

**INFORMATION TECHNOLOGY AND COMMUNICATION
COMMITTEE MEETING**

WEDNESDAY, JUNE 2, 2021

4:00 P.M.

MINUTES

MEMBERS PRESENT: Commissioners Wayne Ridge, Dairus Reynnet, Brian Droscha, Brandon Haskell, Brian Lautzenheiser, Mark Mudry and Barbara Rogers.

ALSO PRESENT: Commissioner Jeremy Whittum; Jeff Parshall, and John Fuentes

The June 2, 2021 regular meeting of the Information Technology and Communication Committee was called to order at 4:00 pm by Chairperson Ridge.

The Pledge of Allegiance was given by all.

There were no changes to the proposed agenda.

Commissioner Haskell moved to approve the minutes of the May 5, 2021 meeting, as presented. Commissioner Droscha seconded. Motion carried by unanimous roll call vote.

There was no limited public comment.

A proposal from Connected Nation Michigan for Community Broadband Assessment and Planning services was presented and discussed. The proposal was requested to begin the development of a project to increase accessibility to broad band services within the county. Discussion held. The committee requested invitations be extended to current service providers to learn current service availability prior to considering the proposed assessment and planning services.

Technology Services Director Parshall presented a proposed Audit Logging and Review Policy, developed as part of the Counties responses to the IRS Publication 1075 compliance review. The equipment necessary to perform the required logging has been acquired and is being installed. Discussion held.

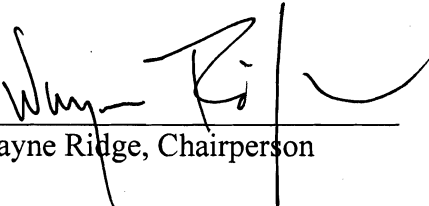
Commissioner Droscha moved to recommend the approval of the Information Security Policy Manual-Audit Logging and Review Policy, to the Board of Commissioners. Commissioner Haskell seconded. Motion carried unanimously.

An update on the development of the FY22 Computer Fund appropriation request was provided, Mr. Parshall also discussed an analysis currently being performed on the county's current document printing and copying capacity and inventory of devices to determine possible cost efficiencies that could be realized by utilizing multi-function devices where appropriate. The results of this analysis

may result in changes to the Computer Fund appropriation and/or capital outlay requests.
Discussion held.

Chairperson Ridge adjourned the meeting at 4:45 p.m.

The next regular scheduled meeting of the Information Technology and Communication Committee will be held at 4:00 p.m. on Wednesday July 7, 2021 in the Board of Commissioners Room of the Courthouse, located at 1045 Independence Blvd., Charlotte, MI 48813.



Wayne Ridge, Chairperson