarized on attached table):

- Currently there are forty (40) junk violations and thirteen (13) zoning violations.

Housing Department Activities:

- Paperwork has been completed and a contractor selected for a homeowner in Potterville to receive a new roof on their home.
- Available amount to spend is \$37,049 before August 30. Five project payoffs have been received since July 1, 2020 (two very large payoffs were received in April). The total Program Income revolving loan fund balance is \$141,149 (\$37,049 to spend now and \$104,100 to spend starting July 1).

Economic Development Activities:

- The newly created Regional Economic Collaborative (REC) will serve as Tri-County's economic development strategic planning committee. This committee will replace the former Greater Lansing Regional Prosperity Initiative which was created as a result of the Regional Prosperity Initiative. The REC's primary responsibility will be to oversee the facilitation, management, and implementation of the region's 5-year Comprehensive Economic Development Strategy. Ms. Williams attended the committee's first meeting held on June 3, which included a presentation of the new Economic Impact Analysis Report. The following links can be used to access the report [Executive Summary](#) [Full Report](#)
- Ms. Williams received (and forwarded to all locals) two site searches in the month of June.

Veteran Service Activities:

- Seventy-five (75) Veteran appointments were conducted in June.
- Zero (0) veterans were transported to the Ann Arbor hospital by a volunteer driver.
- The MVAA 2022 County Veteran Service Fund (CVSF) Grant has been released and is due by July 16, 2021. The County may apply for up to \$109,886 (Base award \$50,000 plus per capita award \$59,886). Funding must be used to enhance and improve county veteran service operations in an effort to connect veterans to their federal benefits and provide consistent access to services throughout the state.

Other:

Ms. Williams participated in two webinars, Broadband Technologies: Connecting MI Communities and MVAA CVSF Grant Information and Training.

Additionally, Ms. Williams attended the following meetings: Collaborative Council, CARTS, Continuum of Care, Continuum of Care Strategies and Grants Committee, Connecting Communities Collaborative (Charlotte to Eaton Rapids Trail system workgroup), Charlotte Rising quarterly meeting, LEAP Business Attraction Workgroup, and Board of Commissioners.

CASES	Conditional Use Permits		Board of Appeals		Administrative Variances		District Change Amendments		Site Plan Reviews		Zoning Referrals		Private Roads		Agricultural Buildings		Lot Line Adjustments		Land Divisions Reviewed		TOTAL	
	"20"	"21"	"20"	"21"	"20"	"21"	"20"	"21"	"20"	"21"	"20"	"21"	"20"	"21"	"20"	"21"	"20"	"21"	"20"	"21"	"20"	"21"
MO/YR	"20"	"21"	"20"	"21"	"20"	"21"	"20"	"21"	"20"	"21"	"20"	"21"	"20"	"21"	"20"	"21"	"20"	"21"	"20"	"21"	"20"	"21"
JAN	2	1	0	0	0	0	0	0	0	0	8	18	0	0	1	3	2	5	2	4	15	31
FEB	0	1	0	1	0	0	0	0	3	0	14	8	0	0	1	1	2	2	4	1	24	14
MARCH	2	0	0	1	0	0	2	0	0	1	12	31	0	1	0	6	3	2	4	5	23	47
APRIL	3	1	1	0	0	0	0	2	0	0	2	38	0	0	1	8	1	3	1	4	9	56
MAY	0	0	1	0	1	0	0	0	0	2	32	39	0	0	2	4	4	2	2	4	42	51
JUNE	0	3	0	2	0	0	0	1	0	0	34	33	0	0	2	0	1	4	0	2	37	45
JULY	1	1	0	0	0	0	1	0	1	0	42	0	0	3	0	1	0	3	0	0	52	1
AUG	0	1	1	1	0	0	0	0	0	0	41	0	0	2	0	2	0	2	0	0	48	2
SEPT	0	0	3	0	0	0	0	0	1	0	26	0	0	2	0	5	0	3	0	0	40	0
OCT	1	0	0	0	0	0	0	0	1	0	36	0	1	2	0	7	0	1	0	0	49	0
NOV	0	0	0	0	0	0	0	0	0	0	20	0	0	1	0	5	0	4	0	0	30	0
DEC	1	0	1	0	0	0	0	0	0	0	17	0	0	1	0	5	0	2	0	0	27	0
TOTALS	10	8	7	5	1	0	3	3	6	3	284	167	1	1	18	22	38	18	28	20	396	247

CASES	JUNK	JUNK	JUNK	JUNK	ZONING	ZONING	ZONING	ZONING	
	(NEW)	(NEW)	(CLOSED)	(PENDING)	(NEW)	(NEW)	(CLOSED)	(PENDING)	
		2020 carryover: 33				2020 carryover: 11			
MO/YR	2020	2021	2021	2021(PENDING)	2020	2021	2021	2021(PENDING)	
JAN	3	0	1	33	0	3	0	11	
FEB	0	1	0	34	1	1	2	10	
MARCH	3	0	0	34	5	1	1	10	
APRIL	0	2	0	36	0	1	1	10	
MAY	0	5	2	39	0	8	4	14	
JUNE	3	2	1	40	0	0	1	13	
JULY	8				7				
AUG	2				1				
SEPT	3				1				
OCT	1				5				
NOV	1				1				
DEC	2				2				
TOTALS	23	10	4	40	23	14	9	13	
			TOTAL PENDING JUNK & ZONING VIOLATIONS						53

**Eaton County Resource Recovery
Program Update**
Fiscal Year 2020/21
Through the end of June, 2021

Summary of Programs	Adopted Budget	Budget Amendments	Amended Budget	YTD Transactions	Amended Budget Less YTD Transactions	% Used
529 - County Programs						
Roadside Cleanup	1,400.00	700.00	2,100.00	1,513.70	586.30	72.1%
Household Battery Collection	9,000.00	-	9,000.00	1,637.66	7,362.34	18.2%
Scrap Tire Collection	36,000.00	-	36,000.00	-	36,000.00	0.0%
Sharps Compliance Program	1,000.00	-	1,000.00	-	1,000.00	0.0%
Household Hazardous Waste Collection	52,500.00	-	52,500.00	20,419.10	32,080.90	38.9%
Education/Promotion Programs	13,050.00	-	13,050.00	30.00	13,020.00	0.2%
Electronic Recycling	21,900.00	-	21,900.00	150.00	21,750.00	0.7%
Book Recycling/Paper Shredding	3,200.00	-	3,200.00	1,338.70	1,861.30	41.8%
Total	138,050.00	700.00	138,750.00	25,089.16	113,660.84	18.1%

530 - SWAG Programs						
Bellevue/Olivet	18,296.00	-	18,296.00	8,184.15	10,111.85	44.7%
Charlotte Area Recycling (CARA)	29,500.00	-	29,500.00	20,337.33	9,162.67	68.9%
Delta Twp - Recycling Center	30,000.00	-	30,000.00	12,089.06	17,910.94	40.3%
City of Eaton Rapids	17,500.00	-	17,500.00	11,852.21	5,647.79	67.7%
City of Grand Ledge - Recycling	23,000.00	-	23,000.00	12,252.68	10,747.32	53.3%
Mulliken Recycling Center	4,500.00	-	4,500.00	1,952.00	2,548.00	43.4%
City of Pottersville - Recycling	10,500.00	(10,500.00)	-	-	-	0.0%
Sunfield Recycling Center (Pilot Project)	-	27,080.00	27,080.00	8,777.54	18,302.46	32.4%
Total	133,296.00	16,580.00	149,876.00	75,444.97	74,431.03	50.3%

EATON COUNTY BOARD OF COMMISSIONERS

JULY 21, 2021

**RESOLUTION TO APPROVE COUNTY VETERANS SERVICES GRANT
APPLICATION**

Introduced by the Public Works & Planning Committee

WHEREAS, the Michigan Veterans Affairs Agency has grant funds available to counties to enhance and improve county veterans service operations; and

WHEREAS, the Community Development/Veterans' Services Department has developed a plan to utilize the funds to enhance veteran services within Eaton County; and

WHEREAS, the County is eligible for up to \$109,886, in base and per capita funding; and

WHEREAS, the Public Works & Planning Committee has reviewed the proposed plan prepared by the Community Development/Veterans' Services Department to utilize these grant funds and is recommending the approval of a grant application based on said plan; and

NOW, THEREFORE BE IT RESOLVED, that the Board of Commissioners authorize the submission of a grant application in an amount not to exceed \$109,886 for 2022; and

BE IT FURTHER RESOLVED, that the Controller be authorized to approve any necessary budget amendments to increase expenditures and increase grant revenue if the grant is approved by the State of Michigan; and

BE IT FURTHER RESOLVED, that the Chairperson of the Board of Commissioners be authorized to sign any necessary documents.