

Eaton County Emergency Communications
Fire/EMS Subcommittee Meeting
Thursday, February 9, 2023

MINUTES

Call to Order and Roll Call – Chairman Roger McNutt called the meeting to order at 1934 hours.

Philip Miller, Windsor Twp Fire
William Fabijancic, Windsor Twp EMS
Tom Owen, Olivet Fire
Jeff Wetzel, Vermontville Fire & Ambulance
Jason Freer, Eaton Rapids Fire
John Collins, Olivet Fire
Rob Herig, Eaton Rapids Twp Fire
Roger McNutt, Eaton Rapids Fire
Francis D’Huyvetter, Hamlin Twp Fire & ECCD
Tyger Fullerton, Charlotte Fire
Kelley Cunningham - ECCD

Introduction of New Members and Guests - None

Reading and Approval of Minutes of the November 2022 Meeting – Motion was made, seconded and approved.

Old Business

Report from Emergency Communications Subcommittee – No report was given.

Central Dispatch Operational Report (Kelley)

- The 2022 annual report was reviewed. Kelley plans to go to city and township meetings to present it.
- An annual telecommunicator meeting was held in January and Windsor Township Fire/EMS, ECSO and Ryan were at the meeting. Phil thought it went well. Kelley said she plans on inviting other agencies in future telecommunicator meetings.

- Two new dispatchers are in training doing fire/EMS dispatching. They are also going through EMD training. There is one applicant in the background phase and one on our hiring list.
- Kelley explained that we are budgeted for 15 dispatchers right now because John Imeson's position was not filled after he retired. Kelley has requested a 16th position to the public safety committee and it passed. It goes to the Ways and Means Committee tomorrow and if it passes it will go to the full board. Kelley presented charts and graphs that show an increase in CPR and more involved type of calls.
- Francis has been teaching radio training to new law enforcement officers and dispatchers. He also did radio training at the fire academy and will teach radio training for law enforcement students at the Calhoun County Career Center. Contact him if any of your staff need training.
- National Telecommunicator Week is April 9-15, 2023. Kelley is planning on an awards night Wednesday, April 12 and two nights of bowling.

Central Dispatch Project Updates (Kelley)

- A school grant for mapping, CRG maps, is in the works. Olivet schools was the first one to get theirs done. The maps are in CAD, Power DMS and Rapid SOS. This is a statewide project to have the same easy to read maps to be helpful to responders. It is \$500 a year per building to update the maps.
- ASAP to PSAP is getting closer. This is the ability for alarm companies to directly send calls to our CAD. ASAP to PSAP is a secure link to send the information.
- Radio equipment requests for the 22/23 fiscal budget year have been filled. The requests for 23/24 are due by the end of March/early April. Kelley sent out an email to the agencies to get their requests in by March 3.
- The iPad replacement project for fire and EMS is progressing.
- Kelley stated that her goal this year is to have table top exercises with emergency management and full-scale exercises which include identifying areas with radio Wi-Fi for potential backup sites and practice evacuating the building.
- The CAD project continues with a Hexagon full demo in the works. Kelley has been asking Central Square about Enterprise CAD but they haven't responded back. Kelley and Francis will be going to locations that have CADs that we are interested in. Once they narrow it down they will bring more people to locations to look at the RMS and JMS as well.
- Kelley will be working on the 2023/2024 budget. She would like to include updates in MCTs in vehicles.

New Business

Elections – The current Chairman is Roger McNutt, Vice Chairman is Phillip Miller, Secretary is William Fabijancic. CDC reps are Mike Roman, William Fabijancic and Phil Miller. CDC Alternates are John Kahler, Roger McNutt and Tim James. Motion to keep them all the same was made and supported. Motion carried.

Round table discussion

If anyone is having problems with lapel mics going out Francis can fix them. He has cords and replacement mics. Bring him the old mics.

Tom Owen asked for an update on the data channel. Kelley stated that we are waiting for Ingham County's data channel to go live to see if we can use it before we look at purchasing one.

Adjournment – Motion to adjourn was made at 2016 hours. Motion carried. The next meeting is Thursday, May 11, 2023.