

**INFORMATION TECHNOLOGY AND COMMUNICATION
COMMITTEE MEETING**

WEDNESDAY, MAY 6, 2020

**4:00 P.M.
MINUTES**

MEMBERS PRESENT: Commissioners Brandon Haskell, Jane Whitacre, Brian Droscha, Brian Lautzenheiser, Jeanne Pearl-Wright, Rob Piercefield and Wayne Ridge

ALSO PRESENT: Jeff Parshall and John Fuentes

The Information Technology and Communication Committee met in virtual session May 6, 2020, as permitted by Executive Order 2020-48.

Chairperson Haskell called the May 6, 2020 regular meeting of the Information Technology and Communication Committee to order at 4:00 p.m.

Commissioner Droscha moved to approve the agenda, as presented. Commissioner Ridge seconded. Motion carried unanimously.

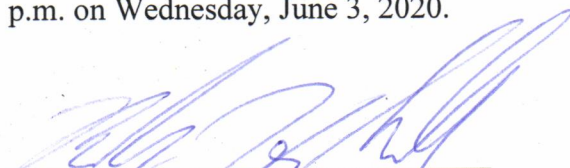
Commissioner Lautzenheiser moved to approve the minutes of the March 4, 2020 meeting, as presented. Commissioner Droscha seconded. Motion carried.

An update was provided on the County's efforts to maximize the deployment of equipment and technology for employees to perform remote work. The Board of Commissioners is considering a policy to be used to define, establish and monitor remote work situations. In the interim the Controller has developed guidelines to be used in considering positions that may be appropriate to be assigned remote work. It was noted that as a result of looking to increase remote work capabilities additional equipment and technology needs may be identified and requested. Discussion held as to whether consideration will be given within the policy discussion to allow for remote work arrangements outside of emergency situations.

It was reported that the Controller and Technology Services is conducting an inventory of available online services. When the inventory is complete, an analysis of other services not currently available online will be conducted with departments and elected officials including barriers that exist, internally or externally, to making services available on line. Discussion held.

Chairperson Haskell adjourned the meeting at 4:38 p.m.

The next regular meeting of the Information and Communication Committee will be held at 4:00 p.m. on Wednesday, June 3, 2020.



Brandon Haskell, Chairperson

Online Services

Assumed Names Search (DBA - Doing Business As)

Contact the County Clerk

- Search Filings by Date
- Search Filing by Business Name

Birth, Death, Divorce, Marriage Records Order Online

Contact the County Clerk

- Purchase Vital Records Online - VitalChek Payment Center

Circuit Court Case Inquiry

Contact the Circuit Court Clerk

- Search Michigan Courts Cases

Circuit Court Probation - Felony Cases - Online Payment

Contact the County Clerk

- Make Probation Payments - LexisNexis Payment Center

Construction Code - Schedule Inspections, Online Forms

Contact the Dept. of Construction Codes

- Inspections - Online Request Form
- Contractor - Online Mail In Applications & Forms

Elections

Contact the County Clerk

- Campaign Finance Search
- Verify Voter Registration - Michigan Voter Information Center

Employment Application

Contact the Controller's Office

- Current Job Opportunities

Funeral Home (Death Certificate) Online Payments

Contact the County Clerk

- Order Electronic Death Records - LexisNexis Payment Center

GIS - Interactive Mapping Applications

Contact Technology Services

- GIS Maps & Data Access

Marriage Licenses

Contact the County Clerk

- Apply for Marriage License Online
- View Current Marriage License Filings

Traffic Ticket Payments

Contact District Court

- [Homeowner - Online Mail In Applications & Forms](#)

- [Pay Traffic Ticket Online - GovPayNet Payment Center](#)

Court Daily Calendar

[Contact the Eaton County Trial Courts](#)

- [View Daily Court Calendar](#)

Register of Deeds Index and Images

[Contact Register of Deeds](#)

- [Register of Deeds Online Indexes and Images](#)

District Court Filings - By Mail and Online Payment

[Contact the 56A District Court](#)

- [District Court Civil Filings By Mail and Online Payment](#)

Sheriff Department

[Contact Office of the Eaton County Sheriff](#)

- [Online Jail Visitation](#)
- [Deposit Funds in Inmate Account](#)

District Court Probation - Online AA Meetings

[Contact District Court Probation](#)

- [District Court Probation - Online AA Meeting Options](#)

Tax & Property Records Search

[Contact the Treasurer Office](#)

- [View Current Tax and Property Information - BS&A Software](#)
- [Pay Delinquent Taxes Online - BS&A Software](#)