

STATUTORY FEES

Act. No. 698 Public Acts of 2002

Effective March 31, 2003

MCLA 600.2567

MSA 27 A 2567

RECORDING REQUIREMENTS

1. Signatures must be **original** and names must be typed, stamped or printed beneath all written signatures. MCLA 565.201 (a) (e)
2. No discrepancy shall exist between the printed name as it appears in the signature, and the acknowledgment or jurat. MCLA 565.201 (b)
3. The address of the grantees in each deed of conveyance or assignment of real estate shall contain the street number address or post office address. MCLA 565.201 Sec 1(d)
4. The name and address of the **person** who drafted the document must appear on documents ~~executed in Michigan~~. MCLA 565.201a, 565.203
5. Documents purporting to convey or encumber real estate executed in Michigan must have an acknowledgment by a notary public. MCLA 565.8
6. A certified copy of the death certificate or proof of death must be recorded or have been recorded and referenced by Liber and Page on said document when "survivor" is indicated on the document. MCLA 565.48
7. Court orders must be **certified** and **sealed** by the clerk of the court to be eligible for recording. MCLA 565.401, 565.411
8. There must be a 2.5" margin at the top of the first page with 1/2" margins on the other 3 sides and 1/2" minimum margins on attached pages. Printing must be black ink on white paper for forms presented for recording.
9. THE DEFINITION OF A PAGE: One 8.5"x11" minimum single sheet of paper not larger than 8.5"x14" with print not smaller than 10 point type (9 lines per inch), which shall be legible and on paper of not less than 20 (17 x 22-500) pound weight. MCLA 565.201 (g)
10. The type of document must be identified on the first line of print and only one document type will be indexed per recording.

TAX CERTIFICATES

WARRANTY DEEDS, DEEDS which contain a covenant of warranty, LAND CONTRACTS or ASSIGNMENTS of LAND CONTRACT must have a tax certificate from the County Treasurer's office. (MCLA 211.135):

For up to 25 descriptions.....\$5.00

Each additional description.....\$.20

***Tax certificates issued daily until 4:30 p.m.**

RECORDING FEES

For entering and RECORDING any DEED, MORTGAGE, LIS PENDENS, CERTIFIED COPY, or OTHER INSTRUMENT:

PER DOCUMENT/FLAT FEE \$30.00

Any document which assigns or discharges more than one instrument; \$3.00 shall be added to the recording fee for each additional instrument so assigned or discharged.

*\$4.00 of this fee is deposited to the Michigan State Survey & Remonumentation (MSSR) fund.

COPIES AND SEARCHES

Copy, real estate records, per page.....\$1.00

Copy, U.C.C. filing, per page.....\$2.00

Copy, State or Federal Tax Lien, per page.....\$1.00

Copy, Plats of Record, per page.....\$2.00

Certification of any of the above copies.....\$5.00

State tax lien search certificate, per name.....\$3.00

Federal tax lien search certificate, per name....\$3.00

UCC search certificate, per name.....\$6.00

Real Estate Record search, per name.....\$.50/year
\$5.00 minimum fee

MICHIGAN REAL ESTATE TRANSFER TAX

MCL 207.505

MCL 207.526

A written instrument subject to the tax imposed by MCL 207.505 Sec. 5 and MCL 207.526 Sec. 6 shall state on its face the **TOTAL CONSIDERATION** of the real property. (See acts for details). Transfer tax imposed by each act shall be collected unless said instrument of transfer is exempt from either or both acts and such **exemptions** are **stated on the face of the deed**.

The tax shall be upon the person who is the seller or the grantor.

In the case of an exchange of two properties, the deeds transferring title to each are subject to tax, and in each case shall be computed on the basis of the **actual value of the property conveyed**.

Conveyances affecting **property situated in more than one county** must state the portion of the sale price attributable to each parcel lying in the separate counties and transfer tax must be **paid to each** county for that portion of the sale price.

Documentary stamps shall be purchased only in the county in which property is located.

No fee is charged for filing the "Real Estate Transfer Valuation Affidavit", but the instrument should state that a real estate transfer valuation is being filed.

A Conveyance of an easement or a right of way is subject to transfer tax, unless an exemption is stated.

PASSPORT INFORMATION

PASSPORT PROCESSING IS 8:00 TO 4:30 P.M. DAILY PASSPORTS CAN BE USED FOR TRAVEL ANYWHERE IN THE WORLD, BY AIR, LAND OR SEA.

Applicants under the age of 16 fee \$80.00, payable to the: U S Department of State in either a check or money order and \$35.00 check, money order or cash to Eaton County Register of Deeds-separate payments are required. The passport is valid for five years.

Applicants age 16 & over fee \$110.00, payable to the: U S Department of State in either a check or money order and \$35.00 check money order or cash to Eaton County Register of Deeds-separate payments are required. The passport is valid for ten years.

PASSCARDS ARE AVAILABLE FOR TRAVEL BY LAND OR SEA TO CANADA AND MEXICO.

Applicants under the age of 16 fee \$15.00, payable to the : U S Department of State in either a check or money order and \$35.00 check, money order or cash to Eaton County Register of Deeds-separate payments are required. Passcard is valid for five years. Applicants age 16 & over fee \$30.00, payable to the: U S Department of State in either a check or money order and \$35.00 check, money order or cash to Eaton County Register of Deeds-separate payments are required. Passcard is valid for ten years.

Please bring the following items when applying for a Passport:

1. Application for New Applicants DS-11
2. Birth certificate with a raised seal
3. Valid and current identification
4. Passport Photos (2 x 2 inches), we do offer this service in our office for an additional \$10.00 per applicant
5. Please Note: We don't accept credit cards; fees paid to U S Department of State must be made by check or money order

**MICHIGAN
REAL ESTATE TRANSFER TAX**

Sale Price at least	Sale Price at most	STATE .75%	COUNTY .11%	TOTAL
100.00	500	3.75	0.55	4.30
500.01	1,000	7.50	1.10	8.60
1,000.01	1,500	11.25	1.65	12.90
1,500.01	2,000	15.00	2.20	17.20
2,000.01	2,500	18.75	2.75	21.50
2,500.01	3,000	22.50	3.30	25.80
3,000.01	3,500	26.25	3.85	30.10
3,500.01	4,000	30.00	4.40	34.40
4,000.01	4,500	33.75	4.95	38.70
4,500.01	5,000	37.50	5.50	43.00
5,000.01	5,500	41.25	6.05	47.30
5,500.01	6,000	45.00	6.60	51.60
6,000.01	6,500	48.75	7.15	55.90
6,500.01	7,000	52.50	7.70	60.20
7,000.01	7,500	56.25	8.25	64.50
7,500.01	8,000	60.00	8.80	68.80
8,000.01	8,500	63.75	9.35	73.10
8,500.01	9,000	67.50	9.90	77.40
9,000.01	9,500	71.25	10.45	81.70
9,500.01	10,000	75.00	11.00	86.00
10,000.01	10,500	78.75	11.55	90.30
10,500.01	11,000	82.50	12.10	94.60
11,000.01	11,500	86.25	12.65	98.90
11,500.01	12,000	90.00	13.20	103.20
12,000.01	12,500	93.75	13.75	107.50
12,500.01	13,000	97.50	14.30	111.80
13,000.01	13,500	101.25	14.85	116.10
13,500.01	14,000	105.00	15.40	120.40
14,000.01	14,500	108.75	15.95	124.70
14,500.01	15,000	112.50	16.50	129.00
15,000.01	15,500	116.25	17.05	133.30
15,500.01	16,000	120.00	17.60	137.60
16,000.01	16,500	123.75	18.15	141.90
16,500.01	17,000	127.50	18.70	146.20
17,000.01	17,500	131.25	19.25	150.50
17,500.01	18,000	135.00	19.80	154.80
18,000.01	18,500	138.75	20.35	159.10
18,500.01	19,000	142.50	20.90	163.40
19,000.01	19,500	146.25	21.45	167.70
19,500.01	20,000	150.00	22.00	172.00
20,000.01	20,500	153.75	22.55	176.30
20,500.01	21,000	157.50	23.10	180.60
21,000.01	21,500	161.25	23.65	184.90
21,500.01	22,000	165.00	24.20	189.20
22,000.01	22,500	168.75	24.75	193.50
22,500.01	23,000	172.50	25.30	197.80
23,000.01	23,500	176.25	25.85	202.10
23,500.01	24,000	180.00	26.40	206.40
24,000.01	24,500	183.75	26.95	210.70
24,500.01	25,000	187.50	27.50	215.00

Rate of County Tax - 55¢ for each \$500 or fraction thereof.
Rate of State Tax - \$3.75 for each \$500 or fraction thereof.

If the value of the real estate transferred is \$100.00 or more,
payment of State and County transfer tax is required.

Sale Price at least	Sale Price at most	STATE .75%	COUNTY .11%	TOTAL
25,000.01	25,500	191.25	28.05	219.30
25,500.01	26,000	195.00	28.60	223.60
26,000.01	26,500	198.75	29.15	227.90
26,500.01	27,000	202.50	29.70	232.20
27,000.01	27,500	206.25	30.25	236.50
27,500.01	28,000	210.00	30.80	240.80
28,000.01	28,500	213.75	31.35	245.10
28,500.01	29,000	217.50	31.90	249.40
29,000.01	29,500	221.25	32.45	253.70
29,500.01	30,000	225.00	33.00	258.00
30,000.01	30,500	228.75	33.55	262.30
30,500.01	31,000	232.50	34.10	266.60
31,000.01	31,500	236.25	34.65	270.90
31,500.01	32,000	240.00	35.20	275.20
32,000.01	32,500	243.75	35.75	279.50
32,500.01	33,000	247.50	36.30	283.80
33,000.01	33,500	251.25	36.85	288.10
33,500.01	34,000	255.00	37.40	292.40
34,000.01	34,500	258.75	37.95	296.70
34,500.01	35,000	262.50	38.50	301.00
35,000.01	35,500	266.25	39.05	305.30
35,500.01	36,000	270.00	39.60	309.60
36,000.01	36,500	273.75	40.15	313.90
36,500.01	37,000	277.50	40.70	318.20
37,000.01	37,500	281.25	41.25	322.50
37,500.01	38,000	285.00	41.80	326.80
38,000.01	38,500	288.75	42.35	331.10
38,500.01	39,000	292.50	42.90	335.40
39,000.01	39,500	296.25	43.45	339.70
39,500.01	40,000	300.00	44.00	344.00
40,000.01	40,500	303.75	44.55	348.30
40,500.01	41,000	307.50	45.10	352.60
41,000.01	41,500	311.25	45.65	356.90
41,500.01	42,000	315.00	46.20	361.20
42,000.01	42,500	318.75	46.75	365.50
42,500.01	43,000	322.50	47.30	369.80
43,000.01	43,500	326.25	47.85	374.10
43,500.01	44,000	330.00	48.40	378.40
44,000.01	44,500	333.75	48.95	382.70
44,500.01	45,000	337.50	49.50	387.00
45,000.01	45,500	341.25	50.05	391.30
45,500.01	46,000	345.00	50.60	395.60
46,000.01	46,500	348.75	51.15	399.90
46,500.01	47,000	352.50	51.70	404.20
47,000.01	47,500	356.25	52.25	408.50
47,500.01	48,000	360.00	52.80	412.80
48,000.01	48,500	363.75	53.35	417.10
48,500.01	49,000	367.50	53.90	421.40
49,000.01	49,500	371.25	54.45	425.70
49,500.01	50,000	375.00	55.00	430.00

Transfer Tax Stamps shall be purchased only in the County in
which the property is located.

SCHEDULE OF FEES

FOR

RECORDING and FILING INSTRUMENTS

PASSPORT SERVICES & FEES

IN THE OFFICE OF

REGISTER OF DEEDS

EATON COUNTY

REGISTER OF DEEDS

1045 INDEPENDENCE BLVD.
COURTHOUSE CHARLOTTE,
MICHIGAN 48813 (517) 543-
4203

(517) 485-3417 EXT. 4203
(517) 543-4134 FAX
www.eatoncounty.org

Office Hours:
Monday - Friday 8:00 a.m. - 5:00 p.m.

DIANA BOSWORTH
Register of Deeds

Revised 2018