

EATON COUNTY BOARD OF COMMISSIONERS

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Tim Barnes
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Terrance Augustine
Brandon Haskell
Jeanne Pearl-Wright
Jane Whitacre
Mark J. Mudry
Joseph Brehler



MEMBERS

Brian Droscha
Dairus Reynnet
Wayne Ridge
Brian Lautzenheiser
Jim Mott
Jeremy Whittum
Barbara Rogers

1045 Independence Blvd, Charlotte, MI 48813

EATON COUNTY BOARD OF COMMISSIONERS/INFORMATION TECHNOLOGY & COMMUNICATION COMMITTEE

WEDNESDAY, NOVEMBER 3, 2021, 4:00 P.M.

BOARD OF COMMISSIONERS' ROOM, COUNTY COURTHOUSE, CHARLOTTE

AGENDA

1. Call to Order.
2. Pledge of Allegiance
3. Agenda Additions and Changes.
4. Approval of the October 6, 2021 Meeting Minutes.
5. Limited Public Comment.
6. Connected Michigan Update.
7. Legacy Systems Evaluation Update.
8. Miscellaneous.
9. Limited Public Comment.
10. Adjournment.

A quorum of the Board of Commissioners may be present at this meeting.

**INFORMATION TECHNOLOGY AND COMMUNICATION
COMMITTEE MEETING**

**WEDNESDAY, OCTOBER 6, 2021
4:00 P.M.
MINUTES**

MEMBERS PRESENT: Commissioners Wayne Ridge, Dairus Reynnet, Brian Droscha, Brandon Haskell, Brian Lautzenheiser, Mark Mudry and Barbara Rogers.

ALSO PRESENT: Commissioner Jeremy Whittum; Jeff Parshall, Eric Daley and John Fuentes

The October 6, 2021 regular meeting of the Information Technology and Communication Committee was called to order at 4:00 pm by Chairperson Ridge.

The Pledge of Allegiance was given by all.

Commissioner Lautzenheiser moved to approve the agenda, as presented. Commissioner Rogers seconded. Motion carried unanimously.

Commissioner Lautzenheiser moved to approve the minutes of the August 4, 2021 meeting, as presented. Commissioner Rogers seconded. Motion carried unanimously.

There was no limited public comment.

An update was provided on the Connected Michigan Community Broadband Assessment survey. Data currently shows 37% of target goal for residential survey response. A stakeholder meeting was held October 5, 2021 to discuss further efforts to increase survey response in other sectors, particularly the business sector, including hard to reach small and in-house businesses. Discussion held. Data collection is expected to continue through the end of October.

Jeff Parshall, Technology Services Director, provided an update for the outstanding legacy systems he either developed or currently supports. The systems are operational and stable however with Mr. Parshall's upcoming retirement, alternative solutions will need to be identified. Efforts are underway to transition away from these systems. Discussion held.

Eric Daley, Deputy Director, provided an update on the disaster recovery enhancements that are in place and those scheduled to be completed. Discussion held.

An update was provided on the Director recruitment efforts currently underway to fill the vacancy as a result of Mr. Parshall's retirement. Discussion held.

Chairperson Ridge adjourned the meeting at 4:28 p.m.

The next regularly scheduled meeting of the Information Technology and Communication Committee on Wednesday November 3, 2021 at 4pm in the Board of Commissioners Room of the Eaton County Courthouse located at 1045 Independence Blvd, Charlotte MI 48813.

Wayne Ridge, Chairperson

John Fuentes

From: Manning, Dan <dmanning@connectmi.org>
Sent: Tuesday, November 2, 2021 9:35 AM
Subject: Eaton County Broadband Surveys - status through Oct 31

Eaton County Broadband Communication Council members:

Below is the current status of our broadband surveys across the county. With some additional outreach taken over the past week, we've seen a good uptick in responses with 67 additional residential surveys returned, compared to only 5 during the prior week. As a result, the decision has been made to extend the survey period through November 14 to further increase our response rate. In doing so, we really need your help to reach out to your neighbors, work colleagues, social media groups and others across your organizations in any way you can and encourage them to take our survey at <https://myconnectedcommunity.org/eaton-county-by-November-14>.

We've set up a series of Facebook ads to reach more residents and businesses over the next two weeks. If you or your organization has a Facebook page, please consider sharing our ad at <https://www.facebook.com/Eaton-County-Broadband-Survey-102484892226174> with your friends and contacts. If you are a township official, please use whatever communication tool that's most effective to contact your residents (email, website news, social media, hardcopy mail, etc.) about taking the survey during this final push for survey responses.

Thanks for your continued support! We now plan to share the results of our survey work in mid-December before the holidays and will schedule a meeting at that time.

Survey Type	Response Count as of Oct 31	Response Count as of Oct 24	Change This Week	Target	Percent of Target Achieved
Residential (Household)	1194	1127	67	2224	54%
Agriculture	11	11	0	20	55%
Business	20	17	3	99	20%
Government	7	7	0	19	37%
Healthcare	3	2	1	18	17%
Higher Ed	2	2	0	2	100%
K-12	12	12	0	22	54%
Libraries & Community Org	7	7	0	9	80%
Total Survey Responses	1256	1185	71		

Dan Manning

Broadband Solutions Manager

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Company Representative
Cole Watson

Expires On
12/31/2021



Eaton County ECU Database Cost Estimate

Description	Cost
Implementation <ul style="list-style-type: none">• Evaluate the current system and meet with PA staff to gather functionality requirements.• Create ECU Case Management system that tracks each case independently as in the current system.• System will have all the same fields as the current legacy ECU application.• System will create new cases from data stored in the installed PACC/PAAM system.• System will create receipt xml file for batch upload to new world financial system.• Report configuration/creation to match the reporting capabilities in the current system.• Training and Testing.	\$35,000
Total One Time Cost	\$35,000.00
Annual Support and Maintenance <ul style="list-style-type: none">• Software Hosted on Microsoft Gov Azure.• Two-Factor Authentication login.• 120 hours of support.	\$6,000 annually

Statement of Confidentiality

This estimate and supporting materials contain confidential and proprietary business information of SolidCircle. These materials may be printed or photocopied for use in evaluating the agreement but are not to be shared with other parties.