

Eaton County Emergency Communications
Fire/EMS Subcommittee Meeting
Thursday, May 11, 2023

MINUTES

Secretary Fabijancic called the meeting to order at 2010 hours.

PRESENT:

Michael Roman, GLAESA
Jacob Jackson, BFD
Tow Owen, OFD
John Collins, OFD
Dan Daly, CFD
Tyger Fullerton, CFD
Tim James BTFD & SFD
Joseph Clayton, EAEMS
Tiffany Friar, EAEMS
William Fabijancic, WTES
John Kahler, DFD
Gregg Ginebaugh, DFD

Francis D'Huyvetter, ECCD
Ryan Wilkinson, ECEM

Introduction of New Members and Guests - None

Reading and Approval of Minutes of the February 2023 Meeting – Motion was made, seconded and approved.

Old Business

Report from Emergency Communications Subcommittee – No report was given.

Central Dispatch Operational Report (Francis)

- The 2022 annual reports are printed if anyone is interested in copies. Kelley plans to attend city and township meetings to distribute it and answer questions.
- PST Smith and Hennessy have completed their training. They are EMD certified now and currently attending Macnlow basic and advance dispatcher training this month.

- PST Kingsley is currently in the training program and is doing well.
- Oral board interviews were held to fill the 16th dispatcher spot.
- National Public Safety Telecommunicator Week was held. There were fun activities and an award ceremony.
- Dispatch is getting a facility dog. His name is Hutch and he is an eight-month old labradoodle. His official graduation date is in August. The plan is for him to be in dispatch as well as public relation events and can be sent to other dispatch centers or police, fire, EMS agencies. Supervisor Nunham did all the leg work in getting this dog including presenting it to the Public Safety Committee and Board of Commissioners. She will be the primary handler.
- The opening for Executive Assistant has been posted as Jackie is retiring May 31, 2023. Interviews will be held May 15, 2023.
- An opening for the Clerk/Reception will be posted soon as Teresa Tucker is retiring June 30, 2023. Kelley and Francis have made changes to the job description.

Central Dispatch Project Updates

- RAVE alerts and Smart 911 printable material is available.
- ASAP to PSAP has hit another delay. LEIN requires us to have a test side of CAD before we go live. Unfortunately, the test side of our CAD has not been updated and is many years old.
- The iPad replacement project should be finished for first out fire trucks and all ambulances.
- All 2022-2023 radio requests have been filled. Kelley has submitted the next year budget.
- There are radio issues at Potterville Schools and Kelley and Francis are working with Chrouch to have BDAs installed. This will benefit BTFD too.
- Radio replacement begins after 10 years. We are four years into the radio project now. Kelley and Francis have already begun discussion about ideas. It may be more beneficial to replace portables one year and radios the next year. Regarding pager batteries, you will need to buy them yourselves. There is nothing in the budget plan for those.
- Kelley would like a pole barn built by dispatch to have cars pulled in to work on radios and keep the radio supplies in the pole barn.
- CAD project – Hexagon did a full demo on April 25th. They had previously done a four-hour demo. Central Square did a CAD demo on May 8th. Francis and Kelley are going to site visits. The CAD project could be put on hold if Central Square decides to support our current CAD longer than originally thought and/or if we do not find a replacement CAD that is better than what we have.

New Business - None

Round table discussion - None

Adjournment – Motion to adjourn was made at 2025 hours. Motion carried. The next meeting is Thursday, August 10, 2023.

DRAFT