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EATON COUNTY PARKS AND RECREATION COMMISSION MINUTES

November 4, 2020

The Eaton County Parks and Recreation Commission met virtually.

PRESENT: Eric Deibel, Brian Droscha, Jack Duffy, Sarah Ferguson, Robert McConnell, and Kathy Webber

ABSENT: Duane Eldred, Rob Piercefield, and Jane Whitacre

GUESTS: Carrie Klingelsmith – Beckett & Raeder, Tim Knutsen – Beckett & Raeder, and Riley Spayde – Friends of Eaton County Parks

STAFF: Troy Stowell-Director, Jackie Blanc-Operations Manager/Naturalist, Crystal Smith – Recreation & Event Coordinator, Melody Smalley – Administrative Assistant

1. CALL TO ORDER

Chairman McConnell called the Parks Commission meeting to order at 6:01 p.m. followed by the Pledge of Allegiance and roll call.

2. INTRODUCTIONS/CHAIRMAN'S REMARKS

None

3. CONSENT AGENDA

A. Approval of Agenda

November Agenda was reviewed. Motion made by Duffy to move *Item 8. Old Business* prior to staff reports, second by Webber. **Motion carried.**

B. Approval of Minutes

October minutes were reviewed. Motion made by Duffy, second by Webber to approve the minutes. **Motion Carried.**

4. OLD BUSINESS

A. 2021-2025 Master Plan Draft – Carrie Klingelsmith with Beckett & Raeder introduced the Master Plan Draft. Discussion was held with a few minor suggestions on language improvements, and a few additions of park improvements that had been accomplished over the previous 5 years. Following the discussion, motion made by Webber, Second by Duffy to send the Eaton County Parks and Recreation Master Plan to Eaton County Commission for approval. **Motion carried.**

B. Crandell Draft Conceptual Plan Introduction – Tim Knutsen with Beckett & Raeder introduced the conceptual plan for Crandell Park. He stated this is only a conceptual plan and is open for changes as the park development progresses.

5. STAFF REPORTS

- Jackie Blanc gave a brief overview of her report that was distributed by email.
- Crystal Smith gave a brief overview of her report.
- Director Stowell gave a brief overview of his report that was distributed by email.

6. PUBLIC COMMENT

None

7. FINANCIAL REPORTS

A. Master Voucher

October Master Voucher was reviewed. Motion made by Deibel, second by Duffy to approve the Master Voucher. **Motion carried.**

B. Financial Report

October Financial Report for was received. Motion made by Deibel, second by Droscha to receive the Financial Report. **Motion carried.**

8. PARTNER ORGANIZATIONS

A. Friends of Eaton County Parks – Riley Spayde said the Friends are requesting 2021 budget requests from the parks to be submitted by Friday, November 6, 2020.

9. NEW BUSINESS

A. 2021 Parks Commission Meeting Schedule – Director Stowell distributed the proposed meeting schedule for 2021. Upon review of the proposed schedule, motion to adopt made by Webber, second by Droscha. **Motion carried.**

10. LIMITED PUBLIC COMMENT

None

11. OTHER BUSINESS

None

12. COMMISSIONER COMMENTS

Commissioner Droscha shared his concerns on the Crandell Draft Conceptual Plan that showed entering/exiting off of Stewart road. Commissioner Duffy complimented the cleanliness that is being maintained on the new vault toilets at Crandell Park.

13. ADJOURNMENT

The next meeting is scheduled for December 2, 2020 at 6:00 p.m. at either Lincoln Brick Park, Grand Ledge OR virtual based on Executive Order. There being no further business, a motion for adjournment was made. The regular meeting was adjourned by Chairman McConnell at 7:42 p.m.

For the Commission,



Troy Stowell- Director of Eaton County Parks