



EATON COUNTY RESOURCE RECOVERY SOLID WASTE ALTERNATIVES GRANT PROGRAM

2021-2022 GRANT APPLICATION PACKET

GRANT INFORMATION

This packet is designed to provide assistance with proposals for the Fiscal Year 2021-2022 Solid Waste Alternatives Grant. *Please read the entire packet before submitting your Grant Proposal.* If you have any questions about the process, please contact the Eaton County Department of Resource Recovery at (517) 543-3686, or via email at recycle@eatoncounty.org.

Funds are available for the 2021-2022 Solid Waste Alternatives Grant program to assist municipalities and non-profit organizations with their county-wide efforts for initiation and enhancement of resource recovery programs. Specific information regarding the grant program follows.

FUNDING

Funding availability is based exclusively on the Eaton County Solid Waste Ordinance Recycling Surcharge. No guarantees are expressed or implied beyond the Ordinance's capability to produce grant funds. Please note that resources are limited and not all grant applications may receive funding.

TIMELINE

Activity	Timeline
Grant packets sent to municipalities and non-profit organizations	Current
Grant application submission	July 23, 2021, 5:00PM - Deadline
Grant requests compiled by Department of Resource Recovery	July 26 – July 30, 2021
Department of Resource Recovery develops recommendations	August 1 – August 9, 2021
Public Works & Planning Committee reviews recommendations of Department of Resource Recovery *	August 11, 2021
Public Works & Planning Committee renders decision and recommendations to the Eaton County Board of Commissioners*	August 11, 2021
Eaton County Board of Commissioners renders decision and communication (including grant agreements) sent to applicants*	August 18, 2021
Submission of grant agreements to Resource Recovery	September 17, 2021 - Deadline
2020-2021 Solid Waste Alternatives Grant Cycle	October 1, 2021 – September 30, 2022

*These activities will occur at regularly scheduled meetings.

EVALUATION CRITERIA

Eaton County encourages grant applicants to develop projects that will assure long term viability for resource recovery activities. All grant applications will be reviewed and evaluated based on specifically developed criteria (see the 2021-2022 Grant Evaluation Criteria document).

Note - Operational expenses for pre-existing programs (i.e. - public works leaf collections, Christmas tree pick-ups, etc.) will not be given consideration under the Eaton County Solid Waste Alternatives Grant Program.

REIMBURSEMENT PROCEDURES

Grantees will submit forms for reimbursement of funds quarterly, at a minimum. This does not preclude grantees from requesting reimbursement on an as-needed basis within each quarter. The Department will provide a financial report form for documentation of project expenses that fall into the line items originally set forth in the grant agreement. After review and approval of the documentation, funds will be disbursed.

REPORTING REQUIREMENTS

A Summary of Project Accomplishments form and Materials Recovery Sheet must be completed by the grantee on a quarterly basis. Year-To-Date updates are acceptable when submitting the Materials Recovery Sheet, but they must be prepared within the designated time frame. **Failure to submit these forms in a timely manner during the reporting period will lead to a suspension of grant funds.**

<u>REPORTING PERIOD</u>	<u>REPORT DEADLINE</u>
1 st Quarter October 1- December 31	January 31
2 nd Quarter January 1 – March 31	April 30
3 rd Quarter April 1 - June 30	July 31
4 th Quarter July 1 – September 30	October 15

GRANT SUBMITTAL

All grant materials including the application and any other necessary attachments should be submitted to:

EATON COUNTY DEPARTMENT OF RESOURCE RECOVERY
1045 INDEPENDENCE BLVD
CHARLOTTE MI 48813

Electronic submission is acceptable and should be submitted to:

RECYCLE@EATONCOUNTY.ORG
SUBJECT LINE: 2021-2021 SWAG SUBMISSION: [GRANT APPLICANT ENTITY NAME]

Questions may be directed to Morgan Feldpausch, Resource Recovery Coordinator, at (517) 543-3686.