

WAYS AND MEANS COMMITTEE MEETING

FRIDAY, JULY 14, 2023

9:00 A.M.

MINUTES

MEMBERS PRESENT: Commissioners Blake Mulder, Terrance Augustine, Joe Brehler, Brian Droscha, Brian Lautzenheiser, and Barbara Rogers.

MEMBERS ABSENT: Commissioner Jeanne Pearl-Wright (participated virtually).

ALSO PRESENT: Commissioners Jim Mott, Scott Hansen, Frank Holmes, Mark Mudry, Trevor Youngquist; Connie Sobie, Ben Dawson, Melissa Ballard, Amanda Pollard, Sara Lurie.

The July 14, 2023 meeting of the Ways and Means Committee was called to order at 9:00 a.m. by Chairperson Mulder.

The Pledge of Allegiance was given by all.

Commissioner Lautzenheiser moved to approve the agenda. Commissioner Droscha seconded. Motion carried unanimously.

Commissioner Augustine moved to approve the June 16, 2023 and June 23, 2023 minutes. Commissioner Rogers seconded. Motion carried unanimously.

No limited public comment.

A resolution to authorize a 100% Tax Payment Fund transfer to the General Fund, per the advice of the County Treasurer, was presented. Commissioner Brehler moved to recommend the approval of the resolution to the Board of Commissioners, as presented. Commissioner Augustine seconded. Motion carried unanimously.

Human Resources Director Ben Dawson presented the positions update. Commissioner Brehler moved to refill the position vacancies as presented. Commissioner Droscha seconded. Motion carried unanimously.

Mr. Dawson also presented a proposal for a Junior Parks Program to begin this fiscal year. Commissioner Augustine moved to approve the program. Commissioner Brehler seconded. Discussion held. Motion carried unanimously.

Controller/Administrator Connie Sobie and Mr. Dawson presented a request to update the Personnel Policy language for consistency with union letters of agreement and the intent of the retention premium. Commissioner Brehler motioned to amend the Personnel Policy as presented. Commissioner Lautzenheiser seconded. Discussion held. Motion carried unanimously.

Ms. Sobie presented the 2022 Municipal Employees Retirement Systems Actuarial Valuation. It was reported that the funded ratio decreased from 63% to 62% and the unfunded accrued liability was calculated to be approximately \$72 million. Discussion held.

Finance Director, Melissa Ballard, presented the updated health insurance report for calendar year 2023. The report indicates an unfavorable variance of (\$287,303) compared to revenues received. Discussion held.

Ms. Ballard presented an update of the Child Care Fund. Based on the updated projection of revenues and expenditures, the estimated fund balance at September 30, 2023 is \$793,660. Discussion held.

Ms. Sobie provided an update on the public improvement fund. The youth facility expansion project is still waiting for the bidding process to be completed. Discussion held.

Ms. Sobie presented resolution to approve the lease renewal between Eaton County and the United States Department of Agriculture (USDA). Commissioner Droscha moved to recommend approval of this addendum to the Board of Commissioners. Commissioner Rogers seconded. Motion carried unanimously.

Ms. Sobie presented the 2022/23 budget amendments. Commissioner Augustine moved to recommend the budget amendment as presented to the Board of Commissioners. Commissioner Lautzenheiser seconded. Motion carried unanimously.

Commissioner Brehler moved to recommend the approval of the payment of claims against the County totaling \$13,981,668.07 to the Board of Commissioners as presented. Seconded by Commissioner Lautzenheiser. Motion carried unanimously.

The 2023/24 revenue and expenditure projections were presented (attached). Ms. Sobie discussed the changes from the prior month.

Discussion was held regarding changes to the Convention and Facilities Tax revenue and related expenses as well as the Opioid Settlement fund.

Discussion was held regarding the changes to the position allocation list.

Chairperson Mulder recessed the meeting starting at 10:10 a.m.

Chairperson Mulder reconvened the meeting at 10:22 a.m.

Ms. Sobie discussed the pending reclassification requests. Commissioner Augustine moved to reclassify the Facilities Administrative Assistant and the Public Defender Legal Assistant II as presented and recommended by the consultant. Seconded by Commissioner Rogers. Discussion held. Motion carried unanimously.

Ms. Sobie discussed the positions requested by departments as part of the budget process. Commissioner Brehler moved to include an Assistant Prosecuting Attorney and a Legal Assistant for the Prosecutor's Office, an Information Officer/Crime Analyst for the Sheriff's Department, an Assistant Jury Coordinator/Collections Specialist for the Trial Courts, and remove a Part-Time Deputy Clerk from the County Clerk in the fiscal year 2023/24 budget. Commissioner Lautzenheiser seconded. Discussion held. Motion carried unanimously.

Ms. Sobie presented the Juvenile Millage proposal as recommended by the Health and Human Services Committee. Ms. Sara Lurie, Executive Director of Community Mental Health – Clinton Eaton Ingham (CMH-CEI), discussed the Juvenile Millage program requests proposed by CMH-CEI. Discussion held.

Ms. Amanda Pollard, Juvenile Court Director/Attorney Referee, spoke to the committee regarding the future needs of the Youth Facility as well as the Juvenile Court. Due to the Youth Facility Expansion, the Youth Facility is anticipating a significant need for increased staffing. Additionally, pending state legislation will change the requirements of the Juvenile Court, likely requiring increased staffing for the Court. Ms. Pollard also discussed the time investment of new staff training to open the expansion of the Youth Facility. Discussion held.

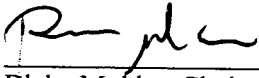
Commissioner Brehler moved to fund the Juvenile Millage Requested Programs as presented by the Health and Human Services Committee. Seconded by Commissioner Augustine. Discussion held. Motion carried unanimously.

Sara Lurie expressed appreciation to the committee members for the continued financing of the juvenile justice programs operated by CMH-CEI.

Commissioner Mott expressed his appreciation for the Board members who attended the meeting but who are not on the Ways and Means Committee.

Chairperson Mulder adjourned the meeting at 11:37 a.m.

The next regularly scheduled meeting of the Ways & Means Committee will be held on Friday, August 11, 2023 at 9:00 a.m. in the Board of Commissioner Room of the Courthouse located at 1045 Independence Blvd, Charlotte, MI 48813.



Blake Mulder, Chairperson