



Local Planning Team (LPT) Meeting Minutes

Wednesday, October 23, 2019

10:00 am

Eaton County Emergency Operations Center, 911 Courthouse Dr., Charlotte, Michigan

Welcome

Present: Ryan Wilkinson (Eaton Co EM), Rod Sadler (Regional Planner), Steve Shaver (Road Commission), Eric Daley (IT), Kelly Flynn (911), John Fuentes (Controller),

There are only five voting members present. Absent a quorum, there will be no votes today unless three more members show up.

Call to the Public

None

Approval of the minutes from the April 24, 2019 Meeting

Approval of the April 24 minutes will be tabled until the next meeting

Approval of the agenda for the October 23 Meeting Agenda

None

New Business

2019 Committee and Organization

Changed some of the titles in the Committees and Organization, should be a non-issue.

Removed the HazMat section.

Sandy Stallard retiring from Eaton Rapids Medical Center and they will not fill her spot.

Healthcare/EMS have been combined for the LPD. Ryan will add private sector to LPT and will reach out to new candidates for the LPT (manufacturing) as they are eligible for use of the Homeland Security grant funds also. The proposed 2020 meeting schedule is attached and continues to be the 3rd Wed of each month.

With regard to the meeting schedule, Tue, April 23 has a conflict. Ryan will send out modified meeting minutes and will send calendar reminders.

EOC Update

Working with IT on EOC upgrade. There are projects in the works including individual work stations. There will be a tabletop exercise in December which will be winter weather based.

School Safety Committee Update

EM is starting a school safety committee. School lockdown drills will be pushed out toward local first responders as they are the ones responding in the event of an AVI. This includes police, fire, EMS.

The SSC will include SROs, school administrators, and first responders. Nov 7 is first meeting. Jan and March for future meetings.

Working on roving TTex for the schools also. All school buildings are required to have emergency plans and to exercise them. This should accommodate them. Will take from school to school. Nov 5 for Charlotte Schools is first.

John Fuentes asked if Emergency Management is required to witness each individual school lockdown drill and was advised that schools only need to send the schedules to the EM and he disseminates to local first responders.

Old Business

Local Emergency Management Planning Updates

EOP was adopted by the Board of Commissioners. Updates are ongoing quarterly as part of EMPG funding. EM Wilkinson is working on a gateway to other plans...support plans for Charlotte. Waiting for new Mayor to get in place.

Debris Management Plan – EM is working with ECRC and Resource Management on a basic debris management plan. Hopes to have it in place by spring. Will identify pertinent sites, debris cleanup, volunteers, roles and responsibilities.

Homeland Security Grant Program- FY16 closed, FY17 and 18 and proposed allocations for 19 are well underway. ECSO UAS project will take remaining 17 and part of 18. First round of approvals from state received. Remaining waiver needs to be completed in addition to the ECSO policy. Hoping to have in place by new year.

FY17 target hardening at ECHRC is only remaining project. Possibly done by next month.

FY19, Less money for Eaton. 9.6% reduction. Funding continues to go down. Priority is regional planners, training for PEMs.

Gas mask cartridges have met end of life. Project moved to Jan meeting for approval. Possible other projects – FD helmets for AVI, conferences (GLHSC, Active Assailant Conference)

Training and Exercise Opportunities

Would like to see more county employees working toward PEM designation. EM will continue to work on that. Local training schedule compiled. Thunderbolt exercise planned with 911. Date of exercise is TBD, and it will be an EOC activation drill for the 911 supervisors. It will only require a phone response from EOC staff.

MiCIMS class coming up at Delta. Both refresher or new training available. Jan 17, 2020.

Flood based state exercise (Rising Waters) is scheduled for the future. Will likely participate, but unknown to what degree at this point. Waiting for more info.

May 12-14, we have received approval for EOC All-Hazards position training. MiTrain will be available for registration possibly next week. Would like to have our EOC staff as primary participants, and then open it up to outside agencies.

Call to the Public

None

Closing Comments

None

Adjourn at 10:28

Next Meeting

Wednesday, Jan 28, 2020

FY16 Homeland Security Grant Program

FY2016 HSGP

Eaton County

49858.13

AAF	Project	Estimated	SHSP	LETPA	Expended	Notes
			24084.30	25773.83		
80-0001	IWCE Conf	3500	3169.78		3169.78	
80-0023	ALICE Training	7000		6577.75	6577.75	
80-0027rrr	IAEM Conf	2250	2218.43		2218.43	
80-0039	MEMA Conf	25000	134.00		134	
80-0049	EOC Upgrade	7624	5919.22		5919.22	
80-0050r	EMS Bags	5050	4949.55		4949.55	
80-0051	Comm Trailer	6057	5615.32		5615.32	
80-0058	GLHSC	598	598.00		598	
80-0072r	First2Warn	1480	1480.00		1480	
80-0078r	GIS	8479		7394	7394	
80-0080	Radio Accessories	1199		1198.50	1198.50	
80-0087r	Alarm Interface	2500		10603.58	10603.58	

Expended	24084.30	25773.83
Remaining	0.00	0.00

